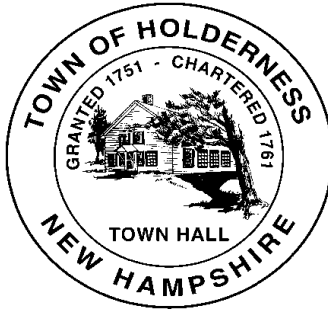


A full-page background image featuring a vibrant sunset. The sky is filled with dark, textured clouds illuminated from below by a bright orange and yellow sun, creating a fiery effect. The lower half of the image shows a calm body of water reflecting the intense colors of the sky. In the middle ground, a dark silhouette of a forested shoreline is visible, with several tall, thin trees standing out. In the foreground, several dark, rounded rocks are scattered across the water's surface.

# Town of Holderness New Hampshire

Annual Report for Year Ending  
December 31, 2018

Cover Photo by Sue and Peter Francesco



# ANNUAL REPORT

of the

OFFICERS

within the

TOWN

of

HOLDERNESS

New Hampshire

Year Ending December 31, 2018

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## DEDICATION

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It is an honor and a privilege for the Town of Holderness to dedicate the 2018 Town Report to Barbara Currier. For those of you who know Barbara, this accolade should come as no surprise, but for those of you who do not, allow us to provide some background. Barbara, a true New Hampshire native, has lived in Holderness for more than fifty years and has been active in both the business community as well as in Town government and the Holderness Central School Board.

She has been active in our community as a business owner since the early seventies having first opened Squam Lakes Exxon Service Station with her husband Richard. That business, now Squam Lakes Automotive Services, is currently operated by her son Randy. Her current business, Pine Shores Real Estate, has been in operation since 2007. She has been an active member of the Lakes Region Board of Realtors for many years and also served on its Board of Directors in just about every position in the organization. Barbara was also selected as Lakes Region Realtor of the year in 2015.

Her service in both Town government and as a member of the Holderness Central School Board has been equally noteworthy. She has served our community in an official capacity as a three-term member of the Select Board and the Conservation Commission. She also served on both the Town Hall and the Honor Roll Committees and as an alternate member of the Planning Board. In addition, Barbara served as a member of the Holderness Central School Board for six years. As one would expect, in whatever position she has held, Barbara has served with distinction and has always kept the best interests of Holderness her primary focus.

Barbara, your more than fifty years of dedicated service to Holderness as a business owner and community leader has few equals and a grateful community thanks you for your service and dedication.



## MEETING SCHEDULES

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**Board of Selectmen** – Meetings are held every other Monday at 4:30 P.M. downstairs in the Town Hall. The board reviews/discusses correspondence and signs necessary documents, accounts payable and payroll, and then moves upstairs at 5:00 P.M.

**Budget Committee** – Meets in August and again in late October through February. Dates and times may vary, please look for meeting notices during this time.

**Conservation Commission** – Meets every 2nd Tuesday of the month at 4:00 P.M. in the downstairs conference room at the Town Hall. (*This commission typically does not meet for the months of July and August.*)

**Energy Committee** – Meets at 3:30 P.M. on a quarterly basis throughout the year.

**Holderness Central School Board** - Meets on the 2nd Wednesday of the month at 6:15 P.M. in the Holderness Central School Library, unless otherwise posted.

**Library Trustees** – Meets once monthly; days of the month and time vary. Look for postings at Town Hall, the Post Office or the Library.

**Planning Board** – Meets on the 3rd Tuesday of each month at 6:30 P.M. upstairs in the Town Hall. Applications submitted to this board are due 28 days before the meeting date.

**Recreation Board** – Meets once a month on a Monday night at 5:30 P.M. The Monday night may vary, please look for posted agenda.

**Zoning Board** – Meets every 2nd Tuesday of each month at 6:15 P.M. upstairs in the Town Hall, as needed. Applications submitted to this Board are due 28 days before the meeting date.

*\* Meeting dates and times are subject to change; please visit our website at [www.holderness-nh.gov](http://www.holderness-nh.gov) for updated notices.*



## TOWN OFFICERS

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### **ASSESSORS' AGENT**

Corcoran Consulting Association  
Wil Corcoran

### **ADMIN. ASSISTANT**

Amy Sharpe

### **BUDGET COMMITTEE**

Kenneth Evans, Chr.	2019
Joseph Casey, School Board	2020
Todd Elgin	2019
Robert Maloney	2021
Norman W. Peoples	2021
Kelly Schwaner	2021
John Laverack, SL Alt.	2018
Jill White, SL	2020

### **COMPLIANCE OFFICER**

Eleanor Mardin

### **HEALTH OFFICER**

Michael Capone

### **CONSERVATION COMMISSION**

Larry Spencer, Chr.	2021
Anne Packard. V. Chr	2020
Benoni Amsden	2021
Jennifer Evans	2019
Jacquelyn Jewell	2020
Brian Gagnon, Alt.	2019
Shelagh Connelly, SL	2019

### **DEPT. OF PUBLIC WORKS**

Kevin Coburn, Hwy Agent  
Dennis Hughes  
Justin Bernier  
Dean Melanson

### **EMERGENCY MAN. SERVICES**

Walter Johnson, Director  
Earl Hansen, Deputy Director

### **ENERGY COMMITTEE**

Michael Capone  
Bill Johnstone  
Eleanor Mardin  
Larry Spencer  
Amy Sharpe  
Tom Stepp  
Sam Brickley, S.L

### **FIRE CHIEF / WARDEN**

Eleanor Mardin

### **FIRE WARDS**

**Earl Hansen	2019
**David Dupuis	2020
**Randall Eastman	2021

### **HOLDERNESS CENTRAL SCHOOL BOARD**

**Joseph Casey, Chr.	2020
**Kristina Casey	2020
**Carolyn Mello	2021
**Meredith Mitchell	2021
**Lisetta Silvestri	2019
**Sara Weinberg	2019
**Kathleen Whittemore	2020

### **HOLDERNESS CENTRAL SCHOOL CLERK**

**Sara Weinberg	2019
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### **HOLDERNESS CENTRAL SCHOOL TREASURER**

**Kathleen Whittemore	2020
-----------------------	------

### **HOLDERNESS CENTRAL SCHOOL MODERATOR**

**Martha Richards	2018
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### **LAND USE BOARDS ASSISTANT**

Linda Levy

### **LAKES REGION PLANNING COMMISSION**

Robert Snelling  
Todd Elgin

### **LIBRARIAN**

Adam Di Filippe

### **LIBRARY TRUSTEES**

**Thomas "Ted" Vansant, Chr.	2021
**Carol Snelling	2020
**Betsy Whitmore	2019
**Kathleen Wieliczko	2019
**Victor Currier	2021
**Albert Saul, Alt.	2018
Samuel Brickley, SL	2019
Peter Francesco, SL, Alt.	2020

### **MODERATOR**

**Daniel Rossner	2019
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### **OVERSEER OF WELFARE**

Krystal Alpers  
Louis Pare-Deputy

## TOWN OFFICERS (continued)

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### **FINANCE OFFICER**

Amy Sharpe

### **PATRIOTIC PURPOSES**

Malcolm “Tink” Taylor

Shelagh Connelly

### **PLANNING BOARD**

Robert Snelling, Chr. 2021

Carl Lehner, V.Chr. 2019

Donna Bunnell, Sec. 2020

Angi Francesco 2020

Ronald Huntoon 2019

Louis Pare 2019

John W. Laverack, Jr., Ex-Off. 2021

Samuel Brickley, Ex-Off. Alt 2019

### **POLICE DEPARTMENT**

Chief: Jeremiah Patridge

Sergeant: Erik F. DiFilippe

Sergeant: Michael Grier

Patrol Officer/SRO: Michael Barney

Patrol Officer: Andrew Strickland

Patrol Officer: Scott Strickland (resigned)

PT Patrol Officer: Amanda Hutchins

PT Patrol Officer: Mark Nash

Admin Assistant: Alice O’Connor

### **RECREATION DEPT.**

Wendy Werner, Director

### **RECREATION BOARD**

Thomas Stepp, Chr. 2021

Amanda Bussolari 2020

Jennifer Evans 2020

Daniel Litchfield 2019

Janis Messier 2020

George Sutcliffe 2020

John Laverack Jr., SL 2021

### **SELECT BOARD**

\*\*Jill White, Chr. 2020

\*\*John W. Laverack, V.Chr. 2018

\*\*Samuel Brickley 2019

\*\*Shelagh Connelly 2019

\*\*Peter Francesco 2020

### **SUPERVISORS of CHECKLIST**

\*\*Alicia Abbott 2024

\*\*Edith Jaconsky-Hamersma 2022

\*\*Frances K. Hanson 2020

### **TAX COLLECTOR**

Ellen King

Sara Hixon, Deputy

### **TOWN ADMINISTRATOR**

Michael Capone

### **TOWN ATTORNEY**

Drummond Woodsom

### **TOWN AUDITORS**

Melanson Heath

### **TOWN CLERK**

\*\*Ellen King 2020

Sara Hixon, Deputy

### **TOWN TREASURER**

Todd Elgin

### **TRUSTEES of TRUST FUNDS**

\*\*Bonnie Hunt 2021

\*\*Maurice Lafreniere 2020

\*\*Brinton Woodward 2019

### **ZONING BOARD of ADJUSTMENT**

Robert Maloney, Chr. 2019

Roderick “Eric” MacLeish 2020

Kristen Fuller 2020

Judith Ruhm 2019

William Zurhellen 2020

\* "until another person shall be  
chosen and qualified."

\*\* Elected Officials

SL Selectmen Liaison

# FUND BALANCE POLICY

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## ***PREFACE***

The Town of Holderness (“Town”) through its Board of Selectmen establishes and will maintain reservation of Fund Balance, as defined herein, in accordance with Governmental Accounting Standards Board (“GASB”) Statement No. 54, Fund Balance reporting and Governmental Fund Type Definitions. This policy shall only apply to the Town’s governmental funds. In accordance with GASB Statement No. 54, Fund Balance shall be composed of non-spendable, restricted, committed, assigned, and unassigned amounts.

## ***PURPOSE***

The purpose of this policy is to establish a key element of the financial stability of the Town by setting guidelines for fund balance. Unassigned fund balance is an important measure of economic stability. It is essential that the Town maintain adequate levels of unassigned fund balance to mitigate financial risks that can occur from unforeseen revenue fluctuations, unanticipated expenditures, emergencies, and similar circumstances. The fund balance also provides cash flow liquidity for the Town’s general operations.

## ***DEFINITIONS***

1. **Non-Spendable Fund Balance** – includes amounts that are not in a spendable form (such as inventory or prepaid expenses) or are required to be maintained intact (such as principal of an endowment fund).
2. **Restricted Fund Balance** – includes amounts that can only be spent for the specific purpose stipulated by external resource providers (such as grantors) or enabling legislation (Town Meeting vote). Restrictions may be changed or lifted only with the consent of the resource providers or enabling legislation.
3. **Committed Fund Balance** – includes amounts that can be used only for the specific purposes determined by a formal action of the Town’s highest level of decision-making authority. Commitments may be changed or lifted only by taking the same formal action that imposed the constraint originally. The action must be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in a subsequent period.

## **FUND BALANCE POLICY (continued)**

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4. **Assigned Fund Balance** – includes amounts the Town intends to use for a specific purpose. For all governmental funds other than the General Fund, any remaining positive amounts are to be classified as “assigned”. Items that fall under this classification for the General Fund would be encumbrances properly approved by contract, purchase order, or other such action as required.
5. **Unassigned Fund Balance** – includes amounts that are not obligated or specifically designated and is available for any purpose. The residual classification of any General Fund balance is to be reported here. Any deficit balance of another fund is also classified as unassigned.

### ***SPENDING PRIORITIZATIONS***

When expenditures are incurred for purposes for which both restricted and unrestricted fund balance is available, restricted fund balance is considered to have been spent first.

When expenditures are incurred for the purposes for which amounts in any of the unrestricted fund balance classifications can be used, committed amounts should be reduced first, followed by assigned amounts and the unassigned amounts.

### ***MINIMUM LEVEL OF UNASSIGNED FUND BALANCE***

The Town will strive to maintain an unassigned fund balance in its General Fund equal to 6-10% of the total appropriations of the community (which includes Town, School and County). The Board of Selectmen will review this information each year in order to determine the amount, if any, of unassigned fund balance to use to balance the budget and to reduce the property tax rate.

### ***ANNUAL REVIEW***

Compliance with the provisions of this policy should be reviewed as part of the annual budget adoption process.

Date of Adoption: February 11, 2013

Holderness Board of Selectmen:

Jill White, Chair  
John Laverack, Vice Chairman  
Samuel Brickley, Member  
Shelagh Connelly, Member  
Peter Francesco, Member

## **MUNICIPAL DEPARTMENTS & COMMITTEES**

### **ADMINISTRATOR'S REPORT**

---

The goal of every town employee should be to provide the highest level of service possible to residents and taxpayers in the community they serve. Nowhere is that more evident than here in Holderness. All of our employees work hard every day to provide the highest level of service they can. In my estimation, they succeed not only because they are good people and work hard, but also because of the support they receive from the community. Your support motivates us all to do the best job we can for you. We appreciate it and never take it for granted. As always, I encourage you to read through the reports from the various Departments to see what they have been working on during the year. Feel free to call or stop by to speak first hand with any of our Department Heads. They would be happy to show you around their facilities, answer your questions and thank you for your support.

Our goal in the Town Office continues to be focused on putting systems and procedures in place to better inform residents and afford them the opportunity to access information 24/7. The recent implementation of the new tax collection and property assessment system will help us to more efficiently and accurately process information between these two interrelated systems. The recently completed town-wide revaluation will provide up-to-date information we can use as we work to better integrate these processes. If you have any questions about the new system or the recent revaluation process please feel free to contact us.

It seems that each year brings changes within our office and this year is no exception. Our Land Use Administrator, Nancy Decoteau left us in February of this year and we were sad to see her go. She brought great energy and commitment to her work and accomplished a good deal in her time with us. We were very happy to welcome Linda Levy to that position in July of this year and we are very pleased that she has brought a fresh perspective and great organizational skills to the position. Linda has been working on simplifying and better communicating the role of the Land Use position with very positive results.

As much as change can be a good thing, there is no substitute for experience. We are fortunate to have Amy, Ellen, Sara and Wendy continuing to provide the same high level of service we have come to expect as they continue to find new ways to improve office operations with a friendly and personal touch. Amy was instrumental in the implementation of the new assessing system and coordinating the work on this year's

## **ADMINISTRATOR'S REPORT (continued)**

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revaluation. Ellen and Sara have been working hard this year to implement the new tax collection system. Wendy continues to make new and interesting recreation programs available to young and old, residents and non-residents alike. I continue to strive to meet their high standard of service and innovation.

As always, we welcome your questions and suggestions. We are here to serve you and will continue to strive and improve every day. We thank you for your support and wish you the best in 2019 and beyond.

Respectfully submitted,

Michael R. Capone  
Town Administrator

## SELECT BOARD REPORT

---

The Select Board members are elected by the residents of Holderness to “manage the prudential affairs of the town and perform duties prescribed by law”. This includes oversight of the Town’s operating budget and capital reserves, management of Town roads and setting long range goals for the community with input from the various, departments, boards, committees and commissions staffed by our hard-working employees and dedicated community volunteers. While Town Meeting is an opportunity to receive input from residents, we welcome your thoughts and ideas anytime. The Board meets every other Monday during the year so if you would like to address the Board please plan on attending a meeting. If you are not able to attend and have a question or a concern, please contact the Town Administrator by phone 968-2145 or by email [administrator@holderness-nh.gov](mailto:administrator@holderness-nh.gov) and he will be happy to assist you.

In 2018 we completed a State required revaluation of all of the property in Holderness. The goal of this revaluation was two-fold. The first goal was to be certain that all of the property record cards were updated to accurately reflect conditions on the property. The second was to be certain that the values assigned to those properties were consistent with current market values for similar properties statewide. As was to be expected given the trend in real estate values since 2013, the overall property valuation of the Town increased. This increase in valuation was a contributing factor in the lowering of the tax rate from \$14.18/thousand to \$12.87/thousand. We would like to thank our contracted assessing firm, Corcoran and Associates, for all of their hard work in completing the revaluation. We would also like to thank Amy, Ellen and Sara for their work in successfully implementing the new integrated assessing software and tax collection software that ties all of this information together.

Another significant development this year was the implementation of a key component of the overall plan to provide a balance between access and safety at the Rattlesnake Trailhead, the Towns busiest tourist attraction. Our Police Chief, Jake Patridge, working in conjunction with the Squam Lakes Association, the Lakes Region Planning Commission, State Senator Robert Giuda, and the New Hampshire Department of Transportation was successful in getting “No Parking” signs posted along NH Route 113 in the vicinity of the trailhead. It is our hope that the additional signage will keep Route 113 clear of vehicles and have them park safely off the roadway in the designated parking areas. We want all of our residents and visitors to enjoy this beautiful area safely and we will continue to work with all appropriate agencies and groups to improve access to Rattlesnake.

In an effort to address another lingering issue in our community, we have been working with the Lakes Region Planning Commission on the “MF2” initiative. This project is part of a region wide effort to address the challenges with cell phone coverage. The goal is to demonstrate that phone carriers are not meeting their stated coverage claims and must improve their service. Fire Chief Eleanor Mardin assisted in the first phase of this project by helping to map coverage by the four major cell providers in our community. This

## **SELECT BOARD REPORT (continued)**

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information will be compiled and forwarded to the FCC in an effort to get cell providers to improve the service coverage to meet advertised claims.

We continue to meet with community business owners in the spring to get their input and answer questions. This is important to the Board as we want to maintain a business-friendly environment in our community and work with all local businesses to the extent we can to help them be successful.

We would like to acknowledge the many contributions made by outgoing Board Member, Shelagh Connelly. Shelagh has served our community as a member of the Select Board for the past nine years. During her tenure, Shelagh served as Chairman of the Board for four years. The energy and enthusiasm Shelagh brought to her role was notable. She contributed to a number of major objectives during her tenure, most notably, the Livermore Falls State Park initiative. She also worked effectively at the State level in her role as a board member for the New Hampshire Municipal Association impacting many of the legislative initiatives undertaken by the organization in the promotion or protection of the rights of Towns within the State. Shelagh will continue in her role with the Municipal Association as well as continuing to serve as a member of the Holderness Conservation Commission. Shelagh, we thank you for your service and look forward to your continued contribution to our community!

As we continue forward into 2019, we hope to maintain many of the annual traditions that have come to mean so much to our community. Chief among them are the annual Memorial Day Service at the Veteran's Honor Roll at the Library and the End of Summer celebration on the Friday of Labor Day Weekend. These events, like so many others require the ongoing support of the community and we encourage you to support them in any way you can.

The Board is committed to keeping Holderness a wonderful place to live, work and play. To that end, we would like to thank all of the employees and volunteers who assist us day in and day out in achieving that objective. Many of the Town Boards, Committees and Commissions are in search of new members and we would encourage you to volunteer your time to assist. You will find it to be very rewarding!

In closing, we would like to thank you for the faith and support you have shown in us and in our community. We wish you all health and prosperity in 2019!

Respectfully submitted,

Jill White-Chair, Woodie Laverack-Vice Chair, Sam Brickley, Shelagh Connelly  
Peter Francesco



## COMPLIANCE OFFICER'S REPORT

---

Throughout the fall of 2018, a zoning ordinance sub-committee met weekly to review our Zoning Ordinances. Some of the changes that we are considering are on the Town Warrant. More will come next year! In the meantime, it might be a good time to review when building permits are needed.

1. If you are building a new house, you need a permit.
2. If you are changing the footprint of your existing house, you need a permit.
3. If you demolish an existing structure or part of one you need a permit to demolish the structure and a second permit to rebuild the structure.
4. If you remodel the interior or part of the interior of your building and the cost exceeds \$5000.00, you need a permit. (The cost is based on a contractor doing the work and buying new materials. If you or a friend are doing the work you must estimate what it would cost to hire someone to do the work and supply the materials).
5. If you are replacing windows or doors and are making the openings larger, you need a permit. Be sure to download, complete, and submit the New Hampshire Residential Energy Code Application from <http://www.puc.state.nh.us/EnergyCodes/residential.htm>.)

For complete information, go to: [http://www.holderness-nh.gov/Public\\_Documents/HoldernessNH\\_WebDocs/BuildingPermitInfoSheet.pdf](http://www.holderness-nh.gov/Public_Documents/HoldernessNH_WebDocs/BuildingPermitInfoSheet.pdf)

Below is a list of permits issued during 2018.

Type of Permit	# Issued	Type of Permit	# Issued
Additions	4	Houses	6
Barns	1	Multi-family	1
Decks	3	Renovations	29
Demolitions	10	Septic Designs	19
Driveway Paving	4	Sheds	9
Garages	3	Signs	1
Generators	6	Swimming Pools	1
<b>Total Permits: 97</b>			

Respectfully submitted,

Eleanor Mardin  
Compliance Officer

## CONSERVATION COMMISSION REPORT

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Although the RSA establishing Commissions has not changed, the duties of the Commission has changed over the years as new rules and operational procedures have been enacted. For example, at one time when a person wanted to install a dock, a member of the commission would have to measure the amount of shore frontage the property owner had. Now the procedure has been streamlined and the commission has little input. Now, large changes in the wetland regulations have been proposed by the NH DES Wetlands Bureau. We have been following those changes closely and working with the NH Association of Conservation Commissions to make sure that projects associated with wetlands in the town will still have input by our Commission. Because members of the Commission live in town and understand local conditions, we feel it is vital to provide local input to projects that will be approved distantly in Concord.

The Commission is very pleased to announce the completion of the trail system on both the Howe Town Forest and the Pilote Forest. Many thanks go to Tom Hahn of FORECO and his crew of trail builders. We have already received some positive comments on the trails and hope that the community will use the system both summer and winter. Sign boards have been put up at the trail heads of both properties. Please carry in and carry out, and if you have a pet, pick up materials produced by your pet.



In as much as the forest cuts have been completed, the commission has now embarked on having Natural Resource Inventories done on both the Howe Town Forest and the Pilote Forest. Due to the RSA concerning Town Forest Maintenance Funds, we are

## CONSERVATION COMMISSION REPORT (continued)

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coming before the March meeting with a warrant article to release funds for that project. By the time the Town Meeting is held, work will have begun on the Pilote Forest. The RSAs establishing Conservation Commissions indicate that commissions make management decisions on properties they control, and Natural Resource Inventories are one way that a commission can determine what organisms are on a property and the most efficient way to manage that property. A Natural Resource Inventory was completed a while back on the wetland adjacent to Smith-Sargent Roads and as an outcome of that NRI, the Commission is working to develop a small parking lot on Sargent Road with a trail to an overview of the wetland.

The Commission is proud to announce that the chair, Larry Spencer, has been appointed to the Board of the NH Association of Conservation Commissions. He also serves as vice-chair on the NH DES Rivers Management Advisory Committee. Commissioner Jenny Evans will be resigning as of the March meeting. Many thanks to her contributions to the work of the Commission. The Commission is also pleased to be working with the new Land Use Coordinator, Linda Levy.

Submitted on behalf of the Holderness Conservation Commission,

Larry Spencer, Chair

Conservation Commission Members:

Jenny Evans

Jacquie Jewell

Anne Packard

Ben Amsden

Shelagh Connelly, Select Board Representative



## ENERGY COMMITTEE REPORT

---

The Holderness Energy Committee meets about once a quarter. During those meetings we analyze the town energy expenditures and advise the Town Administrator and the Select Board as to possible directions to take with respect to energy usage in the town. We are investigating easier methods to access and analyze the energy expenditures. There are a number of projects on our to do list. One project we examined, was changing the street lighting from existing format bulbs to LED bulbs. Although the LED bulbs last longer and cost less to operate, the committee has put this project on the back burner due to start-up costs and also because of the possible biological implication of the spectrum of light produced by the LED bulbs. Another project, begun by the Town Administrator, was the replacement of fluorescent bulbs in the Town Office to LED bulbs. We support him in appropriating funds in the next budget cycle to complete this project.

As with many towns in NH and in the nation, we have discussed setting a time in the future when the town's energy consumption would be totally produced in situ and also to set a goal for the residents of the town to go "energy sustainable". This project is in its conceptual phase and we will be getting back to the Select Board and residents of the town as the committee examines in greater detail the ramifications and pathways to achieve those goals.

William "Skip" Johnstone submitted his resignation from the committee this past fall. We thank him for his input and knowledge concerning NH energy costs.

