

APPENDIX 1

Application For Site Plan Review

Note: See Section IV and Site Plan Application Checklist (Appendix 2) for required information.

1. Name, mailing address, and telephone number of applicants:

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2. Name, mailing address, and telephone number of owner of record if other than applicant:

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3. Location of proposed site plan (physical address):

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4. Town of Holderness: Tax Map # \_\_\_\_\_ Lot # \_\_\_\_\_ Sub Lot # \_\_\_\_\_  
District: \_\_\_\_\_

5. Name of proposed site plan \_\_\_\_\_

6. Number of dwelling units for which approval is sought \_\_\_\_\_

7. Floor area if non-residential \_\_\_\_\_ sq. ft.

8. Types (s) of buildings proposed in the site plan - (Check one, or more than one.)

\_\_\_\_\_ Non-Residential \_\_\_\_\_ Multi Family

9. Name, mailing address, and phone number of surveyor and/or agent:

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10. Name, mailing address and phone number of soil scientist:

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11. Abutters - Attach a separate sheet listing the Town of Holderness Tax Map, Lot Number, Name and Mailing Address of all abutters, including those across a street or stream. Names should be those of current owners as recorded in the Registry of Deeds and the Town of Holderness tax records five (5) days prior to the submission of this application.

Note - No application shall be heard unless all abutters as described herein have been notified.

12. Attach three (3) copies of the “Street Improvement Guarantee Summary Sheet” and the “Street Improvement Guarantee Work Sheet” (Reference Appendix 3) properly filled out by the developer’s engineer. Note Well: The town engineer is not responsible for figuring the road costs. Any incomplete or improperly filled out sheets shall be returned to the developer, and this may result in a delay in the site plan approval. All questions concerning this bond (Appendix 5) should be directed to the board, not the town engineer. If the developer is required to improve portions of existing town roads, a separate bond for those improvements must be prepared.

13. Note Well: No Site Plan Hearing shall be scheduled unless the following is submitted to the town hall 30 days prior to the 3<sup>rd</sup> Thursday of the month in which the applicant wishes his/her application to be heard.

- a. This application, correctly completed, with the required attachments. (Appendix 2)
- b. Mylar and four (4) copies of the Final Plan, including all pertinent information as required by the Site Plan Regulations, Section IV and V.
- c. Updated road profile, if applicable (4 copies).
- d. Any additional information requested by the board at a previous hearing necessary for final approval. (List)

- e. Payment of all applicable Site Plan Review fees.
- f. An abutter list with all abutters of the parcel. Abutter notification fees must be paid upon application.

14. FEES:

Application Fee		\$150.00	_____
Abutter Notification (each) (Applicant must be included)		5.00	_____
Mylar Recording Fee	Per Mylar	28.00	_____
(FEES ARE NOT REFUNDABLE)	TOTAL		

The owner, certifies that this application is correctly completed with all required attachments and requirements as stated in Appendix 2 of this application, have been met, and that any additional costs for engineering or professional services incurred by the Holderness Planning Board or the Town of Holderness in the Site Plan Review process of this property shall be borne by the owner.

Date \_\_\_\_\_ Subdivision Owner (s) \_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_ Agent \_\_\_\_\_

I hereby authorize the Holderness Planning Board and its agents to access my land for the purposes of reviewing this site plan, performing road inspections and any other inspections deemed necessary by the board or its agents, to insure conformance of the on-site improvements with the approved plan and all Town of Holderness ordinances and regulations.

Date \_\_\_\_\_ Owner (s) \_\_\_\_\_  
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