

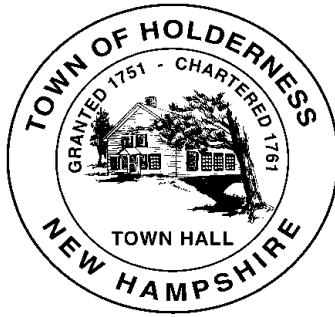
# **Town of Holderness**

## **New Hampshire**



**Annual Report for**  
**Year ending**  
**December 31, 2016**

Cover photo provided by Sue and Peter Francesco.



ANNUAL REPORT

of the

OFFICERS

within the

TOWN of

HOLDERNESS

New Hampshire

Year Ending

December 31, 2016

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## DEDICATION

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Occasionally, we do not have a candidate to dedicate the Annual Town Report to, and this year we are reminded of how lucky we are to have not one, but two individuals who have spent many years dedicated to our town.

It is an honor and a privilege for the Town of Holderness to dedicate the 2016 Annual Town Report to both Earl F. Hansen and to Alden (Skip) Van Sickle. With combined years of service totaling 75, these two men have spent much of their lives serving the people of the Town of Holderness.



Earl Hansen has served the residents and taxpayers of our community in many roles, though perhaps most notably in his 29-year tenure as Chair of the Planning Board. Earl first entered service to the town when he joined the Holderness Fire Department on May 1<sup>st</sup> 1976 and after 40 years, he still remains active. Earl first joined the Planning Board in 1980. From 1983 to 1986, he served as the Select Board's ex-officio representative. After completing his service on the Select Board, Earl remained on the Planning

Board and was appointed Chair in 1988, a post he held until February of 2017.

Earl was instrumental in crafting the Zoning Ordinance, and then in helping shape it over the years to stay true to the values of Holderness. Earl also helped develop the town's Master Plan, researching and advising the town on mistakes other towns have made. Because Earl has been on the Planning Board for more than three decades he has seen it all, and either helped deny it, approve it, or wait it out.

## DEDICATION

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Skip Van Sickle joined the Holderness Fire Department on March 2, 1981 and served for 35 years until January of 2017 when he turned in his gear. When Skip first arrived at the Fire Department, despite the location on the lake, Holderness did not have a dedicated fire boat. So with his many years of marina experience, Skip worked with the Fire Department customizing and building the Fire Department's pontoon rescue boat. This boat has now become a critical vehicle for the department, as it

has been used in rescues on both Big and Little Squam and the islands. The fire boat is also available to other towns for Mutual Aid calls.

In addition to his service on the Fire Department, Skip has served the town as a Selectman, when he was appointed in 1990 to finish a vacated 1-year term, and was then elected to serve the following year from 1991-1993. Skip also serves on the Budget Committee, beginning 2009 to the present.

If you have some time to chat, these men are both fairly loquacious and as they both step back from town service, they have a lot more time to talk. Many thanks to these men who have generously and selflessly dedicated so many hours to the town and in our community. Both of them have done so much more for our community than just their official service.



## MEETING SCHEDULES

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**Board of Selectmen** – Meetings are held every other Monday at 4:30 P.M. downstairs in the Town Hall. The board reviews/discusses correspondence and signs necessary documents, accounts payable, and payroll, and then moves upstairs at 5:00 P.M.

**Budget Committee** – Meets in August and again in late October through February. Dates and times may vary, please look for meeting notices during this time.

**Conservation Commission** – Meets every 2nd Tuesday of the month at 4:00 P.M. in the downstairs conference room at the Town Hall. (*This commission typically does not meet for the months of July and August.*)

**Energy Committee** – Meets at 3:30 P.M. on a quarterly basis throughout the year.

**Holderness Central School Board** - Meets on the 2nd Wednesday of the month at 6:15 P.M. in the Holderness Central School Library, unless otherwise posted.

**Library Trustees** – Meets once monthly; days of the month and time vary. Look for postings at Town Hall, the Post Office or the Library.

**Planning Board** – Meets on the 3rd Thursday of each month at 6:30 P.M. upstairs in the Town Hall. Applications submitted to this board are due 28 days before the meeting date.

**Recreation Board** – Meets once a month on a Monday night at 5:30 P.M. The Monday night may vary, please look for posted agenda.

**Zoning Board** – Meets every 2nd Tuesday of each month at 6:15 P.M. upstairs in the Town Hall, as needed. Applications submitted to this Board are due 28 days before the meeting date.

*\* Meeting dates and times are subject to change; please visit our website at [www.holderness-nh.gov](http://www.holderness-nh.gov) for updated notices.*

## TOWN OFFICERS

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### ***ASSESSORS' AGENT***

Corcoran Consulting Association  
Wil Corcoran

### ***ADMIN. ASSISTANT***

Amy Sharpe

### ***BUDGET COMMITTEE***

Kenneth Evans, Chr.	2019
Joseph Casey, School Board	
Alden Van Sickle	2018
Robert Maloney	2018
Norman W. Peoples	2018
Todd Elgin	2019
Jill White, S.L	2017
John Laverack, SL Alt.	2018

### ***COMPLIANCE OFFICER***

Eleanor Mardin

### ***HEALTH OFFICER***

Michael Capone

### ***CONSERVATION COMMISSION***

Larry Spencer, Chr.	2018
Anne Packard	2017
Jacquelyn Jewell	2017
Janet Cocchiaro	2018
Jennifer Evans	2019
Benoni Amsden	2018
Brian Gagnon, Alt.	2019
Shelagh Connelly, S.L.	2019

### ***DEPT. OF PUBLIC WORKS***

Kevin Coburn, Hwy Agent  
Dennis Hughes  
Lewis Thompson  
Dean Melanson

### ***EMERGENCY MAN. SERVICES***

Walter Johnson, Director

### ***ENERGY COMMITTEE***

Michael Capone  
Bill Johnstone  
Eleanor Mardin  
Larry Spencer  
Tom Stepp  
Sam Brickley, S.L

### ***FIRE CHIEF / WARDEN***

Eleanor Mardin

### ***FIRE WARDS***

*Earl Hansen	2019
*David Dupuis	2017
*Randall Eastman	2018

### ***HOLDERNESS CENTRAL SCHOOL BOARD***

**Bonni Acton, Vice Chr.	2018
**Joseph Casey, Chr.	2017
**Kristina Casey	2017
**Carolyn Mello	2018
**Lisetta Silvestri	2019

### ***HOLDERNESS CENTRAL SCHOOL CLERK***

**Sara Weinberg	2019
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### ***HOLDERNESS CENTRAL SCHOOL TREASURER***

**Martha Richards	2018
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### ***HOLDERNESS CENTRAL SCHOOL MODERATOR***

\*\*Malcolm "Tink" Taylor – Interim

### ***LAKES REGION PLANNING COMMISSION***

Robert Snelling  
Todd Elgin

### ***LIBRARIAN***

Jacqueline Heath

### ***LIBRARY TRUSTEES***

**Thomas "Ted" Vansant, Chr.	2018
**Carol Snelling	2017
**Betsy Whitmore	2019
**Kathleen Wieliczko	2019
**Victor Currier	2018
Samuel Brickley, SL	2019

### ***MODERATOR***

**Daniel Rossner	2017
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### ***OVERSEER OF WELFARE***

Krystal Alpers  
Louis Pare-Deputy  
Kathleen Wieliczko-Deputy

## TOWN OFFICERS

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### **FINANCE OFFICER**

Amy Sharpe

### **PATRIOTIC PURPOSES**

Malcolm “Tink” Taylor

### **PLANNING BOARD**

Earl Hansen, Chr. 2017

Robert Snelling, V.Ch. 2018

Ronald Huntoon 2019

Carl Lehner 2019

Donna Bunnell 2017

Joanna Tuveson 2019

Peter Francesco, Ex-Off.

Samuel Brickley, Ex-Off. Alt

### **POLICE DEPARTMENT**

Chief: Jeremiah Patridge

Lieutenant: Barry D. Tanner

Sergeant: Erik F. DiFilippe

Patrol Officer: Michael Grier

SRO/Patrol Officer: Michael Barney

Part-time Officer: David Bourne

Admin Assistant: Alice O’Connor

### **RECREATION DEPT.**

Wendy Werner, Director

### **RECREATION BOARD**

Thomas Stepp, Chr. 2018

George Sutcliffe 2017

Janis Messier 2017

Meika Carter 2017

Daniel Litchfield 2019

Jennifer Evans 2017

John Laverack Jr., S.L. 2018

### **SELECT BOARD**

\*\*Shelagh Connelly, Chr. 2019

\*\*John W. Laverack, V.Chr. 2018

\*\*Peter Francesco 2017

\*\*Jill White 2017

\*\*Samuel D. Brickley 2019

### **SUPERVISORS of CHECKLIST**

\*\*Alicia Abbott 2018

\*\*Edith Jaconsky-Hamersma 2022

\*\*Frances K. Hanson 2020

### **TAX COLLECTOR**

Ellen King

Sara Hixon, Deputy

### **TOWN ADMINISTRATOR**

Michael Capone

### **TOWN ATTORNEY**

Mitchell Municipal Group, P.A.

### **TOWN AUDITORS**

Plodzik & Sanderson

### **TOWN CLERK**

\*\*Ellen King 2017

Sara Hixon, Deputy

### **TOWN TREASURER**

Todd Elgin

### **TRUSTEES of TRUST FUNDS**

\*\*Maurice Lafreniere 2017

\*\*Bonnie Hunt 2018

\*\*Brinton Woodward 2019

### **ZONING BOARD of ADJUSTMENT**

Susan Webster, Chr 2017

Wendell Broom, V.Chr. 2017

Gary Karp 2017

Robert Maloney 2019

Gary Johonnett 2019

Judith Ruhm 2019

\* "until another person shall be  
chosen and qualified."

\*\* Elected Officials  
S.L.. Selectmen Liaison

## FUND BALANCE POLICY

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### ***PREFACE***

The Town of Holderness (“Town”) through its Board of Selectmen establishes and will maintain reservation of Fund Balance, as defined herein, in accordance with Governmental Accounting Standards Board (“GASB”) Statement No. 54, Fund Balance reporting and Governmental Fund Type Definitions. This policy shall only apply to the Town’s governmental funds. In accordance with GASB Statement No. 54, Fund Balance shall be composed of non-spendable, restricted, committed, assigned, and unassigned amounts.

### ***PURPOSE***

The purpose of this policy is to establish a key element of the financial stability of the Town by setting guidelines for fund balance. Unassigned fund balance is an important measure of economic stability. It is essential that the Town maintain adequate levels of unassigned fund balance to mitigate financial risks that can occur from unforeseen revenue fluctuations, unanticipated expenditures, emergencies, and similar circumstances. The fund balance also provides cash flow liquidity for the Town’s general operations.

### ***DEFINITIONS***

1. **Non-Spendable Fund Balance** – includes amounts that are not in a spendable form (such as inventory or prepaid expenses) or are required to be maintained intact (such as principal of an endowment fund).
2. **Restricted Fund Balance** – includes amounts that can only be spent for the specific purpose stipulated by external resource providers (such as grantors) or enabling legislation (Town Meeting vote). Restrictions may be changed or lifted only with the consent of the resource providers or enabling legislation.
3. **Committed Fund Balance** – includes amounts that can be used only for the specific purposes determined by a formal action of the Town’s highest level of decision making authority. Commitments may be changed or lifted only by taking the same formal action that imposed the constraint originally. The action must be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in a subsequent period.

## FUND BALANCE POLICY

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4. **Assigned Fund Balance** – includes amounts the Town intends to use for a specific purpose. For all governmental funds other than the General Fund, any remaining positive amounts are to be classified as “assigned”. Items that fall under this classification for the General Fund would be encumbrances properly approved by contract, purchase order, or other such action as required.
5. **Unassigned Fund Balance** – includes amounts that are not obligated or specifically designated and is available for any purpose. The residual classification of any General Fund balance is to be reported here. Any deficit balance of another fund is also classified as unassigned.

### ***SPENDING PRIORITIZATIONS***

When expenditures are incurred for purposes for which both restricted and unrestricted fund balance is available, restricted fund balance is considered to have been spent first.

When expenditures are incurred for the purposes for which amounts in any of the unrestricted fund balance classifications can be used, committed amounts should be reduced first, followed by assigned amounts and the unassigned amounts.

### ***MINIMUM LEVEL OF UNASSIGNED FUND BALANCE***

The Town will strive to maintain an unassigned fund balance in its General Fund equal to 6-10% of the total appropriations of the community (which includes Town, School and County). The Board of Selectmen will review this information each year in order to determine the amount, if any, of unassigned fund balance to use to balance the budget and to reduce the property tax rate.

### ***ANNUAL REVIEW***

Compliance with the provisions of this policy should be reviewed as part of the annual budget adoption process.

Date of Adoption: February 11, 2013

Readopted by a vote of the Board on February 21, 2017

Holderness Board of Selectmen  
Shelagh Connelly, Chairman  
John Laverack, Vice Chairman  
Samuel Brickley, Member  
Jill White, Member  
Peter Francesco, Member

## ADMINISTRATOR'S REPORT

---



*L-R: Nancy Decoteau, Wendy Werner, Sara Hixon, Amy Sharpe, Ellen King, and Michael Capone.*

It is really hard to believe that we are already past my first full year here in Holderness. The first year has exceeded expectations in so many positive and meaningful ways. The passage of time only serves to reinforce what so many of you already know. Holderness is truly a unique and special Town.

Upon first arriving late in 2015, I was immediately struck by the professionalism and genuine caring attitude of our Town employees. One year later, I can say without hesitation, that my initial impressions were well founded. Your Town employees remain committed to providing a high level of service to their community. You can read more about the departments and their activities for the year elsewhere in the report, but one thing you all should know is that they genuinely enjoy working here in Holderness and appreciate the support they receive from residents and visitors alike.

Here in the Town Office, one of our major goals continues to be developing ways in which we can provide access to more information online thereby making government more available when you need it. The addition of online forms and information allows you, the user, the opportunity to access this information when you need it. It can save you time and help to keep you better informed.

One of our newest enhancements is an update of our online property mapping program. This new program contains a number of helpful features including access to property record cards and assessing information. You can now access this information at your convenience without having to come into the Town Office. In 2017 we hope to continue this trend and offer more online access to forms and information.

## ADMINISTRATOR'S REPORT

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Much credit and many thanks to the very caring and capable office staff. Ellen, Amy, Wendy and Sara continue to set a high bar with the level of service they provide. One of my personal goals is to, one day, meet their standard of excellence.

Change is the only constant and there were some comings and goings in the Town Office in 2016. Our thanks to Colleen Hannon and Alice O'Connor for their service during the past year. We are happy to see Alice now lending support to our Police Department and wish Colleen great success upon her return to Colorado. Nancy Decoteau joined us in July bringing a broad range of municipal experience and skills to the Town office. Nancy has come up to speed very quickly and has helped to provide support to all of our land use boards as well as working with our Compliance Officer, Fire Chief Eleanor Mardin and other members of the office staff.

We all remain committed to provide the best possible service to residents, taxpayers and visitors alike. As always, please feel free to reach out if you have a question, concern or are looking for information with regard to an area of particular interest to you. One of the most enjoyable aspects of this position is the opportunity to engage in informative and meaningful dialogue with residents, taxpayers and visitors alike. You can reach me in the Town Office by phone at 968-2145 or by email [administrator@holderness-nh.gov](mailto:administrator@holderness-nh.gov).

Best wishes to you all in the coming year. Thank you for the opportunity to be of service to such a wonderful and caring community!

Respectfully submitted,

Michael R. Capone  
Holderness Town Administrator

## SELECTBOARD REPORT

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The five member Board continues to serve Holderness and meets every other week at Town Hall. We also attend the land use board meetings as liaisons to remain informed and updated about on-going board actions. We appreciate the opportunity to serve our Town and we are always open to your input on issues regarding our community.

The Board works closely with our Town Administrator Michael Capone who joined the team in November 2015. Michael has done an excellent job coming up to speed in his first year and leads our employees in providing excellent service to our citizens.

There was considerable excitement in the latter half of the year as we watched the addition to the library transform this building into an even more beautiful space with expanded meeting area and amenities. Importantly for the Town, with the installation of the elevator, this facility now complies with the Americans with Disabilities Act (ADA) Standards for Accessible Design.

Once again, the Town met with business owners in the spring and exchanged dialogue on a myriad of topics. This is an annual outreach initiative in keeping with our goal to maintain Holderness as a business-friendly community.

Many people are now able to enjoy Livermore Falls on the Pemigewasset River as it has been transformed into a family-friendly destination for swimming and tubing. The State of NH made this a State Park and installed parking, toilets, and staffs the beach daily.

On the weekend of August 6th, we celebrated our 255th anniversary (1761 – 2016) of township, and the streets of Holderness were filled with many people enjoying not only the beautiful weather, but the return of the Mattatuck Fife and Drum Band. The Mattatuck was squired down the channel in a flotilla of wooden boats and progressed to Main St where they led the Street Parade. Thank you to all who participated in making this event a success!



## SELECTBOARD REPORT (continued)

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Residents enjoyed a grand finale event Labor Day weekend, when the band Postage Due (with our favorite former post master Larry Mowbray) performed at twilight under the gazebo followed by a concert on Little Squam by the Baker Valley Band floating about on the Science Center boat. This was followed up with an awesome fireworks display to close out the evening. We are looking forward to these festivities for Labor Day weekend again!

The Selectboard oversees the Town budget and many other things including: improved recycling rates at the transfer station; the Memorial Day Service; fire and police safety; and good roads. We are able to do this because of our dedicated Town employees who do excellent work, and all of the volunteers who serve on our committees and boards throughout the year. We thank all of these people for their service.

The Board is committed to keeping Holderness a wonderful place to live, work and play.

Respectfully submitted

Shelagh Connelly, Chair  
Woodie Laverack, Vice Chair  
Sam Brickley  
Peter Francesco  
Jill White



*Back Row L-R: Sam Brickley, Woodie Laverack and Peter Francesco  
Front Row L-R: Shelagh Connelly and Jill White*

## COMPLIANCE OFFICER'S REPORT

---

At the end of 2016 Nancy Decoteau and I began to fill the role of Land Use Administrative Assistant and Compliance Officer for the town. We have been working as a team trying to make sure we are interpreting the Zoning Ordinance correctly and providing accurate information to those of you that are building in town.

One situation that we are often asked about is regarding the expansion of an existing non-conforming structure. Usually the non-conformity is because the structure does not comply with the current setbacks. All structures must be 50 ft. from the water, and 35 ft. from all property boundary lines. The question that we dealt with more than once is whether a dormer can be added to a non-conforming structure. Section 700.2 of the Zoning Ordinance sets the parameters for expanding an existing non-conforming structure. The definitions of "Expansion" and "Living Space" tie into this issue as well. Please know that we are willing to meet with you to discuss how the zoning regulations impact your proposed construction projects.

Permits are required for all new construction projects, additions, and interior renovations costing more than \$2,000. If you plan on doing a building project and have any questions, please contact our office.

Below is a list of activities in Holderness during 2016.

Permits	# Issued	Permits	# Issued
Septic Designs	26	Houses	9
Additions	4	Decks	8
Garages	6	Wells	4
Solar Panels	4	Demolitions	4
Seasonal Cottage	1	Sheds	6
Manufactured Home	1	Renovations	16
Wells	3		
<b>Total Permits: 92</b>			

Respectfully submitted,

Eleanor Mardin, Compliance Officer

## CONSERVATION COMMISSION REPORT

---

As always, a major undertaking of the Commission is to monitor properties either owned by the town or in which the town participates in the easement. There are five public access properties: Riverside Park on South River Street, the Pilote Forest on Beede Road, the Town Forest, diagonally from the Pilote Forest on Beede Road, wetlands on Smith Road and wetlands on the east side of White Oak Pond. The biological inventory of the Smith/Sargent Road wetland was completed and is available in the town office. There are also three non-public access easements that the Commission monitors. The other major duty of the Commission is to comment on projects involving wetlands or matters pertaining to the Shoreland Water Quality Protection Act.

All timber cuts mentioned in previous annual reports have been completed. Licensed Forester, Tom Hahn of FORECO, LLC in Rumney, managed the project. The clear-cut on the Pilote Forest has been completed and the area has been mulched and seeded. That area will be mowed annually to provide better habitat for wildlife that inhabit the forest/open space transition zone. The Commission continues to try to make its holdings “user friendly”. The picnic benches at the Town Forest, the Pemi Riverside Park and the Pilote Forest have been rebuilt. The proceeds from the timber cuts have been and will be used to complete trails and signage on the two properties. We held an open house this past fall to explain the nature of the timber cuts on the two forests. The Liberty Elms, one at the Central School and two at the Town Gazebo, are still doing well.

We continue to work closely with other local NGOs, particularly in conjunction with the Squam Lakes Conservation Society. We provided information on arsenic in deep wells at the 2015 Town Meeting and continue to work with the Squam Lakes Association on educating local folk about the presence of arsenic and radon in deep wells. The chair of the commission is a member of the NH Consortium on Heavy Metals and has attended meetings of that group.

## CONSERVATION COMMISSION REPORT (continued)

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The Commission continues to work with the “Friends of the Pemi” group. The NH State Parks Division has now taken control over state land to either side of Livermore Falls. A new parking lot was completed on the Holderness side of the river. The NH State Park Service provided attendants during the active summer months on the Holderness side. The Friends of the Pemi provided a table most of the weekends of the summer to inform guests of the improvements. Members of the commission participated in this project. Negotiations are underway to purchase property on the Plymouth/Campton side for a smaller parking lot. The next big change for the future will be better signage on both sides of the river and better access on the Plymouth/Campton side.

Lastly, there have been a few personnel changes on the Commission. The new Land Use Person, Nancy Decoteau, has been very helpful in organizing the paperwork and meetings of the Commission. In the past year, the commission gained one new members, Brian Gagnon. We are always looking for new members, so please consider volunteering to work on or with the Commission.

Respectfully submitted,

Larry Spencer, Chairman  
Ben Amsden  
Brian Gagnon  
Janet Cocchiaro  
Jenny Evans,  
Jacque Jewell  
Anne Packard  
Shelagh Connelly (S.L.).



Photo of the folks who attended the  
Fall Open House on the Pilote Forest  
with the new forest clearing in the background.

## ENERGY COMMITTEE REPORT

---

The Town Energy Committee meets roughly once each quarter. The meetings typically analyze the previous quarter's energy consumption by the different departments and of the town owned facilities. The data is supplied by Amy Sharpe. Thank you, Amy.

Also, discussed at our meetings are potential energy efficiency projects. This year we spent the last month of the 2016 year working cooperatively with Sandra Jones of the Plymouth Area Renewable Energy Initiative on a project she is organizing called NH Solar Shares. The project plans to erect solar installations where some of the energy produced will be used to reduce the energy costs of residents who have problems paying their electrical energy bills. The project plan was to use town property on East Holderness Road. For a variety of reasons, the project didn't not come to fruition.

The committee plans to keep working on energy sustainability for town owned facilities and would like to see the installation of a photo-voltaic system behind the Firehouse-Police Station complex.

Special thanks are due to Bill Johnstone and Ted Vansant for their expertise on various aspects of energy efficiency. Many thanks also to Michael Capone, our new town administrator, for calling, organizing and taking the minutes of our meetings.