On behalf of the Energy Committee

Larry Spencer, Chair  
Ted Vasant  
Tom Stepp  
William "Skip" Johnstone

## **FIRE DEPARTMENT REPORT**

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The Fire Department had another busy year with 427 calls for 2018, up from 385 in 2017. The Fire Department averaged 35 calls per month, having an active membership of approx. 20 people. Our department is very understaffed. To illustrate this point, one of our structure fires happened in early spring. When the first officer arrived on the scene there were 20-foot flames through the roof. The first engine arrived with only two firefighters. Another officer, in his car, was right behind them. These four firefighters were tasked with knocking down the fire until more help arrived. While our membership list is slightly more than 20, like all the surrounding towns in the area, we have fewer active members. We are always looking to train new firefighters and EMT's, so if there are any younger members in our community that would like to be a firefighter or EMT, please talk to someone in our department.

I would also like to thank the owners of Squam Boats for helping the fire department with the repair of our small Boston Whaler. The Fire Department has had this boat for many years which is used for rescues in the Pemi River and White Oak Pond. The motor is so old that we cannot get parts for it anymore. Tom and Sally have donated a motor, navigation lights and steering console to us. Thank you both for looking out for and being great members of the Holderness community!

Respectfully submitted,

Eleanor Mardin  
Fire Chief

### **CHIEF**

Eleanor Mardin

### **DEPUTY CHIEF**

Randy Eastman  
Scott Fields

### **CAPTAINS**

Jeremy Bonan  
William Currier  
Jim Chapin

### **LIEUTENANT**

Jon Abear

### **HONORARY**

Richard Mardin  
Dave Dupuis  
Gary Mack

### **SAFETY**

Earl Hansen

### **ENGINEER**

Richard Currier

### **FIREFIGHTER/EMT**

Amelia Currier  
Todd Randlett  
Tyler Driscoll  
Kevin Rogers

### **PARAMEDIC**

Brad Morse

### **FIREFIGHTERS**

Walter Johnson  
Trevor Randlett  
Trevor Solomon  
Jim Wieliczko  
Jimmy Wieliczko

## FIRE DEPARTMENT CALLS for 2018

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### 2018 FIRE CALLS

193	Medical	5	Rescue
25	Motor Vehicle Crashes	3	Vehicle Fires
49	Mutual Aid	2	Structure Fires
2	Chimney Fires	1	Outside Fires
88	Alarm Activations	5	Smoke Investigations
23	Power Lines	4	Fuel Spills
1	HAZ MAT	8	Service Calls
17	Good Intent Calls	1	Flood

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**427    TOTAL CALLS**



## FOREST FIRE WARDEN REPORT

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The Fire Department will be upgrading our forestry truck this year. We have purchased a new 300-gallon skid unit with attached pump to help us better with outside fires. The DPW's one-ton truck will rotate over to the Fire Department as soon as their new one-ton vehicle arrives.

This year we sent 2 firefighters to Canada and Montana to fight wildland fires. Another one of our firefighters is a seasonal firefighter in Helena, Montana and is back for the winter. These programs are providing great skill sets for the firefighters and we are proud of what they do.

### ***REMEMBER ONLY YOU CAN PREVENT FOREST FIRES***

Respectfully submitted,

Eleanor Mardin  
Forest Fire Warden



## HOLDERNESS FREE LIBRARY – DIRECTOR’S REPORT

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By the time this report is printed I'll have completed my first year at the Holderness Free Library. And I can say with all sincerity it has been one of the greatest years of my life. From the professionals to the patrons, thank you all for helping me settle into my new home.

When I begin work here in February of 2018, I made a point of meeting with everyone that would take the time to sit down with me: town department heads, school officials, local business owners, and patrons alike. The end goal then remains the same as it is today; to put the library at the forefront of people's minds when they need just about anything. Whether that help comes in the simple form of DVDs for entertainment or maybe a student needs a citable source from a peer-reviewed journal. I wanted to make it clear that we'd be happy to get you the latest series you're bingeing. Or we'd be glad to sit down with you and explain how to get the most out of our professional databases.

With all that in mind it has been an exemplary year for your library. In 2018 alone, we've added a well-attended non-fiction book group once a month, Chair Yoga that meets every Monday morning, monthly game/movie nights, Tech Help Drop-Ins (any time Adam is free), a story-time planned for toddlers, and much more. Check [holdernessfreelibrary.org](http://holdernessfreelibrary.org) to see everything your library offers.

As for *circulation* your library offers print books, cd audiobooks, print magazines, e-books, e-audio books, e-magazines, Inter-Library Loans (ILLs), newspapers, DVDs, passes, telescopes, games, databases, public computers, free Wi-Fi, and more. I encourage everyone reading this to come to the library and simply tell us what you're passionate about so that we may point you in the direction of what we offer. Better yet, we may be able to bring your passion to the greater community through programming or presentations.

There have been some significant changes in staffing. Grace Ainsworth and Deborah Thouin have moved on to new roles outside of Holderness. Mike Carr is our new circulation and ILL librarian. Megan Greenbaum will be taking up the mantle of Youth Services librarian.

Pardon the cliché, but nothing great is achieved alone. Continuous thanks to past and present members of the library for all that you do. And a special thank you to the Friends of the Holderness Free Library for continuing to help us reach our potential.

Our 2018 Summer Reading Program (SRP), which was themed "Libraries Rock,"



## HOLDERNESS FREE LIBRARY – DIRECTOR’S REPORT (continued)

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had over 100 children sign up; this is the highest we’ve ever had. We’re looking forward to the 2019 SRP which is themed “A Universe of Stories.” We’ll be exploring all things astronomy with presenters, books, movies, story-times, prizes, trivia, and more!

In 2019 we also plan on adding computer classes, new shelving, and more community outreach.

With all of that in mind, here are our Statistics for 2018:

- Number of items in collection – 11,557
- Number of registered borrowers – 2,158
- Number of items discarded – 656
- Number of items added – 1,710
- Number of items borrowed – 13,971
- Number of Library Patrons – 9,421
- Number of Adult Programs – 248  
(Attendance – 1,028)
- Number of Children’s Programs – 199 (Attendance – 1,723)



**\*There’s no staff photo due to all staff changes:** As of typing this Mike is out sick, Megan has not begun work yet, and Jeanne and I both had a bad hair day. You’ll just have to come meet us in person!

### Library Hours:

Monday	9:00 – 5:00
Tuesday	9:00 – 4:00
Wednesday	9:00 – 7:00
Thursday	Closed
Friday	9:00 – 4:00
Saturday	9:00 – 1:00
Sunday	Closed*

\*Programming and Events may take place outside of regular library hours

For more information:

Call the library at 603-968-7066, or visit us at our new website: [www.holdernessfreelibrary.org](http://www.holdernessfreelibrary.org), or stop in to discover what your library has to offer!

Respectfully submitted,

Adam Di Filippo  
Library Director

## LIBRARY TRUSTEES REPORT

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This was a year of change and growth for the Library. The most significant changes were that Adam Di Filippe was hired as our new Library Director in February and Deborah Thouin resigned as Children's Librarian at the end of 2018. The trustees have been hard at work just keeping up with all the new ideas that Adam has proposed and implemented. We are very grateful to Deborah Thouin for her many years of service as Children's Librarian, and for serving as Interim Director for several months. We wish her well in her new endeavors.

During the past year many new programs have been offered at the library including ukulele lessons, live theater, toddler story time, and movie and game nights for families. The library has a new website at [www.holdernessfreelibrary.org](http://www.holdernessfreelibrary.org) and is active on Facebook and Instagram. We are moving into the 21<sup>st</sup> century! Most important, the library will consider any new program or workshop that people in the community would like to see offered. As part of our strategic planning we will be reaching out to the community to learn what you want from your local library.

With a draw from the Library Capital Reserve Fund, supplemented by private donations, we were able to build a shade structure, or pergola, over the deck. The deck has become a gathering space whether the library is open or closed. Plans for 2019 include upgrades to our Wi-Fi capacity and new shelving to replace our existing fifty-year-old shelves which are warped and no longer adjustable. The new shelves will also provide significant additional space for new materials. The Friends of the Library will cover these expenses.

Thanks to a few generous library supporters, we have a rotating display of reprints of historic postcards from around Holderness and the lakes region. Look for these on the walls of the meeting room and in the stairway.

We thank the Friends of the Library, not only for their financial assistance for improvements to the library but also for all they do throughout the year to make the library a better place! The Friend's Santa Sale in early December was a big success with more than 70 youngsters finding just the perfect gift for their family members. The Friends are planning several new events for 2019. Stay tuned. The Library Friends meet monthly on the last Saturday of the month. Everyone is welcome.

Respectfully submitted,

Ted Vansant, Chair  
Carol Snelling, Secretary

Vic Currier  
Betsy Whitmore

Kathy Wieliczko  
Bert Saul, Alternate

## **ANNUAL TOWN MEETING MINUTES 2018**

### **March 13 & 14, 2018**

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At the annual Town Meeting of the Town of Holderness held on March 13 and 14, 2018 the following business was transacted.

At 10:00 a.m. on Tuesday, March 13, 2018, at the Holderness Town Hall, Moderator Daniel Rossner declared the polls opened.

At 7:00 p.m., Moderator Rossner declared the polls closed and the ballots were counted.

At 7:05 p.m., on Wednesday, March 14, 2018 at Holderness Central School, the Meeting resumed following the Holderness Central School District Meeting. Moderator Rossner asked the veterans at the meeting to lead the Pledge of Allegiance and asked for a moment of silence for those residents who passed away in 2017. Moderator Rossner asked for a motion to dispense with the reading of the Warrant in its entirety. Moved by Fran Taylor and seconded by Bonnie Hunt. The Moderator announced the results of Article 1, the ballot votes for Town Officers. The Moderator declared Article 2 (To see if the town will vote to allow the operation of Keno games within the Town) was defeated. Moderator Rossner announced the Pemi-Baker District results. The Moderator declared Article 2 (the Zoning Ordinance Amendments) had all passed.

**Article 1:** To choose all Town Officers by official ballot:

**Selectman for 3 Years: (Vote for One)**

Woodie Laverack      168

**Trustee of Trust Funds for 3 Years: (Vote for One)**

Bonnie M. Hunt      171

**Supervisor of the Checklist for 6 Years: (Vote for One)**

Alicia Abbott      172

**Library Trustee for 3 Years: (Vote for Two)**

Victor K. Currier      158

Ted Vansant      151

Write in

Albert Saul      1

Betty Ferguson      1

## ANNUAL TOWN MEETING MINUTES 2018 (continued)

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### **Fire Ward for 3 Years: (Vote for One)**

Randall Eastman 172

Write in

Stanley Graton 1

**Article 2: By Petition** – To see if the Town will vote to allow the operation of Keno games within the Town.

**Yes 52                      No 112**

**Article 3: 2018 Proposed Zoning Ordinance Changes:** To see how the Town will vote by official ballot on the proposed amendments, as recommended by the Planning Board, to the Town Zoning Ordinance as follows:

**Amendment 1:** Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Holderness Zoning Ordinance as follows:

**Update the Definition of Expansion for Structures to read: “For structures, any increase in height, width, length, or usable living space, above or below ground. This includes, but is not limited to, porches, decks, roof overhangs, patios, dormers and basements/cellars?”**

**Yes 130                      No 41**

**Amendment 2:** Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Holderness Zoning Ordinance as follows:

**Update the Definition of Living Space to read: “This includes any area measured in square feet, or any space measured in cubic feet, that is enclosed space used for indoor living or storage. This includes dormers and lofts, and any open space regardless of ceiling height. This does not include crawl spaces and screened-in porches (porches not enclosed with windows)?”**

**Yes 136                      No 38**

## ANNUAL TOWN MEETING MINUTES 2018 (continued)

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### **Amendment 3:**

Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Holderness Zoning Ordinance as follows:

**Update Section 700.2 which deals with Nonconforming Structures to read as follows:**

**“700.2:** Structures: Any structure existing at the time of the original passage of this Ordinance, March 1985, or which has been legally constructed since, but is now non-conforming to the requirements of this Ordinance shall have the right to continue indefinitely.

**700.2.1:** Nonconforming buildings or structures may be repaired, improved, or expanded, provided:

**700.2.1.1:** No alteration shall increase the nonconformity according to the requirements of this Ordinance, including use regulations, and all dimensional and area requirements.

**700.2.1.2:** Specifically, for an existing setback nonconformity, any reconstruction must be completed within the existing footprint and no expansion of any kind shall occur within that part of the structure that is in the setback.

**700.2.1.3:** For the purpose of snow load management adding a pitched roof or increasing the slope of an existing roof will not be considered an expansion provided it does not increase any living or storage space.

**700.2.1.4:** A nonconforming structure which has been destroyed or partially destroyed, or has been purposely demolished, may be reconstructed as long as the pre-existing nonconformity is not increased. Provisions of Section 700.2.1.1, 700.2.1.2 and 700.2.1.3 apply.

Reconstruction must be completed within two years of the destruction or demolition date. If the reconstruction is not completed (fully enclosed) within two years of the destruction or demolition date any new structure must be built conforming to the standards in this ordinance?”

**Yes 141**

**No 30**

## ANNUAL TOWN MEETING MINUTES 2018 (continued)

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### Holderness Central School District Election Results

School Board Member for 3 Years: (Vote for Two)

Megan Birch	50
Carolyn Mello	81
Meridith Mitchell	75
Joanne Pearce	68

School District Moderator for 3 Years: (Vote for One)

<u>Write in</u>	
Scott King	1
Malcolm Taylor	7
Martha Richards	5
Stanley Graton	1
Ross Deachman	4
Dan Rossner	2
Sam Laverack	1
Joanne Pearce	1
Walter Johnson	1
Phil Gammons	1
Jonathan Stewart	1
Lisette Silvestri	1
Megan Birch	1
Bonnie Hunt	1
Randy Eastman	1
Peter Francesco	1
Dr. Joe Casey	1
Betsy Whitmore	1

**Article 4:** To see if the Town will vote to accept the reports of all Town Officers and Committees.

Moved by Nancy Ruhm and seconded by Carl Lehner. No discussion.

A voice vote was taken and the Article **PASSED**.

## ANNUAL TOWN MEETING MINUTES 2018 (continued)

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**Article 5:** To see if the Town will vote to raise and appropriate the Budget Committee's recommended sum of Two Million Three Hundred Fifty-Four Thousand Four Hundred and Fifty-Five Dollars (\$2,354,455) for general municipal operations. Said sum does not include special or individual articles elsewhere within this warrant.

Moved by Anne Hunnewell and seconded by Martha Richards. No discussion.

A voice vote was taken and the Article **PASSED**.

**Article 6:** To see if the Town will vote to raise and appropriate the sum of Four Hundred and Three Thousand Five Hundred Dollars (\$403,500) to be placed in the following Capital Reserve Funds:

WHITE OAK POND DAM	\$2,500
FIRE/RESCUE VEHICLES	\$40,000
ROAD RECONSTRUCTION	\$150,000
LIBRARY BUILDING	\$5,000
MUNICIPAL BUILDINGS	\$30,000
REVALUATION	\$35,000
FIRE EQUIPMENT	\$5,000
PUBLIC WORKS VEHICLES	\$46,000
CONSERVATION	\$5,000
POLICE CRUISER	\$26,000
TRANSFER STATION EQUIPMENT	\$2,000
EMPLOYEE HEALTH INSURANCE	\$5,000
TOWN OFFICE INFORMATION TECHNOLOGY	\$10,000
LIBRARY INFORMATION TECHNOLOGY	\$10,000
MASTER PLAN	\$5,000
EMPLOYEE POST BENEFIT EXPENDABLE TRUST	\$15,000
NEW CABLE TV SERVICE EXPANSION	<u>\$12,000</u>
TOTAL	\$403,500

Moved by Fran Taylor and seconded by Martha Richards. No discussion.

A voice vote was taken and the Article **PASSED**.

**Article 7:** To see if the Town will vote to raise and appropriate the sum of Three Hundred Nineteen Thousand One Hundred and Forty-Five Dollars (\$319,145) for the following Capital projects and to fund this appropriation by authorizing the Select Board to withdraw the sums indicated from Capital Reserve Funds and Revolving Funds as noted:

## ANNUAL TOWN MEETING MINUTES 2018 (continued)

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Road Reconstruction: \$150,000 (from the Road Reconstruction Capital Reserve Fund)

Fire Department Forestry Vehicle: \$36,445: (from the Fire Department Fire/Rescue Vehicles Capital Reserve)

Revaluation (5-year State Mandated Revaluation): \$73,000 (from Revaluation Capital Reserve Fund)

Two new Computer Workstations for the Town Office. One Computer Workstation and one server for the Police Department: \$12,700 (from Town Information Technology Capital Reserve Fund)

Police Interceptor Sedan for Police Department: \$47,000 (\$30,000 from the Police Cruiser Capital Reserve Fund and \$17,000 from the Police Department Revolving Fund)

Moved by Bonnie Hunt and seconded by Carl Lehner.

Nancy Ruhm asked what is the Police Interceptor Sedan? Police Chief Jake Patridge stated it is the same as their current vehicles; a Ford Taurus, 4 door sedan.

Martha Richards questioned when the money is set aside for road reconstruction is it planned which of the roads are in need of road reconstruction? Select Board member, Jill White stated that during the budget process the Highway Agent, Kevin Coburn gives a detailed list of the roads in need of reconstruction. Mrs. White states the following 2018/2019 road reconstruction projects will be on Mt. Prospect Road, Currier Field Road and the Cul-de sac from Mt. Prospect Road and miscellaneous gravel /culvert projects on Mt. Prospect Road.

Betsy Whitmore asked what is the revaluation for \$ 73,000? Select Board member, Jill White explained that \$ 48,000 is the town's yearly contract for assessing and the \$ 25,000 is the additional funding for the 2018 revaluation which requires additional work.

A voice vote was taken and the Article **PASSED**.



## ANNUAL TOWN MEETING MINUTES 2018 (continued)

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**Article 8:** To see if the Town will vote to raise and appropriate the sum of Thirty-Four Thousand One Hundred Fifty-Seven Dollars (\$34,157) to purchase a Ford F-550, One Ton Truck with Sander Body and Plow to come from the Public Works Vehicles Capital Reserve Fund. (SB38 Funds received in 2017 will complete the \$72,000 purchase.)

Moved by Bonnie Hunt and seconded by Martha Richards. No discussion.

A voice vote was taken and the Article **PASSED**.

**Article 9:** To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to construct a shade structure (pergola) for the deck on the Library and to authorize an amount not to exceed Fifteen Thousand Dollars (\$15,000) to come from the Library Improvement Capital Reserve Fund. The balance of Ten Thousand Dollars (\$10,000) to come from private donations to the Library Trustees. There will be no money raised through general taxation.

Moved by Joanna Tuveson and seconded by Carl Lehner.

Library Trustee, Ted Vansant explained that the Library Trustees had the architects that designed the library addition design a pergola for the library deck that is wide open and very sunny. The pergola would provide shade and make it more enjoyable place during the summer months. The Library Trustees requested for part of the money from the Library Improvement Capital Reserve fund to pay for the pergola.

A voice vote was taken and the Article **PASSED**.

Library Trustee, Ted Vansant introduced the new Holderness Library Director, Adam DiFilippe. The voters recognized Adam DiFilippe with a round of applause. Mr. Vansant stated that Adam DiFilippe will have new programs and make the library an exciting place. Mr. Vansant asked everyone to fill out a card on the table for any suggestions or concerns they may have for the library.

## ANNUAL TOWN MEETING MINUTES 2018 (continued)

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**Article 10:** To see if the Town will vote to raise and appropriate the sum of Thirteen Thousand Six Hundred Thirty-Two Dollars (\$13,632) to be placed in the Conservation Commission Capital Reserve Fund to be offset from the unassigned fund balance with no amount to be raised by general taxation. The funding amount reflects the proceeds received by the Town for recent forestry work done on the Pilote property.

Moved by Larry Spencer and seconded by Fran Taylor.

Moderator Rossner read a statement from the Conservation Commission as follows: “The Holderness Conservation Commission invites townsfolks to an open house to be held on Saturday, the 17<sup>th</sup> of March from 10 until noon at the Town Forest parking lot on Beede Road. Bring your snowshoes and enjoy some of the trails on the Town Forest. Light refreshments will be available. See our new sign board for the property.”

A voice was taken and the Article **PASSED**.

**Article 11:** To see if the Town will vote to designate the property, now called the Town Forest, the Sydney Howe Forest in honor of the now deceased resident of Holderness who was one of the foremost environmentalists of the United States. This property will continue to be managed as a town forest.

Moved by Larry Spencer and seconded by Martha Richards. No discussion.

A voice vote was taken and the Article **PASSED**

**Article 12:** To see if the Town will vote to ratify the Holderness Fire Department existing form of organization per RSA 154:1-III to the following:

A Fire Chief appointed by the Governing body.

Firefighters and EMS personnel elected by the Fire Department members at large.

Firewards elected by the local legislative body pursuant to RSA 669:17.

Moved by Martha Richards and seconded by Bonnie Hunt. Kay Hanson asked what is changed from what is currently being done? Select Board member, Jill White stated there are no changes to the organization of the Department. The Town just needs to formally vote on what the organization is.

A voice vote was taken and the Article **PASSED**.

## ANNUAL TOWN MEETING MINUTES 2018 (continued)

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**Article 13:** To transact any other business that can legally come before the meeting.

Moderator Rossner recognized Select Board Member, Jill White. Ms. White recognized and thanked Eleanor Mardin, Fire Chief and Compliance Officer, and Jeanne Perkins, Library Assistant for their ten years of service and Dennis Hughes, Highway Department driver and operator for his fifteen years of service to the town. The voters recognized Eleanor Mardin, Jeanne Perkins and Dennis Hughes with a round of applause. Ms. White thanked all the employees and volunteers for their effort and commitment to make Holderness an exceptional place.

Select Board member, Shelagh Connelly announced the dedication of the 2017 Town Report to the “Friends of the Pemi” for their dedication and hard work in making the Livermore Falls a New Hampshire State Park. This project involved many groups of volunteers from all of the surrounding communities to make the Livermore Falls site a clean and safe place and a beautiful destination for families. In November 2017, the Friends of the Pemi-Livermore Falls Chapter received the Spirit of New Hampshire Volunteer service Award for their more than 1000 hours/per year in volunteer work. Ms. Connelly recognized Ken Evans for his leadership to bring together a group of committed people. She recognized the Rotary for their efforts in the project. Bonnie Hunt moved to adjourn the meeting and seconded by Martha Richards. Moderator Rossner declared the meeting adjourned at 7:25 p.m.

Respectfully submitted,

Ellen King  
Holderness Town Clerk

## PLANNING BOARD REPORT

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Planning Board duties are specified by New Hampshire state statutes and include review and approval of subdivision and site plan applications, review and update of the Master Plan, and review of the Zoning Ordinance for amendments as needed.

The Board continues to work on procedures to insure consistent, objective review of applications; balancing assistance to applicants while assuring conformity with the Town's Zoning Ordinance requirements.

In 2018 the Planning Board issued 10 Notice of Decisions for the following applications: 4 Boundary Line Adjustments, 3 Site Plans, and 3 Subdivisions. The Board also conducted a public hearing on proposed zoning amendments, and participated in 3 Conceptual Consultations and 3 Informal consultations.

A Sub-Committee of the Board continued working on an update to the Natural Resources Chapter of the Master Plan. A Public Hearing will be scheduled in 2019 to review the proposed update. A chapter by chapter review and update of the entire Master Plan will continue on a chapter per year basis.

The Board also initiated a comprehensive review of the Town Zoning Ordinance with input from the Town's Attorney. This effort will continue through much of 2019 with hearings scheduled periodically.

Planning Board meetings are scheduled for the 3<sup>rd</sup> Tuesday of every month beginning at 6:30PM at the Holderness Town Hall unless otherwise posted.

Application forms, the Holderness Zoning Ordinance, Subdivision Regulations, Site Plan Regulations as well as minutes, agendas and meeting dates for the Planning Board can be found on the town website; [www.holderness-nh.gov](http://www.holderness-nh.gov)

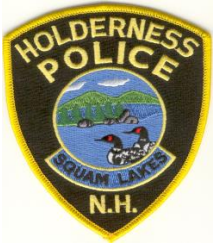
Respectfully submitted,

Robert Snelling, Chairman  
Carl Lehner, Vice Chairman  
Donna Bunnell, Secretary  
Angi Francesco

Ron Huntoon  
Louis E. Pare  
John W. Laverack, Ex-Officio  
Samuel Brickley, Alternate Ex-officio

## POLICE DEPARTMENT REPORT

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The Holderness Police Department had a busy 2018, responding to 6,782 calls for service or assistance. This number does not include calls made directly to the station. The Police Department handled a variety of calls including: robbery, theft, theft from motor vehicles, drug overdoses (one of which resulted in death), burglary, identity theft, scams, negligent discharge of firearms, fraudulent use of credit cards, passing counterfeit money, domestic disturbances, and animal complaints.

