



**Town of Holderness**  
P.O. Box 203, 1089 Route 3  
Holderness, NH 03245-0203  
(603) 968-2145  
Fax: (603) 968-9954  
[landuseofficer@holderness-nh.gov](mailto:landuseofficer@holderness-nh.gov)

Date \_\_\_\_\_  
Permit Number \_\_\_\_\_  
Permit Fee \_\_\_\_\_  
Check # \_\_\_\_\_  
Rec'd By \_\_\_\_\_

**TOWN OF HOLDERNESS  
BUILDING PERMIT APPLICATION**

PROPERTY OWNER(S) \_\_\_\_\_

PROPERTY LOCATION (physical address) \_\_\_\_\_

TAX MAP # \_\_\_\_\_ LOT # \_\_\_\_\_ SUB-LOT # \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Email \_\_\_\_\_

Contractor's name and telephone number \_\_\_\_\_

ZONING DISTRICT \_\_\_ Rural/Residential \_\_\_ General Residential \_\_\_ Commercial \_\_\_ Flood  
Hazard \_\_\_ River Corridor

\_\_\_ YES \_\_\_ NO Is there existing living space / dwelling on the property?

\_\_\_ YES \_\_\_ NO Is a portion of the property is in current use or a conservation easement?

\_\_\_ YES \_\_\_ NO Wetlands located on the lot or adjacent to the lot.

\_\_\_ YES \_\_\_ NO Proposed work includes adding or upgrading a heating system.

Describe the proposed structure or project and its use \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_ Drawing to scale attached showing structure location on lot & distance to each lot boundary.  
Total construction area square footage \_\_\_\_\_ Estimated total cost of project \_\_\_\_\_

\_\_\_ Evidence of all required State and Federal permit approvals is attached.

**Any violation of the Holderness Zoning Ordinance is subject to a daily fine of up to \$275.00  
for each day of the violation (see RSA: 676:17).**

WETLANDS: I/We understand that before any structure or other project, or portion thereof, may take place in any wetland as defined in RSA 482-A:2 X, that first I/We must apply to the NH Department of Environmental Services, Wetlands Division. (271-3503)

I/We further certify that this structure or project will comply with the provisions of the Holderness Zoning Ordinance and Subdivision & Site Plan Regulations, NH Energy Code, Subsurface Sewage Disposal criteria, state standards for significant alteration of terrain which may affect runoff (RSA 485-A), Comprehensive Shoreland Protection Act, NH Building Code, and all applicable state and federal laws.

\_\_\_\_\_  
Owner's signature

The undersigned owner(s) of the property hereby authorize \_\_\_\_\_ to act as agent in presenting this application and furnishing all required information.

The undersigned owner(s) of the property hereby also authorize the Selectmen or their agent to enter the property at any reasonable times of the day as necessary for the purpose.

\_\_\_\_\_  
Applicant's signature

**Required of the Applicant**

\_\_\_ Yes \_\_\_ No At the completion of the project and before the new structure is occupied or put to use, the applicant is required to submit to the Town Hall the attached CERTIFICATE OF COMPLIANCE form.

\_\_\_\_\_  
Comments or conditions of approval.

**FOR OFFICE USE ONLY**

Septic System Approval # _____	NH Energy Code Approval # _____
NH Wetlands Permit _____	Lot Sketch Showing Setbacks _____
Current Use Status Change _____	Permit Approved/Denied _____
Smoke Detectors Required _____	New house number assigned _____
New furnace or upgrade _____	

Permission is hereby given for the construction of the structure or project as identified on this permit. The permit shall become invalid unless operations are commenced within six months of issuance and remains valid for two years from the date of construction start. This permit is issued only for the use set forth in the application.

\_\_\_\_\_  
Board of Selectman

\_\_\_\_\_  
Date

OR

\_\_\_\_\_  
Colleen B. Hannon, Compliance Officer

\_\_\_\_\_  
Date