Respectfully submitted,

Larry Spencer, Chair  
Eleanor Mardin  
Ted Vansant

William Johnstone  
Tom Stepp  
Michael Capone, Town Administrator

## **FIRE DEPARTMENT REPORT**

---

The Fire Department responded to 351 calls in 2016. This year our summer was very busy; July being the busiest with 44 calls for the month. Medical related calls are the most common calls and because of the nice weather, we saw an increase in hiker rescues and water related rescues.

If you rent property in Holderness, or you are a renter, it is required by state law to have smoke and CO detectors in your rental properties. If you have questions on where to place these detectors stop by the Fire Department and I will assist you with proper placement.

Respectfully submitted,

Eleanor Mardin, Fire Chief

### **CHIEF**

Eleanor Mardin

### **DEPUTY CHIEF**

Randy Eastman

Scott Fields

### **CAPTAINS**

Jeremy Bonan

William Currier

Jim Chapin

### **LIEUTENANT**

Jon Abear

### **HONORARY**

Richard Mardin

Skip Van Sickle

### **SAFETY**

Earl Hansen

### **ENGINEER**

Richard Currier

### **FIREFIGHTER/EMT**

Matt Abear

Amelia Currier

Todd Randlett

Tyler Driscoll

### **PARAMEDIC**

Brad Morse

### **FIREFIGHTERS**

Doug Barber

Jay Brandin

Tyler Currier

Dave Dupuis

Walter Johnson

Gary Mack

Tyler Page

Kevin Rogers

Trevor Solomon

Jim Wieliczko

Jimmy Wieliczko

## **FIRE DEPARTMENT REPORT (continued)**

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### **2016 FIRE CALLS**

146	Medical	14	Rescue
29	Motor Vehicle Crashes	4	Vehicle Fires
47	Mutual Aid	0	Structure Fires
3	Chimney Fires	7	Outside Fires
68	Alarm Activations	4	Smoke Investigations
10	Power Lines	3	Fuel Spills
1	HAZ MAT	11	Service Calls
4	False Alarm Calls		

---

**351 TOTAL CALLS**

*Holderness  
Fire Department  
Training Fire*



## FOREST FIRE WARDEN REPORT

---

Holderness had one 2.5 acre woodland fire this year that would have grown much larger in size without the help from the staff of Rockywold-Deephaven Camps.

Several years ago HFD knew there were remote areas of town that had potential to burn. RDC has trained every year and has equipment to assist HFD with these types of fires. With their help HFD was able to stop the fire from reaching the top of Rattlesnake Mt.

This year HFD sent 3 firefighters with New Hampshire State crews to fight fires in Canada, Idaho and the White Mt. National Forest. The experience they receive is a huge help when we have wildland fires within our local community.

***REMEMBER ONLY YOU CAN PREVENT FOREST FIRES***

Respectfully submitted,

Eleanor Mardin  
Forest Fire Warden





## HOLDERNESS FREE LIBRARY – DIRECTOR’S REPORT

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It has been an amazing year for the Library as we added on to the existing building to offer a larger, more accessible and welcoming space for the community. After years of planning, fundraising, and hard work, the expansion is finished providing a large new meeting room with

adaptations that will help those with hearing or mobility problems, and a large family area on the main floor. An elevator provides full access. We look forward to sharing this wonderful space, and serving the community with even more programs, activities, meeting spaces, and materials than ever.

We offered several performers for our Summer Reading Program for the community’s youth. We partnered with the Historical Society to bring “Abe Lincoln” to Holderness. Fire Chief Mardin and an officer from the Police Department joined us for a Story Time. The Story Walk, a shared activity with Holderness Recreation Department, the Library, and Squam Lakes Natural Science Center, was set up along the Channel Walk and was enjoyed by many. Our Little Free Library was set up by volunteers for us at the Town Beach and saw heavy use.

Holderness Central School invited the Library to participate in the Afterschool Program. During construction some of our activities moved to the Town Hall and to the Historical Society Building. We appreciated being able to use these spaces!

Many thanks to those who have contributed to Holderness Free Library. We are especially grateful for the Friends of the Holderness Library, who fundraise tirelessly and help the Library with the library addition, purchasing passes, paying for performers and acquiring items. Thank you to the volunteers who assist behind the scenes to make the Library thrive. Thank you to the taxpayers who support the Library.

## HOLDERNESS FREE LIBRARY – DIRECTOR’S REPORT (continued)

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### STATISTICS FOR 2016

- Number of items in collection – 12,366
- Number of registered borrowers – 2,205
- Number of items discarded -1066
- Number of items added – 1165
- Items borrowed – 10,590
- Library users/visitors – 8,200
- Adult programs – 106 (attendance- 1040)
- Children’s programs – 77 (attendance -1023)



Left to Right:

*Deborah Thouin, Jackie Heath – Library Director, Kelly Schwaner and Jeannie Perkins*

### LIBRARY HOURS:

Monday	9:00 - 5:00
Tuesday	9:00 - 4:00
Wednesday	9:00 - 7:00
Thursday	closed
Friday	9:00 - 4:00
Saturday	9:00 - 1:00

Please come and see us and enjoy what Holderness Free Library has to offer!

Check us out at [www.holdernesslibrary.org](http://www.holdernesslibrary.org).

We are a vibrant place where people connect!

## LIBRARY TRUSTEES

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It has been an incredible year for the Library, as dreams and plans have become brick and mortar, an idea for a larger space and accessibility for all is now a reality for the community.

In August, excavation began on the expansion of the one hundred and five year old Library. The finishing touches are now being added to create the final goal of

- Providing accessibility for everyone by installing a lift, putting in better stairs, and adding railings and ramps. Also a special auditory amplification system has been added to the new meeting room.
- Upgrading technology and creating more internet friendly spaces.
- Creating and building a Children's Room that is spacious and welcoming for parents and children.
- Adding a meeting room that is a gathering space and suitable for programs and community educational activities.
- Maintaining and enhancing the existing historical building, while adding new adaptations to make it larger and more usable.

The Library Trustees, Friends of the Library, and the Campaign Committee worked diligently to raise funds from private donations, minimizing the amount that the town had to fund. Many generous donations, gifts, and endowments have made this vision a reality!

Through construction, the Library has continued to offer programs (though somewhat limited in the last months), Internet and Wi-Fi availability and regular library services.

The Trustees thank the townspeople of Holderness for the ongoing support of the Library, and encourage everyone to take advantage of all the Library has to offer.

Respectfully Submitted:

Ted Vansant – Chair  
Carol Snelling – Secretary

Kathy Wieliczko  
Betsy Whitmore

Vic Currier

# **ANNUAL TOWN MEETING MINUTES**

**March 8 and 9, 2016**

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At the annual Town Meeting of the Town of Holderness held on March 8 and 9, 2016 the following business was transacted.

At 10:00 a.m. on Tuesday, March 8, 2016, at the Holderness Town Hall, Moderator Daniel Rossner declared the polls opened.

At 7:00 p.m., Moderator Rossner declared the polls closed and the ballots were counted.

At 7:30 p.m. on Wednesday, March 9, 2016, at the Holderness School, the Meeting resumed following the Holderness Central School District Meeting. Moderator Daniel Rossner recognized and thanked the veterans at the meeting and asked them to lead in the Pledge of Allegiance. The meeting also observed a moment of silence for those residents who had passed away during 2015. Moderator Rossner asked for a motion to dispense with the reading of the remainder of the Warrant and take the articles up one at a time as they appear in the Warrant. Moved by Malcolm “Tink” Taylor and seconded by Lawrence Beeson. A voice vote was taken and the motion passed. The Moderator announced the results of Article 1, the ballot votes for Town Officers. He also read the results of the voting on the proposed changes to the Zoning Ordinance, all of which passed. Mr. Rossner also announced the Pemi-Baker School District results.

**Article 1:** To choose all Town Officers by official ballot:

**Selectman for 3 Years: (Vote for Two)**

Shelagh Connelly	139
Sam Brickley	130

Write-Ins:

Daniel Taylor	2
Joseph Casey	1
Jonathan Stewart	1
Skip Van Sickle	1

**Trustee of Trust Funds for 3 Years: (Vote for One)**

Brinton Webb Woodward, Jr.	135
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## ANNUAL TOWN MEETING MINUTES

March 8 & 9, 2016 (continued)

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### Library Trustees for 3 Years: (Vote for Two)

Kathy Wieliczko 132

Betsy Whitmore 136

#### Write-Ins:

Tom Stepp 1

Scott King 1

### Supervisor of the Checklist for 6 Years: (Vote for One)

Edith Jaconsky-Hamersma 134

### Fire Ward for 3 Years: (Vote for One)

Earl Hansen 136

#### Write-Ins:

Walter Johnson 1

**Article 2:** 2016 Proposed Zoning Ordinance Changes Article 2. To see how the Town will vote by official ballot on the proposed amendments, as recommended by the Planning Board, to the Town Zoning Ordinance as follows:

1. “Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amend Section 300.4.5, Flood Hazard Overlay District, to clarify which Special Exceptions are permitted; amend the time of year that structures with wheels are permitted on properties; and delete archaic language which references the cost of flood insurance?”

**Yes 141**

**No 8**

2. “Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amend Section 400.22, Outdoor Wood-Fired Hydronic Heaters, to clarify the meaning in the second sentence of the Section by replacing the words, *be applicable to a*, with the words, *meet the standards of a*, and update the Section per State and Federal law?”

**Yes 132**

**No 15**

## ANNUAL TOWN MEETING MINUTES

March 8 & 9, 2016 (continued)

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3. “Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amend Section 400.23.4.3, Small Wind Energy Systems, to clarify that these systems are accessory to residential uses consistent with the definition in this Section and to revise language stating that decommissioning occurs if the system is not *used for a period of twelve consecutive months* instead of *not in use for a period of 1 year?*”

Yes 130

No 16

4. “Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amend Section 525.3.13, Groundwater Protection, to strike the words, *and soils data; boring logs may be submitted separately* from the definition of seasonal high water table?”

Yes 136

No 9

5. “Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amend Section 1300, Definitions, Recreational Camping Park or Recreational Campground, to strike the duplicative wording starting in the third line of the definition?”

Yes 134

No 12

6. “Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amend entire Section 575, Telecommunications Facilities, to comply with State and Federal law?”

Yes 138

No 7

## ANNUAL TOWN MEETING MINUTES

March 8 & 9, 2016 (continued)

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### Holderness Central School District *Election Results*

#### **School Board Member for 3 Years: (Vote for Two)**

Lisetta Silvestri 125

Kelly Schwaner 132

#### Write-Ins:

Sharon Putney	1	Christine Gribben	1
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#### **School District Moderator for 2 Years: (Vote for One)**

Martha B. Richards 126

#### Write-Ins:

Nathaniel Fuller	1	Suzanne Riehs-Moore	1
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Walter Johnson	1	Mo Lafreniere	1
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#### **School District Clerk for 3 Years (Vote for One)**

Sara Weinberg 134

**Article 3:** To see if the Town will vote to accept the reports of all Town Officers and Committees.

Moved by Bill Webb and seconded by Peter Webster.

Bruce Whitmore questioned why the Auditor's report is missing in the 2015 Town Report? Mr. Whitmore stated that the 2015 Auditor's report is on the Town's website. He was concerned about the adverse opinion of the 2015 Auditor's report concerning the Town employees' post-retirement health care benefits and other benefits and that this liability has not been appropriated properly. Selectman Shelagh Connelly stated that the Town has been reported to be non-compliant in prior years as many small towns do not comply with this provision. Selectman Connelly stated this has not been an issue of concern to our auditors so the Select Board has gone forward with their advice and has not pursued obtaining an actuarial value, given the expense. Bruce Whitmore stated that this was the first time the Town had received an adverse opinion from the auditors. Selectman Connelly stated that the auditors have annually reported this deficiency and she was unaware that the Auditor's report was not included in the 2015 Town Report. Selectman Connelly stated the Select Board recently had an annual review with the auditors and believed that we were operating in a satisfactory manner and had no recommendation for change.

A voice vote was taken and the Article **PASSED**.

## ANNUAL TOWN MEETING MINUTES

March 8 & 9, 2016 (continued)

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**Article 4:** To see if the Town will vote to raise and appropriate the Budget Committee's recommended sum of Two Million Three Hundred Sixty Six Thousand Eight Hundred and Eighty Two Dollars (\$2,366,882) for general municipal operations. Said sum does not include special or individual articles elsewhere within this warrant.

Moved by Fran Taylor and seconded by Martha Richards.

No discussion.

A voice vote was taken and the Article **PASSED**.

**Article 5:** To see if the Town will vote to raise and appropriate the sum of Four Hundred and Three Thousand Five Hundred Dollars (\$403,500) to be placed in the following Capital Reserve Funds:

White Oak Pond Dam	\$ 2,500
Fire/Rescue Vehicles	\$ 40,000
Road Reconstruction	\$150,000
Library Building	\$ 5,000
Municipal buildings	\$ 30,000
Revaluation	\$ 35,000
Fire Equipment	\$ 5,000
Public Works Vehicles	\$ 46,000
Conservation	\$ 5,000
Police Cruiser	\$ 26,000
Transfer Station Equipment	\$ 2,000
Employee Health Ins.	\$ 5,000
Town Office IT Fund	\$ 10,000
Library IT Fund	\$ 10,000
<u>Master Plan CRF</u>	<u>\$ 5,000</u>
TOTAL:	\$403,500

Moved by Bonnie Acton and seconded by Fran Taylor.

Bill Webb asked if the cable service capital reserve fund had been established. Selectman Shelagh Connelly answered that it had been established last year.

A voice vote was taken and the Article **PASSED**.



## ANNUAL TOWN MEETING MINUTES

March 8 & 9, 2016 (continued)

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**Article 6:** To see if the Town will vote to raise and appropriate the sum of Three Hundred Forty Six Thousand Two Hundred and Six Dollars (\$346,206) for the following Capital projects and to fund this appropriation by authorizing the Select Board to withdraw the sums indicated from the following Capital Reserve Funds designated for these purposes:

Road Reconstruction: \$150,000  
(from the Road Reconstruction Capital Reserve Fund)

Vehicle Exhaust Venting System for Fire Department Equipment Bays: \$55,400  
(from Municipal Buildings Capital Reserve Funds)

Revaluation (cycle inspections): \$25,000  
(from Revaluation Capital Reserve Funds)

Computer Workstations and Computer Hardware: \$10,806  
(from Town Office IT Funds Capital Reserve Funds)

Ford F-350 with Plow and Sander for the Highway Department: \$55,000  
(from Public Works Vehicles Capital Reserve Funds)

Repair and Refurbish the Highway Department Grader: \$40,000  
(from Public Works Vehicles Capital Reserve Funds)

Construction of Support pads for two of the Transfer station Roll Offs: \$10,000  
(from the Transfer Station Equipment Fund)

Moved by Bonni Action and seconded by Ann McKenney.

No discussion. A voice vote was taken and the Article **PASSED**.

**Article 7:** To see if the Town will vote to raise and appropriate the sum of Eight Hundred and Seventy Five Thousand Dollars (\$875,000) to design and construct a new addition to the Holderness Free Library and authorize an amount not to exceed One Hundred and Ninety Five Thousand Dollars (\$195,000) to come from the unexpended fund balance as of 6/30/16. The balance of Six Hundred and Eighty Thousand Dollars (\$680,000) to come from private donations to the Library Trustees. There will be no money raised by general taxation.

## ANNUAL TOWN MEETING MINUTES

March 8 & 9, 2016 (continued)

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Moved by Fran Taylor and seconded by Nancy Ruhm.

Thomas “Ted” Vansant, Chairman of the Library Trustees gave a presentation on the expansion of the Holderness Free Library. He explained that the expansion of the library will make it handicap accessible and therefore, ADA (American with Disabilities Act) compliant; will increase space for children’s programs; and create endowments to provide funding for library programs.

Mr. Vansant also stated that the \$680,000 had been raised in private donations for the construction portion of the project and with the approval of Article 7, it will allow the \$195,000 in the unexpended fund balance to be used for the handicap accessibility portion of the project.

Debra Chase questioned who will be responsible to open and close the proposed public bathroom? Library Trustee Ted Vansant replied that there will be one to two new bathrooms in this project and they will be open only during Library hours.

A voice vote was taken and the Article **PASSED**

**Article 8:** To transact any other business that can legally come before the meeting.

The Moderator recognized Will Abbott who informed everyone about the public hearing on the Northern Pass project scheduled for Monday, March 14<sup>th</sup> at 5:00 p.m. at the Welcome Center at Plymouth State University.

The Moderator recognized Selectman Shelagh Connelly.

Ms. Connelly expressed her appreciation and thanks to all of the town employees for their excellent work and their commitment to the community. Ms. Connelly recognized and thanked Patrol Officer Michael Barney and Lieutenant Barry Tanner for their 10 years of service and Chief Jeremiah “Jake” Patridge for his 20 years of service. She also recognized and thanked all the volunteers that have served on the Boards and Commissions on behalf of the community. She welcomed and introduced Michael Capone, the new Town Administrator, and thanked Walter Johnson for his years of service.

**ANNUAL TOWN MEETING MINUTES**  
**March 8 & 9, 2016    (continued)**

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She announced that the dedication of the 2015 Town Report was to Ross Deachman who served as the Town Moderator for over 25 years and thanked him for his years of service. She recognized and thanked Dan Rossner for serving as the new Town Moderator.

Nancy Ruhm moved to adjourn the meeting, and seconded by Caitlyn O'Donnell. Moderator Rossner declared the meeting adjourned at 7:56 p.m.

Respectfully submitted,

Ellen King  
Holderness Town Clerk

## PLANNING BOARD REPORT

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*R-L: Peter Francesco, Joey Tuveson, Earl Hansen, Carl Lehner, Bob Snelling, Donna Bunnell, and Ron Huntoon.*

Planning Board duties are specified by New Hampshire state statutes and include review of subdivision and site plan applications; review and update of the Master Plan; and review of the Zoning Ordinance for amendments as needed.

The members continue to work on procedures for consistent review of applications; balancing assistance to the applicant with conformity to the Town's Zoning Ordinance requirements.

In 2016 the Planning Board reviewed four Site Plan Applications, three Boundary Line Adjustment Applications, and one Subdivision Application.

The Planning Board revised the Site Plan Regulations to include language regarding trash disposal so that it can be addressed during the application process.

A Historic and Cultural Resources Chapter was adopted and added to the Master Plan.

Planning Board meetings are scheduled for the 3<sup>rd</sup> Thursday of every month beginning at 6:30PM at the Holderness Town Hall unless otherwise posted.

Application forms, the Holderness Zoning Ordinance, Subdivision Regulations, Site Plan Regulations as well as the minutes, agendas, and meeting dates for the Planning Board can be found on the Town website; [www.holderness-nh.gov](http://www.holderness-nh.gov).

Respectfully submitted,

Earl Hansen, Chairman  
Bob Snelling, Vice-Chairman  
Carl Lehner, Secretary  
Peter Francesco, Ex-Officio  
Samuel Brickley, Alternate Ex-Officio

Ron Huntoon, Member  
Joey Tuveson, Member  
Donna Bunnell, Member  
Louis E. Pare, Alternate

## **POLICE DEPARTMENT REPORT**

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The past year has seen a few changes in personnel of the Department. Seth Learned accepted an offer to join the Woodstock Police Department in May, after ten years with us. He served us well during his time in Holderness, and we thank him for his years of service and wish him the best of luck in his new position.

David Bourne resigned in October, to pursue his lifelong passion in the construction field. Dave had been employed by the Town for twelve years. We were, however, fortunate to retain him as a part-time police officer. We thank him for his continued commitment to the Town and wish him the best of luck with his construction business.

Michael Grier joined us in November. Mike is a full-time certified officer and a military veteran. He brings a wealth of experience and knowledge to our department. He is a firearms instructor, a field training officer as well as a first line supervisor, and an evidence technician. We are very excited to have Mike as a part of our team.

The beginning of 2017 finds us with a full-time vacancy, which we will be working to fill in the near future. We will continue to strive to hire experienced officers that allow the police department to provide the citizens and visitors of the Town of Holderness with the highest quality of service, professionalism and fairness.

Our objective for the upcoming year is to reduce the number of speeding vehicles within the Town of Holderness. We will be aided in doing this by a Speed Enforcement Grant provided by the State Highway Safety Agency. Our goal will be to double the number of motor vehicle stops of last year. We will also rely heavily on our electronic signboards, as a friendly way to alert motorists to their speed.

We will continue to work with the Squam Lakes Association and the Selectboard, to address the parking issues along Route 113 at the Rattlesnake Hiking Trails. Roadside parking in this area continues to be a safety issue not only for pedestrians but for passing motorists as well. Issuing parking tickets and the use of temporary no parking signs are not long-term solutions.

## **POLICE DEPARTMENT REPORT (continued)**

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I would like to thank my team. Not only my dedicated officers, but also the professionals from every department that I have the privilege of working with every day. Holderness is truly a wonderful place to work and play.

If you have any concerns or suggestions, please feel free to contact me. Thank you again for your continued support and if you SEE something, SAY something. We all play an important role in keeping our town safe.

### **2016 POLICE DEPARTMENT STATISTICS**

911 HANG-UP	19	MOTOR VEHICLE ACCIDENTS	92
ABANDONING A VEHICLE	0	MOTOR VEHICLE ACCIDENT (Fatality)	1
ALARM (Business & Residential & Fire)	116	MOTOR VEHICLE CITATIONS	34
ALCOHOL OFFENSES	21	MOTOR VEHICLE COMPLAINT	59
ANIMAL INVOLVED INCIDENTS	79	MOTOR VEHICLE WARNINGS	452
ARRESTS (Total)	48	MOTOR VEHICLE / DWI	6
ASSIST OTHER DEPARTMENTS	277	NOISE COMPLAINT	12
ATTEMPT TO COMMIT BURGLARY	0	OFFICER FOLLOW-UP	125
ATTEMPT TO LOCATE	2	OPEN/UNSECURE DOOR	8
BENCH WARRANT	1	PAPER SERVICE / RELAY	23
BURGLARY	3	PARKING COMPLAINT / INFO	40
CITIZEN REQUEST ASSIST. / MVLO	253	PARKING TICKETS	75
CIVIL MATTER	8	PISTOL PERMITS	50
CIVIL STANDBY	29	POLICE INFORMATION	31
CONDUCT AFTER AN ACCIDENT	5	PROACTIVE NOISE WARNING	15
CRIMINAL MISCHIEF	13	RECKLESS/NEGLIGENT OPERATION	1
CRIMINAL RECORDS	40	REGISTRATION OF SEX OFFENDER	9
CRIMINAL THREATENING	0	RESISTING ARREST OR DETENTION	5
CRIMINAL TRESPASS	4	RUNAWAY JUVENILE	0
DIRECTED PATROL (Including Radar)	467	SEXUAL ASSAULT	1
DISORDERLY ACTIONS / CONDUCT	12	SIMPLE ASSAULT	9
DISTURBANCE (Including Domestic)	43	SITE CHECKS	697
DRUG RELATED INCIDENT	8	SUBPOENA SERVICE	1
FINGERPRINTS - JOB APPLICATIONS	25	SUSPICIOUS ACTIVITY	95
FOOT PATROL	12	THEFT (All Thefts)	23
FRAUD / FORGERY	7	UNRULY JUVENILE	9
HARASSMENT	8	UNTIMELY/ UNATTENDED DEATH	3
ISSUING BAD CHECKS	1	VACANT HOUSE CHECK	967
LITTERING	1	LOST / FOUND PROPERTY	26
MISSING / WANTED PERSONS	8		

Respectfully submitted,  
Jake Patridge, Chief of Police

## **PUBLIC WORKS DEPARTMENT REPORT**

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As a new year has come and another has passed I look back at the projects that have been completed in 2016. We were able to pave a 2,750 ft. section of East Holderness Road that was previously gravel and also placed a 1 inch overlay of pavement on 4,460 ft. of Perch Pond Road that we rebuilt over the last two years. As we know, sometimes it takes time and several steps to achieve the desired results and it sure is good to have this project complete. With the hot, dry summer it was difficult to keep the gravel roads graded because when the gravel is rolled back and forth to dig out the potholes the material dries out and becomes powder which creates lots of dust and washboard. There is always the good with the bad; we spent a considerable amount of time on ditching, culvert repairs and maintenance due to the dry conditions.