### **Staff**

We are fortunate to have a dedicated and skilled staff, including Sergeant Erik DiFilippe, School Resource Officer Michael Barney, Sergeant Michael Grier, and Officer Andrew Strickland. Currently we are in the process of replacing Officer Scott Strickland who left after only a year and a half of service. Last, but not least, is our Administrative Assistant Alice O'Connor. Each of us strives to provide the citizens of the Town of Holderness, as well as its visitors, with the highest quality of service. We constantly explore new and innovative ways to keep our community a safe place in which to live.

### **Hiking Trails**

In 2019 we will continue to work on safety issues surrounding a very busy and popular Rattlesnake Mountain. With the help of District 2 NH State Senator Bob Giuda and the NH Department of Transportation, we were able to obtain permanent "No Parking" signs along NH Route 113. Moving forward, we hope to expand the existing parking lot near the Mount Percival trailhead.

In 2018, we issued 129 parking tickets, found five lost hikers, and took three reports of vehicles that were broken into. After a lengthy investigation, a suspect in these break-ins was identified and apprehended.

## POLICE DEPARTMENT REPORT (continued)

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### Scams

At this point, most everyone has experienced a call from a person pretending to be the IRS, or someone who tells you that you have won a lottery, or someone demanding a payment for something. Yes, they can be very convincing. Below are a few tips to prevent you from becoming a victim.

#### Tips:

1. **Spot/Identify Imposters.** Scammers often pretend to be someone you trust (e.g., a bank employee).
2. **Do Online Research.** Conduct a search on a search engine (e.g., Google) of the company name with the word “complaint” or “scam” to see if there have been reports of illegal activity associated with this company.
3. **Don’t Believe Your Caller ID.** Technology makes it easy for scammers to fake caller ID information.
4. **Don’t Pay Upfront for a Promised Prize or Benefit.** Someone may ask you to pay in advance, or claim that you won a prize but first need to pay the taxes or fees.
5. **Consider How You Pay for Things Online or on the Phone.** Credit cards have fraud protection built in. Some payment methods do not. Services like Western Union or MoneyGram are **risky** because it is nearly impossible to get your money back.
6. **Talk to Someone You Trust Before Making a Decision or Commitment.** Con artists want you to make decisions in a hurry. **Slow Down!**
7. **Don’t Deposit a Check or Wire Money back.** If a check you deposited turns out to be fake, you are responsible for repaying the bank.
8. If you discover a scam, **report it to the Police Department.**

I would like to thank the Town of Holderness and our Select Board for their support. It is truly an honor to serve and assist our citizens and businesses. Please contact me with any questions or concerns related to this report.

Respectfully submitted,

Jeremiah Patridge

Chief of Police

hpdchief@holderness-nh.gov

## POLICE DEPARTMENT STATISTICS 2018

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Each of us here at the Holderness Police Department strives to provide citizens and visitors of Holderness with the highest quality of service as we explore new and more innovative ways to keep our community safe.

Respectfully submitted,

Jake Patridge, Chief of Police

### 2018 POLICE DEPARTMENT STATISTICS

911 HANG-UP	15	MISSING / WANTED PERSONS	5
ABANDONING A VEHICLE	0	MOTOR VEHICLE ACCIDENTS	94
ALARM (Business & Residential)	127	MOTOR VEHICLE ACCIDENT (Fatality)	0
ALCOHOL OFFENSES	25	MOTOR VEHICLE CITATIONS	97
ANIMAL INVOLVED INCIDENTS	107	MOTOR VEHICLE COMPLAINT	59
ARRESTS (Total)	50	MOTOR VEHICLE WARNINGS	949
ASSIST OTHER DEPARTMENTS	374	MOTOR VEHICLE / DWI	8
ATTEMPT TO COMMIT BURGLARY	0	NOISE COMPLAINT	12
ATTEMPT TO LOCATE	5	OFFICER FOLLOW-UP	163
BENCH WARRANT	9	OPEN/UNSECURE DOOR	10
BURGLARY/ROBBERY	2	PAPER SERVICE / RELAY	41
CITIZEN REQUEST ASSISTANCE/MVLO	132	PARKING COMPLAINT / INFO	54
CIVIL MATTER	30	PARKING TICKETS	129
CIVIL STANDBY	15	PISTOL PERMITS	16
CONDUCT AFTER AN ACCIDENT	2	POLICE INFORMATION	82
CRIMINAL MISCHIEF	28	PROACTIVE NOISE WARNING	6
CRIMINAL RECORDS	48	RECKLESS/NEGLIGENT OPERATION	1
CRIMINAL THREATENING	8	REGISTRATION OF SEX OFFENDER	13
CRIMINAL TRESPASS	2	RESISTING ARREST OR DETENTION	2
DIRECTED PATROL (Including Radar)	507	RUNAWAY JUVENILE	6
DISORDERLY ACTIONS / CONDUCT	10	SCHOOL TRAFFIC	260
DISTURBANCE (Including Domestic)	30	SEXUAL ASSAULT	0
DRUG RELATED INCIDENT	20	SIMPLE ASSAULT	10
FINGERPRINTS - JOB APPLICATIONS	28	SITE CHECKS	1430
FOOTPATROL	78	SUBPOENA SERVICE	26
FRAUD / FORGERY	41	SUSPICIOUS ACTIVITY	119
HARASSMENT	7	THEFT (All Thefts)	21
ISSUING BAD CHECKS	0	UNRULY JUVENILE	12
LITTERING	5	UNTIMELY OR UNATTENDED DEATH	1
LOST / FOUND PROPERTY	28	VACANT HOUSE CHECK	1417

## PUBLIC WORKS DEPARTMENT REPORT

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It's a little chilly this morning but the cobalt blue, cloudless sky is just something to admire. As we all know it will change at any moment so I'll enjoy it while it's here. Speaking of change, one of our long time and valued employees, Lewie Thompson, decided to move on. He is, and will be, greatly missed for a very long time. We wish him well!!

This year has been busy for the Highway Department. We spent a considerable amount of time ditching, cutting brush, grading and culvert replacement. The major reconstruction project for this past year was to place a 1' overlay of asphalt on Mt. Prospect Road and Currier Field Road. There was quite a bit of prep work to do to get ready for paving project. Several culverts needed to be replaced, as well as lots of ditching and some tree trimming, all handled by the Highway crew. R&D Paving took care of the paving for the town. We also added some gravel to a portion of our gravel roads to add to the base and give us a little more room for grading.

We are thankful to the Select Board, Budget Committee, and the residence in town to have approved a Ford F-550 at last year's Town Meeting that we put into service in January. The older F-550 was handed to the Fire Department for a much-needed forestry unit.

I have great appreciation and respect for the dedication and knowledge of the Highway crew. **Thank You to Dennis Hughes, Dean Melanson, and Justin Bernier**, our newest member. I'd also like to thank **Skip Thompson** for his dedication and hard work on all town properties, cemeteries, and recreation path, and the other Departments, Select Board, Budget Committee and the Holderness residents for their continued support. All of this makes Holderness a great place to serve!!

Respectfully submitted,

Kevin M. Coburn  
Holderness Road Agent





## **RECREATION DEPARTMENT**

### **Programming and Beach Report**

---

Holderness Recreation Department is comprised of one part-time director, seasonal staff and independent contractors, all of whom help to bring you a variety of recreational opportunities. The Department has a volunteer Board that meets monthly providing budget oversight and program review. The Department is service oriented and strives to provide a wide range of programming for year-round and seasonal residents of the Town. The Department also manages the Livermore Beach property. This year we were sad to accept the resignation of Dan Litchfield who had served on the board since 2013. With this vacancy, we were able to welcome Nate Fuller as our newest member.

### **ONLINE REGISTRATION**

You may now register online for most of our classes and programs. Simply visit [www.holderness-nh.gov](http://www.holderness-nh.gov) and then go to the recreation page. Here you will find the link to the online system, where you can create an account, register and either pay online or reserve your spot and pay later.

### **PROGRAMMING REPORT**

Holderness Recreation offers approximately 20 programs each season. The past year included Yoga, Swimming Lessons, Adult Basketball, Volleyball and Badminton, Tennis Lessons, Irish Step Dance, Discount Ski Tickets, Breathe NH Fun Passes, Early Bird Exercise, Safe Sitter® Training, Archery, Basket Making, Guided Meditation, kids cooking and so much more.



SummerEscape remains the largest program that we offer. The program is housed in the Holderness Central School and consists of swimming, field trips and onsite camp-like activities including; arts and crafts, sports and special events. Amanda Bussolari and Catherine Flynn co-directed the program again this summer. They, and our amazing staff, continued to offer our program with a high level of creativity, energy and fun for the participants. For the second summer we have offered a Counselor in Training program that allows 13 – 15yr old's an opportunity to explore and develop good counselor skills.

This past summer the program ran from June 27<sup>th</sup> to August 11<sup>th</sup> between the hours of 8 & 4:30. Our staff provided programming daily for 35-50 participants ranging in age from 5 – 12 years old.

## **RECREATION DEPARTMENT**

### **Programming and Beach Report (continued)**

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#### **BEACH REPORT**

Livermore Beach, otherwise known as the Holderness Town Beach, is located at 36 Dirt Road. The Holderness Town Beach property was donated by Mrs. Edwin S. Webster and Mr. Frank G. Webster to the Squam Lake Conservation Society in 1963. While SLCS is the owner, the Holderness Select and Recreation Boards oversee the utilization and maintenance of the property.

The beach is staffed with a Beach Attendant from the middle of June through Labor Day. Weather permitting, the attendants are on site from 10am to 5pm, 7 days a week. The role of the Beach Attendant is to check beach passes, reinforce rules and regulations, monitor the use of the facility and to interact with the beach patrons. Our beach attendants are not lifeguards and because of this we do ask that you keep a close eye on your guests while you are at the beach.

**Use of the beach:** The Beach is for residents and taxpayers use. All users of the beach are subject to the Town Beach Rules which are provided when Beach Passes are purchased at the Town Hall. Passes are \$15 and may be purchased at the Town Clerk's office Monday – Friday between 8:30am and 4pm. Upon purchase of your seasonal beach pass, you will receive a copy of the rules and regulations for the beach. The rules apply and are enforced year-round and not just when attendants are present. The Holderness Police Department frequently patrols the area throughout the year. If you have a concern about activity or behavior at the beach, please speak with the attendant on duty, the Recreation Office or the Holderness Police. We are very fortunate to have this resource available for the Town's residents to use. There were 247 beach passes sold in 2018 and 229 in 2017.

**Opening, in-season and closing tasks:** Spring is the time when we are tasked to clean up all of the winter debris including leaves and branches that washed up on the beach. Additional opening tasks include putting in the swim area lines, cleaning out the shed and changing room, and painting picnic tables. For the most part these tasks are handled by volunteer efforts from the Recreation Board and summer staff. Each summer the condition of the water is monitored by water samples collected by NHDES through the Beach Inspection Program.

In the recent years we have been very fortunate to have the assistance of a boat and volunteers from Camp Deerwood to help put in the swim lines. Seasonal maintenance is performed by the Beach Attendants, Recreation Director, a local mowing company and the Holderness DPW. In the fall we focus on taking in the swim lines, organizing the shed and leaf blowing. Again, help from Camp Deerwood using a pontoon boat has made the fall process much easier. The removal and storage of the swim raft is the

## **RECREATION DEPARTMENT**

### **Programming and Beach Report (continued)**

---

final task in closing the Beach and this is done under contract with Squam Docks.

**Amenities at the beach:** A fine sandy beach, storage and changing shed, portable toilets, swim raft, picnic tables, protected swimming area, land line phone for emergencies, 2 parking areas, a little free library and the serenity of the beach make up this oasis for hot summer days.

**Safety:** Although we have a beach attendant on the property for most of the season, we ask that you please report any activity that you think is inappropriate at this facility. Our police department does a wonderful job checking on it daily during the open season, but another set of eyes is always appreciated.

### **SPECIAL THANKS**

Much of our success is due to the work and support we have received from many volunteers and Town employees. Thank you to the Select Board, Town Administrator, Town Hall Staff, Police, Fire and Public Works Departments and the Holderness Central School for all of their continued support furthering recreation in Holderness.

Thank you to the Pemigewasset Fish and Game Club for their continued support of our Archery program. Since 2001 they have allowed us to use their indoor and outdoor facilities, and during this time we have had over 241 participants come through the program.

Thank you to the Squam Lakes Association for offering 2 free camping weekends on their islands for the eighth year.

We would like to thank Camp Deerwood for its continued support of training and certifying our summer staff in CPR and First Aid.

Lastly, thank you to Robert Haskell for letting us use Curry Place again for StoryWalk™ and to the Squam Lake Natural Science Center and Holderness Free Library for co-sponsoring this event.

### **SCHOLARSHIP PROGRAM**

The Recreation Department has a scholarship fund to help families and participants, who are experiencing financial hardship, to participate in our programs. We would like to thank the Greater Lakes Region Children's Auction for granting us \$1,000 in scholarship money this year. We also received a \$500 scholarship grant from the NHEC Foundation. This year we were able to help nine families with eleven children.

## **RECREATION DEPARTMENT**

### **Programming and Beach Report (continued)**

---

We would also like to thank the Captain Douglas DiCenzo Summer Camp Fund and the Support Staff at the Holderness Central School for helping three more children attend these programs. In all, we had fourteen SummerEscape participants who received assistance.

You can donate online, in person or through the mail. You can also choose to specifically sponsor someone for a specific program if you like. Donations come in many shapes and sizes and we are thankful for all of them. Thanks to everyone who made contributions this year.

### **YOUR INPUT AND PARTICIPATION**

We are always interested to hear from you about the type of activities and programs that you would like to have available in Holderness and at the beach facility. As always, please feel free to contact Wendy in the office or any of the Recreation Board members to share your thoughts. You are also always welcome to come to one of our Board meetings, which are held once a month on Monday's at 5:30pm, downstairs at Town Hall. The Recreation office can be reached at 603-968-3700 or [recreation@holderness-nh.gov](mailto:recreation@holderness-nh.gov).

Respectfully submitted,

Wendy Werner (Recreation Director)  
George 'Biff' Sutcliffe (Secretary)  
Amanda Bussolari  
Jenny Evans

Tom Stepp (Chairperson)  
Janis Messier  
Nate Fuller  
Peter Francesco (Selectman Liaison)



# TAX COLLECTOR'S REPORT

Year Ending June 30, 2018



**New Hampshire**  
Department of  
Revenue Administration

MS-61

## Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2017	Year:	Year:
Property Taxes	3110		\$1,159,073.75		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance ?		(\$2.00)	(\$13,121.33)		
Other Tax or Charges Credit Balance ?					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2017	
Property Taxes	3110	\$4,892,639.00	\$4,862,706.00	
Resident Taxes	3180			
Land Use Change Taxes	3120	\$4,604.00	\$36,215.00	
Yield Taxes	3185	\$3,012.79	\$3,839.02	
Excavation Tax	3187	\$81.50		
Other Taxes	3189			
- Sewer Charges	#3189		\$679.35	
Add Line				

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2017		
Property Taxes	3110	\$11,707.48			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
- Property Taxes-6/30/17	#3110		\$459.00		
Add Line					
Interest and Penalties on Delinquent Taxes	3190	\$2.24	\$18,521.70		
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$4,912,045.01</b>	<b>\$6,068,372.49</b>	<b>\$0.00</b>	<b>\$0.00</b>

# TAX COLLECTOR'S REPORT (continued)



*New Hampshire*  
Department of  
Revenue Administration

**MS-61**

## Credits

Remitted to Treasurer	Levy for Year of this Report	2017	Prior Levies	
Property Taxes	\$4,032,461.89	\$5,950,312.20		
Resident Taxes				
Land Use Change Taxes	\$2,204.00	\$36,215.00		
Yield Taxes	\$1,196.35	\$3,839.02		
Interest (Include Lien Conversion)	\$2.24	\$18,521.70		
Penalties				
Excavation Tax	\$81.50			
Other Taxes				
Conversion to Lien (Principal Only)		\$58,089.22		
- Sewer Charges		\$679.35		
Add Line				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2017	Prior Levies	
Property Taxes	\$11,827.00	\$257.00		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
- Overpayment- refund-6/30/17		\$459.00		
Add Line				
Current Levy Deeded				

# TAX COLLECTOR'S REPORT (continued)



*New Hampshire*  
*Department of*  
*Revenue Administration*

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2017		
Property Taxes	\$1,185,645.51			
Resident Taxes				
Land Use Change Taxes	\$2,400.00			
Yield Taxes	\$1,816.44			
Excavation Tax				
Other Taxes				
Property Tax Credit Balance ?	(\$325,589.92)			
Other Tax or Charges Credit Balance ?				
<b>Total Credits</b>	<b>\$4,912,045.01</b>	<b>\$6,068,372.49</b>	<b>\$0.00</b>	<b>\$0.00</b>

# TAX COLLECTOR'S REPORT (continued)



*New Hampshire*  
Department of  
Revenue Administration

**MS-61**

## Lien Summary

### Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2016	Year: 2015	Year: 2014
Unredeemed Liens Balance - Beginning of Year		\$90,615.86	\$49,878.40	\$4,762.53
Liens Executed During Fiscal Year	\$63,650.43			
Interest & Costs Collected (After Lien Execution)	\$137.95	\$7,791.56	\$16,674.20	\$2,034.89
- <input type="text"/>				
<input type="button" value="Add Line"/>				
<b>Total Debits</b>	<b>\$63,788.38</b>	<b>\$98,407.42</b>	<b>\$66,552.60</b>	<b>\$6,797.42</b>

### Summary of Credits

	Last Year's Levy	Prior Levies		
		2016	2015	2014
Redemptions	\$10,461.31	\$58,661.66	\$45,175.27	\$4,762.53
- <input type="text"/>				
<input type="button" value="Add Line"/>				
Interest & Costs Collected (After Lien Execution) #3190	\$137.95	\$7,791.56	\$16,674.20	\$2,034.89
- <input type="text"/>				
<input type="button" value="Add Line"/>				
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110	\$53,189.12	\$31,954.20	\$4,703.13	
<b>Total Credits</b>	<b>\$63,788.38</b>	<b>\$98,407.42</b>	<b>\$66,552.60</b>	<b>\$6,797.42</b>

Respectfully submitted,

Ellen King  
Tax Collector



## 2018 TAX RATE CALCULATION

### Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$3,149,889	
Net Revenue (Not Including Fund Balance)		(\$1,362,682)
Fund Balance Voted Surplus		(\$13,632)
Fund Balance to Reduce Taxes		(\$150,000)
War Service Credits	\$46,000	
Special Adjustment	\$0	
Actual Overlay Used	\$73,644	
<b>Net Required Local Tax Effort</b>	<b>\$1,743,219</b>	
<b>Town Portion of Tax Rate</b>	<b>\$2.32</b>	

### County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$1,354,591	
<b>Net Required County Tax Effort</b>	<b>\$1,354,591</b>	
<b>County Portion of Tax Rate</b>	<b>\$1.80</b>	

### Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$3792,426	
Net Cooperative School Appropriations	\$2,763,688	
Net Education Grant		
Locally Retained State Education Tax		(\$1,597,497)
<b>Net Required Local Education Tax Effort</b>	<b>\$4,958,617</b>	
<b>Local Education Portion of Tax Rate</b>	<b>\$6.59</b>	
State Education Tax	\$1,597,497	
State Education Tax Not Retained		
<b>Net Required State Education Tax Effort</b>	<b>\$1,597,497</b>	
<b>State Education Portion of Tax Rate</b>	<b>\$2.16</b>	

### Valuation: Municipal (MS-1)

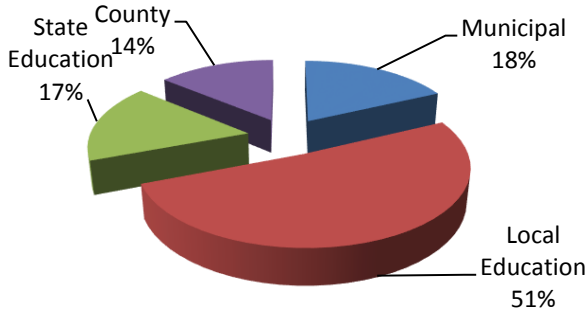
Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$752,523,603	\$690,805,320
Total Assessment Valuation without Utilities	\$738,146,303	\$677,760,660

### 2017 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$9,607,924
1/2% Amount	\$48,040
Acceptable High	\$9,655,964
Acceptable Low	\$9,559,884
<b>Total Tax Rate</b>	<b>\$12.87</b>

## TAX RATE INFORMATION - 2018

### 2018 Tax Rate Breakdown

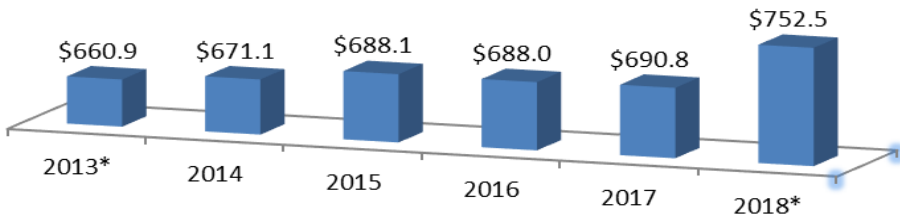


### Tax Rate Comparison



### Town Valuation Comparison

■ Value per Million



## **TOWN CLERK REPORT**

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### **REMITTED TO THE TREASURER**

July 1, 2017-June 30, 2018

Motor Vehicle Registration/Title Fee:	\$ 502,426.49
Municipal Agent Fee:	9,885.00
Dog Licenses:	3,238.00
Vital Records Fee:	2,965.00
Transfer Station Receipts:	39,441.00
Transfer Station Stickers:	1,971.00
Beach Permits:	3,525.00
Miscellaneous:	74.70
Total Town Deposit:	\$ 563,526.19
State of NH-MV Fee: (Transferred to State)	164,121.47

Respectfully submitted,

Ellen King  
Holderness Town Clerk

## SCHEDULE of ESTIMATED DEBT PAYMENT

---

<b>Purpose</b>	<b>Original Amount</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>
Transfer Station	\$350,000	\$61,099	\$0	\$0
2013 Fire Pumper Truck	\$88,000	\$0	\$0	\$0
<b>Total Town</b>	\$438,000	\$61,099	\$0	\$0*
Holderness Central School	\$2,371,079	\$241,732	\$0	\$0
<b>Total School</b>	\$2,371,079	\$241,732	\$0	\$0*

**\*Presently, neither the Town nor the Holderness Central  
School has any debt service.**

SCHEDULE of EQUIPMENT REPLACEMENT

	MASTER VEHICLE & EQUIPMENT REPLACEMENT PLANS											
VEHICLE DESCRIPTION-CURRENT INVENTORY	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	
HIGHWAY DEPARTMENT												
1994 Gallion Grader												
2009 Cat Backhoe			\$137,500									
2018 Kenworth Dump Truck	\$175,000										\$190,000	
2014 International Dump Truck							\$190,000					
2017 F350 Ford Pickup						\$60,000						
2012 Ford F-550 1 Ton Truck	\$72,000							\$75,000				
Chipper												
POLICE DEPARTMENT												
Unit #3 2014 Taurus			\$45,000						\$45,000			
Unit #1 2017 SUV/ Utility-Explorer	\$49,000				\$45,000						\$45,000	
Unit #2 2013 F150							\$45,000					
Unit #4 2018 Taurus		\$47,000										
FIRE DEPARTMENT												
2009 Ford F-350 Rescue										\$85,000		
2013 Saber Pumper												
1997 Mack Pumper 12E4							\$500,000					
2006 Kenworth Tanker 12E5												
2012 Ford F-550 Multi-Purpose e		\$37,000										
2012 Ford F-350											\$40,000	
2017 Ford SUV/ Command Vehicle	\$35,000											
MUNICIPAL PROPERTY/BLDGs.												
PSB Well			\$10,000									
Computer Hardware-All Depts.		\$12,700	\$18,885	\$1,900	\$3,800	\$5,700	\$14,700	\$18,885	\$2,000	\$4,000	\$6,000	
Town Hall Generator												
Truck Exhaust Vent System	\$65,000											
HVAC Improvements												
Total Capital Equipment Investment:	\$396,000	\$96,700	\$211,385	\$1,900	\$48,800	\$65,700	\$749,700	\$93,885	\$47,000	\$89,000	\$281,000	

## **SCHEDULE of TOWN EQUIPMENT**

---

### **FIRE DEPARTMENT**

1931 Ford	
1954 Willys Jeep	
2009 Ford Rescue	12R1
2014 Pierce Fire Truck	12E3
2012 Ford Forest Fire Truck	12F3
1997 Mack Fire Truck	12E4
2006 Kenworth Fire Truck	12E5
2006 Premier Pontoon Boat	12B1
2012 F350 Utility Pickup	12U1
2017 Ford Interceptor	12Car1
13' Boston Whaler Boat	12B2

