

**Holderness Select Board
Meeting Minutes
March 5, 2018**

Select Board Members Present: Vice Chair, Woodie Laverack, Shelagh Connelly and Peter Francesco

Others Present: Michael Capone, Town Administrator,

Call to Order: The meeting was called to order at 4:30 P.M.

Payroll & Payables: Reviewed and discussed.

Correspondence File: The correspondence file was reviewed and discussed.

At 5:00PM, Mr. Laverack led those present in the Pledge of Allegiance.

Approval and Signing of Payroll and Payable Checks – Mr. Francesco moved, seconded by Ms. Connelly to approve the payroll and accounts payable manifests and to issue checks accordingly. The motion passed by a vote of 3-0.

Approval of meeting minutes- Ms. Connelly moved, seconded by Mr. Francesco to approve the minutes of February 20, 2018 meeting both public and non-public. The motion was passed by a vote of 3-0.

Mr. Laverack read the consent agenda.

Consent Agenda/ Signature file

- Intent to cut Map 236 Lot 041-001
- Appointment Slips-Boat Agent-Sally Daigneault and Christopher Chant
- Special events permit Squam Lakes Natural Science Center
- GIS maintenance agreement
- Health Insurance Waiver

Consent Agenda/Signature File – Mr. Francesco moved, seconded by Ms. Connelly to approve the items on the Consent Agenda. The motion was passed by a vote of 3-0.

New Business: Discussion of Second Session Town Meeting: The Board reviewed the warrant and discussed who would speak to the articles should there be any questions. They also discussed recognizing veterans and having them lead the Pledge of Allegiance. Ms. Connelly agreed to speak to the dedication. It was also agreed that work anniversaries should be recognized.

Old Business: None

Public Participation: None

Board Member Reports: None

**Town Administrator's Report to the Select Board
March 5, 2018**

Meetings- Master Plan Sub Committee – March 6, 10:30AM- Town Office
Health Trust Public Hearing- March 8, 10AM - Ashland
Department Head Meeting- March 12, 11AM- Town Office
Joint Loss Management Committee -March 12, Noon Town Office
Conservation Commission- March 13, 4PM- Town Office
Zoning Board – March 13, 6:15PM, Fire Station

1. Given the abundance of bathroom options presently available, we are going to reduce the port- a- potties at the gazebo by one and just keep the handicap unit there.
2. Our assessors have scheduled two appointments with the Holderness School to measure and inspect the campus buildings. They are on March 22 and March 29 respectively. I will be present at both sessions as required.
3. We will be using the IRS Mileage reimbursement rate for 2018
4. I had a meeting with Pam and Susan Smith from the SLA about a welcome program they are considering for new residents. The purpose of their visit was to ask for our assistance with regard to providing information to them about new residents so they can reach out to “welcome” them to Town and inform them about the SLA. I told them I would seek some input from the Board at our meeting on Monday. The Board discussed the request and agreed that to provide this information would not be consistent with existing practice. They were supportive of the SLA’s efforts to date and wished them continued success in their efforts to grow membership.

With no further business to come before the Board, Mr. Francesco made a motion to adjourn the meeting at 6:10PM. Ms. Connelly seconded the motion. The Board voted 3-0 in favor of adjournment.

Respectfully submitted,

Michael R. Capone
Town Administrator