I look forward to 2017 and the challenges that it will bring. Our equipment is doing well. The trucks and equipment work extra hard in the winter months clearing and treating roads. We appreciate having this equipment that allows us to do our part quickly and efficiently.

I'd like to thank everyone within the Highway Department for their hard work and dedication; from plowing and treating roads all hours of the day and night for safe winter travel to cutting and pulling brush when it's 90 degrees and everything in between. Thank you, Lewie Thompson, Dennis Hughes and Dean Melanson. Thank you, Skip Thompson for the fantastic work on the town properties. I'd also like to say thanks to all the other departments and folks in town for their continued support.

Respectfully Submitted,

Kevin M. Coburn  
Holderness Road Agent



*2017 Ford F350 – 1 Ton Pickup Truck*

## TRANSFER STATION REPORT

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We have had another great year at the Transfer Station. It is good to see so many residents making an effort to recycle. Keep up the good work!

The Transfer Station processed 694 tons of solid waste in 2016, which is 11 tons less than the previous year. A total of 50 containers of solid waste were shipped out in 2016. For the second year in a row we shipped out just under one container per week. The Transfer Station processed 306 tons of recycling material, which is 4 tons less than 2015. A total of 50 containers of recycling material were shipped out in 2016. Fifty percent of the containers shipped out were for recycled material. If we try just a little harder maybe we can ship one more container of recyclable's than solid waste. Take a look at your trash before you close the bag. Is there anything in there that can be recycled? Let's make an effort to make 2017 the best recycling year yet.

You may have noticed the clothing bin has been moved outside the gate. This was done because the contractor picks up the clothing on Thursdays, when the Transfer Station is closed. I hope making the additional stop to donate clothing is not an inconvenience. The Town receives 5 cents per pound for clothing which generated a total of \$472 in 2016.

The last Saturday in July was Hazardous Waste Day. The town pays \$1,902 for all 1,510 households in Holderness to dispose of all the hazardous items that our Transfer Station is not able to collect. It is easy to participate in Household Hazardous Waste Day. Holderness residents can bring up to 12 gallons of waste to the Meredith Transfer Station before noon on the last Saturday of July. The attendants will even unload your items for you! Please note, they do not take latex paint - only oil base. If you have latex paint you can dry it out with kitty litter and bring it to Holderness so Tom or I can inspect it before discarding it as solid waste.

In closing, I would like to thank Tom for another year of working together. The Transfer Station continues to improve and get more organized. I also want to thank all the other departments. We have a great team working for the town. Most of all, I want to thank you, the residents. You are all so easy to work with. As always, feel free to ask Tom or myself any questions. It's easier to answer a question than to pull something out of the bin.

Respectfully submitted,  
Scott Davis, Transfer Station Supervisor



## **RECREATION DEPARTMENT**

### **Programming and Beach Report**

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Holderness Recreation Department is comprised of one part-time director, seasonal staff and independent contractors, all of whom help to bring you a variety of recreational opportunities. The Department has a volunteer Board that meets monthly providing budget oversight and program review. The Department is service oriented and strives to provide a wide range of programming for year-round and seasonal residents of the Town. The Department also manages the Livermore Beach property.

#### **PROGRAMMING REPORT**

Holderness Recreation offers approximately 20 programs each season. Some of the programs last for a day and others run throughout the whole year. The past year included: Yoga, Swimming Lessons, Adult Basketball and Volleyball, Tennis Lessons, Irish Step Dance, Discount Ski Tickets, Breath NH Fun Passes, Early Bird Exercise, Senior Movies, Safe Sitter® Training, OHRV Safety Course, Archery, Basket Making, Felting and so much more.

During school vacation weeks, the Department hosted Rockin Ron, the Friendly Pirate and Buddy the Clown.

The Song Circle, which allows local musicians to gather and play music and sing is still popular and continues this winter with 8 – 16 people regularly attending. You are also welcome to come and listen or participate.



Our Irish Step Dance classes have continued to be popular this past year. The group recently ended the season with a holiday show. Both of these programs will be starting up again in the New Year.

SummerEscape remains the largest program that we offer. The program is housed in the Holderness Central School and consists of beach days, field trips and onsite camp-like activities including; arts and crafts, sports and special events. Tammy Zmuda was our program director and she and our amazing staff created a program that saw record participant numbers.

## **RECREATION DEPARTMENT**

### **Programming and Beach Report (continued)**

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New additions this year included an open house/informational night with a spaghetti dinner, theatre throughout the summer commencing with a play for parents and families and a Counselor in Training program. The program also participated in a Messy Olympic Day at Ashland Recreation, and hosted a special event with Steve Corning for both departments.

This past summer the program ran for 8.5 weeks. Staff provided programming daily for 30-40 participants ranging in age from 5 – 12 years old.

#### **BEACH REPORT**

Livermore Beach, otherwise known as the Holderness Town Beach is located at 31 Dirt Rd. The Holderness Town Beach property was donated by Mrs. Edwin S. Webster and Mr. Frank G. Webster to the Squam Lake Conservation Society in 1963. While SLCS is the owner, the Holderness Select Board and Recreation Board oversee the utilization and maintenance of the property.

The beach is staffed seasonally with a Beach Attendant from the middle of June through Labor Day. The Attendant is on site from 10am to 5pm 7 days a week weather permitting. The role of the Beach Attendant is to check beach passes, reinforce rules and regulations, monitor use of the facility and interact with the beach patrons. Our beach attendants are not lifeguards and because of this we do ask that you keep a close eye on your guests while you are at the beach.

**Use of the beach:** The Beach is for residents and taxpayers use, but subject to the Town Beach Rules which are given out when Beach Passes are purchased at the Town Hall. Passes are \$15 and may be purchased at the Town Clerk's office Monday – Friday between 8:30 and 4pm. Upon purchase of your seasonal beach pass, you will receive a copy of the rules and regulations for the beach. The rules apply and are enforced year round not just when the attendant is present. If you have a concern about activity or behavior at the beach, please speak with the attendant on duty or contact the recreation office. We are very lucky to have this resource available to the Town. There were 230 beach passes sold in 2016 and 236 in 2015.

**Opening, in-season and closing tasks:** In the spring it is time to clean up all of the winter debris including leaves, branches and muck that washed up on the beach. Additional opening tasks include: putting in the swim area lines, cleaning out the shed and changing room and mowing the lawn. For the most part these tasks are handled by volunteer efforts from the Recreation Board.

## **RECREATION DEPARTMENT**

### **Programming and Beach Report (continued)**

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In the recent years we have been very fortunate to have the assistance of a boat from Camp Deerwood to help put in the swim lines. Seasonal maintenance is performed by the Beach Attendants, Recreation Director and a local mowing company. In the fall we focus on taking in the swim lines, organizing the shed and leaf blowing. Again, help from Camp Deerwood using a pontoon boat has made the fall process much easier. We contract with a local contractor for the final task in closing the Beach, which is the removal and storage of the swim raft.

**Amenities at the beach include:** A storage shed, changing shed, portable toilets, raft, picnic tables, protected swimming area, land line phone for emergencies, 2 parking areas and the serenity of the beach.

**Health and Safety:** Over the past few summers, we have seen an increase in “Swimmers Itch” at our beach. We do our best to notify swimmers about this once we have been made aware of it. This is not a water quality issue, but a natural life cycle common in lakes where ducks and geese gather. You can find out more information at [www.nhstateparks.com/swimmersitch.html](http://www.nhstateparks.com/swimmersitch.html).

Although we have a beach attendant on the property for most of the season, we ask that you please report any activity that you think is inappropriate at this facility. Our police department does a wonderful job checking on it daily during the open season, but another set of eyes is always appreciated in the off season.

#### **SPECIAL THANKS:**

Much of our success is due to the work and support we have received from many volunteers and Town employees. Thank you to the Selectmen, Town Administrator, Town Hall Staff, Police, Fire and Public Works Departments and the Holderness Central School for all of their continued support furthering recreation in Holderness.

Thank you to the Pemigewasset Fish and Game Club for their continued support of our Archery program. They let us use their indoor and outdoor facilities, and since 2001 we have had over 209 participants in the program.

Thank you to Squam Lakes Association for offering 2 free camping weekends on Bowman Island for the sixth year.

We would like to thank Camp Deerwood its continued support by offering to train our summer staff in CPR and First Aid.

## **RECREATION DEPARTMENT**

### **Programming and Beach Report (continued)**

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Lastly, thank you to Fifi Kämpf for letting us relocate the StoryWalk to Curry Place and to the Squam Lake Natural Science Center and Squam Lake Association for help preparing the trail for the StoryWalk.

#### **OUR SCHOLARSHIP PROGRAM:**

The Recreation Department has a scholarship fund to help families and participants who are experiencing financial hardship. Scholarship monies help families participate in our many programs that they may otherwise not be able to take part in. This year we were able to help three families participate in programs.

Donations come in many shapes and sizes and we are thankful for all of them. We have a round-up option on our registration form that allows people to contribute any amount they like above their program fee. Thanks to everyone who made contributions this year and please keep it in mind for next year.

#### **YOUR INPUT AND PARTICIPATION:**

We are always interested to hear from you about the type of activities and programs that you would like to have available in Holderness and at the beach facility. As always, please feel free to contact Wendy in the office or any of the Recreation Board members to share your thoughts. You are also always welcome to come to one of our Board meetings, which are held once a month on Monday's at 5:30pm, downstairs at Town Hall. The Recreation office can be reached at 603-968-3700 or [recreation@holderness-nh.gov](mailto:recreation@holderness-nh.gov).

Respectfully Submitted,

Wendy Werner (Recreation Director)

George 'Biff' Sutcliffe (Secretary)

Meika Carter

Jenny Evans

Tom Stepp (Chairperson)

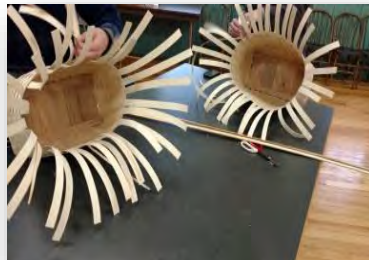
Janis Messier

Dan Litchfield

Woody Laverack (Selectman Liaison)



*SummerEscape at the Polar Caves*



*Basket Making Dec 2016*

## TAX COLLECTOR'S REPORT

Year Ending June 30, 2016

### DEBITS:

UNCOLLECTED TAXES BEG. OF YEAR*		Levy for Year of this Report 2016	PRIOR LEVIES (PLEASE SPECIFY YEARS)	
			2015	2014
Property Taxes	#3110		\$ 2,595,508.10	\$ 89.00
Resident Taxes	#3180			
Land Use Change	#3120			
Yield Taxes	#3185		\$ 5,950.88	
Excavation Tax @ \$.02/yd	#3187			
Sewer Charges	#3189			
Property Tax Credit Balance**		\$ (7,387.66)	\$ (791.27)	
Other Tax or Charges Credit Balance**				
<b>TAXES COMMITTED THIS YEAR</b>				
Property Taxes	#3110	\$ 4,847,183.00	\$ 4,869,560.00	
Land Use Change	#3120		\$ 81,000.00	
Yield Taxes	#3185	\$ 9,500.58	\$ 1,435.35	
Excavation Tax @ \$.02/yd	#3187	\$ 103.70		
Sewer Charges	#3189	\$ 1,804.56	\$ 1,903.19	
Sewer Main.Assessment	#3189			
<b>OVERPAYMENT REFUNDS</b>				
Property Taxes	#3110	\$ 4,366.00	\$ 13,151.10	
Property Taxes 6/30/15	#3110		\$ 2.00	
Resident Taxes	#3180			
Land Use Change	#3120			
Yield Taxes	#3185			
Excavation Tax @ \$.02/yd	#3187			
Interest - Late Tax	#3190		\$ 19,185.17	
Resident Tax Penalty	#3190			
<b>TOTAL DEBITS</b>		<b>\$ 4,855,570.18</b>	<b>\$ 7,586,904.52</b>	<b>\$ 89.00</b>

## TAX COLLECTOR'S REPORT (continued)

Year Ending June 30, 2016

### CREDITS:

REMITTED TO TREASURER	Levy for Year of This Report	PRIOR LEVIES (PLEASE SPECIFY YEARS)	
		2015	2014
Property Taxes	\$ 2,561,846.31	\$ 7,386,102.36	
Land Use Change		\$ 81,000.00	
Yield Taxes	\$ 9,500.58	\$ 7,386.23	
Interest (include lien conversion)		\$ 19,185.17	
Penalties			
Excavation Tax @ \$.02/yd	\$ 102.50		
Sewer Charges	\$ 1,804.56	\$ 1,903.19	
Conversion to Lien (principal only)		\$ 75,205.89	
<b>DISCOUNTS ALLOWED</b>			
<b>ABATEMENTS MADE</b>			
Property Taxes	\$ 6,795.00	\$ 2,968.58	\$ 89.00
Resident Taxes			
Land Use Change			
Yield Taxes			
Excavation Tax @ \$.02/yd			
Overpayments: 06/30/2015		\$ 2.00	
Overpayments:	\$ 4,366.00	\$ 13,151.10	
<b>CURRENT LEVY DEEDED</b>			
<b>Uncollected Taxes</b>			
Property Taxes	\$ 2,278,541.69		
Land Use Change			
Yield Taxes			
Excavation Tax @ \$.02/yd	\$ 1.20		
Sewer Tax			
Property Tax Credit Balance**	\$ (7,387.66)		
Other Tax or Charges Credit Balance**			
<b>TOTAL CREDITS</b>	<b>\$ 4,855,570.18</b>	<b>\$ 7,586,904.52</b>	<b>\$ 89.00</b>

## TAX COLLECTOR'S REPORT (continued)

Year Ending June 30, 2016

### DEBITS

		Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)			
		2015	2014	2013	2012	2011
Unredeemed Liens Balance - Beg. Of Year			\$ 301.52	\$ 37,992.15	\$ 668.73	\$ 149.97
Unredeemed Liens Balance - Beg. Of Year			\$ 115,805.55			
Liens Executed During Fiscal Year		\$ 78,608.62				
Liens Executed During Fiscal Year		\$ 3,495.44				
Interest & Costs Collected		\$ 57.10	\$ 6,567.82	\$ 12,931.14	\$ 377.72	\$ 139.32
(After Lien Execution)						
TOTAL DEBITS		\$ 82,161.16	\$ 122,674.89	\$ 50,923.29	\$ 1,046.45	\$ 289.29

### CREDITS

REMITTED TO TREASURER		Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)				
		2015	2014	2013	2012	2011	
Redemptions		\$ 5,027.89	\$ 76,149.80	\$ 37,725.90	\$ 613.07	\$ 149.97	
Interest & Costs Collected							
(After Lien Execution)	#3190	\$ 57.10	\$ 6,567.82	\$ 12,931.14	\$ 377.72	\$ 139.32	
Abatements of Unredeemed Liens			\$ 44.83	\$ 46.30	\$ 47.92		
Liens Deeded to Municipality							
Unredeemed Liens	#1110	\$ 73,580.73	\$ 39,912.44	\$ 219.95	\$ 7.74	\$ -	
		\$ 3,495.44					
Balance - End of Year							
TOTAL CREDITS		\$ 82,161.16	\$ 122,674.89	\$ 50,923.29	\$ 1,046.45	\$ 289.29	

Respectfully submitted,  
Ellen King  
Holderness Tax Collector

## 2016 TAX RATE CALCULATION

### Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	3,991,588	
Net Revenue (Not Including Fund Balance)		(1,890,100)
Fund Balance Voted Surplus		(195,000)
Fund Balance to Reduce Taxes		(150,000)
War Service Credits	47,000	
Special Adjustment	-	
Actual Overlay Used	25,525	
<b>Net Required Local Tax Effort</b>	<b>1,829,013</b>	

**Town Rate  
\$2.66**

### County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	1,235,131	
<b>Net Required County Tax Effort</b>	<b>1,235,131</b>	

**County  
Rate \$1.80**

### Education

Description	Appropriation	Revenue
Net Local School Appropriations	4,013,001	
Net Cooperative School Appropriations	2,645,340	
Net Education Grant		-
Locally Retained State Education Tax		(1,716,078)
<b>Net Required Local Education Tax Effort</b>	<b>4,942,263</b>	
State Education Tax	1,716,078	
State Education Tax Not Retained	-	
<b>Net Required State Education Tax Effort</b>	<b>1,716,078</b>	

**Local  
Education  
\$7.18**

**State  
Education  
\$2.54**

### Valuation

#### Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	688,031,297	688,062,964
Total Assessment Valuation without Utilities	674,724,737	672,168,411

### 2016 Tax Commitment Verification - RSA 76:10 II

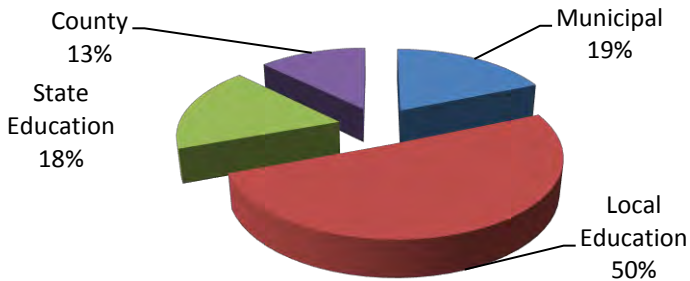
Description	Amount
Total Property Tax Commitment	9,675,485
1/2% Amount	48,377
Acceptable High	9,723,862
Acceptable Low	9,627,108

**Total  
Rate  
\$14.18**

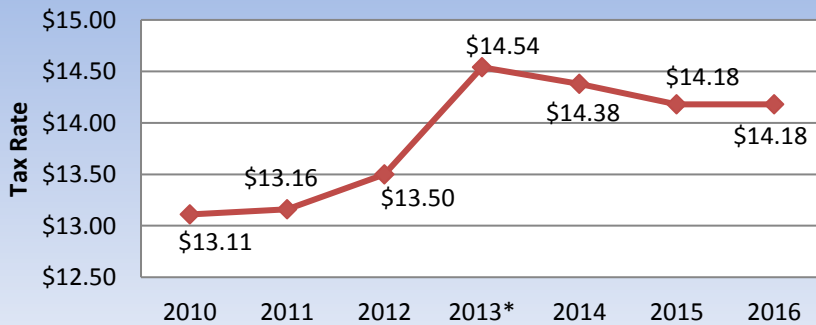


## TAX RATE INFORMATION - 2016

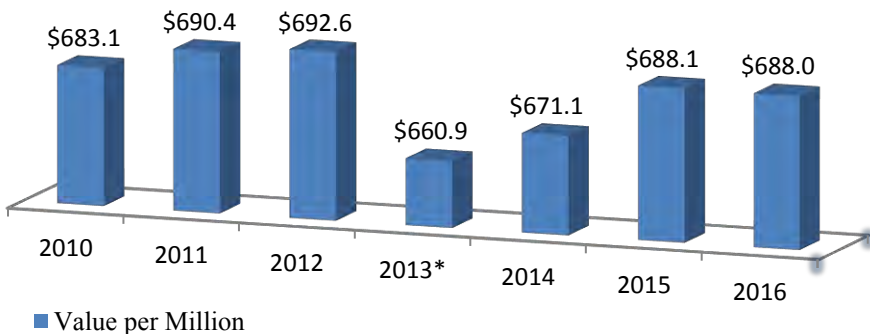
### 2016 Tax Rate Breakdown



### Tax Rate Comparison



### Town Valuation Comparison



## **TOWN CLERK REPORT**

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### **REMITTED TO THE TREASURER**

**July 1, 2015 - June 30, 2016**

Motor Vehicle Registration/Title Fee:	\$ 463,093.41
Municipal Agent Fee:	\$ 9,830.00
E-Reg Fee:	\$ 171.60
Dog Licenses:	\$ 3,234.50
Vital Records Fee:	\$ 1,420.00
Transfer Station Receipts:	\$ 34,466.50
Transfer Station Stickers:	\$ 1,690.00
Beach Permits:	\$ 3,885.00
Filing Fees:	\$ 13.50
Miscellaneous:	\$ 230.18
TOTAL:	\$ 518,034.69

Respectfully submitted,

Ellen King  
Holderness Town Clerk

## SCHEDULE OF ESTIMATED DEBT PAYMENT

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<b>Purpose</b>	<b>Original Amount</b>	<b>FY 16/17</b>	<b>FY 17/18</b>	<b>FY18/19</b>
Transfer Station	\$350,000	\$61,099	\$61,099	\$0
2013 Fire Pumper Truck	\$88,000	\$29,697	\$0	\$0
<b>Total Town</b>	<b>\$438,000</b>	<b>\$90,796</b>	<b>\$61,099</b>	<b>\$0</b>

Holderness Central School	\$2,371,079	\$250,979	\$241,732	\$0
<b>Total School</b>	<b>\$2,371,079</b>	<b>\$250,979</b>	<b>\$241,732</b>	<b>\$0</b>

# SCHEDULE OF EQUIPMENT REPLACEMENT

MASTER VEHICLE AND EQUIPMENT REPLACEMENT PLAN									
1/6/2017									
VEHICLE DESCRIPTION/DEPT.-CURRENT INVENTORY	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
1994 Gallion Grader				\$40,000.00					
2009 Cat Backhoe							\$80,000.00		
2009 International Dump Truck					\$175,000.00				
2014 International Dump Truck	\$160,000.00								\$190,000.00
2017 F350 Ford Pickup				\$55,000.00					
2012 Ford F-550 1 Ton Truck						\$72,000.00			
Chipper									
<b>POLICE DEPARTMENT</b>									
Unit #3 2014 Sedan		\$38,000.00					\$42,314.00		
Unit #1 2007 Sedan					\$49,000.00				
Unit #2 2013 F150	\$32,000.00								\$42,000.00
Unit #4 2013 Sedan						\$41,895.00			
<b>FIRE DEPARTMENT</b>									
2009 Ford F-350 Rescue							\$85,000.00		
2013 Pierce Saber Pumper	\$413,000.00								
1993 Ford F-350 12 F3									
1997 Mack Pumper 12E4 (Exp. Yrs. Of Service 25)									\$450,000.00
2006 Kenworth Tanker 12W5 (Exp. Yrs. Of Service: 25)									
1998 Ford Expedition					\$35,000.00				
2012 Ford F350 Pickup									
<b>MUNICIPAL PROPERTY/BLDGs.</b>									
PSB Roof Replacement			\$88,000.00						
PSB Sally Port			\$192,000.00						
Town Hall Generator	\$15,000.00								
Truck Exhaust Vent System				\$55,400.00					
Accounting/Assessing Software					\$35,000.00				
Cable Expansion East Holderness Rd						\$25,000.00			
<b>Total Capital Equipment Investment:</b>	<b>\$620,000.00</b>	<b>\$38,000.00</b>	<b>\$280,000.00</b>	<b>\$150,400.00</b>	<b>\$294,000.00</b>	<b>\$138,895.00</b>	<b>\$207,314.00</b>	<b>\$0.00</b>	<b>\$682,000.00</b>