#### **Mobile Equipment**

2011 Royal Swiftwater Rescue Trailer
2017 Can-Am ATV
2017 Utility ATV Trailer

### **PUBLIC WORKS DEPARTMENT**

2018 Kenworth – 6 Wheel Dump Truck (sander in body & plow)
2014 International – 6 Wheel Dump Truck (sander in body & plow)
2011 Ford F350 – 1 Ton Pickup Truck (slide in sander & plow)
2012 Ford F550 - 1 Ton Dump Truck (slide in sander & plow)
2017 Ford F350 – 1 Ton Pickup Truck (slide in sander & plow)
2009 Caterpillar Backhoe
1994 Galion Grader

#### **Equipment**

1990 Bandit 200 XP Brush Chipper
1988 York Rake
1988 Road Broom

### **POLICE DEPARTMENT**

2010 Ford Crown Victoria – Unit #3
2014 Ford Taurus Victoria – Unit #5
2013 Ford Taurus – Unit #4
2013 Ford F150 – Unit #2
2011 Message Board/Radar Trailer
2017 Ford Interceptor Utility – Unit #1

### **TRANSFER STATION**

1997 Caterpillar Backhoe
--------------------------

## SCHEDULE of TOWN and SCHOOL PROPERTY

TAX MAP/ LOT #	DESCRIPTION LOCATION	LAND VALUE	BUILDING VALUE	TOTAL VALUE
No Map #	White Oak Pond Dam		32,100	32,100
101-008	Fire/Police Station	86,200	814,400	900,600
101-012-1	Route 113	55,400	7,000	62,400
101-019	Library	367,100	409,200	776,300
102-006	Village Common & Gazebo	673,100	5,700	678,800
222-015	Public Works Garage	296,100	222,700	518,800
223-011	Pilote Conservation Lot	234,200		234,200
224-001	Smith Road Lot	87,700		87,700
225-016	Pemi River Park Lot	37,800		37,800
228-079	HCS* Vacant Lot	125,400		125,400
229-025	Holderness Central School	124,500	4,775,900	4,900,400
231-003	Route 113	42,200		42,200
239-001	Town Hall	34,500	338,000	372,500
239-042	Corner Lot-Routes 3 & 175	60,800		60,800
245-065	Transfer Station/Pease	119,300	137,000	256,300
245-067	White Oak Pond	253,200		253,200
252-016-1	East Holderness Road	86,900		86,900

### TOWN MAINTAINED CEMETERIES

<u>Name</u>	<u>Map/Lot</u>	<u>Description/Location</u>
East Holderness	252-009	Corner Rt. 3 & E. Holderness Rd
Eastman	251	E. Holderness Rd, West of Vontel
Cox	255-003	East Holderness Road
Merrill	255-011	Hawkins Pond Road
Piper	246-021	Coxboro Road
Squam Bridge	101-010	Corner Rt. 3 & Rt. 113
True	206	Rt. 113 and Pinehurst Rd
Shaw	228	Hardhack Road
Ladd	205	Rt. 113
Sanborn	222-022	Old Highway South
Prescott	231	Old Highway South
Carr	220-007	Old Highway South

## TRANSFER STATION REPORT

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Here we are at the end of another year. This has been a challenging year. A lot of you have asked me about recycling which has been in the news a lot lately. I think that it is great that so many of you are interested in our recycling efforts. As you may know, the recyclables have dropped in value world-wide. We used to sell the recyclables but now we are paying to dispose of them. However, the cost is now half that of what we pay for trash disposal. Now more than ever we need to recycle to save what we can. We are still under contract with Waste Management but when that contract expires, we may be hit with higher costs. Michael Capone, Town Administrator and I are watching the industry to see what we can do to minimize the cost in the future. This year we took in an extra 17 tons of trash for a total of 729 tons. Our recycling dropped 2 tons for a total of 312 tons. I know we can do better. Together we can improve the recycling and reduce the trash to reduce the amount of money it costs for disposal.

On a better note, we earned \$607 for the clothes you donated this year into the yellow box outside the gate. Don't forget, you can only donate clothes and shoes, nothing more. Clothes get heavy fast costing us more for trash disposal, so please donate them instead of tossing them in the trash. By doing that, the Town wins, the clothing company wins and the people that need those clothes win!

Remember to attend the Household Hazardous Waste Day in Meredith on Saturday, July 27<sup>th</sup> from 8:30am to 12 noon. This is a great way to get rid of that mystery container you have had for years. Best of all it is FREE. They don't take latex paint, but you can bring your latex paint to our Transfer Station. If you aren't sure where to bring your waste products, ask us before you bring it in, it's that easy. We are here to help you figure out where these things belong.

Hanz, Carrie and I would like to thank you for another great year. Take a moment or drive around for the day and look around to see what a great a place we live in. People vacation here for a reason. If you have any questions please ask us.

Respectfully submitted,

Scott Davis  
Manager



**TOWN OF HOLDERNESS  
ANNUAL TOWN MEETING  
MARCH 12 AND MARCH 13, 2019**

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To the inhabitants of the Town of Holderness, in the County of Grafton and the State of New Hampshire qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Hall on Tuesday, the twelfth day of March next, at ten o'clock in the forenoon, at which time the polls shall be opened and the polls shall not close earlier than seven o'clock in the evening to act upon Articles 1 and 2; the third and subsequent Articles to be acted upon commencing at seven o'clock in the evening (or immediately following the annual school district meeting whichever comes later) of the following day, Wednesday, the thirteenth day of March, 2019 in the auditorium of the Holderness Central School.

**Article 1:** To choose all Town Officers by official ballot:

**Article 2: 2019 Proposed Zoning Ordinance Changes:** To see how the Town will vote by official ballot on the proposed amendments, as recommended by the Planning Board, to the Town Zoning Ordinance as follows:

**Amendment 1:**

Are you in favor of the adoption of Amendment No. 1 as proposed amendments, as recommended by the Planning Board, to the Town Zoning Ordinance as follows:

**Delete Waukewan Watershed District from Section 300.1: District and from Appendix A.**

**Amendment 2:**

Are you in favor of the adoption of Amendment No. 2 as proposed amendments, as recommended by the Planning Board, to the Town Zoning Ordinance as follows:

**Add Section 900 to the wording found in the introductory paragraphs in Sections 300.4.1.2; 300.4.2.2; and 300.4.3.2 – Special Exceptions.**

**Amendment 3:**

Are you in favor of the adoption of Amendment No. 3 as proposed amendments, as recommended by the Planning Board, to the Town Zoning Ordinance as follows:

**Change the wording to explicitly list the waterbodies in Sections 300.4.1.5; 300.4.2.6; 300.4.3.5; and 300.4.4.2 - Shoreland Frontage to include the shore of Squam Lake, White Oak Pond and the Pemigewasset River.**

**Amendment 4:**

Are you in favor of the adoption of Amendment No. 4 as proposed amendments, as recommended by the Planning Board, to the Town Zoning Ordinance as follows:

**TOWN OF HOLDERNESS  
ANNUAL TOWN MEETING  
MARCH 12 AND MARCH 13, 2019**

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**Change “the boundary” to “a boundary” in Sections 300.3.2; 300.4.4.1; and 525.4.1**

**Amendment 5:**

Are you in favor of the adoption of Amendment No. 5 as proposed amendments, as recommended by the Planning Board, to the Town Zoning Ordinance as follows:

**Add “Accessory Farming and Agriculture Activities” to Sections 300.4.1.2; 300.4.2.2; and 300.4.5.5 (Special Exceptions).**

**Amendment 6:**

Are you in favor of the adoption of Amendment No. 6 as proposed amendments, as recommended by the Planning Board, to the Town Zoning Ordinance as follows:

**Add a new general provision for General Farming and Agriculture as Section 300.4.X.X.**

**Amendment 7:**

Are you in favor of the adoption of Amendment No. 7 as proposed amendments, as recommended by the Planning Board, to the Town Zoning Ordinance as follows:

**Delete “Space” in Section 300.4.2.3: Lot Coverage.**

**Amendment 8:**

Are you in favor of the adoption of Amendment No. 8 as proposed amendments, as recommended by the Planning Board, to the Town Zoning Ordinance as follows:

**Delete “open space” in Section 300.4.5.3: Permitted Uses.**

**Amendment 9:**

Are you in favor of the adoption of Amendment No. 9 as proposed amendments, as recommended by the Planning Board, to the Town Zoning Ordinance as follows:

**Add wording to Section 400.4: Fire Damaged and Hazardous Building.**

**Amendment 10:**

Are you in favor of the adoption of Amendment No. 10 as proposed amendments, as recommended by the Planning Board, to the Town Zoning Ordinance as follows:

**Change and add wording to Street Frontage in Section 300.4.1.4: General Residential, Section 300.4.2.4: Rural Residential, and Section 300.4.3.4: Commercial District.**

**TOWN OF HOLDERNESS  
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**Amendment 11:**

Are you in favor of the adoption of Amendment No. 11 as proposed amendments, as recommended by the Planning Board, to the Town Zoning Ordinance as follows:

**Eliminate Zoning Ordinance 300.4.2.5: Frontage – Multiple Dwelling Units**

**Amendment 12:**

Are you in favor of the adoption of Amendment No. 12 as proposed amendments, as recommended by the Planning Board, to the Town Zoning Ordinance as follows:

**Add ordinances to reference Section 300.4.7: Lot Area to the General, Rural, Commercial and Flood Hazard Districts.**

**Amendment 13:**

Are you in favor of the adoption of Amendment No. 13 as proposed amendments, as recommended by the Planning Board, to the Town Zoning Ordinance as follows:

**Change “space” to “areas” and “playgrounds” to “recreation” in Section 1000.5: Subdivision Regulations.**

**Amendment 14:**

Are you in favor of the adoption of Amendment No. 14 as proposed amendments, as recommended by the Planning Board, to the Town Zoning Ordinance as follows:

**Change the wording of Easement, Right-of-Way, and Lot in the Definitions section.**

**Amendment 15:**

Are you in favor of the adoption of Amendment No. 15 as proposed amendments, as recommended by the Planning Board, to the Town Zoning Ordinance as follows:

**Add Accessory Farming and Agricultural Activities, Farm Roadside Stands, and General Farming and Agriculture as new Definitions.**

**Article 3:** To see if the Town will vote to accept the reports of all Town Officers and Committees.

**Article 4:** To see if the Town will vote to raise and appropriate the Budget Committee’s recommended sum of Two Million Four Hundred Forty-Eight Thousand Six Hundred and Eighty-Five Dollars (\$2,448,685) for general municipal operations. Said sum does not include special or individual articles elsewhere within this warrant.

**Recommended by the Select Board; (5 yeas, 0 nays) and Budget Committee; (5 yeas, 0 nays)**

**TOWN OF HOLDERNESS  
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**Article 5:** To see if the Town will vote to raise and appropriate the sum of Four Hundred and Three Thousand Five Hundred Dollars (\$403,500) to be placed in the following Capital Reserve Funds:

WHITE OAK POND DAM	\$2,500
FIRE/RESCUE VEHICLES	\$40,000
ROAD RECONSTRUCTION	\$150,000
LIBRARY BUILDING	\$5,000
MUNICIPAL BUILDINGS	\$30,000
REVALUATION	\$35,000
FIRE EQUIPMENT	\$5,000
PUBLIC WORKS VEHICLES	\$46,000
CONSERVATION	\$5,000
POLICE CRUISER	\$19,000
TRANSFER STATION EQUIPMENT	\$2,000
EMPLOYEE HEALTH INSURANCE	\$5,000
TOWN OFFICE INFORMATION TECHNOLOGY	\$17,000
LIBRARY INFORMATION TECHNOLOGY	\$10,000
MASTER PLAN	\$5,000
EMPLOYEE POST BENEFIT EXPENDABLE TRUST	\$15,000
NEW CABLE TV SERVICE EXPANSION	<u>\$12,000</u>
<b>TOTAL</b>	<b>\$403,500</b>

**Recommended by the Select Board; (5 yeas, 0 nays) and Budget Committee; (5 yeas, 0 nays)**

**Article 6:** To see if the Town will vote to raise and appropriate the sum of Four Hundred Eighty-Three Thousand Seven Hundred Twenty-Nine Dollars (\$483,729) for the following Capital projects and to fund this appropriation by authorizing the Select Board to withdraw the sums indicated from Capital Reserve Funds and Revolving Funds as noted: No additional funds will be raised through taxation.

Road Reconstruction: \$235,344  
(from the Road Reconstruction Capital Reserve Fund)

Recommission Well at Public Safety Building: \$10,000  
(from Town Buildings Capital Reserve Fund)

Revaluation (Cycle Inspections): \$25,000  
(from Revaluation Capital Reserve Fund)

**TOWN OF HOLDERNESS  
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Two Self Contained Breathing Apparatus (SCBA) for the Fire Department: \$12,000  
(from the Fire Equipment Capital Reserve Fund)

Loader Backhoe for the Highway Department: \$137,500  
(\$64,545 from the Highway Equipment Capital Reserve and \$72,955 from Fund Balance)

Cruiser (Dodge Charger) for Police Department: \$45,000  
(\$26,000 from the Police Cruiser Capital Reserve Fund and \$19,000 from the Police Department Revolving Fund)

Town IT Equipment: \$18,885 Replacement of Town Office Server, Recreation Department Workstation, Land Use/Checklist Laptop, Police Department Workstation, Fire Department Laptop and Workstation and the installation of a secure router for the Fire Department  
(from the Town Information Technology Capital Reserve Fund)

**Recommended by the Select Board; (5 years, 0 nays) and Budget Committee; (5 years, 0 nays)**

**Article 7:** To see if the Town will vote to raise and appropriate the sum of Eight Thousand Six Hundred and Eighty-Seven Dollars and Fifty Cents (\$8,687.50) to fund a Natural Resources Inventory for the Howe Forest and to further authorize the withdrawal of the sum indicated from the Town Forest Fund. No additional funds will be raised by taxation.

**Recommended by the Select Board; (5 years, 0 nays) and Budget Committee; (5 years, 0 nays)**

**Article 8:** To see if the Town will vote to reaffirm its objection to the Northern Pass Project currently under appeal at the New Hampshire Supreme Court.

**Article 9:** To transact any other business that can legally come before the meeting.

Given under our hands this 19<sup>th</sup> day of February, in the year of our Lord, Two Thousand and Nineteen.

Holderness  
Select Board

Jill White, Chair  
John Laverack, Vice Chair  
Samuel Brickley  
Shelagh Connelly  
Peter Francesco

## 2019-2020 HOLDERNESS TOWN BUDGET

Source of Revenue	Actual Revenue FY 17-18	Estimated Revenue FY 18-19	Estimated Revenue FY 19-20
<b>Taxes - Non Property</b>			
3120-001 Land Use Tax	40,819.00	5,000.00	5,000.00
3185-001 Yield Taxes	6,851.81	7,500.00	9,500.00
3186-000 Payment in Lieu of Taxes	0.00	0.00	0.00
3189-002 Excav Tax Warrant	81.50	0.00	0.00
3190-001 Penalties & Interest	45,162.54	45,600.00	45,600.00
<b>Total Taxes - Non Property</b>	<b>92,914.85</b>	<b>58,100.00</b>	<b>60,100.00</b>
<b>Business Licenses and Permits</b>			
3210-001 Bus. License/Cable Fee	11,848.14	12,000.00	12,000.00
3210-004 UCC Filings & Cert.	590.00	400.00	400.00
3220-000 Motor Vehicle Fees	512,338.49	475,000.00	475,000.00
3230-000 Building Permit Fees	8,783.00	9,000.00	9,000.00
<b>Total - Business Licences and Permits</b>	<b>533,559.63</b>	<b>496,400.00</b>	<b>496,400.00</b>
<b>Other Licences, Permits, Fees</b>			
3290-001 Dog License	3,238.00	3,050.00	3,100.00
3290-004 Copy Fees	210.51	200.00	200.00
3290-005 Vital Records	2,950.00	1,925.00	2,050.00
3290-006 Boat Tax	7,683.27	6,525.00	7,200.00
3290-009 Other	373.50	400.00	400.00
<b>Total - Other Licences, Permits, Fees</b>	<b>14,455.28</b>	<b>12,100.00</b>	<b>12,950.00</b>
<b>State and Federal</b>			
3319-000 Fed Grants & Reimb	10.69	0.00	0.00
3351-000 Shared Rev Block Grant	0.00	0.00	0.00
3353-000 Highway Block Grants	73,013.62	73,055.00	74,025.00
3359-001 Rooms & Meals	108,558.58	108,559.00	108,559.00
3359-002 Other Grants	492.84	0.00	0.00
<b>Total - State &amp; Federal Grants</b>	<b>182,075.73</b>	<b>181,614.00</b>	<b>182,584.00</b>

## 2019-2020 HOLDERNESS TOWN BUDGET (continued)

Source of Revenue	Actual Revenue FY 17-18	Estimated Revenue FY 18-19	Estimated Revenue FY 19-20
<b>Income from Departments</b>			
3401-001 Police - General	7,680.00	8,000.00	8,000.00
3401-002 Police - HSRO	79,202.37	84,600.00	86,432.00
3401-003 Recreation Dept	27,365.97	26,620.00	27,500.00
3401-004 Beach	3,495.00	3,424.00	3,400.00
3401-006 Transfer Station Tipping F	42,744.80	39,839.00	58,000.00
3401-007 Planning	1,738.00	2,237.00	2,150.00
3401-008 Zoning	1,786.00	1,950.00	2,600.00
3401-009 Fire	875.00	689.00	850.00
3401-010 Library	314.23	698.00	600.00
3401-012 Transfer Station Permits	2,181.00	1,807.00	1,950.00
3401-013 TCTC E-Reg Fees	0.00	0.00	0.00
3403-000 Sewer User Charges	509.56	3,800.00	3,800.00
3403-001 Sewer Maintenance Warr	0.00	0.00	0.00
<b>Total - Income from Departments</b>	<b>167,891.93</b>	<b>173,664.00</b>	<b>195,282.00</b>
<b>Other Income</b>			
3501-000 Sale of Municipal Prop	1,800.00	0.00	0.00
3502-001 Checking & Savings	23,063.10	15,277.00	15,277.00
3502-002 Investment Interest	2,528.86	2,500.00	2,500.00
3502-003 Misc Interest	0.00	0.00	0.00
3506-003 Retiree Health Ins Reimb.	3,341.12	0.00	0.00
3506-004 Other Ins Reimb.	0.00	0.00	0.00
3506-005 Ins - Employee Share	0.00	0.00	0.00
3506-006 SS Reimb.	0.00	0.00	0.00
3506-007 NHRS Reimb.	0.00	0.00	0.00
3508-000 Donations & Gifts	0.00	0.00	0.00
3508-001 Library Addition	1,573.00	0.00	0.00
3509-000 Miscellaneous Income	1,132.39	300.00	0.00
3509-001 Life Safety-PSU	47,500.00	47,500.00	48,355.00
3509-100 Long Term Note	0.00	0.00	0.00
3915 Transfer from Capital Reserve	382,187.53	351,302.00	391,774.00
Transfers Fund Balance-Revolving F	0.00	42,632.00	112,643.00
Donations and Gifts	0.00	0.00	0.00
<b>Total - Other Income</b>	<b>463,126.00</b>	<b>459,511.00</b>	<b>570,549.00</b>
<b>Total Estimated Revenue</b>	<b>1,454,023.42</b>	<b>1,381,389.00</b>	<b>1,517,865.00</b>

## 2019-2020 HOLDERNESS TOWN BUDGET (continued)

Purpose of Appropriation (RSA 32:3)	17-18 Actual	FY18-19 Budget	FY19-20 Board of Selectmen	FY 19-20 Budget Committee
<b>General Government</b>				
4130 Executive	128,340.47	138,783.00	144,874.52	144,874.52
4140 Election, Registration, Vitals	79,564.85	86,897.00	91,854.00	91,854.00
4150 Financial Administration	65,737.32	72,887.00	67,888.24	67,888.24
4152 Revaluation of Property	47,881.97	45,400.00	49,000.00	49,000.00
4153 Legal	5,141.81	15,000.00	15,000.00	15,000.00
4155 Personnel Benefits	375,191.34	398,983.00	393,787.59	393,787.59
4191 Planning	9,050.98	13,603.00	14,317.65	14,317.65
4192 Zoning	3,497.25	10,530.00	9,491.65	9,491.65
4194 General Government Buildings	15,885.59	16,883.00	17,493.00	17,493.00
4195 Cemeteries	2,891.85	4,270.00	4,360.00	4,360.00
4196 Insurance	35,104.00	32,772.00	34,996.00	34,996.00
<b>Public Safety</b>				
4210 Police	472,831.96	470,127.00	491,911.00	491,911.00
4215 Ambulance	48,568.94	49,877.00	50,267.88	50,267.88
4220 Fire	166,568.37	169,064.00	184,738.60	184,738.60
4290 Emergency Management	1,220.10	1,800.00	1,800.00	1,800.00
4411 Compliance/Health	8,222.28	9,908.00	8,802.57	8,802.57
<b>Highways and Streets</b>				
4312 Highways and Streets	299,433.73	322,174.00	339,000.00	339,000.00
4316 Street Lighting	5,625.29	5,700.00	5,750.00	5,750.00
<b>Sanitation</b>				
4324 Sanitation	190,649.98	194,971.00	221,563.64	221,563.64
4326 Sewer	679.35	3,800.00	2,700.00	2,700.00
<b>Health and Welfare</b>				
Animal Control	1,500.00	1,500.00	1,500.00	1,500.00
Public Service	29,474.50	32,364.00	41,734.00	41,734.00
Welfare	3,841.22	25,000.00	15,000.00	15,000.00
<b>Culture and Recreation</b>				
Parks and Recreation	63,065.86	67,715.00	70,442.00	70,442.00
Beach	6,601.09	8,855.00	8,850.00	8,850.00
Library	133,042.29	147,020.00	153,484.46	153,484.46
Patriotic Purposes	2,060.02	2,500.00	2,500.00	2,500.00
<b>Conservation</b>				
Conservation	2,373.99	6,073.00	5,578.20	5,578.20
<b>Debt Service</b>				
Debt Service	59,692.76	0.00	0.00	0.00
<b>Total Operating Budget</b>	2,263,739.16	2,354,456.00	2,448,685.00	2,448,685.00



## 2019-2020 HOLDERNESS TOWN BUDGET (continued)

Purpose of Appropriation (RSA 32:3)	17-18 Actual	FY18-19 Budget	FY19-20 Board of Selectmen	FY 19-20 Budget Committee
<b>Capital Outlay</b>				
4901-603 White Oak Pond	0.00	0.00	0.00	0.00
4901-711 Road Reconstruction	93,399.52	150,000.00	235,344.00	235,344.00
4901-712 Public Works Vehicle	152,174.26	34,157.00	137,500.00	137,500.00
4901-715 Fire/Rescue Vehicles	34,658.95	36,445.00	0.00	0.00
4901-727 Public Safety Bldg. Imp	0.00	0.00	10,000.00	10,000.00
4901-722 Library Add - Town- Shade Struc	0.00	25,000.00	0.00	0.00
4901-734 Revaluation	25,000.00	73,000.00	25,000.00	25,000.00
4901-741 Fire Equipment	7,260.00	0.00	12,000.00	12,000.00
4901-745 Computer/Tax Assessing Softwa	35,000.00	12,700.00	18,885.00	18,885.00
4901-783 Abatement Defense Fund	5,864.80	0.00	0.00	0.00
4901-788 Conservation Biological Study	0.00	0.00	8,688.00	8,688.00
4901-793 Police Cruiser	28,830.00	47,000.00	45,000.00	45,000.00
4901-798 Add'l Hwy Block Grant	23,964.50	37,843.03	0.00	0.00
<b>Total Capital Outlay</b>	<b>406,152.03</b>	<b>416,145.03</b>	<b>492,417.00</b>	<b>492,417.00</b>
<b>To Capital Reserve Funds</b>				
4915-603 White Oak Pond Dam	2,500.00	2,500.00	2,500.00	2,500.00
4915-901 Fire/Rescue Vehicles	40,000.00	40,000.00	40,000.00	40,000.00
4915-902 Road Reconstruction	150,000.00	150,000.00	150,000.00	150,000.00
4915-904 Library	5,000.00	5,000.00	5,000.00	5,000.00
4915-905 Municipal Buildings	30,000.00	30,000.00	30,000.00	30,000.00
4915-906 Revaluation	35,000.00	35,000.00	35,000.00	35,000.00
4915-907 Fire Equipment	5,000.00	5,000.00	5,000.00	5,000.00
4915-909 Public Works Vehicles	46,000.00	46,000.00	46,000.00	46,000.00
4915-910 Conservation	5,000.00	18,632.00	5,000.00	5,000.00
4915-910 Police Cruiser	6,000.00	26,000.00	19,000.00	19,000.00
4915-911 Transfer Station Equip	2,000.00	2,000.00	2,000.00	2,000.00
4915-912 Employee Health Ins	5,000.00	5,000.00	5,000.00	5,000.00
4915-914 Town Information Tech	30,000.00	10,000.00	17,000.00	17,000.00
4915-915 Library Info Tech	10,000.00	10,000.00	10,000.00	10,000.00
4915-917 Master Plan CRF	5,000.00	5,000.00	5,000.00	5,000.00
4915-918 Emp. Post Benefit Exp. Trust	15,000.00	15,000.00	15,000.00	15,000.00
4915-919 Cable TV Service Expansion	12,000.00	12,000.00	12,000.00	12,000.00
<b>Total to Capital Reserves</b>	<b>403,500.00</b>	<b>417,132.00</b>	<b>403,500.00</b>	<b>403,500.00</b>
<b>Total Budgeted Expenses</b>	<b>3,073,391.19</b>	<b>3,187,733.03</b>	<b>3,344,602.00</b>	<b>3,344,602.00</b>
<b>Estimated Gross Revenues</b>	<b>1,454,023.42</b>	<b>1,381,389.00</b>	<b>1,517,865.00</b>	<b>1,517,865.00</b>
<b>Net Property Tax Appropriation*</b>	<b>1,619,367.77</b>	<b>1,806,344.03</b>	<b>1,826,737.00</b>	<b>1,826,737.00</b>

\* Does not include war service credits or overlay

**NOTES**

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## **TREASURER'S REPORT**

### **July 1, 2017 – June 30, 2018**

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After thirteen years as your Town Treasurer, I continue to have full confidence in the Town's balance sheet and its financial management.

