

Holderness Recreation Board Meeting
4 February 2013

Board Members Present: Wendy Werner, Director, Tom Stepp (chair), ~~Woody Laverack~~ (Selectman)
Biff Sutcliffe (secretary), Janis Messier, Meika Carter, ~~Shelly Swanson~~, ~~Molly Whitecomb~~,
~~Dan Litchfield~~

1) Minutes of Previous Meetings:

- Minutes of 7 January 2013 could not be accepted, as we did not have enough members in attendance to meet the minimum needed.
- Minutes of 5 November 2012 were accepted.
- Minutes of 24 September 2012 were accepted
- Minutes of 3 December 2012 could still not be accepted, as we did not have enough members in attendance to meet the minimum needed.

2) Board Member List: Wendy presented a Board Member list with contact information. The members in attendance made corrections and additions as needed. Wendy will revise and come to the next meeting with an update list.

3) Budget 2012-2013

Recreation:		Beach:
Expenses	(\$36,756)	(\$5,214)
Revenue	<u>\$16,307</u>	<u>\$1,353</u>
	(\$20,449)	(\$3,861)

Scholarship Fund: no changes

4) Programs

- Botanical Lampshades: 4 attendees Wendy will offer this again at another time.
- Felted Snowman – 3 attendees.
- Ukrainian Eggs and Stars, Stars, Stars – coming up.
- Movies and Lunch – 3rd offering coming up. Attendance has been light
- Hockey – low attendance this year. Not sure why.
- Adult Basketball – still in formative stage with light attendance.

5) Beach:

- Wendy asked the Board to review and comment on the flyer of Beach Rules. Some comments and discussion gave Wendy the feedback she needed to make a few modifications. She will make the changes and publish this for handout this beach season.
- Compost Toilet – we continued our conversation regarding the practical aspects of moving toward a composting toilet system at the beach in lieu of our continued use of a port-a-potty. The consensus of the those present is that we should continue to research composting options, but the cost effectiveness and environmental gains seem to favor our present system of having a port-a-potty contract for the few months of the season. We will invite representatives from composting toilet companies to survey our location and septic demand and present us with what they think we could do.

6) Review of Staff Manuals for Summer Escape and Beach Attendants:

Wendy asked us to read and review the two Staff Manuals she has published. The Board is very impressed with the thoroughness of these professionally done manuals. We offered only a few comments and suggestions.

7) Other:

- By-Law Review-

As it has been more than 10 years since we last visited our by-laws, Wendy presented us with the by-laws and after much discussion we unanimously recommended the following changes:

- a) Do away with the designation of alternate members and set the maximum Board Member number to seven members.

- b) The minutes of meetings can be approved by 3 or more of those who attended the meeting.
- c) Issues requiring voting will be decided by a simple majority of those in attendance.

Wendy will type up the new By-Laws and present them to the Board at the next meeting for final consideration and voting.

8) Next Meeting: 4th March 2013

Respectfully submitted,
George D. Sutcliffe, Jr. (secretary)