## **SCHEDULE OF TOWN EQUIPMENT**

---

### **FIRE DEPARTMENT**

1931 Ford	
1954 Willys Jeep	
1997 Ford Expedition	
2009 Ford Rescue	12R1
2014 Pierce Fire Truck	12E3
1993 Ford Forest Fire Truck	12F3
1997 Mack Fire Truck	12E4
2006 Kenworth Fire Truck	12E5
2006 Premier Pontoon Boat	12B1
2012 F350 Utility Pickup	12U1
13' Boston Whaler Boat	12B2

#### **Mobile Equipment**

2002 Yacht Club Snowmobile Trailer	
2003 Skandik Ski-Doo	
2009 Kubota UTV	
2011 Royal Swiftwater Rescue Trailer	
2014 Big Tex UTV Trailer	

### **PUBLIC WORKS DEPARTMENT**

2009 International – 6 Wheel Dump Truck (sander in body & plow)	
2014 International – 6 Wheel Dump Truck (sander in body & plow)	
2011 Ford F350 – 1 Ton Pickup Truck (slide in sander & plow)	
2012 Ford F550 - 1 Ton Dump Truck (slide in sander & plow)	
2017 Ford F350 – 1 Ton Pickup Truck (slide in sander & plow)	
2009 Caterpillar Backhoe	
1994 Galion Grader	

#### **Equipment**

1990 Bandit 200 XP Brush Chipper	
1988 York Rake	
1988 Road Broom	

### **POLICE DEPARTMENT**

2010 Ford Crown Victoria – Unit #3	
2014 Ford Taurus Victoria – Unit #5	
2007 Ford Crown Victoria – Unit #1	
2013 Ford Taurus – Unit #4	
2013 Ford F150 – Unit #2	
2011 Message Board/Radar Trailer	

### **TRANSFER STATION**

1997 Caterpillar Backhoe	
--------------------------	--

## SCHEDULE OF TOWN & SCHOOL PROPERTY

TAX MAP/ LOT #	DESCRIPTION LOCATION	LAND VALUE	BUILDING VALUE	TOTAL VALUE
No Map #	White Oak Pond Dam		32,100	32,100
101-008	Fire/Police Station	130,040	715,900	845,940
101-012-1	Route 113	46,500	7,000	53,500
101-019	Library	365,320	181,400	546,720
102-006	Village Common & Gazebo	610,400	3,100	613,500
222-015	Public Works Garage	191,450	239,100	430,550
223-011	Pilote Conservation Lot	493,850		493,850
224-001	Smith Road Lot	63,880		63,880
225-016	Pemi River Park Lot	36,300		36,300
228-079	HCS* Vacant Lot	133,260		133,260
229-025	Holderness Central School	254,130	3,397,700	3,651,830
231-003	Route 113	42,200		42,200
239-001	Town Hall	34,500	290,600	325,100
239-042	Corner Lot-Routes 3 & 175	47,300		47,300
245-065	Transfer Station/Pease	87,500	81,200	168,700
245-067	White Oak Pond	179,400		179,400
252-016-1	East Holderness Road	97,220		

## TOWN MAINTAINED CEMETERIES

<u>Name</u>	<u>Map/Lot</u>	<u>Description/Location</u>
East Holderness	252-009	Corner Rt. 3 & E. Holderness Rd
Eastman	251	E. Holderness Rd, West of Vontel
Cox	255-003	East Holderness Road
Merrill	255-011	Hawkins Pond Road
Piper	246-021	Coxboro Road
Squam Bridge	101-010	Corner Rt. 3 & Rt. 113
True	206	Rt. 113 and Pinehurst Rd
Shaw	228	Hardhack Road
Ladd	205	Rt. 113
Sanborn	222-022	Old Highway South
Prescott	231	Old Highway South
Carr	220-007	Old Highway South

**TOWN OF HOLDERNESS  
ANNUAL TOWN MEETING WARRANT  
MARCH 14 AND MARCH 15, 2017**

To the inhabitants of the Town of Holderness, in the County of Grafton and the State of New Hampshire qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Hall on Tuesday, the fourteenth day of March next, at ten o'clock in the forenoon, at which time the polls shall be opened and the polls shall not close earlier than seven o'clock in the evening to act upon Articles 1 and 2 herein; the third and subsequent Articles to be acted upon commencing at seven o'clock in the evening (or immediately following the annual school district meeting whichever comes later) of the following day, Wednesday, the fifteenth day of March, 2017 in the auditorium of the Holderness Central School.

**Article 1:** To choose all Town Officers by official ballot:

**Article 2: 2017 Proposed Zoning Ordinance Changes:** To see how the Town will vote by official ballot on the proposed amendments, as recommended by the Planning Board, to the Town Zoning Ordinance as follows:

**Amendment 1:**

Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Holderness Zoning Ordinance as follows:

**Update the title of the Definition of “Motel-Lodging” to read “Motel-Lodging-Bed & Breakfast”?**

**Amendment 2:**

Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Holderness Zoning Ordinance as follows:

**Add Definition: Duplex – A structure used for residential purposes consisting of two dwelling units with a common wall?**

### **Amendment 3:**

Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board to be consistent with a change in NH State Statutes for the Holderness Zoning Ordinance as follows:

**ADD Definition: Accessory Dwelling Unit (or "ADU") - A residential living unit that is within or attached to a single-family dwelling that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies.**

**ADD ADU's as Special Exceptions in zones GR, RR, & CD**

**ADD Section: Accessory Dwelling Unit Provisions**

- **Maximum size of ADU 800 square feet**
- **At least one parking space must be provided for ADU**
- **Only one (1) ADU allowed per dwelling**
- **Adequate provisions for sewage disposal and water supply must be shown in accordance with state law to be in compliance with RSA 485-A:38**
- **Per RSA 674:72 an interior door must be provided between the principal dwelling unit and the ADU**
- **The ADU must have an independent means of ingress and egress, or shall have ingress and egress through a common space such as a shared hallway to an exterior door?**

**Article 3:** To see if the Town will vote to accept the reports of all Town Officers and Committees.

**Article 4:** To see if the Town will vote to raise and appropriate the Budget Committee's recommended sum of Two Million Three Hundred Seventy Nine Thousand Six Hundred and Ninety Six Dollars (\$2,379,696) for general municipal operations. Said sum does not include special or individual articles elsewhere within this warrant.

**Recommended by the Select Board; (5 yeas, 0 nays) and Budget Committee; (7 yeas, 0 nays)**



**Article 5:** To see if the Town will vote to raise and appropriate the sum of Four Hundred and Three Thousand Five Hundred Dollars (\$403,500) to be placed in the following Capital Reserve Funds:

WHITE OAK POND DAM	\$ 2,500
FIRE/RESCUE VEHICLES	\$ 40,000
ROAD RECONSTRUCTION	\$150,000
LIBRARY BUILDING	\$ 5,000
MUNICIPAL BUILDINGS	\$ 30,000
REVALUATION	\$ 35,000
FIRE EQUIPMENT	\$ 5,000
PUBLIC WORKS VEHICLES	\$ 46,000
CONSERVATION	\$ 5,000
POLICE CRUISER	\$ 6,000
TRANSFER STATION EQUIPMENT	\$ 2,000
EMPLOYEE HEALTH INS	\$ 5,000
TOWN OFFICE IT FUND	\$ 30,000
LIBRARY IT FUND	\$ 10,000
MASTER PLAN CRF	\$ 5,000
EMPLOYEE POST BENEFIT EXPENDABLE TRUST	\$ 15,000
NEW CABLE TV SERVICE EXPANSION CRF	<u>\$ 12,000</u>
<b>TOTAL</b>	<b>\$403,500</b>

**Recommended by the Select Board; (5 yeas, 0 nays) and Budget Committee; (7 yeas, 0 nays)**

**Article 6:** To see if the Town will vote to raise and appropriate the sum of Five Hundred Six Thousand Two Hundred and Sixty Dollars (\$506,260) for the following Capital projects and to fund this appropriation by authorizing the Select Board to withdraw the sums indicated from Fund Balance, Revolving Funds and Capital Reserve Funds as noted:

Road Reconstruction: \$150,000  
(from the Road Reconstruction Capital Reserve Fund)

Fire Department Command Vehicle: \$35,000:  
(from the Fire Department Fire/Rescue Vehicles Capital Reserve))

Fire Department Washer Extractor: \$7,260:  
(from Fire Equipment Capital Reserve)

Revaluation (cycle inspections): \$25,000  
(from Revaluation Capital Reserve Fund)

Tax Collection Software, Assessing Software and two new Computer Workstations for the Town Clerk/Tax Collectors Office: \$35,000  
(from Town Office IT Capital Reserve Fund)

6 Wheel Dump Truck with Sander Body and Plow the Highway Department: \$175,000  
(\$156,000 from Public Works Vehicles Capital Reserve Fund and \$19,000 from Fund Balance as of December 31, 2016)

SUV for Police Department: \$49,000  
(\$30,000 from the Police Cruiser Capital Reserve Fund and \$19,000 from the Police Department Revolving Fund)

New Cable TV Service Expansion (East Holderness Road): \$25,000  
(\$13,000 from Cable TV Service Expansion Capital Reserve Fund and \$12,000 Fund Balance as of December 31, 2016)

Abatement Legal Defense: \$5,000  
(from Abatement Legal Defense Capital Reserve Fund)

**Recommended by the Select Board; (5 years, 0 nays) and Budget Committee; (7 years, 0 nays)**

**Article 7:** To transact any other business that can legally come before the meeting.

Given under our hands this 21st day of February in the year of our lord Two Thousand and Seventeen.

HOLDERNESS  
SELECT BOARD

Shelagh Connelly, Chair  
John Laverack, Vice Chair  
Peter Francesco  
Jill White  
Samuel Brickley

## 2017-2018 HOLDERNESS TOWN BUDGET

Source of Revenue	Actual Revenue Fiscal Year July 15 - June16	Estimated Revenue Fiscal Year July 16 - June 17	Estimated Revenue Fiscal Year July 17 - June18
<b>Taxes-Non Property</b>			
3120-001 Land Use Tax	81,000.00	3,500.00	42,640.00
3185-001 Yield Taxes	10,935.93	3,500.00	13,910.00
3189-001 Boat Tax	5,961.57	6,075.00	6,327.00
3186-000 Payment in Lieu of Taxes	1,500.00	1,000.00	1,100.00
3189-002 Excav Tax Warrant	103.70	0.00	100.00
3190-001 Penalties & Interest	39,258.27	49,315.00	45,600.00
<b>Total Taxes-Non Property</b>	<b>138,759.47</b>	<b>63,390.00</b>	<b>109,677.00</b>
<b>Business Licences and Permits</b>			
3200-000 Life Safety-PSU	45,000.00	45,000.00	45,000.00
3210-001 Bus. License/Cable Fee	9,197.99	13,400.00	12,500.00
3210-004 UCC Filings & Cert.	390.00	400.00	510.00
3220-000 Motor Vehicle Fees	472,923.41	395,770.00	403,449.00
3230-000 Building Permit Fees	10,023.89	10,700.00	12,462.00
<b>Total Business Licences and Permits</b>	<b>537,535.29</b>	<b>465,270.00</b>	<b>473,921.00</b>
<b>Other Licences, Permits and Fees</b>			
3290-001 Dog License	3,234.50	2,900.00	3,050.00
3290-004 Copy Fees	932.68	660.00	775.00
3290-005 Vital Records	1,405.00	2,000.00	1,806.00
3290-009 Other	328.50	445.00	400.00
<b>Total Other Licences, Permits and Fees</b>	<b>5,900.68</b>	<b>6,005.00</b>	<b>6,031.00</b>
<b>State and Federal</b>			
3319-000 Fed Grants & Reimb	4,709.36	5.00	0.00
3351-000 Shared Rev Block Grant	0.00	0.00	0.00
3353-000 Highway Block Grants	71,133.99	62,000.00	65,713.00
3359-001 Rooms & Meals	101,082.99	98,000.00	96,897.00
3359-002 Other Grants	0.00	0.00	0.00
<b>Total State and Federal</b>	<b>176,926.34</b>	<b>160,005.00</b>	<b>162,610.00</b>

## 2017-2018 HOLDERNESS TOWN BUDGET

Source of Revenue	Actual Revenue Fiscal Year July 15 - June16	Estimated Revenue Fiscal Year July 16 - June 17	Estimated Revenue Fiscal Year July 17 - June18			
Income from Departments						
3401-001 Police - General	14,561.65	11,000.00	9,000.00			
3401-002 Police - Details	68,781.00	76,000.00	76,000.00			
3401-003 Recreation Dept	29,357.16	20,000.00	26,352.00			
3401-004 Beach	3,885.00	3,000.00	3,400.00			
3401-006 Transfer Station Tipping Fees	36,485.11	25,000.00	36,061.00			
3401-007 Planning	1,422.00	2,100.00	2,123.00			
3401-008 Zoning	2,555.00	3,200.00	2,835.00			
3401-009 Fire	1,299.24	600.00	988.00			
3401-010 Library	240.98	1,300.00	1,235.00			
3401-012 Transfer Station Permits	1,808.00	2,100.00	2,113.00			
3401-013 TCTC E-Reg Fees	169.95	200.00	108.00			
3403-000 Sewer User Charges	3,392.11	3,800.00	3,800.00			
3403-001 Sewer Maintenance Warrant	315.64	0.00	0.00			
Total	Income from Departments	164,272.84	148,300.00	164,015.00		
Other Income						
3501-000 Sale of Municipal Prop	0.00	0.00	0.00			
3502-001 Checking & Savings Interest	0.35	120.00	134.00			
3502-002 Investment Interest	16,614.08	15,000.00	17,672.00			
3506-003 Retiree Health Ins Reimb.	6,522.36	5,800.00	6,714.00			
3506-004 Other Ins Reimb.	15,201.97	0.00	0.00			
3506-005 Ins - Employee Share	20,274.54	26,156.00	26,700.54			
3506-006 SS Reimb.	253.07	0.00	0.00			
3508-000 Donations & Gifts	21,304.05	0.00	0.00			
3508-001 Library Addition	0.00	680,000.00	0.00			
3509-000 Miscellaneous Income	0.00	5,500.00	24,500.00			
3509-100 Long Term Note	21,304.05	0.00	0.00			
Transfer From Capital Reserve	288,349.91	346,206.00	456,260.00			
Revenue from Fund Balance	0.00	0.00	31,000.00			
Total	Other Income	389,824.38	1,078,782.00	562,980.54		
Total Estimated Revenue				1,413,219.00	1,921,752.00	1,479,234.54

## 2017-2018 HOLDERNESS TOWN BUDGET

Purpose of Appropriation (RSA 32:3)	Actual Expenditures Fiscal Year July 15 - June 16	Voted Appropriations Fiscal Year July 16 - June 17	Select Board Recommendations Fiscal Year July 17- June 18	Budget Committee Recommendations Fiscal Year July 17- June 18
<b>General Government</b>				
4130 Executive	119,246.58	132,344.00	137,447.23	137,447.23
4140 Election, Reg. & Vital	75,138.29	82,146.10	81,925.26	81,925.26
4150 Financial Administration	59,054.46	71,419.30	71,198.28	71,198.28
4152 Revaluation of Property	37,701.54	48,100.00	46,000.00	46,000.00
4153 Legal	9,428.66	15,000.00	15,000.00	15,000.00
4155 Personnel Benefits	335,789.50	383,486.86	392,366.30	392,366.30
4191 Planning	8,997.52	10,677.70	12,158.00	12,158.00
4192 Zoning	5,350.98	8,077.70	9,455.00	9,455.00
4194 General Government Buildings	14,615.43	17,500.00	16,887.23	16,887.23
4195 Cemeteries	6,523.50	7,450.00	4,721.07	4,721.07
4196 Other Insurance	30,769.00	34,538.00	36,104.00	36,104.00
<b>Public Safety</b>				
4210 Police	428990.14	458,532.00	470,566.60	470,566.60
4215 Ambulance	47470.94	48,894.67	49,383.62	49,383.62
4220 Fire	168345.35	167,740.85	169,082.72	169,082.72
4290 Emergency Mgt/Flood Control	827.43	1,800.00	1,800.00	1,800.00
4411 Compliance/Health	10016.71	9,481.00	9,745.00	9,745.00
<b>Highways and Streets</b>				
4312 Highways & Streets	271534.28	313,504.00	315,755.40	315,755.40
4316 Street Lighting	5639.34	5,505.00	5,600.00	5,600.00
<b>Sanitation</b>				
4324 Sanitation	177403.68	194,450.00	193,213.23	193,213.23
4326 Sewer	3907.75	3,800.00	3,800.00	3,800.00
<b>Health/Welfare</b>				
4414 Animal Control	1500	1,500.00	1,500.00	1,500.00
4415 Public Service	28418.6	30,171.00	31,475.00	31,475.00
4445 Welfare	4189.73	25,000.00	25,000.00	25,000.00
<b>Culture and Recreation</b>				
4520 Parks & Recreation	53803.93	60,390.00	63,745.00	63,745.00
4521 Beach	7796.28	9,330.00	9,055.00	9,055.00
4550 Library	115688.47	128,493.24	137,648.16	137,648.16
4583 Patriotic Purposes	760	2,500.00	2,500.00	2,500.00
<b>Conservation</b>				
4612 Conservation	2887.83	4,254.62	5,465.00	5,465.00
<b>Debt Service</b>				
4710 Bonds & Notes	92585.91	90,795.41	61,098.34	61,098.34
<b>Total Operating Budget</b>	<b>2,124,381.83</b>	<b>2,366,881.45</b>	<b>2,379,695.44</b>	<b>2,379,695.44</b>

## 2017-2018 HOLDERNESS TOWN BUDGET

Purpose of Appropriation (RSA 32:3)	Actual Expenditures Fiscal Year July 15 - June 16	Voted Appropriations Fiscal Year July 16 - June 17	Select Board Recommendations Fiscal Year July 17- June 18	Budget Committee Recommendations Fiscal Year July 17- June 18
<b>Capital Outlay</b>				
4901-711 Road Reconstruction	98,166.83	150,000.00	150,000.00	150,000.00
4901-712 Public Works Vehicle	0.00	95,000.00	175,000.00	175,000.00
4901-715 Fire/Rescue Vehicles	0.00	0.00	35,000.00	35,000.00
4901-726 Library-Book Mgt System	0.00	0.00	0.00	0.00
4901-727 Public Safety Bldg. Imp.	264,071.09	55,400.00	0.00	0.00
4901-723 Library Addition/Reno	0.00	875,000.00	0.00	0.00
4901-734 Revaluation	61,452.47	25,000.00	25,000.00	25,000.00
4901-741 Fire Equipment	10,900.00	0.00	7,260.00	7,260.00
4901-745 Computer/Server TH	0.00	10,806.00	35,000.00	35,000.00
4901-772 White Oak Dam Repair	11,487.68	0.00	0.00	0.00
4901-781 Health Ins	250.70	0.00	0.00	0.00
4901-783 Abatement Defense Fund	0.00	0.00	5,000.00	5,000.00
4901-788 Conservation Bio. Study	3,150.00	0.00	0.00	0.00
4901-794 Emp. Post Benefit Exp.	12,839.32	0.00	0.00	0.00
4901-795 Cable TV Expansion CRF	0.00	0.00	25,000.00	25,000.00
4901-793 Police Cruiser	0.00	0.00	49,000.00	49,000.00
4901-796 Document Mgt System	5,479.00	0.00	0.00	0.00
4901-797 Transfer Station Equipment	0.00	10,000.00	0.00	0.00
<b>Total Capital Outlay</b>	<b>467,797.09</b>	<b>1,221,206.00</b>	<b>506,260.00</b>	<b>506,260.00</b>
<b>To Capital Reserve Funds</b>				
4915-603 White Oak Pond Dam	1,000.00	2,500.00	2,500.00	2,500.00
4915-901 Fire/Rescue Vehicles	40,000.00	40,000.00	40,000.00	40,000.00
4915-902 Road Reconstruction	150,000.00	150,000.00	150,000.00	150,000.00
4915-904 Library	5,000.00	5,000.00	5,000.00	5,000.00
4915-905 Municipal Buildings	30,000.00	30,000.00	30,000.00	30,000.00
4915-906 Revaluation	35,000.00	35,000.00	35,000.00	35,000.00
4915-907 Fire Equipment	5,000.00	5,000.00	5,000.00	5,000.00
4915-909 Public Works Vehicles	46,000.00	46,000.00	46,000.00	46,000.00
4915-910 Conservation	5,000.00	5,000.00	5,000.00	5,000.00
4915-910 Police Cruiser	26,000.00	26,000.00	6,000.00	6,000.00
4915-911 Transfer Station Equip	2,000.00	2,000.00	2,000.00	2,000.00
4915-912 Employee Health Ins	5,000.00	5,000.00	5,000.00	5,000.00
4915-914 Town Information Technology	10,000.00	10,000.00	30,000.00	30,000.00
4915-915 Library Information Technology	10,000.00	10,000.00	10,000.00	10,000.00
4915-917 Master Plan CRF	5,000.00	5,000.00	5,000.00	5,000.00
4915-918 Emp. Post Benefit Exp. Trust	15,000.00	15,000.00	15,000.00	15,000.00
4915-919 Cable TV Service Expansion	8,541.02	12,000.00	12,000.00	12,000.00
<b>Total to Capital Reserve Funds</b>	<b>398,541.02</b>	<b>403,500.00</b>	<b>403,500.00</b>	<b>403,500.00</b>
<b>Total Budgeted Expenses</b>	<b>2,990,719.94</b>	<b>3,991,587.45</b>	<b>3,289,455.44</b>	<b>3,289,455.44</b>
<b>Estimated Gross Income</b>	<b>1,413,219.00</b>	<b>1,921,752.00</b>	<b>1,479,234.54</b>	<b>1,479,234.54</b>
<b>Net Property Tax Appropriation*</b>	<b>1,577,500.94</b>	<b>2,069,835.45</b>	<b>1,810,220.90</b>	<b>1,810,220.90</b>

\*Does not include War Service Credits and Overlay

## **TREASURER'S REPORT**

### **JULY 1, 2015 – JUNE 30, 2016**

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After eleven years as your Town Treasurer, I continue to be impressed by the financial soundness of our town as well as the competence, friendliness and integrity of our municipal employees.

We continue to invest all of our General Fund monies in local, community banks. 100 percent of these funds earn competitive interest rates and are insured by the FDIC or collateralized by US Government securities. Our principal bank is Meredith Village Savings Bank. We also opened a CD with Woodville Guaranty Bank this past summer.

Our town has solid financial safeguards in place to minimize the potential for fraud. Our financial records are externally audited each year. All municipal checks require three official signatures (Treasurer and two Selectmen). Every bill is reviewed by the Town Administrator, Michael Capone, the Board of Selectmen and myself before it is paid.