All of our General Fund monies are invested in local, community banks. 100 percent of these funds earn competitive interest rates and are insured by the FDIC or collateralized by US Government securities. Our principal bank is Meredith Village Savings Bank. We have a CD with Woodsville Guaranty Bank which matures this year.

Our town has solid financial safeguards in place to minimize the potential for fraud. Our financial records are externally audited each year. All municipal checks require three official signatures (Treasurer and two Selectmen). Every bill is reviewed by the Town Administrator, Michael Capone, the Board of Selectmen and myself before it is paid.

The following page has a financial summary for fiscal year 2017-2018 prepared using cash-basis accounting.

Respectfully submitted,

Todd Elgin  
Town Treasurer



*View of Big Squam Lake*

# TREASURER'S REPORT

## July 1, 2017 – June 30, 2018

### OPERATING ACCOUNT

Beginning Balance 07/01/17		\$ 5,042,487.76
Auditor Adjustments		
Receipts		
Taxes	\$ 10,188,100.38	
All Other	\$ 1,087,563.35	
Total Receipts		\$ 11,275,663.73
Expenditures		
School Payments	\$ (6,602,895.00)	
County Payment	\$ (1,335,478.00)	
Town Employee Wages & Taxes	\$ (1,027,711.26)	
Town Capital & Operating Expenses	(1,736,659.30)	
Total Expenditures		<u>\$(10,702,743.56)</u>
Ending Balance 06/30/18		\$ 5,615,407.93

### Bank Proof

MVSB: 06/30/18 Checking & Investment	\$ 5,218,470.13
Deposits in transit	\$ 463,595.50
Checks in transit	<u>\$ (66,657.70)</u>
Ending Balance	\$ 5,615,407.93

### CONSERVATION ACCOUNT

Beginning Balance 07/01/16	\$ 1,139.48
Receipts	\$ 0.34
Expenditures	<u>\$ -</u>
Ending Balance 06/30/17	\$ 1,139.82

### Bank Proof

Meredith Village Savings Bank 06/30/16	\$ 1,139.82
Deposits in transit	\$ -
Checks in transit	<u>\$ -</u>
Ending Balance 06/30/17	\$ 1,139.82

### WOODSVILLE SAVINGS BANK CD

Principal (\$250,000)	
Balance 07/01/2017	\$ 251,731.30
Interest Earned	\$ 2,528.86
Ending Balance as of 06/30/2018	\$ 254,260.16
Matured 9/23/2019	

# TRUST FUNDS & CAPITAL RESERVE FUNDS REPORT

## YEAR ENDING JUNE 30, 2018

Fund	Beginning Balance	Contributions	Withdrawals	Interest Earned	Ending Balance
<b>TOWN OF HOLDERNESS</b>					
ABATEMENT LEGAL DEFENSE	\$ 21,728.00			287.39	\$ 22,015.39
CABLE TV EXTENSION CAP RESV.	\$ 11,603.00	12,000.00		223.33	\$ 23,826.33
CEMETERY FUNDS	\$ 14,183.92			187.24	\$ 14,371.16
CONSERVATION COMMISSION	\$ 92,470.28	5,000.00		1,249.66	\$ 98,719.94
EMERGENCY MGT EXPENSES	\$ 16,099.00			212.06	\$ 16,311.06
EMPLOYEE HEALTH INS. ACCT	\$ 41,413.00	5,000.00	(5,864.80)	572.47	\$ 41,120.67
EMPLOYEE POST EMP.BENEFIT	\$ 17,678.00	15,000.00		319.32	\$ 32,997.32
FIRE EQUIPMENT FUND	\$ 8,807.00	5,000.00	(7,260.00)	141.99	\$ 6,688.99
FIRE TRUCK	\$ 138,914.00	40,000.00	(34,658.95)	2,048.29	\$ 146,303.34
FOREST FIRE EXPENDABLE TRUST	\$ 17,820.00			236.07	\$ 18,056.07
GRANT APPLICATIONS	\$ 11,755.00			155.53	\$ 11,910.53
LIBRARY IMPROVEMENT FUND	\$ 42,393.00	5,000.00		588.93	\$ 47,981.93
LIBRARY TECHNOLOGY FUND	\$ 26,002.00	10,000.00		401.53	\$ 36,403.53
MASTER PLAN	\$ 19,798.00	5,000.00		290.61	\$ 25,088.61
MUNICIPAL BUILDINGS FUND	\$ 34,803.00	30,000.00		632.89	\$ 65,435.89
POLICE CRUISER	\$ 57,816.00	6,000.00	(28,830.00)	783.45	\$ 35,769.45
PUBLIC WORKS CAP RESERVE	\$ 111,174.00	46,000.00	(152,174.26)	1,660.97	\$ 6,660.71
RAND GARDEN FUND	\$ 877.00			0.56	\$ 877.56
RECREATION PATH MAINTENANCE	\$ 23,585.00			312.17	\$ 23,897.17
ROAD CONSTRUCTION	\$ 174,035.00	150,000.00	(93,399.52)	3,123.22	\$ 233,758.70
SEWER CONSTRUCTION	\$ 11,349.00			149.17	\$ 11,498.17
TOWN TECHNOLOGY FUND	\$ 10,975.00	30,000.00	(35,000.00)	302.27	\$ 6,277.27
TOWN REVALUATION FUND	\$ 43,171.00	35,000.00	(25,000.00)	761.56	\$ 53,932.56
TRANSFER STATION	\$ 1,013.63			13.40	\$ 1,027.03
TRANSFER STATION EQUIPMENT	\$ 37,779.00	2,000.00		510.26	\$ 40,289.26
VETERANS HONOR ROLL MAINTENANCE	\$ 2,816.00			36.67	\$ 2,852.67
VILLAGE SIDEWALKS FUND	\$ 1,175.00			15.52	\$ 1,190.52
WHITE OAK POND FUND	\$ 5,670.00	2,500.00		89.27	\$ 8,259.27
<b>TOTALS</b>	<b>\$ 996,902.83</b>	<b>\$ 403,500.00</b>	<b>\$ (382,187.53)</b>	<b>\$ 15,305.80</b>	<b>\$1,033,521.10</b>
<b>HOLDERNESS CENTRAL SCHOOL</b>					
SPECIAL EDUCATION FUND	\$ 52,958.36			699.08	\$ 53,657.44
TECHNOLOGY	\$ 68,589.00	45,000.00	(47,145.56)	924.21	\$ 67,367.65
LAND PURCHASE FUND	\$ -				\$ -
BUILDING RENOVATIONS	\$ 100,818.00	50,000.00	(85,000.00)	1,212.81	\$ 67,030.81
<b>TOTALS</b>	<b>\$ 222,365.36</b>	<b>\$ 95,000.00</b>	<b>\$ (132,145.56)</b>	<b>\$ 2,836.10</b>	<b>\$ 188,055.90</b>

# TRUST FUNDS & CAPITAL RESERVE FUNDS REPORT

## YEAR ENDING JUNE 30, 2018

Fund	Beginning Balance	Contributions	Withdrawals	Interest Earned	Ending Balance
<b>PEMI-BAKER REGIONAL SCHOOL DIST</b>					
SPECIAL EDUCATION	\$ 1,711.00			22.70	\$ 1,733.70
BUILDING FUND	\$ 1,631.00			21.57	\$ 1,652.57
<b>TOTALS</b>	<b>\$ 3,342.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 44.27</b>	<b>\$ 3,386.27</b>
<b>PEMI-BAKER SCHOLARSHIP FUNDS</b>					
ASH SCHOLARSHIP	\$ 3,439.00	560.00	(500.00)	50.48	\$ 3,549.48
AVERY SCHOLARSHIP PU	\$ 1,411.00			19.28	\$ 1,430.28
BLAKE SCHOLARSHIP	\$ 9,117.00			120.18	\$ 9,237.18
BURKE SCHOLARSHIP	\$ 4,924.00			65.23	\$ 4,989.23
DAWSON SCHOLARSHIP	\$ 6,196.00		(1,000.00)	76.23	\$ 5,272.23
FRENCH CLUB	\$ -				\$ -
FRONCEK SCHOLARSHIP	\$ 2,533.00			32.70	\$ 2,565.70
LAWSON SCHOLARSHIP	\$ 5,431.00		(500.00)	72.35	\$ 5,003.35
LW PACKARD EMPLOYEE SCHOLARSHIP	\$ 11,364.00		(1,000.00)	144.78	\$ 10,508.78
MINICKIELLO SCHOLARSHIP	\$ 993.00			13.60	\$ 1,006.60
PAQUETTE SCHOLARSHIP	\$ 2,767.00		(400.00)	36.12	\$ 2,403.12
PERSON SCHOLARSHIP	\$ 25,098.00		(300.00)	331.01	\$ 25,129.01
SPANISH CLUB	\$ 1,093.00		(200.00)	13.55	\$ 906.55
VOLPE SCHOLARSHIP	\$ 8,829.00	4,825.75	(4,000.00)	115.56	\$ 9,770.31
W. CARLETON ADAMS PR	\$ 24,554.00		(1,000.00)	313.97	\$ 23,867.97
YOUNG SCHOLARSHIP	\$ 7,089.00			93.63	\$ 7,182.63
ZOULIAS SCHOLARSHIP	\$ 33,856.00		(850.00)	441.86	\$ 33,447.86
<b>TOTALS</b>	<b>\$ 148,694.00</b>	<b>\$ 5,385.75</b>	<b>\$ (9,750.00)</b>	<b>\$ 1,940.53</b>	<b>\$ 146,270.28</b>
TOTAL TOWN FUNDS					\$1,033,521.10
TOTAL HOLDERNESS CENTRAL SCHOOL FUNDS					\$ 188,055.90
TOTAL PEMI-BAKER REGIONAL SCHOOL FUNDS					\$ 3,386.27
TOTAL PEMI-BAKER SCHOLARSHIPS					\$ 146,270.28
<b>TOTAL OF ALL FUNDS</b>					<b>\$1,371,233.55</b>

Respectfully Submitted,  
Trustees of the Trust Funds  
Bonnie Hunt, Chair  
Maurice Lafreniere  
Peter Woodward

## VITAL STATISTICS 2018

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### BIRTHS

January 10	<u>NAME OF CHILD:</u> <b>Stella Luna Desrosiers</b> <u>FATHER'S NAME:</u> <b>Ian Desrosiers</b>	<u>PLACE OF BIRTH:</u> <b>Lebanon, NH</b> <u>MOTHER'S NAME:</u> <b>Emily Cameron</b>
March 28	<u>NAME OF CHILD:</u> <b>Lyla Grace Cushing</b> <u>FATHER'S NAME:</u> <b>Brad Cushing</b>	<u>PLACE OF BIRTH:</u> <b>Plymouth, NH</b> <u>MOTHER'S NAME:</u> <b>Elise Cushing</b>
April 27	<u>NAME OF CHILD:</u> <b>Callan Stern O'Brien</b> <u>FATHER'S NAME:</u> <b>Liam O'Brien</b>	<u>PLACE OF BIRTH:</u> <b>Plymouth, NH</b> <u>MOTHER'S NAME:</u> <b>Julia O'Brien</b>
May 10	<u>NAME OF CHILD:</u> <b>Cullen Hawk Gagnon</b> <u>FATHER'S NAME:</u> <b>Brian Gagnon</b>	<u>PLACE OF BIRTH:</u> <b>Concord, NH</b> <u>MOTHER'S NAME:</u> <b>Ashley Gagnon</b>
June 21	<u>NAME OF CHILD:</u> <b>Randyn Michael Verrill</b> <u>FATHER'S NAME:</u> <b>Chad Verrill</b>	<u>PLACE OF BIRTH:</u> <b>Plymouth, NH</b> <u>MOTHER'S NAME:</u> <b>Bobbielee Jackson</b>
July 30	<u>NAME OF CHILD:</u> <b>Archer Bernard Smarz</b> <u>FATHER'S NAME:</u> <b>Sean Smarz</b>	<u>PLACE OF BIRTH:</u> <b>Plymouth, NH</b> <u>MOTHER'S NAME:</u> <b>Kate Smarz</b>
August 13	<u>NAME OF CHILD:</u> <b>Theodore Timothy Thompson</b> <u>FATHER'S NAME:</u> <b>Steven Thompson</b>	<u>PLACE OF BIRTH:</u> <b>Plymouth, NH</b> <u>MOTHER'S NAME:</u> <b>Michelle Thompson</b>
August 23	<u>NAME OF CHILD:</u> <b>Naomi Vaida Alberts</b> <u>FATHER'S NAME:</u> <b>David Alberts</b>	<u>PLACE OF BIRTH:</u> <b>Holderness, NH</b> <u>MOTHER'S NAME:</u> <b>Olivia Alberts</b>

## VITAL STATISTICS 2018

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September 15	<u>NAME OF CHILD:</u> <b>Sullivan Abriel Graham</b> <u>FATHER'S NAME:</u> <b>Jordan Graham</b>	<u>PLACE OF BIRTH:</u> <b>Concord, NH</b> <u>MOTHER'S NAME:</u> <b>Allison Graham</b>
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### DEATHS

January 8	<u>NAME OF DECEASED:</u> <b>Eugene Dailey</b> <u>FATHER'S NAME:</u> <b>Arthur Dailey</b>	<u>PLACE OF DEATH:</u> <b>Plymouth, NH</b> <u>MOTHER'S MAIDEN NAME:</u> <b>Luna Dunham</b>
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January 23	<u>NAME OF DECEASED:</u> <b>Morton Moses</b> <u>FATHER'S NAME:</u> <b>William Moses</b>	<u>PLACE OF DEATH:</u> <b>Holderness, NH</b> <u>MOTHER'S MAIDEN NAME:</u> <b>Lillian Goss</b>
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February 28	<u>NAME OF DECEASED:</u> <b>Stella Desrosiers</b> <u>FATHER'S NAME:</u> <b>Ian Desrosiers</b>	<u>PLACE OF DEATH:</u> <b>Lebanon, NH</b> <u>MOTHER'S MAIDEN NAME:</u> <b>Emily Cameron</b>
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March 31	<u>NAME OF DECEASED:</u> <b>Edward Donnelly</b> <u>FATHER'S NAME:</u> <b>Maurice Donnelly</b>	<u>PLACE OF DEATH:</u> <b>Lebanon, NH</b> <u>MOTHER'S MAIDEN NAME:</u> <b>Mary McLaughlin</b>
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May 8	<u>NAME OF DECEASED:</u> <b>Harvey Ricker</b> <u>FATHER'S NAME:</u> <b>Elbean Ricker</b>	<u>PLACE OF DEATH:</u> <b>Concord, NH</b> <u>MOTHER'S MAIDEN NAME:</u> <b>Mildred Dennis</b>
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June 21	<u>NAME OF DECEASED:</u> <b>Harold Maybeck</b> <u>FATHER'S NAME:</u> <b>Harold Maybeck</b>	<u>PLACE OF DEATH:</u> <b>Holderness, NH</b> <u>MOTHER'S MAIDEN NAME:</u> <b>Elsie Strienze</b>
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## VITAL STATISTICS 2018

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July 25	<u>NAME OF DECEASED:</u> <b>Thomas Watson</b> <u>FATHER'S NAME:</u> <b>Harold Watson</b>	<u>PLACE OF DEATH:</u> <b>Holderness, NH</b> <u>MOTHER'S MAIDEN NAME:</u> <b>Lillian Steiner</b>
August 27	<u>NAME OF DECEASED:</u> <b>Carol Foley</b> <u>FATHER'S NAME:</u> <b>Jeremiah Sheehan</b>	<u>PLACE OF DEATH:</u> <b>Lebanon, NH</b> <u>MOTHER'S MAIDEN NAME:</u> <b>Marguerite Unknown</b>
September 22	<u>NAME OF DECEASED:</u> <b>Laura Hernandez</b> <u>FATHER'S NAME:</u> <b>Vicente Hernandez</b>	<u>PLACE OF DEATH:</u> <b>Holderness, NH</b> <u>MOTHER'S MAIDEN NAME:</u> <b>Janice MacNichol-Hernandez</b>
October 21	<u>NAME OF DECEASED:</u> <b>Harold Benedix</b> <u>FATHER'S NAME:</u> <b>Henry Benedix</b>	<u>PLACE OF DEATH:</u> <b>Holderness, NH</b> <u>MOTHER'S MAIDEN NAME:</u> <b>Ethel Davis</b>
December 8	<u>NAME OF DECEASED:</u> <b>Judith Dearborn</b> <u>FATHER'S NAME:</u> <b>Stanley Jackson</b>	<u>PLACE OF DEATH:</u> <b>Holderness, NH</b> <u>MOTHER'S MAIDEN NAME:</u> <b>Doris Waldo</b>
December 19	<u>NAME OF DECEASED:</u> <b>Laura Heath</b> <u>FATHER'S NAME:</u> <b>Walter Greenleaf</b>	<u>PLACE OF DEATH:</u> <b>Meredith, NH</b> <u>MOTHER'S MAIDEN NAME:</u> <b>Myrtle Page</b>

## VITAL STATISTICS 2018

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### MARRIAGES

May 6	<u>NAME &amp; SURNAME OF GROOM &amp; BRIDE:</u> <b>Timothy G. Boudreau</b> <b>Lindsey R. Garrison</b>	<u>RESIDENCE AT TIME OF MARRIAGE:</u> <b>Holderness, NH</b> <b>Holderness, NH</b>
June 23	<u>NAME &amp; SURNAME OF GROOM &amp; BRIDE:</u> <b>Michael S. Brian</b> <b>Kimberly F. Ashton</b>	<u>RESIDENCE AT TIME OF MARRIAGE:</u> <b>Holderness, NH</b> <b>Holderness, NH</b>
June 30	<u>NAME &amp; SURNAME OF GROOM &amp; BRIDE:</u> <b>Ian M. Casey</b> <b>Kelly J. Pope</b>	<u>RESIDENCE AT TIME OF MARRIAGE:</u> <b>Holderness, NH</b> <b>Holderness, NH</b>
July 7	<u>NAME &amp; SURNAME OF GROOM &amp; BRIDE:</u> <b>Richard J. Daniels</b> <b>Shayna L. Beck</b>	<u>RESIDENCE AT TIME OF MARRIAGE:</u> <b>Holderness, NH</b> <b>Salisbury, NH</b>
August 4	<u>NAME &amp; SURNAME OF GROOM &amp; BRIDE:</u> <b>Bryon C. Restuccia</b> <b>Heather E. Marquis</b>	<u>RESIDENCE AT TIME OF MARRIAGE:</u> <b>Holderness, NH</b> <b>Holderness, NH</b>
October 20	<u>NAME &amp; SURNAME OF GROOM &amp; BRIDE:</u> <b>Eli M. Schaffner</b> <b>Kendall M. Panaggio</b>	<u>RESIDENCE AT TIME OF MARRIAGE:</u> <b>Holderness, NH</b> <b>Holderness, NH</b>
October 27	<u>NAME &amp; SURNAME OF GROOM &amp; BRIDE:</u> <b>Jason J. Houle Jr.</b> <b>Ashley M. Corson</b>	<u>RESIDENCE AT TIME OF MARRIAGE:</u> <b>Holderness, NH</b> <b>Holderness, NH</b>

## **WELFARE DIRECTOR'S REPORT**

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The Welfare Department continues to work with the clients in need. Throughout the year, I have worked with many respectful individuals in our community and have helped them through their hard times. Clients come to this office with many different situations and I have worked with each client to ensure they receive the help needed. Many individuals are referred to outside agencies and I am very grateful for all the support and assistance they have provided for my clients.

Eligibility for assistance is determined by having each individual complete an extensive application in order to provide an overview of the specific situation the client is in. Assistance is provided for an individual's basic necessities in accordance with State law and Town Guidelines. The applicants that are found eligible are assisted with expenses such as food, heat, electricity, rent, prescription drugs and other basic living and working needs. All applicants must have exhausted all other economic resources to be granted town assistance. It is and always will be the goal of the Welfare Department to help its residents gain control over their lives, and to help them transition through very challenging times.

Heat and rental assistance is always the greatest expense each year as this is most individual's largest monthly expense. Many clients pay for expenses that are the most manageable for their budget such as food, electric, and gasoline which leaves the other expenses hard to manage on a fixed or no income. Even with the help from other agencies, community members are continually struggling to make ends meet.

I again would like to thank the outside agencies for all the support and assistance they have provided to the community members in need. I have also enjoyed working closely with the members of the community to ensure they become successful individuals and receive the assistance needed.

Respectfully submitted,

Krystal Alpers  
Welfare Director

## ZONING BOARD OF ADJUSTMENT REPORT

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*ZBA Members:  
J. Ruhm, C. Fuller  
B. Maloney, W. Broom  
Absent: W. Zurhellen*

Zoning Boards have the authority to act on four types of applications:

- Appeal of Administrative Decisions by town officials regarding the interpretation or enforcement of the zoning ordinance;
- Special Exceptions for permitted land use as allowed by the zoning ordinance observing specific criteria;
- Variances to grant relief from specific provisions of the ordinance related to dimensional requirements and land use;
- Equitable Waivers related to a dimensional layout issue.

In 2018, the Zoning Board heard four applications. All of the applications were requests for variances. The variances requested were granted for three of the applications and it was determined that a variance was not necessary for one application.

One member of the Zoning Board of Adjustment stepped off the Board in 2018:

- Wendell Broom served from 2008 to 2018,
- Susan Webster served from 2008 to 2017 and was Chair for nine years,
- Gary Johonnett served from 2013 to 2016, and
- Gary Karp served from 2011 to 2017.

Wendell Broom, as Vice Chairman, made a valuable contribution to the ZBA and will be missed. The Board is in need of alternate members and encourages residents interested to attend a few meetings to become familiar with the process.

The Zoning Board is scheduled to meet at 6:15pm on the second Tuesday of the month unless otherwise posted.

Respectfully submitted,

Robert Maloney, Chair  
Jude Ruhm, Member  
William Zurhellen, Member

Wendell Broom, Vice Chair  
Kristen Fuller, Member  
Eric MacLeish, Member

## **SCHOOL REPORTS**

### **OFFICERS OF THE HOLDERNESS SCHOOL DISTRICT**

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<b>SCHOOL BOARD</b>	<b>TERM EXPIRES</b>
Kristina Casey	2019
Lisetta Silvestri	2019
Joseph Casey, Chair	2020
Carolyn Mello	2021
Meridith Mitchell	2021

#### **CLERK**

Sara Weinberg

#### **TREASURER**

Kathleen Whittemore

#### **MODERATOR**

Martha Richards

#### **AUDITOR**

Grzelak and Associates

#### **SUPERINTENDENT**

Mark J. Halloran

#### **ASSISTANT SUPERINTENDENT**

Ethel F. Gaides

#### **ASSISTANT SUPERINTENDENT**

Kyla A. Welch

## HOLDERNESS CENTRAL SCHOOL ELECTION WARRANT

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School: Holderness Local School

New Hampshire

Election Warrant

2019

To the inhabitants of the town of Holderness Local School in the County of Grafton in the state of New Hampshire qualified to vote in school district affairs.