The following is a financial summary for fiscal year 2015-2016 prepared using cash-basis accounting.

Respectfully submitted,

Todd Elgin  
Town Treasurer



*View of Big Squam Lake*

# TREASURER'S REPORT

## July 1, 2015 – June 30, 2016

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### Operating Account

Beginning Balance 07/01/15		\$ 3,466,356.12
Auditor Adjustments		
Receipts		
Taxes	\$ 10,186,777.27	
All Other	\$ 1,286,854.80	
Total Receipts		\$ 11,473,632.07
Expenditures		
School Payments	\$ (6,653,854.00)	
County Payment	\$ (1,261,381.00)	
Town Employee Wages	\$ (1,010,399.66)	
Town Capital & Operating Expenses	(2,109,683.55)	
Total Expenditures		<u>\$ (11,035,318.21)</u>
Ending Balance 06/30/16		\$ 3,904,669.98

### Bank Proof

MVSB: 06/30/16 Checking & Investment	\$ 3,858,917.52
Deposits in transit	\$ 153,447.18
Checks in transit	<u>\$ (107,694.72)</u>
Ending Balance	\$ 3,904,669.98

### Conservation Account

Beginning Balance 07/01/15	\$ 1,138.76
Receipts	\$ 0.35
Expenditures	<u>\$ -</u>
Ending Balance 06/30/16	\$ 1,139.11

### Bank Proof

Meredith Village Savings Bank 06/30/15	\$ 1,139.11
Deposits in transit	\$ -
Checks in transit	<u>\$ -</u>
Ending Balance 06/30/16	\$ 1,139.11

### Meredith Village Savings Bank CD

Principal (\$250,000)	
Balance 06/30/15	\$ 262,847.50
Ending Balance as of 9/8/16	\$ 265,998.28
Matured 9/8/2016	Transferred to Operating Account



# TRUST FUNDS & CAPITAL RESERVE FUNDS REPORT

## YEAR ENDING JUNE 30, 2016

Fund	Beginning Balance	Contributions	Withdrawals	Interest Earned	Ending Balance
<b>TOWN OF HOLDERNESS</b>					
CEMETERY FUNDS	\$ 14,044.90			43.15	\$ 14,088.05
POLICE CRUISER	\$ 5,496.76	26,000.00		20.76	\$ 31,517.52
FIRE TRUCK	\$ 57,932.98	40,000.00		184.51	\$ 98,117.49
WHITE OAK POND FUND	\$ 13,244.65	1,000.00	(11,143.25)	39.16	\$ 3,140.56
CONSERVATION COMMISSION	\$ 81,611.15	5,000.00		252.06	\$ 86,863.21
ROAD CONSTRUCTION	\$ 122,631.94	150,000.00	(125,666.83)	383.42	\$ 147,348.53
TRANSFER STATION	\$ 1,003.68			3.09	\$ 1,006.77
SEWER CONSTRUCTION	\$ 11,237.15			34.51	\$ 11,271.66
GRANT APPLICATIONS	\$ 11,640.14			35.76	\$ 11,675.90
FOREST FIRE EXPENDABLE TRUST	\$ 17,645.97			54.43	\$ 17,700.40
EMERGENCY MGT EXPENSES	\$ 15,940.77			48.99	\$ 15,989.76
LIBRARY IMPROVEMENT FUND	\$ 32,025.27	5,000.00		99.43	\$ 37,124.70
MUNICIPAL BUILDINGS FUND	\$ 94,448.16	30,000.00	(64,071.09)	286.97	\$ 60,664.04
TOWN REVALUATION FUND	\$ 54,498.67	35,000.00	(59,428.72)	165.22	\$ 30,235.17
FIRE EQUIPMENT FUND	\$ 9,636.68	5,000.00	(10,900.00)	28.91	\$ 3,765.59
VILLAGE SIDEWALKS FUND	\$ 1,163.48			3.58	\$ 1,167.06
PUBLIC WORKS CAP RESERVE	\$ 72,230.21	46,000.00		229.35	\$ 118,459.56
MASTER PLAN	\$ 9,651.94	5,000.00		30.40	\$ 14,682.34
RECREATION PATH MAINTENANCE	\$ 23,354.41			72.05	\$ 23,426.46
EMPLOYEE HEALTH INS. ACCT	\$ 37,276.88	5,000.00	(4,750.70)	114.91	\$ 37,641.09
TRANSFER STATION EQUIPMENT	\$ 42,144.70	2,000.00		130.08	\$ 44,274.78
ABATEMENT LEGAL DEFENSE	\$ 29,018.30			89.45	\$ 29,107.75
VETERANS HONOR ROLL MAINTENANCE	\$ 2,787.90			8.58	\$ 2,796.48
RAND GARDEN FUND	\$ 855.79			21.11	\$ 876.90
EMPLOYEE POST EMP.BENEFIT	\$ -	15,000.00	(12,389.32)	0.51	\$ 2,611.19
CABLE TV EXTENSION CAP RESV.	\$ -	3,459.39		0.41	\$ 3,459.39
TOWN TECHNOLOGY FUND	\$ 1,667.40	10,000.00		6.61	\$ 11,674.01
LIBRARY TECHNOLOGY FUND	\$ 5,842.90	10,000.00		19.43	\$ 15,862.33
<b>TOTALS</b>	<b>\$ 769,032.78</b>	<b>\$ 393,459.39</b>	<b>\$ (275,960.59)</b>	<b>\$ 2,406.84</b>	<b>\$ 876,548.69</b>
<b>HOLDERNESS CENTRAL SCHOOL</b>					
SPECIAL EDUCATION FUND	\$ 52,438.82			161.63	\$ 52,600.45
TECHNOLOGY	\$ 45,415.15	50,000.00		234.84	\$ 95,649.99
LAND PURCHASE FUND	\$ -				\$ -
BUILDING RENOVATIONS	\$ 145,800.57	7,500.00		463.38	\$ 153,763.95
<b>TOTALS</b>	<b>\$ 243,654.54</b>	<b>\$ 57,500.00</b>	<b>\$ -</b>	<b>\$ 859.85</b>	<b>\$ 302,014.39</b>

# TRUST FUNDS & CAPITAL RESERVE FUNDS REPORT

## YEAR ENDING JUNE 30, 2016 (continued)

Fund	Beginning Balance	Contributions	Withdrawals	Interest Earned	Ending Balance
<b>PEMI-BAKER REGIONAL SCHOOL DIST</b>					
SPECIAL EDUCATION	\$ 1,694.36			5.18	\$ 1,699.54
BUILDING FUND	\$ 1,615.03			4.97	\$ 1,620.00
<b>TOTALS</b>	<b>\$ 3,309.39</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10.15</b>	<b>\$ 3,319.54</b>
<b>PEMI-BAKER SCHOLARSHIP FUNDS</b>					
SPANISH CLUB	\$ 1,480.92		(200.00)	4.18	\$ 1,285.10
FRONCEK SCHOLARSHIP	\$ 2,507.47			7.71	\$ 2,515.18
ZOULIAS SCHOLARSHIP	\$ 31,556.00			97.23	\$ 31,653.23
LAWSON SCHOLARSHIP	\$ 6,374.54		(1,000.00)	18.47	\$ 5,393.01
PERSON SCHOLARSHIP	\$ 25,075.38		(100.00)	77.29	\$ 25,052.67
PAQUETTE SCHOLARSHIP	\$ 2,938.09			9.03	\$ 2,947.12
ASH SCHOLARSHIP	\$ 3,405.95			10.44	\$ 3,416.39
DAWSON SCHOLARSHIP	\$ 7,629.55		(1,000.00)	22.13	\$ 6,651.68
MINICKIELLO SCHOLARSHIP	\$ 983.74			3.04	\$ 986.78
YOUNG SCHOLARSHIP	\$ 7,019.59			21.55	\$ 7,041.14
BLAKE SCHOLARSHIP	\$ 9,027.48			27.72	\$ 9,055.20
VOLPE SCHOLARSHIP	\$ 5,200.98	4,597.67	(4,350.00)	13.38	\$ 5,462.03
LW PACKARD EMPLOYEE SCHOLARSHIP	\$ 12,441.34			38.24	\$ 12,479.58
AVERY SCHOLARSHIP PU	\$ 1,398.23		(200.00)	4.14	\$ 1,202.37
W. CARLETON ADAMS PR	\$ 28,297.49		(3,000.00)	84.64	\$ 25,382.13
FRENCH CLUB	\$ -				\$ -
BURKE SCHOLARSHIP	\$ 5,871.61			18.04	\$ 5,889.65
<b>TOTALS</b>	<b>\$ 151,208.36</b>	<b>\$ 4,597.67</b>	<b>\$ (9,850.00)</b>	<b>\$ 457.23</b>	<b>\$ 146,413.26</b>
TOTAL TOWN FUNDS					\$ 876,548.69
TOTAL HOLDERNESS CENTRAL SCHOOL FUNDS					\$ 302,014.39
TOTAL PEMI-BAKER REGIONAL SCHOOL FUNDS					\$ 3,319.54
TOTAL PEMI-BAKER SCHOLARSHIPS					\$ 146,413.26
<b>TOTAL OF ALL FUNDS</b>					<b>\$ 1,328,295.88</b>
Respectfully Submitted,					
Trustees of the Trust Funds					
Bonnie Hunt, Chair					
Maurice Lafreniere					
Peter Woodward					

## VITAL STATISTICS 2016

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### VITAL STATISTICS 2016 - BIRTHS

March 21	<u>NAME OF CHILD:</u> <b>Avery Elisabeth Furmanick</b> <u>FATHER'S NAME:</u>	<u>PLACE OF BIRTH:</u> <b>Manchester, NH</b> <u>MOTHER'S NAME:</u> <b>Sara Furmanick</b>
March 25	<u>NAME OF CHILD:</u> <b>Myla Paige Chesley</b> <u>FATHER'S NAME:</u> <b>Brad Chesley</b>	<u>PLACE OF BIRTH:</u> <b>Plymouth, NH</b> <u>MOTHER'S NAME:</u> <b>Emily Dupuis</b>
April 12	<u>NAME OF CHILD:</u> <b>Chatham Rose Curran</b> <u>FATHER'S NAME:</u> <b>Joseph Curran</b>	<u>PLACE OF BIRTH:</u> <b>Plymouth, NH</b> <u>MOTHER'S NAME:</u> <b>Amanda Curran</b>
April 22	<u>NAME OF CHILD:</u> <b>Nelle Frances Eaton</b> <u>FATHER'S NAME:</u> <b>Derek Eaton</b>	<u>PLACE OF BIRTH:</u> <b>Plymouth, NH</b> <u>MOTHER'S NAME:</u> <b>Arianne Fosdick</b>
April 26	<u>NAME OF CHILD:</u> <b>Grace Zuzu McDowell</b> <u>FATHER'S NAME:</u> <b>Michael McDowell</b>	<u>PLACE OF BIRTH:</u> <b>Plymouth, NH</b> <u>MOTHER'S NAME:</u> <b>Kyla McDowell</b>
May 15	<u>NAME OF CHILD:</u> <b>Sofia Grace Manion</b> <u>FATHER'S NAME:</u> <b>Jeffrey Manion</b>	<u>PLACE OF BIRTH:</u> <b>Lebanon, NH</b> <u>MOTHER'S NAME:</u> <b>Kristina Manion</b>
May 26	<u>NAME OF CHILD:</u> <b>Sawyer Rex Lenentine</b> <u>FATHER'S NAME:</u> <b>Colby Lenentine</b>	<u>PLACE OF BIRTH:</u> <b>Plymouth, NH</b> <u>MOTHER'S NAME:</u> <b>Erin Crangle</b>

## VITAL STATISTICS 2016

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### VITAL STATISTICS 2016 – BIRTHS CONT'D

July 3	<u>NAME OF CHILD:</u> <b>Edwin Richard Aber</b> <u>FATHER'S NAME:</u> <b>Kenneth Aber</b>	<u>PLACE OF BIRTH:</u> <b>Concord, NH</b> <u>MOTHER'S NAME:</u> <b>Emily Aber</b>
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### VITAL STATISTICS 2016 - DEATHS

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February 21	<u>NAME OF DECEASED:</u> <b>Richard Fabian Jr.</b> <u>FATHER'S NAME:</u> <b>Richard Fabian Sr.</b>	<u>PLACE OF DEATH:</u> <b>Laconia, NH</b> <u>MOTHER'S MAIDEN NAME:</u> <b>Ellen Gallaudet</b>
May 3	<u>NAME OF DECEASED:</u> <b>Rowena Greene</b> <u>FATHER'S NAME:</u> <b>Walter Hanson</b>	<u>PLACE OF DEATH:</u> <b>Holderness, NH</b> <u>MOTHER'S MAIDEN NAME:</u> <b>Ruby Wright</b>
June 2	<u>NAME OF DECEASED:</u> <b>Paul McIntyre</b> <u>FATHER'S NAME:</u> <b>Bradley McIntyre</b>	<u>PLACE OF DEATH:</u> <b>Holderness, NH</b> <u>MOTHER'S MAIDEN NAME:</u> <b>Carolyn Paradie</b>
July 17	<u>NAME OF DECEASED:</u> <b>Eleanor Slagle</b> <u>FATHER'S NAME:</u>	<u>PLACE OF DEATH:</u> <b>Concord, NH</b> <u>MOTHER'S MAIDEN NAME:</u> <b>Dorothy Rumbaugh</b>
July 18	<u>NAME OF DECEASED:</u> <b>Blanche Dupuis</b> <u>FATHER'S NAME:</u> <b>James Deneault</b>	<u>PLACE OF DEATH:</u> <b>Holderness, NH</b> <u>MOTHER'S MAIDEN NAME:</u> <b>Florence Squires</b>
July 29	<u>NAME OF DECEASED:</u> <b>Stuart Broderic</b> <u>FATHER'S NAME:</u> <b>Bernard Hossfield</b>	<u>PLACE OF DEATH:</u> <b>Plymouth, NH</b> <u>MOTHER'S MAIDEN NAME:</u> <b>Ellen Fallison</b>

## VITAL STATISTICS 2016

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### VITAL STATISTICS 2016 – DEATHS CONT'D

August 9	<u>NAME OF DECEASED:</u> <b>Jack Barbera Jr</b> <u>FATHER'S NAME:</u> <b>Jack Barbera Sr.</b>	<u>PLACE OF DEATH:</u> <b>Plymouth, NH</b> <u>MOTHER'S MAIDEN NAME:</u> <b>Alba Nardi</b>
August 15	<u>NAME OF DECEASED:</u> <b>Anthony Zimmer</b> <u>FATHER'S NAME:</u> <b>William Zimmer</b>	<u>PLACE OF DEATH:</u> <b>Manchester, NH</b> <u>MOTHER'S MAIDEN NAME:</u> <b>Rose Avery</b>
August 25	<u>NAME OF DECEASED:</u> <b>Appleton King</b> <u>FATHER'S NAME:</u> <b>Appleton King</b>	<u>PLACE OF DEATH:</u> <b>Plymouth, NH</b> <u>MOTHER'S MAIDEN NAME:</u> <b>Helen Bailey</b>
October 28	<u>NAME OF DECEASED:</u> <b>Robert Ayers</b> <u>FATHER'S NAME:</u> <b>Murray Ayers</b>	<u>PLACE OF DEATH:</u> <b>Concord, NH</b> <u>MOTHER'S MAIDEN NAME:</u> <b>Laura Black</b>
December 4	<u>NAME OF DECEASED:</u> <b>William Cole</b> <u>FATHER'S NAME:</u>	<u>PLACE OF DEATH:</u> <b>Holderness, NH</b> <u>MOTHER'S MAIDEN NAME:</u> <b>Gertrude Welch</b>
December 30	<u>NAME OF DECEASED:</u> <b>Betty Havlock</b> <u>FATHER'S NAME:</u> <b>James Merrill</b>	<u>PLACE OF DEATH:</u> <b>Holderness, NH</b> <u>MOTHER'S MAIDEN NAME:</u> <b>Gladys Whittemore</b>

### VITAL STATISTICS 2016 - MARRIAGES

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February 29	<u>NAME &amp; SURNAME OF GROOM &amp; BRIDE:</u> <b>Ian R. Reinholz</b> <b>Tawnia M. Frisch</b>	<u>RESIDENCE AT TIME OF MARRIAGE:</u> <b>Holderness, NH</b> <b>Holderness, NH</b>
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## VITAL STATISTICS 2016

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### VITAL STATISTICS 2016 – MARRIAGES CONT'D

April 16	<u>NAME &amp; SURNAME OF</u> <u>GROOM &amp; BRIDE:</u> <b>Roger C. Morin</b> <b>Cathy E. Donovan</b>	<u>RESIDENCE AT TIME</u> <u>OF MARRIAGE:</u> <b>Holderness, NH</b> <b>Laconia, NH</b>
May 13	<u>NAME &amp; SURNAME OF</u> <u>GROOM &amp; BRIDE:</u> <b>Kyle R. Wargo</b> <b>Brittany S. MacDonald</b>	<u>RESIDENCE AT TIME</u> <u>OF MARRIAGE:</u> <b>Holderness, NH</b> <b>Holderness, NH</b>
July 9	<u>NAME &amp; SURNAME OF</u> <u>GROOM &amp; BRIDE:</u> <b>Bradley C. Chant</b> <b>Jessica L. Brown</b>	<u>RESIDENCE AT TIME</u> <u>OF MARRIAGE:</u> <b>Campton, NH</b> <b>Holderness, NH</b>
September 10	<u>NAME &amp; SURNAME OF</u> <u>GROOM &amp; BRIDE:</u> <b>James J. Chapin</b> <b>Melinda E. Deneau</b>	<u>RESIDENCE AT TIME</u> <u>OF MARRIAGE:</u> <b>Holderness, NH</b> <b>Holderness, NH</b>
September 12	<u>NAME &amp; SURNAME OF</u> <u>GROOM &amp; BRIDE:</u> <b>Richard R. Davenport</b> <b>Dermot F. Woodhouse</b>	<u>RESIDENCE AT TIME</u> <u>OF MARRIAGE:</u> <b>Holderness, NH</b> <b>Boston, MA</b>
September 16	<u>NAME &amp; SURNAME OF</u> <u>GROOM &amp; BRIDE:</u> <b>Larry V. Mowbray</b> <b>Valerie J. Twomey</b>	<u>RESIDENCE AT TIME</u> <u>OF MARRIAGE:</u> <b>Holderness, NH</b> <b>Holderness, NH</b>
October 15	<u>NAME &amp; SURNAME OF</u> <u>GROOM &amp; BRIDE:</u> <b>William G. Abbott V</b> <b>Courtney J. Hiltz</b>	<u>RESIDENCE AT TIME</u> <u>OF MARRIAGE:</u> <b>Holderness, NH</b> <b>Holderness, NH</b>
December 29	<u>NAME &amp; SURNAME OF</u> <u>GROOM &amp; BRIDE:</u> <b>Casey J. Burke</b> <b>Angie L. Lopes</b>	<u>RESIDENCE AT TIME</u> <u>OF MARRIAGE:</u> <b>Holderness, NH</b> <b>Holderness, NH</b>

## **WELFARE DIRECTORS REPORT**

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The Welfare Department continues to work with the clients in need. The lack of full time sustainable employment, lack of self-employed employment, and gasoline and oil prices continually fluctuating; many individuals are forced to make challenging decisions. They must decide whether to feed their families, heat their homes, or pay their rent or mortgage payments.

Throughout the year I have worked with many respectful individuals in our community and have helped them through this hard time. Clients come to this office with many different situations and I have worked with each client to ensure they receive the help needed. Many individuals are referred to outside agencies and I am very grateful for all the support and assistance they have provided for my clients.

Eligibility for assistance is determined by having each individual complete an extensive application in order to provide an overview of the specific situation the client is in. Assistance is provided for an individual's basic necessities in accordance with State law and Town Guidelines. The applicants that are found eligible are assisted with expenses such as food, heat, electricity, rent, prescription drugs and other basic living and working needs. All applicants must have exhausted all other economic resources to be granted town assistance. It is, and always will be, the goal of the Welfare Department to help its residents gain control over their lives, and to help them transition through very challenging times.

Heat and rental assistance is always the greatest expense each year as this is most individual's largest monthly expense. Many clients pay for expenses that are the most manageable for their budget such as food, electric, and gasoline which leaves the other expenses hard to manage on a fixed or no income. Even with the help from other agencies, community members are continually struggling to make ends meet.

I again would like to thank the outside agencies for all the support and assistance they have provided to the community members in need. I have also enjoyed working closely with the members of the community to ensure they become successful individuals and receive the assistance needed.

Respectfully submitted,

Krystal Alpers  
Welfare Director

## ZONING BOARD OF ADJUSTMENT REPORT

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**Front Row:** Susan Webster **Back Row:**  
Gary Johonnett, Robert Maloney, Jude Ruhm  
& Gary Karp. Missing from photo: Wendell  
Broom

Zoning Boards have the authority to act on four types of appeals: Decisions by Administrative Officials in the interpretation or enforcement of the zoning ordinance; Special Exceptions for permitted land use as allowed by the zoning ordinance observing specific criteria; Variances to grant relief from specific provisions of the ordinance related to dimensional requirements and land use; and Equitable Waivers related to a dimensional layout issue.

The Board annually reviews and updates its Rules of Procedure which define the roles of the members and the process for conducting hearings as well as a review of the application form for ease of use by applicants.

The Board always welcomes new members and encourages anyone interested to attend a few meetings to become familiar with the process.

In 2016, the Zoning Board heard 13 applications. The applications included nine Variances, three Special Exceptions and one Rehearing Request. The Rehearing Request, two requests for a Variance and one request for a Special Exception were withdrawn. The Zoning Board of Adjustment granted two Special Exception and seven Variances.

Respectfully submitted,

Susan Webster, Chairperson  
Wendell Broom, Vice Chairman  
Gary Johonnett, Alternate  
Gary Karp, Member  
Jude Ruhm, Member



**OFFICERS OF THE HOLDERNESS SCHOOL DISTRICT**

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<b>SCHOOL BOARD</b>	<b>TERM EXPIRES</b>
Joseph Casey	2017
Kristina Casey	2017 (2yr term)
Bonni Acton	2018
Carolyn Mello	2018
Lisetta Silvestri	2019

**CLERK**  
Sara Weinberg

**TREASURER**  
Kathleen Whittemore

**MODERATOR**  
Martha Richards

**AUDITOR**  
Grzelak and Associates

**SUPERINTENDENT**  
Mark J. Halloran

**ASSISTANT SUPERINTENDENT**  
Ethel F. Gaides

**ASSISTANT SUPERINTENDENT**  
Kyla A. Welch

2017 HOLDERNESS CENTRAL SCHOOL ELECTION WARRANT

School: Holderness Local School  
New Hampshire  
Election Warrant  
2017

To the inhabitants of the Town of Holderness Local School in the County of Grafton in the state of New Hampshire qualified to vote in school district affairs.

You are hereby notified to meet at the Holderness Town Hall in said District on the fourteenth day of March, 2017 between the hours of 10:00 a.m. and 7:00 p.m. to act upon the following subjects:

- 1. To choose a Member of the School Board for the ensuing three years.
- 2. To choose a Member of the School Board for the ensuing two years.
- 3. To choose a Treasurer for the ensuing three years.