You are hereby notified to meet at the Holderness Town Hall in said District on the twelfth day of March, 2019 between the hours of 10:00 a.m. and 7:00 p.m. to act upon the following subjects:

1. To choose a Member of the School Board for the ensuing three years.
2. To choose a Member of the School Board for the ensuing three years.
3. To choose a Moderator for the ensuing three years.
4. To choose a Clerk for the ensuing three years.

Given under our hands,	
We certify and attest that on or before _____, we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at Town Hall and Post Office, and delivered the original to the keeper of records.	
Printed Name	Position
Joseph Casey	Board Chairperson
Kristina Casey	Board Member
Carolyn Mello	Board Member
Meredith Mitchell	Board Member
Lisetta Silvestri	Board Member

## **HOLDERNESS CENTRAL SCHOOL WARRANT (continued)**

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To the inhabitants of the School District of Holderness Local School in the state of New Hampshire qualified to vote in School District affairs are hereby notified that the Annual School District Meeting will be held as follows:

Date: Wednesday, March 13, 2019

Time: 6:30 PM

Location: Holderness Central School

### **Article 01: Reports of agents, auditors, committees or officer**

To see what action the School District will take relative to the reports of agents, auditors, committees or officers.

### **Article 02: Technology Upgrades**

To see if the school district will vote to raise and appropriate the sum of Forty-Four Thousand One Hundred Twenty Thousand Dollars (\$44,120) for Technology Upgrades and to authorize the withdrawal of Forty-Four Thousand One Hundred Twenty Thousand Dollars (\$44,120) from the Technology Capital Reserve Fund previously established. The school board and the budget committee recommend this appropriation. (Majority vote required).

### **Article 03: Technology Capital Reserve Fund**

To see if the School District will vote to raise and appropriate the sum of Forty Thousand dollars (\$40,000) to be placed in the previously established capital reserve fund for the purpose of technology upgrades. The School Board recommends this appropriation and the Budget Committee supports this appropriation. (Majority vote required)

### **Article 04: Building Renovation Capital Reserve Fund**

To see if the School District will vote to raise and appropriate the sum of Eighty Thousand dollars (\$80,000) to be placed in the previously established capital reserve fund for building renovations. The School Board recommends this appropriation and the Budget Committee supports this appropriation. (Majority vote required)

### **Article 05: Fund Balance to Building Capital Reserve**

To see if the school district will vote to raise and appropriate the sum of Forty Thousand dollars (\$40,000) to be added to the School Building Capital Reserve Fund previously established. This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. The School Board Recommends this article. (Majority vote required)

## **HOLDERNESS CENTRAL SCHOOL WARRANT (continued)**

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### **Article 06: Operating Budget**

To see if the school district will vote to raise and appropriate the budget committee's recommended amount of Four Million Eighty-One Thousand Nine Hundred Six (\$4,081,906) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations contained in special or individual articles addressed separately. The School Board recommends this appropriation and the Budget Committee supports this appropriation. (Majority vote required)



# MS-27 HOLDERNESS CENTRAL SCHOOL BUDGET 2018-2019

## Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2018	Appropriations as Approved by DRA for period ending 6/30/2019	School Board's Appropriations for period ending 6/30/2020 (Recommended)	School Board's Appropriations for period ending 6/30/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Not Recommended)
<b>Instruction</b>								
1100-1199	Regular Programs	06	\$1,773,848	\$1,816,120	\$1,858,358	\$0	\$1,858,358	\$0
1200-1299	Special Programs	06	\$527,961	\$585,723	\$461,053	\$0	\$461,053	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs	06	\$54,452	\$67,370	\$75,571	\$0	\$75,571	\$0
1500-1599	Non-Public Programs	06	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	06	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	06	\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Instruction Subtotal</b>			<b>\$2,356,261</b>	<b>\$2,469,213</b>	<b>\$2,394,982</b>	<b>\$0</b>	<b>\$2,394,982</b>	<b>\$0</b>
<b>Support Services</b>								
2000-2199	Student Support Services	06	\$281,649	\$273,456	\$301,889	\$0	\$301,889	\$0
2200-2299	Instructional Staff Services	06	\$141,003	\$154,035	\$163,066	\$0	\$163,066	\$0
<b>Support Services Subtotal</b>			<b>\$422,652</b>	<b>\$427,491</b>	<b>\$464,955</b>	<b>\$0</b>	<b>\$464,955</b>	<b>\$0</b>
<b>General Administration</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	06	\$19,994	\$21,535	\$20,884	\$0	\$20,884	\$0
<b>General Administration Subtotal</b>			<b>\$19,994</b>	<b>\$21,535</b>	<b>\$20,884</b>	<b>\$0</b>	<b>\$20,884</b>	<b>\$0</b>
<b>Executive Administration</b>								
2320 (310)	SAU Management Services	06	\$221,499	\$220,859	\$244,658	\$0	\$244,658	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	06	\$229,101	\$224,831	\$230,327	\$0	\$230,327	\$0
2500-2599	Business	06	\$0	\$500	\$500	\$0	\$500	\$0
2600-2699	Plant Operations and Maintenance	06	\$334,341	\$365,104	\$394,482	\$0	\$394,482	\$0
2700-2799	Student Transportation	06	\$181,646	\$238,816	\$185,116	\$0	\$185,116	\$0
2800-2999	Support Service, Central and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Executive Administration Subtotal</b>			<b>\$966,587</b>	<b>\$1,050,110</b>	<b>\$1,055,083</b>	<b>\$0</b>	<b>\$1,055,083</b>	<b>\$0</b>

MS-27 HOLDERNESS CENTRAL SCHOOL BUDGET 2018-2019 (continued)

Appropriations

Non-Instructional Services									
3100	Food Service Operations	06	\$0	\$90,100	\$80,000	\$0	\$80,000	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-Instructional Services Subtotal			\$0	\$90,100	\$80,000	\$0	\$80,000	\$0	\$0
Facilities Acquisition and Construction									
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services	06	\$166,607	\$42,251	\$43,000	\$0	\$43,000	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal			\$166,607	\$42,251	\$43,000	\$0	\$43,000	\$0	\$0
Other Outlays									
5110	Debt Service - Principal		\$237,108	\$0	\$0	\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$4,598	\$0	\$0	\$0	\$0	\$0	\$0
Other Outlays Subtotal			\$241,706	\$0	\$0	\$0	\$0	\$0	\$0
Fund Transfers									
5220-5221	To Food Service	06	\$39,123	\$25,001	\$23,001	\$0	\$23,001	\$0	\$0
5222-5229	To Other Special Revenue	06	\$1	\$1	\$1	\$0	\$1	\$1	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0
5264	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$39,124	\$25,002	\$23,002	\$0	\$23,002	\$0	\$0
Total Operating Budget Appropriations					\$4,081,906	\$0	\$4,081,906		\$0

MS-27 HOLDERNESS CENTRAL SCHOOL BUDGET 2018-2019 (continued)

Special Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2020 (Recommended)	School Board's Appropriations for period ending 6/30/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
1100-1199	Regular Programs	02	\$44,120	\$0	\$44,120	\$0
Purpose: Technology Upgrades						
5251	To Capital Reserve Fund	03	\$40,000	\$0	\$40,000	\$0
Purpose: Technology Capital Reserve Fund						
5251	To Capital Reserve Fund	04	\$80,000	\$0	\$80,000	\$0
Purpose: Building Renovation Capital Reserve Fund						
5251	To Capital Reserve Fund	05	\$40,000	\$0	\$40,000	\$0
Purpose: Fund Balance to Building Capital Reserve						
Total Proposed Special Articles			\$204,120	\$0	\$204,120	\$0

MS-27 HOLDERNESS CENTRAL SCHOOL BUDGET 2018-2019 (continued)

Revenues					
Account	Source	Article	Revised Revenues for period ending 6/30/2019	School Board's Estimated Revenues for period ending 6/30/2020	Budget Committee's Estimated Revenues for period ending 6/30/2020
Local Sources					
1300-1349	Tuition	06	\$12,000	\$12,000	\$12,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	06	\$50	\$50	\$50
1600-1699	Food Service Sales	06	\$38,000	\$29,900	\$29,900
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	06	\$22,295	\$26,677	\$26,677
Local Sources Subtotal			\$72,345	\$68,627	\$68,627
State Sources					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid	06	\$16,500	\$7,480	\$7,480
3230	Catastrophic Aid	06	\$20,650	\$30,000	\$30,000
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	06	\$1,100	\$1,100	\$1,100
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
State Sources Subtotal			\$38,250	\$38,580	\$38,580
Federal Sources					
4100-4539	Federal Program Grants	06	\$43,000	\$25,000	\$25,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	06	\$26,000	\$26,000	\$26,000
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	06	\$15,000	\$20,000	\$20,000
4590-4999	Other Federal Sources (non-4810)	06	\$0	\$15,000	\$15,000
4810	Federal Forest Reserve	06	\$340	\$300	\$300
Federal Sources Subtotal			\$84,340	\$86,300	\$86,300
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Revenue Fund	06	\$25,000	\$23,000	\$23,000
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds	02	\$67,250	\$44,120	\$44,120
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	05	\$0	\$40,000	\$40,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$92,250	\$107,120	\$107,120
Total Estimated Revenues and Credits			\$287,185	\$300,627	\$300,627

**MS-27 HOLDERNESS CENTRAL SCHOOL BUDGET 2018-2019 (continued)**

Budget Summary		
Item	School Board Period ending 6/30/2020 (Recommended)	Budget Committee Period ending 6/30/2020 (Recommended)
Operating Budget Appropriations	\$4,081,906	\$4,081,906
Special Warrant Articles	\$204,120	\$204,120
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$4,286,026	\$4,286,026
Less Amount of Estimated Revenues & Credits	\$300,627	\$300,627
Less Amount of State Education Tax/Grant	\$0	\$0
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$3,985,399</b>	<b>\$3,985,399</b>

Supplemental Schedule	
<b>1. Total Recommended by Budget Committee</b>	<b>\$4,286,026</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions <i>(Sum of Lines 2 through 5 above)</i>	\$0
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$4,286,026</b>
8. 10% of Amount Recommended, Less Exclusions <i>(Line 7 x 10%)</i>	\$428,603
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)</b>	<b>\$4,714,629</b>

## MS-27 HOLDERNESS SCHOOL DISTRICT BALANCE SHEET

FY 2017-2018		Food	All Other	Capital	Trust/
	General	Service		Projects	Agency
<b>Current Assets</b>					
Cash	392,070.12	(7,924.22)	(9,743.28)	0.00	0.00
Investments	0.00	0.00	0.00	0.00	185,055.90
Interfund Receivables	0.00	0.00	0.00	0.00	0.00
Intergov Receivables	2,435.24	10,643.67	12,600.27	0.00	0.00
Other Receivables	0.00	0.00	0.00	0.00	0.00
Prepaid Expenses	3,641.14	0.00	0.00	0.00	0.00
Total Assets	398,146.50	2,719.45	2,856.99	0.00	185,055.90
<b>Current Liabilities</b>					
Interfund Payables	0.00	0.00	0.00	0.00	0.00
Intergovernment Payables	0.00	0.00	0.00	0.00	0.00
Other Payables	59,040.40	0.00	2,852.69	0.00	0.00
Accrued Expenses	0.00	0.00	0.00	0.00	0.00
Payroll Deductions	0.00	0.00	0.00	0.00	0.00
Deferred Revenues	0.00	0.00	0.00	0.00	0.00
Total Liabilities	59,040.40	0.00	2,852.69	0.00	0.00
<b>Fund Equity</b>					
Res for Amounts Voted	20,000.00	0.00	0.00	0.00	0.00
Unassigned Fund Bal Retained	97,341.00	0.00	0.00	0.00	0.00
Res for Special Purposes	0.00	2,719.45	4.30	0.00	188,055.90
Res for Encumbrances	55,673.84	0.00	0.00	0.00	0.00
Unreserved Fund Balance	166,091.26	0.00	0.00	0.00	0.00
Total Fund Equity	339,106.10	2,719.45	4.30	0.00	188,055.90
Total Liability & Fund Equity	398,146.50	2,719.45	2,856.99	0.00	188,055.90

## SUPERINTENDENT'S REPORT

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Welcome to the world of public education in the second decade of the twenty first century. Our schools are fully engaged in the fast-changing pace of technology, in enhancing security systems, and in mental health education.

**Safety and Security** is a priority in all of our schools. Each school has a safety committee that includes administration, teachers, and local resources such as emergency management personnel. These teams meet often on emergency protocols such as fire drills, shelter in place, medical emergencies, response to active shooters, etc. The Department of Homeland Security has evaluated most of our school's safety equipment and procedures to ensure our buildings and faculty have the most up to date trainings and functioning equipment such as security cameras and other technologies that enhance a safe and secure environment.

We are continuing to focus on mental health and specifically **trauma informed** cultures and tools to assist students who have experienced trauma. Each school has developed teams from both inside our schools and out in the community including both the CADY and ADAPT programs to build a system of supports and interventions for families and students.

All schools within SAU 48 have rolled out the **common report card** in grades K-4 with the option of 5. The purpose of this shift in to ensure all students are being taught and graded on the same indicators, regardless of which elementary school they attend. The common standards are in the four content areas: literacy, mathematics, social studies, and science.

Plymouth Regional High School is currently going through the **NEASC Accreditation** process which will outline strengths and opportunities for growth. The **Career and Technology Center Renovation** is completed and we are excited to offer upgraded and new programs for our students at the high school.

True technology integration cannot occur without the energy and expertise of our well-prepared K-12 students. Our **Student Technology Leaders** (STLs) continue to support their school communities. School Generation YES teams presented at the New Hampshire Christa McAuliffe Technology Conference in November. Gen YES connects teachers with students willing to share their technical knowledge. We believe all students should: a) have opportunities for personalized learning; b) help drive how technology is used in schools; c) be prepared for the 21st century workforce; and d) engage with their community and serve their school.

## SUPERINTENDENT'S REPORT (continued)

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We continue to build strong school and public library partnerships. Our Library Media Specialists created **Makerspaces** in the libraries and classrooms where students gather to create, invent, and learn. Making is about learning that is interest-driven, hands-on, and often supported by peer-to-peer learning. Through **Do It Yourself** (DIY) projects, student learning promotes inquiry, giving students opportunities to solve problems and find answers to questions.

Several of our schools continue to take advantage of the NH Robotics Education Development Program offering students a unique opportunity to develop real-world skills. Schools created robotics teams and competed with other teams across the state. These grants will continue to help schools secure all the technical resources they will need to start a team, from robot kits and tools to tournament registration fees and stipends for team coaches.

Our schools are rapidly evolving, and will continue to be at the forefront of change. We value your participation as families and schools work together to prepare our students for a successful future.

Mark J. Halloran  
Superintendent of Schools

Ethel F. Gaides  
Assistant Superintendent

Kyla A. Welch  
Assistant Superintendent



## **HOLDERNESS CENTRAL SCHOOL NURSE'S REPORT**

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Holderness Central School is a community within a community, which means that caring for your children in school can only be successful when parents, nurse, and community work together. I continue to build strong relationships with the students, parents, and community partners (i.e., health care providers, dentists, and other services) to improve overall health and ensure continued growth and success. Addressing health concerns of all the students and staff is my main priority. I work closely with staff and parents to coordinate care, especially for those children with learning and/or physical disabilities. Health services at HCS have been provided throughout the year to a student body of approximately 145 students and 35 staff members. Students visit the nurse's office for injuries, illnesses, and medication administration throughout the day; with an average of 25-45 visits daily.

At Holderness Central School, preventing the spread of the flu and other illnesses is always a priority. The peak of flu season is fast approaching, so the importance of proper hand washing as an essential step in preventing the spread of the flu is discussed often with all students. A state-run flu clinic was offered to all students at HCS on October 29th. One third (33%) of the student body received the vaccination at the school this year. Additionally, the HCS staff had the opportunity to receive the flu vaccine at school through Speare Memorial Hospital; 45% of the staff was vaccinated.

Again, this year, through a coordinated effort, staff members were offered CPR and first aid training. Staff members were able to complete a written course online through the American Heart Association and perform their skills test at school with John Brule, SAU #48 Head Athletic Trainer.

John Brule also ensures that all of HCS student-athletes receive IMPACT testing (Immediate Post Concussion Assessment and Cognitive Testing). This test shows a cognitive baseline and helps to determine the severity of a head injury and when the student can return to play.

Speare Memorial Hospital (SMH) continues to sponsor the dental health clinic at the school. Ruth Doane provided dental screenings, cleanings, sealants, and fluoride varnish to students at HCS in the fall and she will be back again in the spring.

School clinician Wilma Hyde, APRN performed sports physicals last May for 4th and 8th graders and will return this year. Wilma is a part of Plymouth Pediatrics and is always available if needed.

## **HOLDERNESS CENTRAL SCHOOL NURSE’S REPORT (continued)**

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SAU #48 school nurses, employed by Speare Memorial Hospital, meet monthly to discuss policies and share information. Relevant health topics and concerns are addressed.

This year the Wellness Committee continues to meet once a month. Current agenda topics include reviewing the Wellness Policy, introducing a shared table in the cafeteria, completing the proposed nature trail and outdoor classroom, and the 2<sup>nd</sup> annual Spring 5k Run/Walk. These activities encourage health and wellness for all students, parents, and the community. In the Fall we had a very successful “Walk to School Day” on October 10th with approximately a quarter of the student body participating.

Please contact me if you have any concerns or questions regarding your child’s health. I will always be available as a resource to students, parents, and teachers.

Respectfully submitted,

Heather Mason, RN

## HOLDERNESS CENTRAL SCHOOL PRINCIPAL'S REPORT

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Holderness Central School continues to take pride in the tradition of offering an educational experience driven by strong academics, combined with an integrated Unified Arts program. The faculty and staff continue to be flexible in meeting the fluctuating enrollment of the school. This year we welcomed Mr. William Abbott, teaching grade 3 math and grades 3-5 science.

The middle school is comprised of grades 6, 7, & 8 and offers students a personalized middle school experience as we prepare them for a successful transition into the high school. A team model-format continues to be the teaching structure designed to meet the academic, social, and emotional needs of our middle level students. We continue to offer accelerated math and French I in grade 8. The middle school model remains focused on instructional time in the content areas while enhancing academics with an enrichment program that combines seventh and eighth grade students.

The intermediate team is comprised of students in grades 3-5. These students are taught by a team of three teachers who each specialize in two content areas. The intermediate grades are an evolving model of instruction that combines the needs of elementary students while also preparing students for middle school. The academic program focuses on developing higher level reading skills, the writing process, cognitive mathematical practices, and the mastery of computation skills. In addition, students are taught science and social studies as individual subjects.

The primary grades, K-2, remain in a traditional self-contained classroom setting. We continue to work diligently in preparing students to meet the rigorous College and Career Readiness Standards while still supporting our Response to Intervention (RTI) math and reading program. These programs are pivotal in helping students who demonstrate the need for early reading and math intervention. Students in the primary grades continue to focus on developing early literacy skills through a demanding reading and writing program. The ongoing development of mathematical concepts remains the catalysts of the primary math curriculum. Both of these content areas are driven by instructional programs focused on conceptual development and skill building. The K-2 curriculum requires many new literacy skills to be taught while there continues to be an emphasis on writing across the curriculum. The K-2 teachers integrate both science and social studies within the language arts curriculum.

## HOLDERNESS CENTRAL SCHOOL PRINCIPAL'S REPORT (continued)

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The Unified Arts program continues to enrich and provide for students in grades K-8 the whole learning experience at HCS. Students are exposed to unique learning opportunities through a variety of enriching experiences in physical education, computer science, music (band & chorus), art, foreign language, library, and wellness.

Holderness Central School has embraced a new practice to measure student learning by implementing a standards-based grading model for grades K-5, which also includes the New Hampshire Work Study Practices in all grades K-8. The standards-based model replaced traditional grading practices at the K-5 level and now will measure student growth over time. The New Hampshire Work Study Practices, (Communication, Creativity, Collaboration, and Self Direction), encourage the growth and development of learning skills within the classroom setting. These new practices are designed to improve the methods we use to evaluate student progress while also developing the skills needed to become a lifelong learner.

I would like to express my appreciation to the parents and the Holderness community for their continued support. I remain committed to the students, parents, and staff at Holderness Central School in creating a learning environment designed to Help Children Succeed.

Respectfully submitted,

William J. Van Bennekum  
Principal

## **HOLDERNESS CENTRAL SCHOOL MEETING MINUTES OF MARCH 14, 2018**

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The annual School District meeting was called to order at 6:30 p.m. by Moderator Martha Richards. The Moderator reviewed the ground rules for the District Meeting. Moderator Richards thanked those present for their attendance at the annual School District meeting. The Moderator asked for a moment of silence for the students that were lost during the shooting at Stoneman Douglas High School in Parkland Florida. Moderator Richards asked Malcom “Tink” Taylor to lead the Pledge of Allegiance. The Moderator read the School District voting results. The two School Board Members for three years are Carolyn Mello and Meridith Mitchell. Moderator Richards announced that she is not running for another term and asked anyone interested in the position of moderator to inquire at the town office or with the school board.

### **Article 01: Reports of agents, auditors, committees or officer**

To see what action the School District will take relative to the reports of agents, auditors, committees or officers.

Moved by Malcom “Tink” Taylor, seconded by Francis Taylor. A voice vote was taken and the article passed unanimously.

### **Article 02: Technology Upgrades**

To see if the School District will vote to raise and appropriate the sum of Twenty-five Thousand Dollars (\$25,000) for Technology Upgrades and to authorize the withdrawal of Twenty-Five Thousand Dollars (\$25,000) from the Technology Capital Reserve Fund previously established. The school board and the budget committee recommend this article. (Majority vote required.)

Moved by Francis Taylor, seconded by Bonnie Hunt. A voice vote was taken and the article passed unanimously.

### **Article 03: Exterior Seal Coating**

To see if the town will vote to raise and appropriate the sum of Forty-two Thousand Two Hundred Fifty Dollars (\$42,250) for Seal Coating the Exterior of the Building and authorize the withdrawal of Forty-two Thousand Two Hundred Fifty Dollars (\$42,250) from the Building Capital Reserve Fund. The School board recommends this article. (Majority vote required.)

Moved by Peter Francesco, seconded by Nancy Rhum. Daniel Rossner explained that the masonry exterior of the building is porous. The seal coating will keep out moisture so damage will not occur. Seal coating masonry is recommended every 10 years, the last time the exterior was seal coated was in 2008. Mr. Rossner added that this work will go out to bid. A voice vote was taken and the article passed unanimously.

## **HOLDERNESS CENTRAL SCHOOL MEETING MINUTES OF MARCH 14, 2018 (continued)**

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### **Article 04: Technology Capital Reserve Fund**

To see if the School District will vote to raise and appropriate the sum of Forty Thousand dollars (\$40,000) to be placed in the previously established capital reserve fund for the purpose of technology upgrades. The School Board recommends this appropriation and the Budget Committee supports this appropriation. (Majority vote required.)

Moved by Anne Hunnewell, seconded Lewis Mello. A voice vote was taken and the article passed unanimously.

### **Article 05: Building Renovation Capital Reserve Fund**

To see if the School District will vote to raise and appropriate the sum of Eighty Thousand (\$80,000) to be placed in the previously established capital reserve fund for building renovations. The School Board recommends this appropriation and the Budget Committee supports this appropriation. (Majority vote required.)

Moved by Francis Taylor, seconded by Kay Hanson. Kay Hanson asked if articles 4 and 5 are the same capital reserve fund. Daniel Rossner explained that the school has two capital reserve funds, one for technology and the other for the school building. The plan is to have a fixed amount going into capital reserve each year so we will never need to borrow funds for projects and the amount raised will be consistent. A voice vote was taken and the article passed unanimously.

### **Article 06: Fund Balance to Building Capital Reserve**

To see if the school district will vote to raise and appropriate the sum of Twenty Thousand dollar (\$20,000) to be added to the School Building Capital Reserve fund previously established. This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised by taxation. The School Board recommends this article. (Majority vote required.)

Moved by Francis Taylor, seconded by Anne Hunnewell. Betsy Whitmore asked how this capital reserve fund is different from the fund in Article 5. Daniel Rossner explained that it is the same capital reserve fund. The amount raised in this article will allow for level funding into capital reserve and will keep the tax rate consistent. A voice vote was taken and the article passed unanimously.

## **HOLDERNESS CENTRAL SCHOOL MEETING MINUTES OF MARCH 14, 2018 (continued)**

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### **Article 07: Operating Budget**

To see if the school district will vote to raise and appropriate the budget committee's recommended amount of four million fifty-eight thousand four hundred fifty-two dollars (\$4,058,452) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations contained in special or individual articles addressed separately. The School Board recommends this appropriation and the Budget Committee supports this appropriation. (Majority vote required.)