Given under our hands,	
We certify and attest that on or before _____, we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at _____, and delivered the original to the keeper of records.	
Printed Name	Position
Joseph Casey	Board Chairperson
Bonni Acton	Board Member
Kristina Casey	Board Member
Carolyn Mello	Board Member
Lisetta Silvestri	Board Member

## **HOLDERNESS CENTRAL SCHOOL WARRANT**

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To the inhabitants of the town of Holderness Local School in the County of Grafton in the state of New Hampshire qualified to vote in school district affairs are hereby notified and warned of the Annual Meeting will be held as follows:

Date: Wednesday, March 15

Time: 6:30 PM

Location: Holderness Central School

### **Article 1: Reports of agents, auditors, committees or officer**

To see what action the School District will take relative to the reports of agents, auditors, committees or officers.

### **Article 2: Support Staff Contract**

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Holderness School Board and the Holderness Support Staff Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2017-2018	\$10,292
2018-2019	\$11,778
2019-2020	\$13,365
2020-2021	\$14,041

and further to raise and appropriate ten thousand two hundred ninety-two dollars (\$10,292) for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The School Board recommends this article. (Majority vote required)

### **Article 3: Technology Upgrades**

To see if the school district will vote to raise and appropriate the sum of Sixty Thousand Dollars (\$60,000) for Technology Upgrades and to authorize the withdrawal of up to Sixty Thousand Dollars (\$60,000) from the Technology Capital Reserve Fund previously established. The school board and the budget committee recommend this appropriation. (Majority vote required).

## **HOLDERNESS CENTRAL SCHOOL WARRANT (continued)**

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### **Article 4: Exterior Paving Improvements**

To see if the town will vote to raise and appropriate the sum of Eighty-Five Thousand Dollars (\$85,000) for paving improvements and the resurfacing of the exterior basketball court and authorize the withdrawal of up to Eighty-Five Thousand Dollars (\$85,000) from the Building Capital Reserve Fund. The School Board recommends this article. (Majority vote required)

### **Article 5: Technology Capital Reserve Fund**

To see if the School District will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to be placed in the previously established capital reserve fund for the purpose of technology upgrades. The School Board recommends this appropriation and the Budget Committee supports this appropriation. (Majority vote required)

### **Article 6: Building Renovation Capital Reserve Fund**

To see if the School District will vote to raise and appropriate the sum of forty thousand dollars (\$40,000) to be placed in the previously established capital reserve fund for building renovations. The School Board recommends this appropriation and the Budget Committee supports this appropriation. (Majority vote required)

### **Article 7: Fund Balance to Building Capital Reserve**

To see if the school district will vote to raise and appropriate the sum of \$10,000 to be added to the School Building Capital Reserve Fund previously established. This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. The School Board Recommends this article. (Majority vote required)

**HOLDERNESS CENTRAL SCHOOL WARRANT (continued)**

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**Article 8: Fund Balance to Technology Capital Reserve**

To see if the school district will vote to raise and appropriate the sum of \$20,000 to be added to the Technology Capital Reserve Fund previously established. This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. The School Board Recommends this article. (Majority vote required)

**Article 9: Operating Budget**

To see if the school district will vote to raise and appropriate the budget committee's recommended amount of four million one hundred seventy-seven thousand six hundred forty-seven dollars (\$4,177,647) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations contained in special or individual articles addressed separately. The School Board recommends this appropriation and the Budget Committee supports this appropriation. (Majority vote required)

**Given under our hands,**

We certify and attest that on or before \_\_\_\_, we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at the Town Office and delivered the original to the District Official.

Printed Name	Position
Dr. Joseph Casey	School Board Chairman
Bonni Acton	School Board Member
Kristina Casey	School Board Member
Carolyn Mello	School Board Member
Lisetta Silvestri	School Board Member

# HOLDERNESS CENTRAL SCHOOL BUDGET 2017-2018

Appropriations										
Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY Recommended	School Board's Appropriations Ensuing FY Not Recommended	Committee's Appropriations Ensuing FY Recommended	Committee's Appropriations Ensuing FY Not	Budget	
<b>Instruction</b>										
1100-1199	Regular Programs	9	\$1,614,135	\$1,691,768	\$1,697,786	\$0	\$1,697,786	\$0	\$0	
1200-1299	Special Programs	9	\$532,444	\$584,056	\$527,601	\$0	\$527,601	\$0	\$0	
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
1400-1499	Other Programs	9	\$58,047	\$61,457	\$67,392	\$0	\$67,392	\$0	\$0	
1500-1599	Non-Public Programs	9	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
1600-1699	Adult/Continuing Education Programs	9	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Support Services</b>										
2000-2199	Student Support Services	9	\$272,441	\$299,651	\$294,023	\$0	\$294,023	\$0	\$0	
2200-2299	Instructional Staff Services	9	\$146,483	\$146,436	\$151,504	\$0	\$151,504	\$0	\$0	
<b>General Administration</b>										
1000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2310-1840	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2310-2319	Other School Board	9	\$14,476	\$19,984	\$24,034	\$0	\$24,034	\$0	\$0	
<b>Executive Administration</b>										
2320-3110	SAU Management Services	9	\$228,782	\$236,761	\$221,499	\$0	\$221,499	\$0	\$0	
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2400-2499	School Administration Service	9	\$286,601	\$289,431	\$223,438	\$0	\$223,438	\$0	\$0	
2500-2599	Business	9	\$299	\$500	\$500	\$0	\$500	\$0	\$0	
2600-2699	Plant Operations and Maintenance	9	\$361,224	\$352,139	\$372,614	\$0	\$372,614	\$0	\$0	
2700-2799	Student Transportation	9	\$190,242	\$189,857	\$224,493	\$0	\$224,493	\$0	\$0	
2800-2999	Support Service, Central and Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0	

**HOLDERNESS CENTRAL SCHOOL BUDGET 2017-2018**

Appropriations										
Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's		Budget		Committee's	
					Appropriations Ensuing FY Recommended	Not Recommended	Appropriations Ensuing FY Recommended	Appropriations Ensuing FY Recommended		
Non-Instructional Services										
3100	Food Service Operations	9	\$73,505	\$90,000	\$106,029	\$0	\$106,029	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction										
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$196,542	\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services	9	\$141,137	\$33,000	\$1	\$0	\$0	\$1	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Outlays										
5110	Debt Service - Principal	9	\$237,108	\$237,108	\$237,108	\$0	\$237,108	\$0	\$0	\$0
5120	Debt Service - Interest	9	\$23,118	\$13,871	\$4,624	\$0	\$4,624	\$0	\$0	\$0
Fund Transfers										
5220-5221	To Food Service	9	\$20,000	\$25,000	\$25,000	\$0	\$25,000	\$0	\$0	\$0
5222-5229	To Other Special Revenue	9	\$59,878	\$1	\$1	\$0	\$1	\$0	\$1	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$4,259,920	\$4,467,562	\$4,177,647	\$0	\$4,177,647	\$0	\$4,177,647	\$0

# HOLDERNESS CENTRAL SCHOOL BUDGET 2017-2018

## Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
1100-1199	Regular Programs	3	\$0	\$0	\$60,000	\$0	\$60,000	\$0
	Purpose: Technology Upgrades							
4600	Building Improvement Services	4	\$0	\$0	\$85,000	\$0	\$85,000	\$0
	Purpose: Exterior Paving Improvements							
5251	To Capital Reserve Fund	5	\$0	\$0	\$25,000	\$0	\$25,000	\$0
	Purpose: Technology Capital Reserve Fund							
5251	To Capital Reserve Fund	6	\$0	\$0	\$40,000	\$0	\$40,000	\$0
	Purpose: Building Renovation Capital Reserve Fund							
5251	To Capital Reserve Fund	7	\$0	\$0	\$10,000	\$0	\$10,000	\$0
	Purpose: Fund Balance to Building Capital Reserve							
5252	To Expendable Trusts/Fiduciary Funds	8	\$0	\$0	\$20,000	\$0	\$20,000	\$0
	Purpose: Fund Balance to Technology Capital Reserve							
Special Articles Recommended			\$0	\$0	\$240,000	\$0	\$240,000	\$0

## Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
1200-1299	Special Programs	2	\$0	\$0	\$10,292	\$0	\$10,292	\$0
	Purpose: Support Staff Contract							
Individual Articles Recommended			\$0	\$0	\$10,292	\$0	\$10,292	\$0



## HOLDERNESS CENTRAL SCHOOL BUDGET 2017-2018

Revenues					
Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Local Sources</b>					
1300-1349	Tuition		\$20,000	\$0	\$0
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	9	\$50	\$50	\$50
1600-1699	Food Service Sales	9	\$40,000	\$38,000	\$38,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	9	\$47,518	\$24,518	\$24,518
<b>State Sources</b>					
3210	School Building Aid	9	\$75,159	\$75,159	\$75,159
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	9	\$22,312	\$20,000	\$20,000
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	9	\$1,000	\$1,100	\$1,100
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
<b>Federal Sources</b>					
4100-4539	Federal Program Grants		\$34,000	\$0	\$0
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	9	\$26,000	\$25,900	\$25,900
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	9	\$15,000	\$13,500	\$13,500
4590-4999	Other Federal Sources (non-4810)	9	\$15,000	\$49,000	\$49,000
4810	Federal Forest Reserve		\$352	\$0	\$0

MS-27: Holderness Local School 2017

# HOLDERNESS CENTRAL SCHOOL BUDGET 2017-2018

## Budget Summary

Item	Current Year	School Board Ensuing Year	Budget Committee Ensuing Year
Operating Budget Appropriations Recommended	\$4,244,906	\$4,177,647	\$4,177,647
Special Warrant Articles Recommended	\$261,542	\$240,000	\$240,000
Individual Warrant Articles Recommended	\$0	\$10,292	\$10,292
TOTAL Appropriations Recommended	\$4,506,448	\$4,427,939	\$4,427,939
Less: Amount of Estimated Revenues & Credits	\$490,269	\$447,227	\$437,227
Estimated Amount of State Education Tax/Grant		\$0	\$0
Estimated Amount of Taxes to be Raised for Education		\$3,980,712	\$3,990,712

## Budget Committee Supplemental Schedule

1. Total Recommended by Budget Committee	\$4,427,939
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$237,108
3. Interest: Long-Term Bonds & Notes	\$4,624
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of lines 2 through 5 above</i> )	\$214,732
7. Amount recommended, Less Exclusions ( <i>Line 1 less Line 6</i> )	\$4,186,207
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$418,621
Collective Bargaining Cost Items:	
9. Recommended Cost Items ( <i>Prior to Meeting</i> )	\$10,292
10. Voted Cost items ( <i>Voted at meeting</i> )	\$0
11. Amount voted over recommended amount ( <i>Difference of Lines 9 and 10</i> )	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting</b> <b>(Line 1 + Line 8 + Line 11 + Line 12)</b>	<b>\$4,846,560</b>

MS-27: Holderness Local School 2017

# HOLDERNESS SCHOOL DISTRICT BALANCE SHEET

FY 2015-2016

	General	Food Service	All Other	Capital Projects	Trust/ Agency
<b>Current Assets</b>					
Cash	329,034.43	(1,084.53)	(10,305.34)	0.00	0.00
Investments	0.00	0.00	0.00	0.00	302,014.54
Interfund Receivables	0.00	0.00	0.00	0.00	0.00
Intergov Receivables	3,692.24	4,043.21	10,501.77	0.00	0.00
Other Receivables	4,702.45	0.00	0.00	0.00	0.00
Prepaid Expenses	0.00	0.00	0.00	0.00	0.00
<b>Total Assets</b>	<b>337,429.12</b>	<b>2,958.68</b>	<b>196.43</b>	<b>0.00</b>	<b>302,014.54</b>
<b>Current Liabilities</b>					
Interfund Payables	0.00	0.00	0.00	0.00	0.00
Intergovernment Payables	0.00	0.00	0.00	0.00	0.00
Other Payables	36,126.06	2,799.48	196.43	0.00	0.00
Accrued Expenses	0.00	0.00	0.00	0.00	0.00
Payroll Deductions	0.00	0.00	0.00	0.00	0.00
Deferred Revenues	0.00	0.00	0.00	0.00	0.00
<b>Total Liabilities</b>	<b>36,126.06</b>	<b>2,799.48</b>	<b>196.43</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund Equity</b>					
Res for Amounts Voted	50,542.00	0.00	0.00	0.00	0.00
Unassigned Fund Bal Retained	104,032.10	0.00	0.00	0.00	0.00
Res for Special Purposes	0.00	159.20	0.00	0.00	302,014.54
Res for Encumbrances	120,100.72	0.00	0.00	0.00	0.00
Unreserved Fund Balance	26,628.24	0.00	0.00	0.00	0.00
<b>Total Fund Equity</b>	<b>301,303.06</b>	<b>159.20</b>	<b>0.00</b>	<b>0.00</b>	<b>302,014.54</b>
<b>Total Liability &amp; Fund Equity</b>	<b>337,429.12</b>	<b>2,958.68</b>	<b>196.43</b>	<b>0.00</b>	<b>302,014.54</b>

## SUPERINTENDENT'S REPORT

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*SAU #48, Plymouth NH*

It is a pleasure to update you on the changes and activities taking place in your school. We are very proud of our students and faculties accomplishments and look forward to you reading all about it.

Teachers continue to work diligently on implementing an aligned curriculum in content areas. Each of the curriculum master maps/frameworks were developed by a team of teachers and contain high standards, mastery of skills, and creativity. These curriculum documents are available to the public through the SAU website: [www.sau48.org](http://www.sau48.org)

New Hampshire continues to implement the Smarter Balanced Assessment in English/Language Arts and Mathematics to students in grades 3-8 one time a year in the spring. High school students are administered the SAT in 11<sup>th</sup> grade. Our principals and teachers continue to limit over testing and focus on instruction providing a balanced curriculum including academics, wellness, technology, arts and a variety of after school programs, co-curricular activities and athletics.

This school year, the SAU schools are focused on improving mental health supports for students and continuing to take necessary efforts to maintain our high levels of safety and security in our buildings.

Title I is a federal program that serves the unique needs of children – kindergarten to grade 12 – who struggle to learn. Title I programs and services provide customized instruction and curricula that helps these students meet academic standards and take an active, engaged interest in what they learn and can do. Our several SAU #48 Title I programs were evaluated by the NH Department of Education this year. The evaluator was very impressed with the smoothness of the transition from being a Title I Targeted Assistance School last year to a Title I Schoolwide School this year at three of our schools.

## SUPERINTENDENT'S REPORT (continued)

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SAU #48 school/districts have a plethora of pertinent information for students, parents, educators, and the community. In addition to the redesign of SAU 48's website, each of our schools have developed interactive websites.

We encourage you to read the principal's report contained within this report. We believe you will be pleased.

We thank you for your continued support. We are honored to work on your behalf.

*Mark Halloran*

Mark Halloran  
Superintendent of Schools

*Ethel Gaides*

Ethel Gaides  
Assistant Superintendent

*Kyla Welch*

Assistant Superintendent

## **HOLDERNESS CENTRAL SCHOOL NURSE**

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This is my first full year at Holderness Central School and I am embracing my role as the school nurse. Addressing health concerns of all the students and staff is my main priority. I also work closely with staff and parents to coordinate care, especially for those children with learning and physical disabilities. Since I have started at HCS, health services have been provided to approximately 150 students and 34 staff members. Students visit the nurse's office for injuries, illnesses, and medication administration throughout the day. Average daily visits total 30-60.

At Holderness Central School, preventing the spread of the flu is always a priority. The peak of flu season is fast approaching, so the importance of proper hand washing as the most basic step in preventing the spread of the flu has been discussed with all grades. The flu vaccine was offered to all students on October 19<sup>th</sup>, during a state run flu clinic at HCS. Twenty-nine percent of the student body received the vaccination at the school this year. Additionally, the HCS staff had the opportunity to receive the flu vaccine at school through Speare Memorial Hospital; 53% of the staff was vaccinated.

I also helped coordinate CPR and first aid training for staff. Staff members were able to complete a written course online through the American Heart Association and perform their skills test at school with John Brule, SAU #48 athletic director.

Speare Memorial Hospital (SMH) continues to sponsor the dental health clinic at the school. Ruth Doane provided dental screenings, cleanings, sealants, and fluoride varnish to students at HCS in the fall and she will be back again in the spring.

School clinician Wilma Hyde, APRN performed sport physicals last May for 4<sup>th</sup> and 8<sup>th</sup> graders and will return this year. Wilma is a part of Plymouth Pediatrics and is always available if needed.

SAU #48 school nurses, employed by Speare Memorial Hospital, meet monthly to discuss policies and share information. Relevant health topics and concerns are discussed.

## **HOLDERNESS CENTRAL SCHOOL NURSE'S REPORT (continued)**

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This year we are continuing with our “Wellness Wednesday’s” twice a month during lunch time. Starting in January, until the end of the school year, brief presentations in the cafeteria will include: promoting healthy food choices, digital citizenship, healthy relationships/friendships, anti-bullying, alcohol & drug education, and conflict resolution. New this year we will be having “*Try Day Friday*,” which will be held on the second Friday of the month, beginning in January. Students will have the opportunity to try two healthy new foods set up by the Wellness Committee in the cafeteria. Other exciting proposals by the Wellness Committee include: working with students to create a nature trail on school property and organizing a 5K run/walk in the spring. These activities encourage health and wellness in the outdoors.

Please contact me if you have any concerns or questions regarding your child’s health. I will always be available as a resource to students, parents, and teachers.

Respectfully submitted,  
Heather Mason, RN

## **HOLDERNESS CENTRAL SCHOOL PRINCIPAL'S REPORT**

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Holderness Central School continues to take pride in the tradition of offering an educational experience driven by strong academics combined with an integrated Unified Arts program. The faculty and staff at Holderness Central School continue to be flexible in meeting the enrollment demands of the school.

Holderness Central School is not unlike other schools in SAU 48 when it comes to handling the challenges associated with enrollment fluctuation at each grade level. The school continues to adjust and respond to the needs of our students. The middle school is comprised of grades 6, 7, & 8 and offers students a personalized educational experience that begins in the elementary grades. The catalyst in the transition from elementary to middle school continues to be the intermediate team model consisting of grades four and five. These students are taught by a team of three teachers who specialize in a specific content area. The students in grades K-3 remain in the traditional self-contained classroom setting. Using existing faculty, we continue to work diligently preparing students to meet the rigorous Common Core State Standards while supporting our Response to Intervention (RTI) program that provides academic support for students who are struggling with these standards.

The Middle School continues to provide a challenging academic program designed to meet the needs of our middle level learners and their preparation for life beyond HCS. The team model remains the approach used to meet both the academic and social needs of our Middle School students. We remain focused on more teaching time in the content areas while embracing the enrichment program that combines our seventh and eighth grade students and still provides the opportunity for them to choose a class of their interest. Students in grade six remain an integrated part of the adopted reading series and are taught reading in addition to their language arts class. The enrichment program provides students with choices consisting of music, history of wars, art exploration and science. These classes focus on specific topics of interest while reinforcing reading strategies through the content areas. The enrichment program remains a popular learning experience for students as it allows them to examine a particular area of interest in more depth. The middle school is in the second year of immersion to one-to-one student devices in the classroom. The one-to-one device acquisition in the middle school has provided all students access to the on-line curriculum and support materials. This has enabled teachers to broaden their teaching approach and increase student engagement and learning.



## **HOLDERNESS CENTRAL SCHOOL PRINCIPAL'S REPORT (continued)**

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Our lower grade teachers continue their instructional focus on the implementation of the In-Focus Math Program. We are in the fifth year of implementation and have seen significant growth in mathematical conceptual knowledge especially in the primary grades. In addition, we are in the third year of the reading series for students in grades K-6. The reading series “Wonders” provides students the necessary components to build a strong foundation in reading and language arts. The Common Core State Standards require many new literacy concepts to be taught at the lower grades and the emphasis remains on writing across the curriculum. This year we have added two sections of STEM education that includes a K-3 & 4-8 model. The STEM program (Science, Technology, Engineering & Mathematics) provides for students a deeper exploration of scientific concepts taught through the four distinctive approaches. The models are taught by middle school science teacher Emily Kelley, and elementary science teacher Beth Allain, who both have prepared by participating in professional development activities.

In addition to the expertise and hard work of our core teachers, the Unified Arts Program at HCS remains a vital piece to the overall education for the children of Holderness. In the areas of music and art we continue to explore additional offerings through the enrichment program at the middle school level and the after-school art club.

In closing, communication continues to remain a focal point of my leadership at Holderness Central School. I would like to express my appreciation to the parents and the Holderness Community for their continued support. I remain committed to the community, students, parents and staff at Holderness Central School, creating a learning environment where all children can excel.

Respectfully submitted,  
William J. Van Bennekum, Principal

## HOLDERNESS CENTRAL SCHOOL MEETING MINUTES OF MARCH 9, 2016

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The annual School District meeting was called to order at 6:30 p.m. by Moderator Martha Richards. Moderator Richards asked Alicia Abbott to lead the Pledge of Allegiance. The Moderator reviewed the ground rules for the District Meeting. Francis Taylor made a motion to waive reading the Warrant Articles in their entirety, seconded by Bill Webb. Motion passed unanimously. Moderator Richards stated that due to a printing error, Article 4 was omitted in the Town Report. Slips of paper containing Article 4 have been placed in the Town Reports available on the table at the entrance to the gymnasium. Moderator Richards read the School District voting results. The two School Board Members for three years are Lisetta Silvestri and Kelly Schwaner, School District Moderator for two years is Martha Richards, School District Clerk for three years is Sara Weinberg.

**Article 1:** To see what action the School District will take relative to the reports of agents, auditors, committees or officers.

Moved by Francis Taylor, seconded by Bill Webb. A voice vote was taken and the article passed unanimously.

**Article 2:** To see if the School District will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be placed in the previously established capital reserve fund for the purpose of technology upgrades. The School Board recommends this appropriation and the Budget Committee supports this appropriation. (Majority vote required.)

Moved by Bruce Whitmore, seconded by Francis Taylor. Kay Hanson asked how much money is currently in the capital reserve fund. Dan Rossner stated that the balance is fifty-two thousand nine hundred fifteen dollars and fifteen cents (\$52,915.15). A voice vote was taken and the article passed unanimously.

**Article 3:** To see if the School District will vote to raise and appropriate the sum of fifty thousand dollars (\$50,000) to be placed in the previously established capital reserve fund for building renovations. The School Board recommends this appropriation and the Budget Committee supports this appropriation. (Majority vote required.)

**HOLDERNESS CENTRAL SCHOOL MEETING MINUTES OF MARCH 9, 2016**

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Moved by Alden “Skip” Vansickle, seconded by Anne Honeywell. Martha Richards asked what renovations are planned. Board Member Joseph Casey gave a slideshow presentation explaining that future capital improvements will be done through the capital reserve plan and will include new playground equipment, replacing pavement, improvements to the school’s well, basketball court and tennis courts, renovations to the exterior of the building, upgrades to the cafeteria kitchen and improvements to exterior lighting. Bill Webb noted that this article only requests to place money into capital reserve and not to expend the funds. A voice vote was taken and the article passed unanimously.

**Article 4:** To see if the School District will vote to raise and appropriate the sum of one hundred ninety-six thousand five hundred forty-two dollars (\$196,542) for the replacement of the playground and to authorize the withdrawal of up to one hundred forty-six thousand dollars (\$146,000) from the School building fifty thousand five hundred forty-two dollars (\$50,542) to come from June 30 fund balance available for the transfer on July 1 and the remainder to be raised from taxation. The School Board recommends this appropriation and the Budget Committee supports this appropriation. (Majority vote required.)

Moved by Dick Honeywell, seconded by Michelle Jenkinson. Bruce Whitmore asked if the public is permitted to use the school grounds on weekends. Board Member Joseph Casey replied that school grounds are open to the public outside of school hours. Martha Richards asked what amount will be raised by taxation. Dan Rossner explained that the money is already available in the capital reserve fund and that the wording of the article is required by the Department of Revenue Administration. A voice vote was taken and the article passed unanimously.

**Article 5:** To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Holderness School Board and the Holderness Education Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2016-2017	\$26,114
2017-2018	\$22,454
2018-2019	\$24,357
2019-2020	\$27,193

And further to raise and appropriate twenty-six thousand one hundred fourteen dollars (\$26,114) for the 2016-2017 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The School Board recommends this appropriation and the Budget Committee supports this appropriation. (Majority vote required.)

## HOLDERNESS CENTRAL SCHOOL MEETING MINUTES OF MARCH 9, 2016

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Moved by Francis Taylor, seconded by Anne Honeywell. Martha Richards asked what the current staffing levels are. Principal William Van Bennekum was granted permission to speak under unanimous consent. Principal Van Bennekum replied that the school employs 20.8 employees including teachers, reading specialists, special education staff, unified specials team, tech specialist and librarian. Kay Hanson asked what the cost per student is. Principal Van Bennekum answered that the cost per student is \$23,195.94 and that Holderness Central School has 155 students. The state average cost per student is \$14,581.48 for elementary and \$13,169.36 for middle school students. Last year the cost per student was \$20,990.68. Martha Richards asked why the cost per student has increased.

Principal Van Bennekum replied that the reason for the increase is due to a decrease in enrollment and an increase in transient students. Board Member Joseph Casey gave a slideshow presentation that explained that Holderness Central School has an integrated arts and foreign language program not found in most schools. Board member Casey added that the school facility has been well maintained and upgraded, adding to the increased cost. A voice vote was taken and the article passed unanimously.

**Article 6:** To see if the school district will vote to raise and appropriate the budget committee's recommended amount of four million two hundred forty-four thousand nine hundred six dollars (\$4,244,906) for the support of schools, for the payment of salaries for the school district agents, and for the payment for the statutory obligations of the district. This article does not include appropriations contained in special or individual articles addressed separately. The School Board recommends this appropriation and the Budget Committee supports this appropriation. (Majority vote required.)

Moved by Francis Taylor, seconded by Dan Rossner. Bill Webb commented that in the past the student population was over 200 pupils and the annual cost of the school was approximately 1.5 million dollars. Mr. Webb requested that careful consideration be given to reduce the costs of the school. John Jenkinson stated that the School Board is fiscally conservative and has made cuts to the budget. Mr. Jenkinson encouraged participation at the School Board meetings. Martha Richards stated that New Hampshire is the fastest ageing state in the country and that relying solely on property taxes to fund services places a strain on communities. A voice vote was taken and the article passed unanimously.

## **HOLDERNESS CENTRAL SCHOOL MEETING MINUTES OF MARCH 9, 2016**

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**Article 7:** To transact any further business which may legally come before the meeting.

Moved by Francis Taylor, seconded by Bruce Whitmore. Board Member Joseph Casey gave updates on School Board activities and events. Mr. Casey added that the School Board will evaluate the sports and co-curricular activities this spring. The School Board is currently developing a new technology capital reserve plan. Mr. Casey stated that the School Board welcomes feedback from the community and extended an open invitation to those in attendance to reach out to the School and School Board with their questions or comments. Mr. Casey thanked retiring School Board member Christina Gribben for her years of service. With no further business to come before the meeting, a motion was accepted to adjourn at 7:16 p.m. Vote was unanimous.

Respectfully submitted,  
Sara Weinberg  
School District Clerk, Holderness



*Holderness Central School, Holderness NH*

**HOLDERNESS SCHOOL DISTRICT  
SPECIAL EDUCATION ACTUAL EXPENDITURE REPORT**

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	<b><u>Fiscal Year 2014/2015</u></b>	<b><u>Fiscal Year 2015/2016</u></b>
Expenditures	\$705,107	\$814,298
Revenues	\$92,663	\$105,796
Net Expenditures	<b><u>\$612,444</u></b>	<b><u>\$708,502</u></b>
\$ Increase/Decrease		\$96,058
% Increase/Decrease		15.68%

## AUDITOR'S REPORT

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### PLODZIK' & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street, Concord, NH 03301 5063

603 225 6996 • FAX 603 224 1380

To the members of the Holderness Board of Selectmen,

#### *Report on the Financial Statements*

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of Holderness, New Hampshire, as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

#### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## AUDITOR'S REPORT (continued)

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### *Summary of Opinions*

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
General Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

### *Basis for Adverse Opinion on Governmental Activities*

As discussed in Note 14 to the financial statements, management has not recorded the long-term costs of retirement health care costs and obligations for other postemployment benefits in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.

### *Adverse Opinion*

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the government-wide financial statements of the Town of Holderness, as of June 30, 2016, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### *Unmodified Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund, and aggregate remaining fund information of the Town of Holderness as of June 30, 2016, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### *Other Matters*

*Required Supplementary Information* - Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Schedule of the Town's Proportionate Share of Net Pension Liability, and the Schedule of Town Contributions be presented to supplement the basic financial statements.



## AUDITOR'S REPORT (continued)

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Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers them to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Other Information* - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Holderness' basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Plodzik & Sanderson  
Professional Association*

December 30, 2016

Link to view full Audit Report:

[http://www.holderness-nh.gov/Public\\_Documents/HoldernessNH\\_Accountant/2016AuditReport](http://www.holderness-nh.gov/Public_Documents/HoldernessNH_Accountant/2016AuditReport)

# AUDITOR'S REPORT - Balance Sheet

*TOWN OF HOLDERNESS, NEW HAMPSHIRE*  
*Governmental Funds*  
*Balance Sheet*  
*June 30, 2016*

	General	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 3,834,412	\$ 73,832	\$ 3,908,244
Investments	265,362	14,088	279,450
Accounts receivable	50	-	50
Taxes receivable	2,396,552	-	2,396,552
Voluntary tax liens	14,351	-	14,351
Voluntary tax liens reserved until collected	(14,351)	-	(14,351)
Prepaid items	240	-	240
Restricted assets:			
Cash and cash equivalents	9,558	-	9,558
Investments	861,584	-	861,584
Total assets	<u>\$ 7,367,758</u>	<u>\$ 87,920</u>	<u>\$ 7,455,678</u>
<b>LIABILITIES</b>			
Accounts payable	\$ 7,388	\$ -	\$ 7,388
Accrued salaries and benefits	403	-	403
Intergovernmental payable	3,965,255	-	3,965,255
Total liabilities	<u>3,973,046</u>	<u>-</u>	<u>3,973,046</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable revenue - property taxes	931,913	-	931,913
Unavailable revenue - donations	1,025	-	1,025
Total deferred inflows of resources	<u>932,938</u>	<u>-</u>	<u>932,938</u>
<b>FUND BALANCES</b>			
Nonspendable	240	4,750	4,990
Restricted	-	9,338	9,338
Committed	1,082,421	73,832	1,156,253
Assigned	1,582	-	1,582
Unassigned	1,377,531	-	1,377,531
Total fund balances	<u>2,461,774</u>	<u>87,920</u>	<u>2,549,694</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 7,367,758</u>	<u>\$ 87,920</u>	<u>\$ 7,455,678</u>

## THE BRIDGE HOUSE

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The Bridge House (BH) Shelter & Veterans Advocacy respectfully requests that the Town of Holderness consider continuation of its generous funding of the BH, in the amount of \$2000 for FY17.

From July 1, 2015 through September 30, 2016, the BH served 35 military members accounting for 966 days. It served 152 others during that time but has a special commitment to veterans - no matter if BH is at full capacity: anyone identifying themselves as having been in the military is always welcome. Once at BH, documentation is verified and networking to various veteran & nonveteran resources established. Part of BH's veteran's advocacy is via BH's *NH Homes 4 Our Vets* account, a designated fund providing assistance to NH vets to help them stay housed.

Currently federal/county funds provide less than half of the current operational budget. Donations, grants, fundraisers, occasional welfare reimbursement, and especially inclusion on town warrants comprise the remainder.

Last year, the contributions from 15 Grafton County municipalities totaled \$36,700. The BH goal is inclusion on all 37 Grafton County municipal budgets with contributions of \$2,000 or more if possible. Holderness's support continues to make the difference in the lives of veterans every day.

Besides meals and shelter, BH provides the following services to veterans:

- Connecting to Vets Inc., Vets Count, and VA social worker/benefit specialists, housing, job & volunteer advocacy, and family reunification.
- Medical, Mental Health, Limited Dental services, 12-step programs
- Transportation to all appointments and potential housing
- Respite care while wait listed at the White River Junction VA Hospital's 28-day rehab program
- Veterans' dogs/cats are welcome – BH is the only shelter to provide this service
- Fundraising/advocacy for permanent veterans housing in Plymouth

Thank you in advance for helping us solve veterans' homelessness.

Respectfully submitted,  
*Cathy Bentwood RN / Executive Director,*  
*Bridge House Shelter & Veterans Advocacy*

<b>BRIDGE HOUSE:</b>
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07/01/2015 – 09/30/2016
187 Individuals served
35 Veterans served
7936 Bed night stays

## CADY REPORT

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Communities for Alcohol- and Drug-Free Youth would like to thank citizens of the Town of Holderness for your support over the past year—together we are building possibilities, potential, and promise for our youth!

Addiction is one of the most complex issues facing NH today—the consequences of this epidemic are severe with overdose deaths stealing the lives of so many of our young people. The most responsible and humane strategy is to stop these tragic situations from occurring in the first place. Director of the White House Office of National Drug Control Policy recently stated, “Addiction doesn’t start with prescription drug abuse or heroin use. It starts with alcohol, tobacco and marijuana. If we want to end the epidemic our country is experiencing, then we must put resources on the ground for prevention.” As I write this year’s annual report, I am excited to share information about the progress we have made, together with our community partners, over the past year.

Our non-profit organization exists because our programs work. At CADY we see growth every day in the inspiring faces of our youth as they learn, grow, and thrive—we can only do this vital work with your involvement and support—thank you!

When you invest in CADY you provide the opportunity for local teens to build resiliency through asset-building, high-impact prevention programming such as the Launch Youth Entrepreneurship Program and the Youth Advisory and Advocacy Council as well as through school-based initiatives. And you reclaim futures by giving vulnerable youth a second chance to overcome challenges, to grow and to turn their lives around through Restorative Justice, our region’s only juvenile court diversion program. Many high-risk youth in Restorative Justice are already struggling with substance use disorders—we know that when we intervene early, we can prevent entry into the addiction pipeline and save lives.

Our outreach work included an ongoing media campaign designed to raise awareness on substance misuse and solutions with submissions to the Hometown Voice, school newsletters, the PennySaver, and the Record Enterprise as well as social networking sites of Facebook, Twitter, and YouTube. We also launched a new website ([www.cadyinc.org](http://www.cadyinc.org)) in September with a video library and other outstanding resources for parents and community members.

## CADY REPORT (continued)

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We collaborated with Speare Memorial Hospital on an Opiate and Heroin Media and Outreach Campaign to raise perception of risk and prevent addiction as well as connect those struggling with addiction to regional and statewide resources. We launched a new initiative: *TEACH OUR CHILDREN WELL: The Truth About Drugs* in collaboration with Plymouth Rotary and other key partners to provide a high-impact, powerful learning opportunity for parents and other caregivers in our region.

Beyond our primary prevention mission, our work with the Substance Use Disorders Continuum of Care statewide system included four Naloxone Kit Distribution events; ongoing promotion of the NH Statewide Addiction Crisis Line (1-844-711-HELP); providing resources to families of children struggling with addiction through vital information, referrals, and empowering tools to access treatment and recovery and save their children's lives; roundtables with our federal delegation to communicate local needs to help inform federal legislative activity; and hosting of inspiring keynote speakers at our Annual Regional Prevention Summit in May to bring awareness to our community and partners that prevention works, treatment is effective, and recovery is possible.

While we are grateful for our many successes, we have a long way to go. We know that many worthwhile causes turn to you for support and we want you to know that we are grateful and honored for your ongoing commitment to preventing substance abuse and addiction—thank you.

Respectfully submitted,  
Deb Naro, Executive Director

## EXECUTIVE COUNCILOR REPORT

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**JOSEPH D. KENNEY**  
EXECUTIVE COUNCILOR  
DISTRICT ONE

STATE HOUSE ROOM 207  
107 NORTH MAIN STREET  
CONCORD, NH 03301  
(603) 271-3632

As I start my 4<sup>th</sup> year of service to you and the State of New Hampshire in Council District 1, I am grateful, committed and honored to serve you.

I continue to work with the Governor, Council and Legislature on the important issues impacting the State. The Heroin and Opioid epidemic has been the number one issue. The Council has supported over \$25 million in contracts for prevention, treatment and recovery programs. In addition, the Council supported several millions of dollars for Law Enforcement Operation of Granite Hammer to interdict and prevent drug smuggling.

Economic development is still my top priority for the Northern most Council District and I will work with community and business leaders to assist in the creation of jobs and economic opportunity. I am committed to the Balsams project in Dixville Notch and I worked to form a nine member Laconia State Property Committee to support the Executive Branch with the future sale of that property. Good news stories include the expansion of Vermont NSA manufacturing into Groveton to create over 70 jobs, the expansion of River Valley Community College into the old Lebanon College building in Lebanon and the new addition of the \$7 million Marine Patrol Headquarters Building in Gifford.

I join with the NH Congressional Delegation - Senator Jeanne Shaheen, Senator Maggie Hassan, Congresswoman Annie Kuster and Congresswoman Carol Shea-Porter in working with other New England states and our northern Canadian friends to seek economic opportunities and relationships.

The Ten Year Transportation Improvement Plan process working with the Department of Transportation and the Regional Planning Commissions was completed upon passage by the Legislature and signature of the Governor in June. The plan focuses on preservation, maintenance and safety of existing pavement and bridge infrastructure throughout the State.

## EXECUTIVE COUNCILOR (continued)

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The US Congress passed the Fixing America's Surface Transportation (FAST) Act, which provides increased federal funding to the State of New Hampshire over the next five years. Contact William Watson at NH DOT for any additional details at 271-3344 or [bwatsonZdot.state.n.h.us](mailto:bwatsonZdot.state.n.h.us).

The 2017 session of the NH House and Senate will address legislation that deals with the heroin and opioid crisis, sustainment of Medicaid expansion, federal health care opportunities and funding, business and workforce development. Again, I'll be watchful of proposed legislation passing costs on to the county and local levels of government. Stay close to your local state senator and house members.

The Governor and Council are always looking for volunteers to serve on the dozens of boards and commissions. If you are interested, please send your resume to Governor Chris Sununu, State House, 107 North Main Street, Concord, NH 03301 attention Meagan Rose Director of Appointments/Liaison or at (603) 271-8787. A complete list is available at the NH Secretary of State website at [www.sos.nh.goviredbook/index.htm](http://www.sos.nh.goviredbook/index.htm).

My office has available informational items: NH Constitutions, tourist maps, consumer handbooks, etc. I periodically send, via email, a list of my schedule for the week. Send me your email address to be added to the list if you would like at [Joseph.Kenney@nh.gov](mailto:Joseph.Kenney@nh.gov). Contact my office any time I can be of assistance to you.

Serving you,

Joe

**JOSEPH D. KENNEY**  
EXECUTIVE COUNCILOR  
DISTRICT ONE

STATE HOUSE ROOM 207  
107 NORTH MAIN STREET  
CONCORD, NH 03301  
(603) 271-3632



## FRIENDS OF THE PEMI - LIVERMORE FALLS CHAPTER

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During 2016, our collaboration with the towns of Holderness, Campton and Plymouth, Plymouth Rotary, State of New Hampshire, PSU and many other interested organizations and individuals has continued unabated. We are pleased to report on our progress in achieving the vision begun by Executive Councilor Ray Burton, continued by Executive Councilor Joe Kenney, defined by community visioning sessions and executed by the committed efforts of our many volunteers. We strive to make Livermore Falls recognized as having the best combination of education, environmental and recreation opportunities in New Hampshire.

During 2013, various clean-up days were organized and there were significant coordinating activities between the stakeholders. During 2014, Livermore Falls became a State park and responsibility was formally transferred from Fish and Game to the Department of Resources and Economic Development. Our vision included Improvements of signage, picnic tables, grills and bike racks. Increased supervision by the Town of Holderness encouraged more family friendly use of the beach in Holderness. There was a notable decrease in summons by the police and over 5,000 visitors came to experience the river.

During 2015, a full time attendant was provided by the State and a cultural resource study was completed. The final design for a new parking lot was approved with space for about 70 cars with a scheduled completion date by summer, 2016. Funding for the parking lot came from the State's capital funds and the State committed an additional \$150,000 from a settlement with the Groton wind farm for improvements to the west side of the river. Our volunteers hosted events about history and water quality as well as river safety guidance and donated 1,200 hours for cleanups, greeting visitors and meetings.



In 2016, the State increased staffing to include three attendants and our volunteers donated an additional 1,000 hours.



## FRIENDS OF THE PEMI - LIVERMORE FALLS CHAPTER (continued)

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We also celebrated the State's completion of the parking lot with a ribbon cutting ceremony and history tour. In a letter thanking the Friends, the Select Board in Holderness wrote, "The partnership between the State

and the local stakeholders was instrumental in this transformation, and the success was because the Friends group was so determined and persistent. The result is a beautiful new park which will provide access to both the history and natural beauty of the area".

Our most recent meeting was held in the Campton offices where we discussed our plans to improve the west side of the river with additional parking, safe access to views and interpretive historical information about the importance of this place in the development of our communities. This work will be done during summer 2017.

So, we have done a lot, but with our efforts expanding to the west side of the Pemi we have a lot more to do. We invite your participation with the Friends group to help us fully achieve our vision.

For further information, please contact us at:

- [LivermoreFalls.org](http://LivermoreFalls.org)
- Friends of the Pemi – Livermore Falls Chapter on Facebook
- [Nhstateparks.org/visit/state-parks/Livermore-falls-recreation-area.aspx](http://Nhstateparks.org/visit/state-parks/Livermore-falls-recreation-area.aspx)
- Ken Evans at [evanmead139@gmail.com](mailto:evanmead139@gmail.com)

## GENESIS BEHAVIORAL HEALTH REPORT

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### **Thank you for investing in Genesis Behavioral Health!**

The appropriation we received from the Town of Holderness' 2016 budget helped Genesis Behavioral Health provide 24/7 Emergency Services to any resident of Holderness experiencing a mental health crisis, regardless of their ability to pay. During Fiscal Year 2016 (July 1, 2015 to June 30, 2016), 26 residents of Holderness received services from Genesis Behavioral Health, and 8 of these individuals utilized Emergency Services. Genesis provided \$3,374 in charitable care to Holderness residents.

	<b>Patients Served- Agency</b>	<b>Charitable Care</b>	<b>Patients Served- ES</b>
Children 0 to 17 years	8	\$842	2
Adults 18 to 61 years	14	\$2409	4
Elder 62 + years	4	\$123	2

According to recent community needs assessments, access to mental health care and substance misuse treatment continues to be a priority community need for Belknap and southern Grafton Counties. Reduced access to treatment leads to increased demand on many of the systems in our community, including emergency rooms, law enforcement, first responders, courts, corrections, schools and municipalities. The economic cost of untreated mental illness is more than \$100 billion each year in the United States, causing unnecessary disability, unemployment, substance abuse, homelessness, inappropriate incarceration, suicide and wasted lives (National Alliance on Mental Illness, 2011).

A partnership with the municipalities we serve is critical to the sustainability of the Emergency Services program. The repercussions of reduced funding and limited access to mental health care are devastating for our communities. Mental health treatment helps people foster fulfilling relationships, maintain stable employment and lead productive lives. Genesis Behavioral Health improved the health of 3,976 individuals living with – and recovering from – mental illness last year. On behalf of them, thank you for your contribution.

Respectfully submitted,  
Margaret M. Pritchard, Executive Director

## **GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.**

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Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2015-16, 74 older residents of Holderness were served by one or more of the Council's programs offered through the Plymouth Regional Senior Center; 45 were assisted by ServiceLink:

- Older adults from Holderness enjoyed 596 balanced meals in the company of friends in the Plymouth center's dining room.
- They received 2,549 hot, nourishing meals delivered to their homes.
- Holderness residents were transported to health care providers or other community resources on 57 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 58 visits with a trained worker and 85 contacts with ServiceLink.
- Holderness's citizens also volunteered to put their talents and skills to work for a better community through 236 hours of volunteer service.

The cost to provide Council services for Holderness residents in 2015-16 was \$33,952.74. Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care, saving tax dollars that would otherwise be expended for nursing home care. As our population grows older, supportive services such as those offered by the Council become even more critical. *Holderness' population over age 60 increased by 89.2% over the past 20 years, according to U.S. Census data from 1990 to 2010.*

Grafton County Senior Citizens Council very much appreciates Holderness's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Respectfully submitted,  
Roberta Berner, Executive Director

## **HOLDERNESS HISTORICAL SOCIETY REPORT**

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The Holderness Historical Society thanks the town and our members for financial support. This year we provided programs with over 150 people attending. Several hundred people toured the museum, which we continue to maintain, upgrade and provide special exhibits.

### **PROGRAMS**

This year we partnered with the Holderness Library to present three programs sponsored by the New Hampshire Humanities Council.

- The Ballad Lives - John Perrault
- Discovering New England Stone Walls - Kevin Gardener
- A Visit With Abraham Lincoln - Steve Wood

### **MUSEUM BUILDING**

- Dealt with the many problems of historic buildings. The building is in need of a new roof in 2017.
- Maintained and updated a research/library area to allow people to research families, cemeteries, camps, historical events, and places.

### **HISTORICAL PROJECTS**

- Produced biannual Newsletters with articles of local history.
- Provided help with genealogy research on Holderness residents.
- Sold books and old maps of Squam Lake and Holderness.
- Presented a special exhibit - School Days, which featured pictures of Holderness schools of yesterday, class pictures and artifacts from the era of one room school houses.
- Expanded our collection with the donation of artifacts.

### **COMMUNITY**

- Hosted the White Oak Pond Watershed Association. Our large meeting room & kitchen are available free of charge to Holderness community groups.
- Provided a space for the Book Club to meet, while the Library was under construction.
- Worked with Flowers on the Bridge and Summer Celebration.
- Have kept our website updated - [www.holdernesshistoricalsociety.org](http://www.holdernesshistoricalsociety.org).

## HOLDERNESS HISTORICAL SOCIETY REPORT (continued)

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### FUTURE

- We will continue to be a seasonal organization with public programs and meetings May through October.
- School tours will continue to be available in May, June, September, and October.
- We will continue the cataloging of our books and pamphlets and plan to expand materials in our research/library area to make researching families, cemeteries, camps, and other historical events and places simpler.
- Next summer there will again be a special exhibit in the museum. We will be introducing Holderness to former residents John Nicolay (President Abraham Lincoln's personal secretary) and his daughter, Helen Nicolay.