Moved by Lewis Mello, seconded by John Jenkins. Bruce Whitmore asked what the cost is per student. Daniel Rossner explained that there are 159 students currently enrolled, making the cost per student \$25,524, however items not directly related to student education such as transportation and food service are typically taken out to determine cost per student. Using this calculation, the cost per student at Holderness Central is \$21,865. Sally Fellows asked about the rate the school pays for retirement for teachers. Daniel Rossner replied that the retirement rate is negotiated every 2 years and is \$17.36% for this year and next year. A voice vote was taken and the article passed unanimously.

With no further business to come before the meeting, a motion was accepted to adjourn at 7:00 p.m. Vote was unanimous.

Respectfully submitted,

Sara Weinberg  
School District Clerk, Holderness

## SPECIAL EDUCATION ACTUAL EXPENDITURE REPORT

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	Fiscal Year 2016- 2017	Fiscal Year 2017- 2018
Expenditures	\$825,707	\$678,151
Revenues	\$118,258	\$108,042
Net Expenditures	<u>\$707,449</u>	<u>\$570,109</u>
\$ increase/decrease		-\$137,341
% increase/decrease		-19.41%



## **OTHER REPORTS**

### **AUDITOR'S REPORT**

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121 River Front Drive  
Manchester, NH 03102  
(603) 669-6130  
melansonheath.com

#### **INDEPENDENT AUDITORS' REPORT**

Additional Offices:  
Nashua, NH  
Andover, MA  
Greenfield, MA  
Ellsworth, ME

To the Board of Selectmen  
Town of Holderness, New Hampshire

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Holderness, New Hampshire, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the Table of Contents.

#### **Management's Responsibility for the Financial Statements**

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditors' Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that

## AUDITOR'S REPORT (continued)

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are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Holderness, New Hampshire, as of June 30, 2018, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Other Matters

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, and the Pension and OPEB schedules appearing on pages 43 to 46 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

*Melanson Heath*

December 19, 2018

# AUDITOR'S REPORT – BALANCE SHEET

TOWN OF HOLDERNESS, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

BALANCE SHEET

JUNE 30, 2018

	<u>General</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>			
Cash and short-term investments	\$ 5,616,848	\$ 14,371	\$ 5,631,219
Investments	254,260	-	254,260
Restricted cash	1,019,311	-	1,019,311
Receivables:			
Property taxes	1,285,892	-	1,285,892
Due from other funds	-	71,274	71,274
<b>TOTAL ASSETS</b>	<b>\$ <u>8,176,311</u></b>	<b>\$ <u>85,645</u></b>	<b>\$ <u>8,261,956</u></b>
<b>LIABILITIES</b>			
Accounts payable	\$ 13,305	\$ -	\$ 13,305
Accrued liabilities	21,891	-	21,891
Due to other funds	71,274	-	71,274
Other liabilities	4,114	-	4,114
<b>TOTAL LIABILITIES</b>	<b>110,584</b>	<b>-</b>	<b>110,584</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable revenues	5,315,633	-	5,315,633
<b>FUND BALANCES</b>			
Nonspendable	-	4,750	4,750
Restricted	-	80,895	80,895
Committed	1,019,311	-	1,019,311
Assigned	68,487	-	68,487
Unassigned	1,662,296	-	1,662,296
<b>TOTAL FUND BALANCES</b>	<b><u>2,750,094</u></b>	<b><u>85,645</u></b>	<b><u>2,835,739</u></b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>\$ <u>8,176,311</u></b>	<b>\$ <u>85,645</u></b>	<b>\$ <u>8,261,956</u></b>

The accompanying notes are an integral part of these financial statements.

## BRIDGE HOUSE

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### Bridge House – More than a Shelter

The Bridge House serves veterans and families from housing through Hospice for Grafton County communities.

Last year, you all met Paul Ash, an 86-year-old USMC/USARMY Korean War Veteran. Since that time, construction has been underway on 12 acres at the top of Boulder Point in Plymouth. This VA supported permanent veterans housing complex has taken seven years to get to this point. Thirty apartments will serve 25 single veterans (one-bedroom apartments) and 5 veteran families (two-bedroom apartments). The Ash's have accepted the first family apartment! Join us for the Grand Opening on May 1, 2019.



### Cathy Bentwood, RN – Bridge House Executive Director

Bridge House Outreach in Holderness: 20 individuals were provided support and services critical in preventing homelessness. Seven families with a total of six children were served.

Services ranged from assistance with rent, utilities, medical bills and funeral expenses, to a hot shower.

Numbers:

Vets at Bridge House: 35 plus 5 four legged sidekicks – 4 dogs, 1 cat.

Services for Vets: 11

Services for Non-military: 117

Respectfully submitted,

Cathy Bentwood, RN

Bridge House Executive Director

## CADY REPORT

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Communities for Alcohol- and Drug-Free Youth would like to thank the town of Holderness for your support over the past year—together we are building possibilities, potential, and promise for our youth!

Addiction is one of the most complex issues facing NH today—the consequences of this epidemic are severe with overdose deaths stealing the lives of so many of our young people. The most responsible and humane strategy is to stop these tragic situations from occurring in the first place.

Former Director of the White House Office of National Drug Control Policy, Michael Botticelli, powerfully stated, “Addiction doesn’t start with prescription drug abuse or heroin use. It starts with alcohol, tobacco and marijuana. If we want to end the epidemic our country is experiencing, then we must put resources on the ground for prevention of substance use.” Use of addictive substances during adolescence is a health and safety issue that poses serious risks of harm including interference with brain development. Substance misuse also significantly increases the chances of addiction with those beginning use before age 15 nearly 7 times more likely to develop a substance use disorder. We must keep in mind that substance abuse is not inevitable—addiction is a progressive disease that’s preventable. CADY works to build protective factors for our children and youth and together with our community partners we are accomplishing that important goal.

As I write this year’s annual report, I am excited to share information about the progress we have made over the past year. We have built youth resiliency by providing asset-building, high-impact prevention programming and leadership training for hundreds of area students in grades 5-12. We also continue to provide our most vulnerable youth a second chance to overcome challenges, to learn, grow and to turn their lives around through our region’s juvenile court diversion program, Restorative Justice. Many of the high-risk youth referred to Restorative Justice are already struggling with substance use disorders—this vital intervention is preventing entry to the addiction pipeline and saving lives.

Your support allowed CADY to introduce a new protective factor this year with the implementation of the Parent Advisory Council (PAC). We know the earlier we provide education the greater the likelihood of preventing high-risk behavior before it starts. Parents are the first line of defense and we are proud to work with this new network to reach parents of younger children—we are now getting vital information and resources to parents of children as young as toddlers. We also continue to promote the permanent Rx Medication Drop Box at the Plymouth Police Department where Pemi-Baker area residents are safely disposing of unwanted or expired prescriptions. By using the drop

## **CADY REPORT (continued)**

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box we can prevent the diversion of potentially harmful and lethal drugs to kids. We are proud to collaborate with the Plymouth Police Department, Speare Memorial Hospital, and the Central NH Public Health Network on this important prevention initiative so let's: TAKE IT TO THE BOX!

Our community outreach includes an ongoing media campaign designed to raise awareness on substance misuse and solutions with CADY Corner submissions to the Record Enterprise, school newsletters, and the PennySaver, as well as social networking sites Facebook and YouTube. We also host a video library and other outstanding resources for parents and community on our website: [cadyinc.org](http://cadyinc.org).

Beyond our primary prevention mission, our work with the Substance Use Disorders Continuum of Care statewide includes ongoing promotion of the NH Statewide Addiction Crisis Line (1-844-711-HELP); providing resources to families of children struggling with addiction so they can access services that just may save their children's lives; and hosting of community trainings.

While we are grateful for our many successes, we have a long way to go. Together we can protect our children and erase the sad headlines of addiction and tragic overdose deaths by stopping the problem before it starts. Thank you, Holderness, for your ongoing support of prevention and active participation!

Sincerely,

Deb Naro  
Executive Director

# EXECUTIVE COUNCILOR REPORT

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## STATE OF NEW HAMPSHIRE Executive Council

JOSEPH D. KENNEY  
EXECUTIVE COUNCILOR  
DISTRICT ONE



STATE HOUSE ROOM 207  
107 NORTH MAIN STREET  
CONCORD, NH 03301  
(603) 271-3632

Moving into 2019, this will be my last year as your Executive Councilor, I have thoroughly enjoyed serving you and working with many great local, county and state officials. I have been honored and grateful to have your trust for the past five years.

The Governor, Executive Council and Legislature have worked on many important issues such as the heroin, fentanyl and opioid crisis, workforce development, infrastructure improvement, school safety infrastructure, youth and family services and protection of our natural resources.

In 2018, I was proud to be a part of the Friendship House dedication in Bethlehem, the Fifth Glen House Hotel dedication near Mount Washington, the State Liquor store dedications in Colebrook and Lancaster and state land transfer near Mascoma Lake Park in Enfield. I have worked with dozens of small business owners to assist them throughout the regulatory process to open their businesses. The State is moving forward in a positive direction to sell the Rumney and Shelburne rest stop areas that have been closed for many years. I remain close to the Lakeshore Redevelopment Planning Commission in the development of the "Old State Property" in Laconia. Many communities such as Newport, Colebrook and Bristol are going through economic development revitalization and I have assisted them with funding ideas and with state and federal contacts.

There are over a thousand volunteers who serve on our State Boards and Commissions. I have had the pleasure to vote for many of them in District 1. The Council has confirmed 6 Circuit Court Judges, 2 Superior Court Judges and 1 State Supreme Judge(s) in 2018. In 2018, there were 1.7 billion dollars in expenditures, 6.4 billion in working capital and the Council passed 1775 contract items.

The Ten Year Transportation Improvement Plan, working with the NHDOT and the Regional Planning Commissions will commence in the New Year. The new Council will address the needs of the State and conduct hearings later in the summer and

## EXECUTIVE COUNCILOR REPORT (continued)

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subsequently pass on a plan to the Governor for his consideration prior to it going to the NH Legislature. In the past, the plan has focused on preservation, maintenance and safety of existing pavement and bridge infrastructures throughout the state. Over \$16 million in federal funds was provided to NH for the Congestion, Mitigation, and Air Quality (CMAQ) program of which 16 grant applications were accepted. One of those grants, is the Conway Rec Path Project for \$1.2 million. Contact William Watson at NHDOT for any additional details at 271-3344.

The Governor and Council are looking for volunteers to serve on the dozens of state boards and commissions. If you are interested, please send your resume to Governor Chris Sununu, State House, 107 North Main Street, Concord, NH 03301, attention Eliot Gault Director of Appointments/Liaison or at (603) 271-8790. A complete list of all state boards and commissions is available at the NH Secretary of State website at [www.sos.nh.gov/redbook/index.htm](http://www.sos.nh.gov/redbook/index.htm)

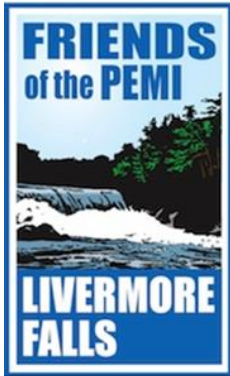
The Executive Council office has available the following informational items: NH Constitutions, tourist maps, consumer protection handbooks, etc. Some Councilors periodically email their weekly schedule and other items of note. If you would like to be included on this list, contact our office at 271-3632. There is also an active internship program for college students and others who might be interested so please contact our office to discuss this with our staff at any time.

Best Regards - Joe



## FRIENDS OF THE PEMI - LIVERMORE FALLS CHAPTER

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By now you know full well about the volunteer work performed by the Friends of the Pemi – Livermore Falls Chapter to transform the park at Livermore Falls into a recreational, environmental and cultural asset in our local communities and the State of New Hampshire. Each year, the number of visitors has grown, its use as an educational location has increased and the historical findings from continued archeological work by the State have contributed to our understanding of our community's development. As previously noted by State staff, "They (Friends Group) provide a voice from the community to the State as it relates to the management of Livermore Falls State Forest, meeting with the State regularly to give guidance and input on

decisions. They are an organized voice of the local community to the Department of Natural and Cultural Resources in helping to implement change and improvements to a popular local resource.... They are one of the strongest and most valuable Volunteer relationships our Department has in the entire State."

While our achievements are notable and work ongoing (have you visited recently?), there is much left to be done in maximizing this terrific asset. We desire involvement from volunteers in the further development and want to hear your voices about the art of the possible at Livermore Falls. Now is a particularly sensitive time as we build out the west side of the river, develop interpretive signage, continue historical research and further investigate the issues of safe access and safe uses for our visitors.

During 2018 we continued to meet with the State and other interested parties. The Friends group greeted visitors to the east side parking lot this summer. In meetings we monitored progress on the west side with plans for a parking lot, a safe trail to the view spot and interpretive signage about the commercial and residential development at the Falls. The stage is set for significant progress to be made during 2019 and hopefully the first stage of improvements will be completed on both sides of the river.

The sky is the limit for what we can accomplish at Livermore Falls. With your participation, continued support from the State and lots of positive energy, our dreams, now five years old, will become reality.

Please contact us at:

Livermore Falls .org

NHstateparks.org/visit/state-parks/Livermore-falls-recreation-area.aspx

Ken Evans at [evanmead139@gmail.com](mailto:evanmead139@gmail.com)

## GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.

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Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well-being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors the Grafton County ServiceLink Resource Center and RSVP's Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2017-18, 67 older residents of Holderness were served by one or more of the Council's programs offered through the Plymouth Regional Senior Center; 34 were assisted by ServiceLink:

- Older adults from Holderness enjoyed 965 balanced meals in the company of friends in the Plymouth center's dining room.
- They received 2,189 hot, nourishing meals delivered to their homes by caring volunteers.
- Holderness residents participated in activities at the Plymouth Regional Senior Center on 880 occasions.
- They received assistance with problems, crises or issues of long-term care through 28 visits with a trained outreach worker and 84 contacts with ServiceLink.
- Holderness's citizens also volunteered to put their talents and skills to work for a better community through 572 hours of volunteer service.

The cost to provide Council services for Holderness residents in 2017-18 was \$32,602.42. Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical. *Holderness' population over age 60 increased by 89.2% over the past 20 years, according to U.S. Census data from 1990 to 2010.*

Grafton County Senior Citizens Council very much appreciates Holderness's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Kathleen Vasconcelos  
Executive Director

## HOLDERNESS HISTORICAL SOCIETY REPORT

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### Officers

Linda Foerderer – President  
Susan Kemp - Vice President  
Missy Mason - Treasurer  
Cynthia Murray – Secretary

### Directors

Lynn Durham  
Ron Huntoon  
Mary Elizabeth Nielsen  
Patty Sue Salvador  
Tink Taylor

The Holderness Historical Society thanks the town and our members for financial support. This year we provided programs with over 150 people attending. Several hundred

people toured the museum, which we continue to maintain, upgrade and provide special exhibits.

### Programs

This year we partnered with the Holderness Library to present three programs sponsored by the New Hampshire Humanities Council.

- ❖ New Hampshire's Long Love-Hate Relationship with Its Agricultural Fairs – Steve Taylor
- ❖ New Hampshire on High: Historical & Unusual Weathervanes of the Granite State – Glen Knoblock
- ❖ Songs of Immigration: Story Telling Through Traditional Irish Music – Jordan Tirrell-Wysocki

### Museum Building

- ❖ No major projects this year, but the stairway leading to our meeting room was painted and looks great.
- ❖ Maintained and updated a research/library area to allow people to research families, cemeteries, camps, historical events and places.

### Historical Projects

- ❖ Produced biannual Newsletters with articles of local history.
- ❖ Provided help with genealogy research on Holderness residents.
- ❖ Sold books and old maps of Squam Lake and Holderness.
- ❖ Presented two special exhibits – *Native American artifacts* from the collection of Mary Elizabeth Nielsen and Jack Rich and an exhibit of *maps and lake charts*.
- ❖ Expanded our collection with the donations of artifacts.

### Community

- ❖ Our large meeting room and kitchen are available free of charge to Holderness community groups.

## **HOLDERNESS HISTORICAL SOCIETY REPORT (continued)**

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- ❖ Worked with Flowers on the Bridge and Summer Celebration.
- ❖ Dodie Greenwood and Missy Mason took some items from our collection (a wooden leg, 1911 baseball equipment, etc.) on a road trip to Mrs. Allain's 4<sup>th</sup> grade class at the Holderness Central School.
- ❖ Have kept our website updated – [www.holdernesshistoricalsociety.org](http://www.holdernesshistoricalsociety.org).

### **Future**

- ❖ We will continue to be a seasonal organization with public programs and meetings May through October.
- ❖ School tours will continue to be available in May, June, September, and October.
- ❖ We will continue the cataloging of our books and pamphlets and plan to expand materials in our research/library area to make researching families, cemeteries, camps and other historical events and places simpler.
- ❖ Next summer there will again be a special exhibit in the museum.

**The Holderness Historical Society needs more volunteers to help preserve the history of our town.**

## LAKES REGION MENTAL HEALTH CENTER REPORT

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Lakes Region Mental Health Center (LRMHC), formerly Genesis Behavioral Health (GBH) is designated by the State of New Hampshire as the community mental health center (CMHC) serving the 24 towns that make up Belknap and southern Grafton Counties. LRMHC provides Emergency Services 24 hours a day, 7 days a week, to anyone in the community experiencing a mental health crisis, regardless of their ability to pay. Additionally, LRMHC provides individual, group and family therapy; mobile crisis teams in the event a tragic event occurs that impacts a community at large, psychiatry; nursing; community support programs for people with severe and persistent mental illness; care management; community-based supports; housing; supported employment; substance use disorder treatment; and specialty services and evidence-based practices for children and their families, including trauma-focused therapy, art therapy and play therapy. Child Impact seminars are offered in Laconia and Plymouth for divorcing families. LRMHC owns two handicapped accessible vans and provides transportation services to patients in the greater Plymouth and Laconia areas as a means to enhance access to care in this rural area.

Founded in 1966, LRMHC provides comprehensive, integrated mental health treatment for people living with - and recovering from - mental illness and/or emotional distress. In Fiscal Year 2018, LRMHC's 190 employees served 4,067 children, adults and families. During this same time period, we provided over \$1.2 million of charity care.

In Fiscal Year 2018, **37 residents** of Holderness received services from Lakes Region Mental Health Center, and **12** of these individuals utilized Emergency Services. LRMHC provided **\$10,698** in charitable care to Holderness residents last fiscal year. The age breakdown is as follows:

	<b>Patients Served- LRMHC</b>	<b>Charitable Care in \$</b>	<b>Patients Served-ES</b>
Children (0 to 17 years)	15	\$2,005	6
Adults (18 to 61 years)	20	\$8,693	6
Elder (62 + years)	2	0	0

# LAKES REGION PLANNING COMMISSION REPORT

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The Lakes Region Planning Commission is a voluntary organization of 30-member municipalities within one of the 9 regional planning areas established by state legislation. Regional planning commissions strive to respond to and shape the pressures of change in a meaningful way, both locally and regionally, through communication, joint initiatives, and planning.



With a regional planning area covering over 1,200 square miles in Belknap, Carroll, Grafton, and Merrimack Counties, the LRPC's professional staff provide regional planning services in the areas of transportation, land use, economic development, watershed management, and natural resource protection; local technical assistance with master plans, capital improvement plans, hazard mitigation plans, ordinance review, and circuit rider consulting; GIS mapping services; data collection and analysis; and review of Developments of Regional Impact.

In May 2018, we expanded our boundaries with the transfer of the Town of Plymouth to our planning region. After Plymouth's request to change planning regions was approved by New Hampshire's Office of Strategic Initiatives and an Executive Order was issued by the Governor, we welcomed Plymouth as our newest municipal member.

## **Holderness Representatives to the LRPC**

Commissioner: Robert Snelling

Transportation Technical Advisory Committee: Malcolm "Tink" Taylor

## **LOCAL ACTIVITIES — Holderness Highlights**

- ◆ Enabled Town electricity savings of \$1,477 through our Regional Electricity Aggregation initiative.
- ◆ Worked to resolve Route 113/Rattlesnake Trailhead road safety/parking issues with the Town, NH Department of Transportation (NHDOT), and LRPC Transportation Advisory Committee (TAC).
- ◆ Reviewed local parameters such as minimum lot size and constraints such as setbacks from water; explored solutions for modelling multi-family and condo lots and soils-based lot-sizing.
- ◆ Conducted 10 traffic volume counts. Completed Quantitative Assessments of Bicycling Suitability maps.
- ◆ Worked on Zoning and Aquifer Overlay maps and data layers, scoping of Build-Out Analysis, and recovery and cataloguing of Holderness map set; printed five GIS maps for the Town.
- ◆ Created Flood Zone Map for Holderness with appropriate symbology for flood zones.
- ◆ Provided assistance to Holderness Commissioner and Planning Board regarding applicability of Developments of Regional Impact statute to proposed home business

## LAKES REGION PLANNING COMMISSION REPORT (continued)

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property straddling town boundary; discussed application of RSA 674:53 (Land Affected by Municipal Boundaries).

- ◆ Discussed Solid Waste and Food Waste/Composting issues with Holderness Town Administrator and addressed questions from residents and Holderness Code Enforcement.
- ◆ The Town participated in LRPC's Summer 2018 Household Hazardous Waste Collection at a substantial group savings enabling Holderness residents to safely dispose of their household hazardous waste to protect the groundwater that our region depends on for drinking water, domestic use, and tourism.
- ◆ Facilitated bulk purchase of NH Planning and Land Use Regulation books at a substantial discount.

### REGIONAL SERVICES – 2018 Highlights

- ◆ **Regional Purchasing Initiatives:** Created the opportunity for participating towns and school districts to save combined totals of \$159,938 in Electricity costs and \$10,123 in Oil & Propane costs by initiating a program to reduce individual town costs using the power of aggregate purchasing.
- ◆ **Economic Development:** Pursued workforce development & growth opportunities for region in coordination with regional economic development groups including Grafton County Economic Development Council.
  - Brownfields*—Provided environmental assessment and consulting on brownfields properties, including the former Laconia State School, to encourage redevelopment through the EPA Brownfields Program.
  - Northern Border Regional Commission (NBRC)*—Provided grant administration for NBRC grant projects in three communities.
- ◆ **Developments of Regional Impact:** Responded to requests for reviews on Developments of Regional Impact and provided updated guidelines to members through their Commissioners.
- ◆ **Education:** Convened 6 area commission meetings, including an annual meeting with over 120 people and a legislative night. Meetings featured guest speakers covering a variety of topics including *From Brownfields to Whitewater Parks* and *Becoming Age-Friendly Communities*. At our 2018 Annual Meeting we recognized 9 individuals from 7 municipalities with awards across 3 categories for outstanding service to their communities.
- ◆ **Solid Waste:** Provided technical training and educational programs for solid waste managers and local officials through a USDA Solid Waste & Water grant award and applied for FY20 grant funding. Coordinated the 32nd annual Household Hazardous Waste Collection among 8 locations and 25 participating member communities.
- ◆ **Transportation:** Completed Franklin to Concord regional Transit Study creating a regional transit feasibility study template to use in the future.
  - Transportation Technical Advisory Committee (TAC)*—Held monthly meetings of the Commission's advisory committee to enhance local involvement in regional

LAKES REGION PLANNING COMMISSION REPORT (continued)

transportation planning and project development. *Scenic Byways Advisory Committee*—Continued working with Lakes Region Tour Scenic Byway Advisory Committee to spur economic development and preserve regional scenic quality and visitor experiences.

*Public Transportation*—Provided assistance to the Carroll County Regional Coordinating Council and the Mid-State Regional Coordinating Council.

*RSMS/SADES*—Assisted communities with Road Safety Management Systems (RSMS) analysis and conducted culvert and catch basin inventories.

*Road Safety Audits*—Coordinated with NHDOT Safety Engineer and municipal officials to establish Road Safety Audits in several communities.

*Transportation Improvement Program (TIP) & Ten Year Plan (TYP)*—Worked with member towns and NHDOT to prioritize transportation improvements in the region.

*Traffic Counts*—Conducted over 200 annual traffic counts around the region.

◆ **Watershed Management:**

*Pemi*—Provided technical and administrative support to the Pemigewasset River Local Advisory Committee (PRLAC); coordinated and staffed monthly meetings; maintained their website.

*Lakes Waukewan and Winona*—Completed Restoration Plan review; created hazardous spill/flow map.

*Squam Lake and Lake Winnisquam*—Completed Phase I of Squam Lakes Watershed Plan for Squam Lakes Association and Phase I of Winnisquam Watershed Plan for NHDES.

2018 HOUSEHOLD HAZARDOUS WASTE COLLECTION

By the Numbers...

◆ One regional planning commission ● One summer ● One day of downpours	1
◆ Number of dates	2
◆ Locations	8
◆ Participating communities	25
◆ Years of collections	32
◆ Tons of hazardous substances properly disposed	35
◆ Percentage of NH’s surface water contained within the Lakes Region	40
◆ Number of volunteers (80+)	80
◆ Estimated number of vehicles	1,600
◆ Estimated number of households	1,700

Protecting the Lakes Region of New Hampshire Priceless

The LRPC thanks the people of the Town of Holderness for their recognition and support of regional planning.

Respectfully submitted,

Jeffrey Hayes  
Executive Director



## MEMORIAL DAY COMMITTEE REPORT

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The annual Memorial Day Service took place on Monday, May 28, 2018 at 11 AM. The Service took place in front of the Holderness Honor Roll Monument on the Library grounds. Select Board Chair Jill White welcomed the community and reminded all of the service and ultimate sacrifice of those who served our country protecting our freedoms.

The Dupuis-Cross Post 15 American Legion honored veterans in a solemn and respectful ceremony which included the Ladies Auxiliary recitation of “Flanders Fields”. The Commander led the event and the Chaplain offered a prayer for all veterans before the Sergeant-at-Arms placed the memorial wreath at the Monument. The three-volley gun to salute the dead reminded us of the seriousness of their sacrifice. The final bugle rendition of taps performed by Tim Hazelton was truly moving.

The Holderness Central School band and chorus performed the Star Spangled Banner followed by the playing of A Song for Peace, and closed the ceremony with a piece entitled Starsplitter Fanfare.

The event was respectful and ceremonious, and many people from our community took part in honoring our service members. We ended with children placing red and white carnations on all the veteran’s graves in the Bridge Cemetery.

In conjunction with the Memorial Day remembrance, the Holderness Library held their annual Book & Bake Sale which was, as usual, a nice social event.

The Holderness Central School 4<sup>th</sup> grade class was once again responsible for planting the red, white and blue flowers around the Monument continuing this annual tradition to help the students appreciate Memorial Day and contribute to the event through this service.

**Memorial Day, originally called Decoration Day, is a day of remembrance for those who have died in our nation’s service.**

## PEMI-BAKER COMMUNITY HEALTH

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Pemi-Baker Community Health (PBCH) is a non-profit offering home health, hospice, palliative care, outpatient rehabilitation, aquatic & fitness memberships, and community programs.

Healthcare faces the challenge of significant new service demands, an uncertain financial and regulatory climate, and competition for a limited pool of qualified caregivers. In addition, rising health care costs and the reductions in government funding add to the challenges of providing quality care, regardless of ability to pay. Towns and individuals who support PBCH make it possible to continue the mission Dorothy Westberg began on July 17, 1967. Today, over 50 staff members provide skilled nursing, home health aide services, physical therapy, aquatic therapy, occupational therapy, speech therapy, homemaking and social work annually to almost 600 patients in more than 12 communities.

Town funds are used to provide services to those with limited or no ability to pay and to augment (as in Hospice care) the cost of services that are not covered through third party payers. The agency is dependent upon charitable donations, town funds and grants to provide services. Our website, [www.pemibakercommunityhealth.org](http://www.pemibakercommunityhealth.org), is a resource for the many programs offered at PBCH.

Health is not a moment in time, but an ongoing adventure. Decisions about being healthy happen from the day we are born until the day we die. PBCH's programs assist members of our community in this journey to become and stay healthy through life, and with Hospice, we can make the end of life journey one of hope and dignity while putting the patient/family in the driver's seat. Most of our community members would choose to remain healthy at home and many have been able to realize this possibility.

Pemi-Baker Community Health is interested in the complete health of the community. Our primary services are:

- Home Health (nursing; physical, occupational, and speech therapy; social work, LNA's, nutritional counseling) – in the home setting
- Hospice (nursing, therapy, social work, hospice director, LNA's) – in the home setting
- Palliative Care (nursing, therapy, social work, LNA's) – in the home setting
- Outpatient Therapy (physical, occupational, aquatic) – available on site
- Supplemental programs offered:
- Drop in Bereavement Group

## **PEMI-BAKER COMMUNITY HEALTH (continued)**

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- Mindfulness & Meditation for Grief & Loss
- Joint Mobility classes
- Tai Ji Quan and Moving for Better Balance
- Women's Day of Wellness
- Gym and Aquatics memberships
- American Red Cross CPR/First Aid/Lifeguarding
- Foot clinics
- Blood Pressure clinics
- Children's swim lessons
- Nutrition classes
- Health presentations
- Aquatic Fitness classes
- Programs available in local towns

Our success is thanks to our skilled, passionate, client-focused staff who provide professional care with a personal touch, and to a community who has supported us in so many ways. We are pleased to be part of the community and touching lives; yours, your family's, your neighbor's, with a customer oriented, client centered approach, in a partnership to improve health and lives.

Thank you for all your support!

Chandra Engelbert, RN, BSN, MBA  
Executive Director

## PEMIGEWASSET RIVER LOCAL ADVISORY COMMITTEE

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The Pemigewasset River Local Advisory Committee (PRLAC) has been designated as *the* group of appointed local representatives that oversees the Pemigewasset River corridor (one quarter mile on either side of the river) that traverses the municipalities of Ashland, Bridgewater, Bristol, Campton, Franconia, Franklin, Hill, Holderness, New Hampton, Plymouth, Sanbornton, and Thornton. PRLAC members review and comment on state and local permits for activities impacting the corridor, and they communicate with municipalities and citizens regarding corridor management. The NH Dept. of Environmental Services (NHDES) is not staffed to visit most permit application sites, and they have asked PRLAC to perform this task for them. Site visits by PRLAC are conducted with the property owner or an agent. We often recommend some changes, but we have no authority to deny approval. In calendar year 2018, NHDES asked PRLAC to perform ten onsite visits at sites that had submitted applications for permits. The Lakes Region Planning Commission (LRPC) provides administrative and technical assistance to PRLAC.

The Pemi is a Class B river. Class B waters have high aesthetic value and are acceptable for swimming and other recreational activities, fish habitat, and for use as a public water supply after treatment. Our mission is to do those things necessary to maintain the Pemi's Class B water quality status. Historically, the Pemi has had a wide variety of surface water problems, and PRLAC has had much experience in identifying potential water quality issues before they become a crisis, and make suggestions for prevention and remediation.

**Key Events:** PRLAC remained focused on its role as intervenor in the Northern Pass permit application process. PRLAC representatives had the honor of being the last to provide oral testimony before the state's Site Evaluation Committee (SEC) just prior to the committee deliberating and rejecting the permit. PRLAC will continue to provide testimony for the NH Supreme Court as it formulates a response to Northern Pass' request for reconsideration of SEC's decision.

After the SEC completed its deliberations, PRLAC had an opportunity to focus on additional tasks. We were able to start taking up some of the items described in the "Pemigewasset River Corridor Management Plan"

(<http://lakesrpc.org/PRLAC/files/PemiCorrMgmentPlan2013.final.pdf>). Specifically, those "Water Quality" action items of Appendix N were reviewed, and there were discussions on how to proceed with several of the activities that were identified in this section of the plan.

In 2018, PRLAC completed its 17th year of biweekly water testing on the Pemi and three of its tributaries. Water quality testing is in concert with NHDES' Volunteer River

## PEMIGEWASSET RIVER LOCAL ADVISORY COMMITTEE (continued)

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Assessment Program (VRAP). Testing takes place at 9 stations from Bristol to Thornton, and runs from April into September. Tests are conducted for Dissolved Oxygen, pH, Turbidity, Specific Conductance, temperature and chloride; all key elements in assessing overall river health. Periodic tests are also made for E coli, total phosphorus and nitrogen at popular recreation sites on the river. The results of our testing are analyzed and posted on NHDES website

(<https://www.des.nh.gov/organization/divisions/water/wmb/vrap/pemigewasset/index.htm>).

The five PRLAC volunteer members that participated in water sampling travelled over 500 miles in their own vehicles and contributed many hours of their own time to participate in this activity. The analytical results of the quality indicators show that water quality continues to be good, with the only exception being a lower than neutral pH at the majority of the sites tested. Historically, the pH levels show a tendency to be slightly acidic and below NHDES limits for water quality standards. Although the pH levels in 2018 were not any different from previous years, all other indicators were fine and consistent with the Pemi's historical profile, and the river remains in great shape.

**Focus in 2019:** As mentioned earlier, PRLAC will return to work on several goals described in the 2013 Pemigewasset River Corridor Management Plan. Four years ago, the focus was stormwater runoff and its implications, and we shall continue to focus on this with every permit application we review. Stormwater runoff is already creating problems in our region such as flooding, erosion, and non-point source pollution. We have also started the process of prioritizing additional work for the 2019 calendar year. This will likely include a return to expending resources on Northern Pass, because once the Supreme Court issues its findings, the whole permit application may need to be reconsidered by the revised makeup of the SEC. We will need to be there with factual, scientific-based testimony to counter the misstatements of fact that the Northern Pass proponents have historically tried to spin.

PRLAC continues to benefit from the financial support we receive from the majority of the Pemi Corridor towns with whom we work. For that, we are very thankful! Your contribution goes directly towards protection of this key corridor resource. All corridor communities receive our monthly meeting agendas and minutes. PRLAC meets at 7 p.m. on the last Tuesday of the months of January through November; usually at Plymouth's Pease Public Library. All are encouraged to attend. you can find out more information from the following website: <http://www.lakesrpc.org/prlac/prlacindex.asp>.

William Bolton  
Chair

## SQUAM LAKES ASSOCIATION ANNUAL REPORT

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The Squam Lakes Association is dedicated to conserving for public benefit the natural beauty, peaceful character and resources of the watershed. In collaboration with local and state partners the SLA promotes the protection, careful use and shared enjoyment of the lakes, mountains, forests, open spaces and wildlife of the Squam Lakes region.

The SLA continued its long tradition of direct conservation throughout the watershed in 2018. 2018 was also a year of change for the organization, change that resulted in a much higher level of conservation being accomplished and a much more comprehensive field season with increasing opportunities for working with the local community. Our increased capacity was based on our successful creation of an AmeriCorps program. This conservation based volunteer force—the Lakes Region Conservation Corps—increased our ability to manage trails, educate, and conduct hands on conservation. In addition to increasing our field capacity the LRCC also had members volunteering for the Lakes Region Conservation Trust and the Squam Lakes Conservation Society resulting in one of the most productive conservation years the SLA has experienced.

### ***Conservation:***

In 2018 the SLA expanded our core conservation programs. Water quality monitoring is now a year-round activity, as we now take water samples through the ice. With our AmeriCorps members, our variable milfoil management activities continued into the fall months. As a result, milfoil infestations are successfully controlled in all areas of Holderness, needing only monthly visits for minimal removal. Our most intensive efforts continue to move further downstream into the Squam River. Efforts to update the Squam Lakes Watershed Plan are still underway, and we are working directly with watershed towns to complete this process. We've introduced new programs to the Squam Watershed as well. We are now studying toxic contaminants such as DDT and PCBs in several areas, following up on the work of the Loon Preservation Committee. We are working with towns around the watershed to manage terrestrial invasive species.

### ***Education:***

This past year the SLA provided educational opportunities for all ages through our Adventure Ecology programs, guided hikes, speaker series, afterschool programs, and summer camps. Through these programs people learned how Squam Lake was formed, paddled to Moon and Bowman Islands, and backpacked for the first time. The SLA worked with the ACE program to provide one day of activities per week. During the ACE afterschool programs, children at Holderness Central School explored the school yard environment and participated in nature play and

## SQUAM LAKES ASSOCIATION ANNUAL REPORT (continued)

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conservation learning. The SLA Lakes Region Conservation Corps AmeriCorps members helped students and parents build a nature trail. This summer, scholarships were awarded to local students to attend our summer camps.

### ***Trails and Access:***

In 2018, we spent 1,943 trail crew hours to maintaining trails in the Squam Lakes Watershed. These hours were spent clearing brush, blazing the trail corridor, removing blowdowns, and maintaining drainage systems in order to maximize sustainable public enjoyment of natural areas and ensure the safety of the trails. Roughly 1,100 hours of this time were committed to maintaining the trails found in the town of Holderness. We also opened the Brooks Fisher Trail in 2018, which provides a gradual hike up to the ridge of the Squam Range and creates a local trail head to the ridge pole for the communities northwest of the range. Rattlesnake remains an incredibly popular trail. We continue to work with the University of New Hampshire to develop methods of ensuring the sustainability of the trail. From June through November we placed trail hosts at the Rattlesnake trailhead on weekends and holidays. The recently installed no parking signs appear to be effective at reducing congestion and improving safety. We will continue to work closely with the Holderness Police Department to ensure safety around the trailhead.

### ***Outreach and volunteerism:***

Area businesses, youth groups, municipal officials, social clubs and individuals all took part in the careful stewardship of Holderness's natural resources, and most of the activities were led by the Lakes Region Conservation Corps AmeriCorps. The Squam Lakes Association had 255 individual volunteers who contributed over 1,700 hours of conservation work in 2018. This work spanned a wide range of efforts including maintaining trails for public access, removing terrestrial invasive species, searching out infestations of aquatic invasive species, protecting loon chicks, and monitoring Squam Lakes' water quality.

## SQUAM LAKES CONSERVATION SOCIETY REPORT

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The Squam Lakes Conservation Society (SLCS) is a land trust dedicated to the protection of Squam's natural resources. We achieve the permanent protection of land by seeking, holding, and monitoring conservation easements and through land ownership. Our activities are accomplished in cooperation with the Holderness Conservation Commission, other conservation organizations, government agencies, businesses, residents, landowners, and members.

SLCS is one of New Hampshire's oldest land trusts. Founded in 1960, our first parcel was a gift of land by Frank Webster to create the Holderness Town Beach to benefit Holderness residents. SLCS currently has a stake in the protection of 41 Holderness properties covering over 4,400 acres.

In 2018, we purchased a 20-acre property located in Holderness on the south side of Route 113 at Smith's Brook. The property had been in the Edward (Mick) and Marion Stanley family since 1964 and had a small rustic cabin that served as a treasured family getaway for many years. With help from our AmeriCorps Members, the dilapidated cabin and other debris were removed, ensuring the protection of Smith's Brook, a major tributary into Big Squam Lake. The newly named Mick Stanley Preserve is near four other SLCS properties near the Sandwich Town line, the Allen Preserve, Eastman Brook Preserve, Armstrong Natural Area and Smith's Brook Conservation Area, and is across from Burleigh's Squam Range conservation area.

As "Squam's Land Trust," we rely on volunteers to steward and monitor our protected properties. We will gladly provide training. Please contact us about volunteering or conserving your land. For more information our website is [foreversquam.org](https://foreversquam.org), or call Roger Larochelle, Alicia Abbott, Pete Helm, Zak Brohinsky, or Doug Hill at 968-7900.



## SQUAM LAKES NATURAL SCIENCE CENTER REPORT

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- Over 57,000 visitors toured the live animal exhibit trail between May 1 and November 1; over 9,000 passengers enjoyed guided Squam Lake Cruises.
- New Hampshire Day (May 5, 2018) attracted over 2,000 visitors to the Holderness Area.
- A number of special events were held throughout the trail season including Kirkwood Gardens Day, Pollinator Party, Christmas in July for the Critters, Raptor Spectacular, and Halloween Hoot ‘N Howl (which still ran despite a nor’easter!).
- The Summer Splash Gala raised money to support education programs, including its early childhood nature school, Blue Heron School. Attendees enjoyed dinner by The Common Man and dancing with live music by Annie and the Orphans.
- The Science Center updated its website at nhnature.org with a fresh look and was organized to better serve visitors.
- Science Center members received reciprocal admission benefits to other organizations including the Mount Washington Observatory, The Fells, Great Vermont Corn Maze, McAuliffe-Shepard Discovery Center, and the Children’s Museum of New Hampshire.
- The Science Center hosted five interns for the summer who assisted with programs, marketing, and summer camps for children.
- TripAdvisor awarded Squam Lakes Natural Science Center a 2018 Certificate of Excellence for the fifth consecutive year making it a Hall of Fame member. The honor celebrates excellence in hospitality and is given only to establishments that consistently achieve great traveler reviews on TripAdvisor.
- Blue Heron School expanded its capacity to 30 students for the 2018-2019 school year.
- Ownership of the Holderness Inn was transferred to Samyn-D’Elia Architects. Samyn-D’Elia will renovate the Inn for their office space and a staff apartment. The Science Center will continue to maintain Kirkwood Gardens, adjacent to the Inn.
- The BBC arrived in September with a crew over 100 to explore the nature and culture this area has to offer. The Science Center provided support and locations for the array of live trail cameras. The Science Center also provided live ambassador animals for the shows, which aired for four nights live in the UK and for three nights live on PBS stateside.



*The Science Center wishes to thank the Holderness community for continued support for over 50 years*

## STATE FOREST RANGER & FOREST FIRE WARDEN REPORT

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This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers' fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2018 season threatened structures and one structure was destroyed, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

In 2019, we will be recognizing Smokey Bear's 75<sup>th</sup> birthday! Dressed in a ranger's hat, belted blue jeans, and carrying a shovel, he has been the recognized wildfire prevention symbol since 1944. The NH Forest Protection Bureau and local fire departments will be celebrating Smokey Bear's 75 years of wildfire prevention throughout the year. Smokey's message has always been about personal responsibility – remember his ABC's: **A**lways **B**e **C**areful with fire. If you start a fire, put it out when you are done. **“Remember, Only You Can Prevent Wildfires!”**

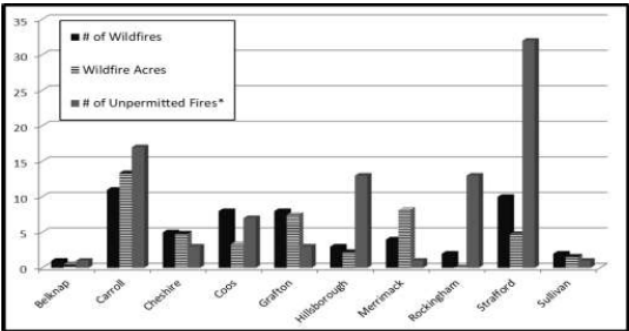


As we prepare for the 2019 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental

STATE FOREST RANGER & FOREST FIRE WARDEN REPORT  
(continued)

Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire’s forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

2018 WILDLAND FIRE STATISTICS  
(All fires reported as of December 2018)



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2018	53	46	91
2017	65	134	100
2016	351	1090	159
2015	143	665	180
2014	112	72	53

\* Unpermitted fires which escape control are considered Wildfires.

CAUSES OF FIRES REPORTED								
(These numbers do not include the WMNF)								
Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
1	10	4	1	5	0	6	2	24

# UNIVERSITY OF NEW HAMPSHIRE COOPERATIVE EXTENSION

## REPORT

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The mission of UNH Cooperative Extension is to strengthen people and communities in New Hampshire by providing trusted knowledge, practical education and cooperative solutions. We work in four broad topic areas; Youth and Family Development, Community and Economic Development, Natural Resources, and Food and Agriculture.

A few highlights of our impacts are:

- Heather Bryant conducted 57 farm visits and is working on two on-farm research/demonstration projects in cooperation with the Grafton County Farm.
- Mary Choate taught 7 ServSafe® classes to 70 restaurant staff, 5 S.A.F.E. classes to 128 school and food pantry/community meals staff, and created and taught 4 home food safety classes.
- Lisa Ford brought nutrition education and food security lessons to more than 350 participants throughout Grafton County.
- Jim Frohn conducted 43 woodlot visits covering 6400 acres and referred 26 landowners to consulting foresters. He led or assisted with 24 workshops, events, and meetings.
- With help from Lisa Knapton and predecessor Janene Robie, over 25 Grafton County Master Gardeners continued to educate community members with science-based gardening guidance.
- Under the guidance of Donna Lee, 88 screened 4-H leaders worked with 235 youth (ages 5 to 18) on projects which enhanced their personal development and increased their life-skills.
- Michal Lunak completed work on a Tillotson Charitable Foundation grant to examine the feasibility for farmers to raise dairy beef using shelled corn as a main feed instead of forages.
- Geoffrey Sewake led a pilot program called Downtowns & Trails, which uses trails as an asset for community and economic development.

Respectfully submitted,

Heather Bryant,  
County Office Administrator

# US GOVERNMENT & STATE REPRESENTATIVE CONTACT INFORMATION

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## **US GOVERNMENT**

### **U.S. Senator Maggie Hassan**

330 Hart Senate Office Building  
Washington, DC 20510-2904  
Phone: (202) 224-3324  
Fax: (202) 228-0581

NH Office: 1589 Elm Street, 3<sup>rd</sup> Floor  
Manchester, NH 03101-2503  
Phone: (603) 622-2204

[www.hassan.senate.gov](http://www.hassan.senate.gov)

### **U.S. Senator Jeanne Shaheen**

506 Hart Senate Office Building  
Washington, DC 20510-2904  
Phone: (202) 224-2841  
Fax: (202) 228-3194

NH Office:  
1589 Elm Street, Suite 3  
Manchester, NH 03101  
Phone: (603) 647-7500

[www.shaheen.senate.gov](http://www.shaheen.senate.gov)

### **U.S. Representative Ann M. Kuster**

137 Cannon House Office Building  
Washington, DC 20515  
Phone: (202) 225-5206  
Fax: (202) 225-2946

NH Office: 18 N. Main Street, 4<sup>th</sup> Floor  
Concord, NH 03301  
Phone: (603) 226-1002

[www.kuster.house.gov](http://www.kuster.house.gov)

### **U.S. Representative Chris Pappas**

303 Cannon HOB  
Washington, DC 20515  
Phone: (202) 225-5456  
Fax: (202) 225-5822

NH Office:  
660 Central Ave.  
Dover, NH 03101  
Phone: (603) 285-4300

[www.pappas.house.gov](http://www.pappas.house.gov)

## **NH GOVERNOR AND NH STATE SENATOR**

**Gov. Chris Sununu**

### **Office of the Governor**

State House  
107 North Main Street  
Concord, NH 03301-4951  
Phone: (603) 271-2121  
Fax: (603) 271-7680

[www.governor.nh.gov/contact/](http://www.governor.nh.gov/contact/)

Bob Giuda

### **State Senator District 2**

State House, Room 302  
P.O. Box 56  
Warren, NH 03279  
Phone: (603) 271-3074

[bob.giuda@leg.state.nh.us](mailto:bob.giuda@leg.state.nh.us)

## **NH HOUSE OF REPRESENTATIVES, DISTRICT 8**

Sallie Fellows  
227 Mt. Prospect Road  
Holderness, NH 03245  
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Suzanne Smith  
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Hebron, NH 03241  
(603) 271-3125

[Suzanne.smith@leg.state.nh.us](mailto:Suzanne.smith@leg.state.nh.us)

**NEW HAMPSHIRE GENERAL COURT**-[www.gencourt.state.nh.us](http://www.gencourt.state.nh.us)

**TOWN OF HOLDERNESS**  
**1089 US Rt. 3, P.O. BOX 203**  
**HOLDERNESS, NH 03245-0203**  
**www.holderness-nh.gov**

**Administrator's Office - Town Hall – 1089 US Rt. 3** (603) 968-2145

**Selectmen's Office - Town Hall – 1089 US Rt. 3** 968-3537

Monday to Friday - 8:30 A.M. to 4:30 P.M.

*Open during lunch*

E-mail: administrator@holderness-nh.gov

Fax: 968-9954

**Health Officer – Town Hall – 1089 US Rt. 3** 968-2145

(Septic Permits)

Monday to Friday - 8:30 A.M. to 4:30 P.M.

**Town Clerk/Tax Collector - Town Hall – 1089 US Rt. 3** 968-7536

Monday to Friday - 8:30 A.M. to 4:00 P.M.

*Open during lunch*

**Land Use/Compliance– Town Hall – 1089 US Rt. 3** 968-2145

(Building Permits/Subdivisions)

Monday/Tuesday/Wednesday – 8:30-4:30

**Transfer Station – 65 Ta Da Dump Road** 279-6336

Monday/Wednesday/Friday/Saturday:

8:00 A.M. to 4:00 P.M.

Sunday - 1:00 P.M. to 4:00 P.M.

Tuesday/Thursday - CLOSED

**Recreation Department - Town Hall – 1089 US Rt. 3** 968-3700

E-mail – recreation@holderness-nh.gov

*Hours vary by season*

**Holderness Library – 866 US Rt. 3** 968-7066

**Public Works Garage – 62 Beede Road** 536-2932

**Police Department – 926 US Rt. 3 (non-emergency)** 968-9555

Fax: 968-3333

**Fire Department – 922 US Rt. 3 (non-emergency)** 968-4491

Volunteer Department

**POLICE EMERGENCY, CALL 911 or 536-1626 (Police Dispatch)**

**FIRE/MEDICAL EMERGENCY, CALL 911 or 524-1545 (Fire Dispatch)**