### ***Officers:***

Linda Foerderer, President  
Susan Kemp, Vice President  
Missy Mason, Treasurer  
Cynthia Murray, Secretary

### ***Directors:***

Lynn Durham  
Dodie Greenwood  
Mary Elizabeth Nielsen  
Patty Sue Salvador  
Tink Taylor

***The Holderness Historical  
Society needs more volunteers  
to help preserve  
the history of our town.***



## LAKES REGION PLANNING COMMISSION REPORT

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The Lakes Region Planning Commission (LRPC) is an organization created by Lakes Region communities per state law for the broad purpose of responding to and shaping the pressures of change in a meaningful way. With a service area covering over 1,200 square miles in Belknap, Carroll,

Grafton, and Merrimack Counties, the LRPC provides a wide range of planning services to member municipalities. As our economy and world change, so does the work we are engaged in. The Commission offers direct and support services to help our communities meet tomorrow's challenges. Our services include technical assistance, geographic information systems, transportation planning, land use, environmental planning, hazards planning, and economic development. LRPC is primarily funded through local, state, and federal resources. We also maintain a regular dialogue with state agencies as a resource for the entire Lakes Region. Our overall goal is to provide support, knowledge, and guidance to the governments, businesses, and citizens of the Lakes Region.

Some of the services provided on behalf of the Town of Holderness and the region in the past fiscal year are noted below:

### EXAMPLES OF COMMUNITY OUTREACH

- Notifying Select Boards of Commission terms and renewals
- Updating Vulnerability and Risk Rating tables for potential hazards or disasters
- Preparing digital scans of tax maps, land use, flood hazard, and cemetery maps
- Arranging special traffic counts for towns
- Revising Historic Resources Map to allow for a vector PDF file export
- Reviewing zoning ordinances to determine lot size and other spatial requirements needed for development of future land use scenarios
- Providing copies of the NH Planning and Land Use Regulations books to the town at considerable savings

### HOUSEHOLD HAZARDOUS WASTE

- Handled over 21,000 gallons of Hazardous Substances from 2,145 Households in 24 Communities

## **LAKES REGION PLANNING COMMISSION REPORT (continued)**

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### **EDUCATION**

- Provided access to LRPC resources through our website [www.lakesrnc.org](http://www.lakesrnc.org)
- Created E-News Blasts to keep our communities informed of upcoming events and other regional activities
- Participated in New Hampshire Watershed Manager's Roundtable, Winnepesaukee Public Health Council Directors Meetings and New- Hampshire Association of Regional Planning Commissions
- Continued to work with area economic development organizations and pursue relevant opportunities with the Economic Development Administration

### **TRANSPORTATION**

- Prepared Lakes Tour Scenic Byway Corridor Management Plan and continued working with the Scenic Byway Advisory Committee to conduct outreach to area organizations
- Provided transportation mapping services and technical land use assistance to our communities
- Conducted annual traffic counts at approximately 140 locations
- Responded to many municipal requests for transportation assistance including review of road design standards, corridor safety assessment, and development of educational materials such as the Bicycle and Pedestrian At-A-Glance
- Updated Transportation Master Plan Chapters for several communities
- Continued work on the Regional Transportation resources webpage
- Printed materials and delivered extra outreach brochures and holders to Regional Coordination Council Transit members for distribution to sites
- Initiated regional assessment of transportation impact on water quality
- Initiated regional assessment of regional bike-ability including gaps in bicycle and pedestrian infrastructure throughout the region

Lakes Region Planning Commission  
103 Main Street, Suite #3  
Meredith, NH 03253  
Tel: 603/279-8171  
Fax: 603/79-0200  
[www.lakesrpc.org](http://www.lakesrpc.org)

## MEMORIAL DAY COMMITTEE REPORT

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The annual Memorial Day Service took place on Monday, May 23, 2016 at 11 AM. The Service took place in front of the Holderness Honor Roll Monument on the Library grounds. Select Board member Shelagh Connelly welcomed the community and reminded all of the service and ultimate sacrifice of those who served our country protecting our freedoms.

The Dupuis-Cross Post 15 American Legion honored veterans in a solemn and respectful ceremony which included the Ladies Auxiliary recitation of "Flanders Fields". The Commander led the event and the Chaplain offered a prayer for all veterans before the Sergeant-at-Arms placed the memorial wreath at the Monument. The three volley gun to salute the dead reminded us of the seriousness of their sacrifice. The final bugle rendition of taps performed by Tim Hazelton was truly moving.

The Holderness Central School band played Star Spangled Banner and Journey to the Stars, and closed the ceremony with the band and chorus performing Majestica.

We were especially fortunate this year to have Scott King perform a Recitation of Theodore Roosevelt's farewell address to the officers and men of the 1st Volunteer Cavalry Regiment from September 21, 1898.

The event was respectful and ceremonious, and many people from our community took part in honoring our service members. We ended with children placing red and white carnations on all the veteran's graves in the Bridge Cemetery.

Following the Memorial Day remembrance, the Holderness Library held their annual Book & Bake Sale which was, as usual, a nice social event.

The Holderness Central School 4<sup>th</sup> grade class was once again responsible for planting the red, white and blue flowers around the Monument continuing this annual tradition to help the students appreciate Memorial Day and contribute to the event through this service.

**Memorial Day, originally called Decoration Day, is a day of remembrance for those who have died in our nation's service.**



## PEMIGEWASSET RIVER LOCAL ADVISORY COMMITTEE

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**KEY EVENTS – 2016. Ongoing:** PRLAC completed its 15<sup>th</sup> year of water quality testing on the Pemi. PRLAC members logged over 286 volunteer hours in ongoing activities: Water testing, permit application site visits, outreach, and meetings. Member miles traveled in support of these efforts is estimated to be 1,053. An average of 7-8 members attended PRLAC's 11 meeting 2016 schedule. Our primary focus is on eight corridor towns from Thornton to Hill. All these towns supported PRLAC in 2016. PRLAC receives administrative and occasional technical support from the Lakes Region Planning Commission. Despite drought conditions, key indicators of river health (dissolved oxygen, specific conductance, turbidity, pH, temperature) were normal with the exception of water temperature which shows a slight increase. Observations in the field confirm that climate change, with its associated extreme weather events, increases destabilization of sensitive feeder systems to the river. Stormwater runoff continues to be the issue of most concern.

**MAJOR PROJECT – NORTHERN PASS::** From day one of 2016 – the Northern Pass Transmission line (NPT) consumed practically all of PRLAC's volunteer resources. After extensive review of all the Northern Pass Transmission (NPT) development permit applications (27) involving Shoreland, Wetlands, and Alteration of Terrain – PRLAC concluded that the NPT Project, as presented, will have unacceptable adverse consequences in the Pemi Watershed – particularly wetlands and its feeder streams. PRLAC voted (unanimously) to petition the Northern Pass Site Evaluation Committee (SEC) for "Intervener Status" at its November, 2015, meeting. The SEC responded with the following: "The Pemigewasset River Local Advisory Committee's duties include the requirement to consider and comment on any federal, state, or local governmental plans to approve, license, fund or construct facilities that would alter the resource values and character for which the river is designated. The Pemi River was "designated" in 1991. PRLAC's focus is on the implications of proposed development activity on water quality, water quantity, and aesthetic impact on the river. PRLAC asserts that the river and supporting wetlands will be negatively affected by the project". "PRLAC has a substantial interest in ensuring that rivers and wetlands will not be negatively impacted by the Project." PRLAC may intervene as a full party in these proceedings".

**PEMIGEWASSET RIVER LOCAL ADVISORY COMMITTEE**  
**(continued)**

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There were more than 150 motions to intervene on this project. This expression of concern to the SEC was unprecedented. Approximately 90% of the petitions were against what NPT proposes. Fulfilling the responsibilities of intervener status was indeed a huge commitment for a relatively small volunteer organization. It involved attendance at a series of Site Evaluation Committee Technical Sessions in Concord, several public meetings, and a major time devoted to developing pre-trial testimony on multiple occasions for several members.

PRLAC's annual report to NH DES will show the following level of commitment to NPT in 2016: member time attributable to intervention in this project is more than 800 hours; travel directly associated with NPT totals ~700 miles.

**LOOKING AHEAD:** PRLAC's heavy involvement in NPT will continue thru September, 2017, at which time the SEC will make a final decision. Our critical issues revolve around anticipated increases in stormwater runoff related to ROW construction damage, visual aesthetics related to 90' towers, secondary damage to wetlands. PRLAC meets on the last Tuesday of most months January-November at 7:00PM in Plymouth's Pease Public Library. All are encouraged to attend. For more information go to <http://www.lakesrpc.org/prlac/prlacindex.asp>.

Respectfully submitted,  
Max Stamp, PRLAC Chair

## SQUAM LAKES ASSOCIATION ANNUAL REPORT

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The SLA had a great year in 2016 working with our partners to protect and enhance the Squam Lakes and watershed. Although there were several success stories, most notable is, of course, the effort against milfoil. Now largely managed, the infestation has been bottled up downstream at the dam on the Squam River, and the rest of the lake is managed by finding individual plants or small groups of plants and ensuring these plants are not allowed to establish themselves as infestations. We worked to provide community access, through summer programs and scholarships for the Junior Squam Lakes Association and the Community Youth Sailing Program. We created more opportunity for local residents to camp on the islands, we expanded community access to the trail system, continued our work with the Loon Preservation Committee to protect Squam's loons, and have steadily increased our effort and our partnership with the Holderness Police Department to manage Rattlesnake- both a blessing and a challenge for the lake and community.

**Conservation:** We are beginning our second year of the Squam Watershed Plan update process. In the past year we reached out to the greater Squam community through public meetings, visioning sessions, and access point surveys. Town input is important in this process, and the partnership with the SLA and Holderness will ensure this plan is successful. We removed over 3700 gallons of milfoil from the Squam Lakes and River. Much of this volume comes from the downstream reaches of the Squam River, though we continue to focus on key areas in Holderness including along the shores of Little Squam and the Channel. Our efforts rely on volunteer and community member support through our Weed Watcher Program. We offered trainings weekly throughout the summer, preparing Squam enthusiasts to report suspicious plants, or to adopt a favorite stretch of shoreline to prevent the further spread of variable milfoil, or the colonization of other invasive species. Finally, we are growing our water quality program! With new water monitoring meters, we have expanded our testing season to year round monitoring.

**Education:** Our Education Department provided two summer camp scholarships for youth from the Holderness Central School. Our summer camp program provides youth an opportunity to explore the greater Squam Lakes Watershed, including spending time canoeing, kayaking, camping, and hiking. In collaboration with the Holderness Recreation Department, we offered three campsites on Moon and Bowman Islands and canoe rentals for Holderness residents.

## **SQUAM LAKES ASSOCIATION ANNUAL REPORT (continued)**

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This year we had three Holderness families camped on Bowman Island. The SLA hosts the Holderness Central School's EEK Week - Fifth Grade class group in June of each year. This year we learned about water navigation, milfoil, and water quality. Each summer we have weekly Adventure Ecology workshops and programs for free. Our Adventure Ecology workshops include topics such as Nature Art, Timber Management, Nighttime Hikes, and Nature Photography. During the cool months we ran the Squam Speaker Series. This program is also free and open to everyone.

**Trails and Access:** We are adding more trails to our current 50 mile trail network in the Squam Watershed. Working with our partners New England Forestry Foundation and Squam Lakes Conservation Society we added trails in Whitten Woods in Ashland providing community-wide access beautiful views of Squam and the surrounding watershed. Together with the Holderness Police Department we have been working on solutions to the traffic problems at the Rattlesnake Trailhead. In 2016 we counted almost 13,000 people during the 40 days (9am-3:20pm) we staffed the parking lot, averaging 52 people an hour hiking West Rattlesnake. SLA along with the Holderness Police Department will continue to work on traffic management in this area.

**Outreach and volunteerism:** Our Volunteer Program attracted 384 volunteers who contributed nearly 6,000 hours of conservation work in 2016. This work spanned a wide range of different efforts including maintaining trails for public access, removing terrestrial invasive species, searching out infestations of aquatic invasive species, protecting newly hatched loon chicks, monitoring water quality and more. The SLA engaged a variety of residents through the volunteer program by providing opportunities to give back to the land, water and community. Area businesses, youth groups, municipal officials, social clubs all took part in the careful stewardship of Holderness's natural resources. This work brings people closer to the land and builds a sense of community in a way that is fun, safe, and educational.

The Squam Lakes Association is dedicated to conserving for public benefit the natural beauty, peaceful character and resources of the watershed. In collaboration with local and state partners the SLA promotes the protection, careful use and shared enjoyment of the lakes, mountains, forests, open spaces and wildlife of the Squam Lakes region. If you are interested in our programs, would like to volunteer, or have any questions, please contact SLA at 968-7336 or visit SLA's website [www.squamlakes.org](http://www.squamlakes.org).

## SQUAM LAKES CONSERVATION SOCIETY REPORT

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The Squam Lakes Conservation Society (SLCS) is a land trust dedicated to the protection of Squam's natural resources. We achieve the permanent protection of land by seeking, holding, and monitoring conservation easements and through land ownership. Our activities are accomplished in cooperation with the Holderness Conservation Commission, other conservation organizations, government agencies, businesses, residents, landowners, and members.

SLCS is one of New Hampshire's oldest land trusts. Founded in 1960, our first parcel was a gift of land by Frank Webster to create the Holderness Town Beach to benefit Holderness residents. SLCS currently has a stake in the protection of 40 Holderness properties covering over 4,400 acres.

In 2016,

- Burleigh Land Limited Partnership donated a conservation easement protecting 47 acres along Perch Pond Road including 2,600 feet of frontage on Owl Brook.
- Susan Angier Beeson donated a conservation easement protecting 12 acres of high quality wetland and forest surrounding the Holderness Town Beach.
- We expanded our Doublehead Preserve in Sandwich with the purchase of 82 additional acres and building a new parking lot.
- We purchased 40 additional acres in Ashland abutting the Whitten Woods property and expanding the popular local hiking destination to 493 acres.
- We ended the year protecting 131 properties on 8,500 acres of land, contributing significantly to the 26% of land protected in the Squam watershed, more than any other large-lake watershed in New England.

As "Squam's Land Trust," we are stewards of one of New Hampshire's most pristine and breathtaking natural resources. We rely on volunteers to monitor our protected properties. We will gladly provide training. Please contact us with any questions about volunteering or conserving your land. For more information find us on our website at [foreversquam.org](http://foreversquam.org), or call Alicia Abbott, Zak Brohinsky, Pete Helm, Doug Hill or Roger Larochelle at 968-7900.

## SQUAM LAKES NATURAL SCIENCE CENTER REPORT

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- Squam Lakes Natural Science Center celebrated its 50<sup>th</sup> anniversary with a number of special events and celebrations to mark the milestone, including “Celebrating 50 Years: The Golden Anniversary Gala,” held on July 23.
- The Science Center received accreditation from the Association of Zoos and Aquariums (AZA) for a third consecutive five-year term.
- The Science Center published two books:

*Nearer to Nature: Selected Writings and Photographs from Squam Lakes Natural Science Center* is a compilation of writings by Naturalist Margaret Gillespie. The book transports readers to the woods and waters of New Hampshire’s natural world. It inspires and brings readers up close to insects, birds, mammals, and plant life through words and photographs.

*50 Nature Activities for Kids* by Senior Naturalist Dave Erler showcases Dave’s many years of experience as a naturalist and his lifelong curiosity for nature.

- The Water Matters Pavilion opened to the public on May 1. It features 18 interactive water-related exhibits including live fish, frogs, turtles, and mink. To allow time for visitors to explore all the new exhibits, closing time was extended from 4:30 to 5:00 p.m.
- Kirkwood Gardens celebrated its 20th anniversary.
- Attendance reached a record high with nearly 61,000 visitors to the live animal exhibit trail from May 1 through November 1.
- The weekly Mountain Lion Training and Feeding, part of the Up Close to Animal presentations were improved when new cameras and video screens were donated to provide a better viewing experience for visitors.
- The Board of Trustees adopted a new Strategic Plan laying out a vision and goals for 2016 through 2020.
- Property across Route 113 on the Squam Channel was purchased. It will serve as a new Lake Education center and departure point for cruises and lake programs.
- The Blue Heron School scholarship fund got a financial start with ticket proceeds from the educational film, *Most Likely to Succeed*, thanks to Trustee Tony Wagner, a film advisor.
- Executive Director Iain MacLeod was elected to the board of Association of Nature Center Administrators (ANCA) and nominated to be president-elect.
- Facilities Director Tim Curry was selected by the Board of Trustees to receive the Horizon Award for his outstanding efforts and commitment.

## STATE FOREST RANGER & FOREST FIRE WARDEN REPORT

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Over the past two years, New Hampshire has experienced its busiest fire seasons since 1989. 1,090 acres burned during the 2016 season. The White Mountain National Forest experienced its largest fire since becoming a National Forest, burning 330 acres in the town of Albany in November. Fires falling under state jurisdiction burned 759 acres, with the largest fire of 199 acres occurring in Stoddard.

Your local fire departments and the Division of Forests & Lands worked tirelessly throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Several of the fires during the 2016 season threatened structures, and a few structures were burned, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org).

As we prepare for the 2017 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdfl.org](http://www.nhdfl.org).

STATE FOREST RANGER & FOREST FIRE WARDEN REPORT  
(continued)

2016 WILDLAND FIRE STATISTICS  
(All fires reported as of December 2016)

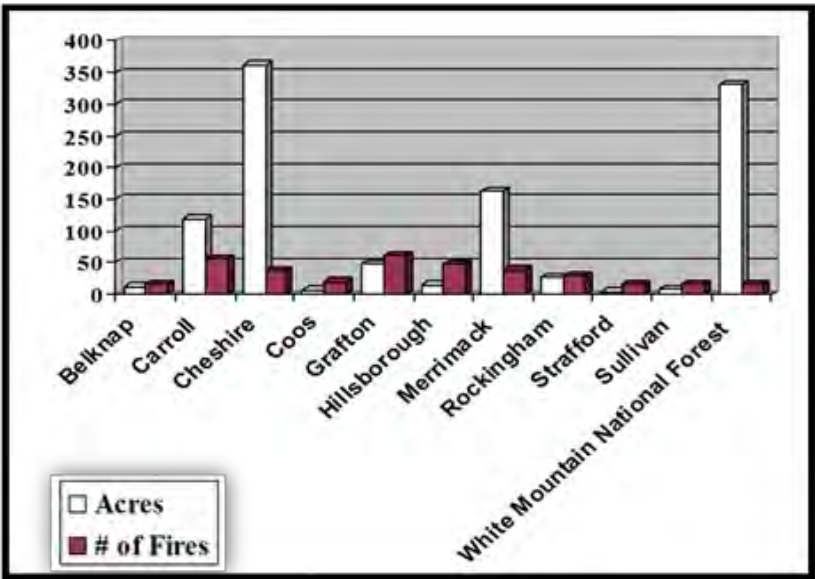
HISTORICAL DATA		
YEAR	NUMBER of FIRES	ACRES BURNED
2016	351	1090
2015	124	635
2014	112	72
2013	182	144
2012	318	206

CAUSES OF FIRES REPORTED

Arson	7	Children	10	Equipment	18
Campfires	35	Smoking	12	Debris Burning	85
Railroad	2	Lightning	9	*Misc.	148

\*Misc.: power lines, fireworks, electric fences, etc.

COUNTY STATISTICS





## UNIVERSITY OF NEW HAMPSHIRE COOPERATIVE EXTENSION REPORT

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University of New Hampshire Cooperative Extension's mission is to provide New Hampshire citizens with research-based education and information, to enhance their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

Here are some of our noteworthy impacts during the past calendar year:

Jim Frohn completed the County Forest timber sale. 1,418 cords were harvested for a net revenue of \$36,673 (127% of projected) and \$2,963 in tax revenue for the town of Haverhill.

- Michal Lunak continued work on a three year research project funded by the Tillotson Charitable Foundation looking at the economic feasibility of producing dairy beef in the North Country.
- Lisa Ford taught 350 youth about food groups, food safety, and physical activity.
- Donna Lee received a grant to fund an undergraduate Student Intern to host a Sheep Exploration Day for youth in the county and assist with 4-H activities at the North Haverhill Fair.
- Geoffrey Sewake collaborated on the New Hampshire First Impressions Program in Littleton using a secret shopper model to advance community development and on a multi-partner workforce-focused business outreach program in Lincoln and Woodstock.
- Jessica Sprague presented Safety Awareness in the Food Environment training to over 217 food service employees and volunteers and taught ServSafe® classes to 93 individuals.
- Heather Bryant collaborated with the Grafton County Farm and Conservation District, and the Natural Resources Conservation Service on a cover crop demonstration at the Farm.
- With help from Becky Colpitts, Grafton County welcomed 13 new Master Gardener volunteers.

**Be sure to look for us on Facebook & Twitter  
and on-line at [www.extension.unh.edu](http://www.extension.unh.edu)**



Respectfully submitted:

Heather Bryant, County Office Administrator

## CONTACT INFORMATION

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### **US GOVERNMENT-**

#### **U.S. Senator Maggie Hassan**

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#### **U.S. Representative Ann M. Kuster**

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### **GOVERNOR AND SENATOR-**

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### **HOUSE OF REPRESENTATIVES, DISTRICT 8-**

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**NEW HAMPSHIRE GENERAL COURT-**[www.gencourt.state.nh.us](http://www.gencourt.state.nh.us)

**TOWN OF HOLDERNESS  
1089 US Rt. 3, P.O. BOX 203  
HOLDERNESS, NH 03245-0203  
[www.holderness-nh.gov](http://www.holderness-nh.gov)**

**Administrator's Office - Town Hall – 1089 US Rt. 3** (603) 968-2145

**Selectmen's Office - Town Hall – 1089 US Rt. 3** 968-3537

Monday to Friday - 8:30 A.M. to 4:30 P.M.

*Open during lunch*

E-mail: [administrator@holderness-nh.gov](mailto:administrator@holderness-nh.gov)

Fax: 968-9954

**Compliance/Health Officer – Town Hall – 1089 US Rt. 3** 968-2145

(Building Permits/Septic Permits)

Wednesday – 8:30 A.M. to 4:30 P.M.

**Town Clerk/Tax Collector - Town Hall – 1089 US Rt. 3** 968-7536

Monday to Friday - 8:30 A.M. to 4:00 P.M.

*Open during lunch*

**Transfer Station – 65 Ta Da Dump Road** 279-6336

Monday/Wednesday/Friday/Saturday -

8:00 A.M. to 4:00 P.M.

Sunday - 1:00 P.M. to 4:00 P.M.

Tuesday/Thursday - CLOSED

**Recreation Department - Town Hall – 1089 US Rt. 3** 968-3700

E-mail – [recreation@holderness-nh.gov](mailto:recreation@holderness-nh.gov)

*Hours vary by season*

**Holderness Library – 866 US Rt. 3** 968-7066

**Public Works Garage – 62 Beede Road** 536-2932

**Police Department – 926 US Rt. 3 (non-emergency)** 968-9555

Fax: 968-3333

**Fire Department – 922 US Rt. 3 (non-emergency)** 968-4491

Volunteer Department

**POLICE EMERGENCY, CALL 911 or 536-1626 (Police Dispatch)**

**FIRE/MEDICAL EMERGENCY, CALL 911 or 524-1545 (Fire Dispatch)**

