

**Holderness Select Board
Meeting Minutes
March 19, 2018**

Select Board Members Present: Jill White, Chair, Woodie Laverack, Vice Chair, Sam Brickley, Shelagh Connelly and Peter Francesco

Others Present: Michael Capone, Town Administrator

Call to Order: The meeting was called to order at 4:30 P.M.

Payroll & Payables: Reviewed and discussed.

Correspondence File: The correspondence file was reviewed and discussed.

At 5:00PM, Ms. White led those present in the Pledge of Allegiance.

Department Head Visits: Wendy Werner-Recreation- Wendy informed the Board that the two co-directors and most of the counselors from last year's SummerEscape program would be returning this year. She is still looking for Beach attendants and Swim instructors. Wendy acknowledge the generous grant of \$1,000 received from the Greater Lakes Region Children's Auction. These funds will be used as scholarship funding for camp attendees.

Program participation remains strong. The recent safe-sitter training class was well attended. The basket making classes remain popular and participation in the Irish dance class remains steady.

The Board briefly discussed the issue of some type of outreach with respect to additional community services. It should be part of the overall Master Planning process and include input from the recreation department as well as others.

Wendy mentioned that she will be meeting with Adam DiFilippe, the new Library Director to discuss how to best utilize the Library meeting room as a community space.

The Board thanked Wendy for attending and for all of her work in coordinating the multitude of programs offered by the Recreation Department.

Kevin Coburn-Highway- Kevin mentioned that Lewie, Denny and Dean had been working very hard to keep up with all of the storms this winter and have done a very good job. They are hoping to begin work on the dirt roads once the mud is gone. Recently they were out pushing back snowbanks to improve sight lines and improve drainage along the roads. Dean and Lewie's trucks are both in need of repair. The work will be done as time and workload permit.

The Board briefly discussed how best to proceed with road improvements. There was discussion of the benefits of paving and rebuilding roads and how best to proceed in a cost-effective manner over time. Population density on roads may be a factor to consider. Kevin had been discussing this with the Town Administrator and they are working on an overall plan that will begin with upgrading our gravel roads as required and then making a determination with regard to paving them. This process will take a number of years to plan and execute.

The Board thanked Kevin for attending the meeting and asked him to pass along their appreciation for a job well done by the Highway crew this winter.

Approval and Signing of Payroll and Payable Checks – Mr. Francesco moved, seconded by Ms. Connelly to approve the payroll and accounts payable manifests and to issue checks accordingly. The motion passed by a vote of 5-0.

Approval of meeting minutes- Mr. Francesco moved, seconded by Mr. Laverack to approve the minutes of March 5, 2018 meeting. The motion was passed by a vote of 5-0.

Ms. White read the consent agenda into the record.

Consent Agenda/ Signature file:

- Property tax Credit/Exemption 227-039-000 and 241-093-000
- MS232
- Fire Warden/Deputy appointments

Mr. Laverack moved, seconded by Mr. Francesco to approve the items on the Consent Agenda. The motion was passed by a vote of 5-0.

New Business: Board organizational vote: The Board reviewed their current ex-officio assignments and agreed to the following:

Conservation-Ms. Connelly

Energy – Mr. Brickley

Library- Mr. Brickley/Mr. Francesco

Planning- Mr. Laverack

Recreation- Mr. Francesco

Budget – Mr. Laverack/Ms. White

Patriotic Purposes- Ms. White

Mr. Francesco made a motion to nominate Ms. White as Board Chair and Mr. Laverack as Board Vice-Chair for the next year. There was a second from Mr. Brickley. The Board voted 3-0-2 in favor of the motion with Ms. White and Mr. Laverack abstaining from the vote.

Old Business: Town Meeting Follow Up: The Board Discussed some minor changes to the Town Meeting format for next year. Included in the discussion were: introductions of the school and Town officials at the front table, acknowledgment of the Veterans in attendance prior to the pledge of Allegiance and acknowledgment of the Town Employees present.

Public Participation: None

Board Member Reports: Ms. White reviewed the upcoming meeting schedule with the Board to get a sense of who might not be available for upcoming meetings. She also reviewed some of the safety training discussion that took place at the Joint Loss Management (Safety) Committee meeting last week. There will be increased emphasis on CPR/First Aid training for all employees as well as department specific training depending on needs expressed.

Ms. Connelly discussed the upcoming Policy discussions that will be conducted by the New Hampshire Municipal Association(NHMA). The discussions provide an opportunity for communities to advance ideas with regard to possible legislation to be considered at the State House. Ms. Connelly discussed one of the topics under consideration for the next session. It would provide for communities to collect fees as part of the rental income from properties that could be used by the communities for public safety and infrastructure improvements. She asked if the Board might consider lending support to the effort as it moves through the process. The Board will take the matter under consideration.

**Town Administrator's Report to the Select Board
March 19, 2018**

The Town Administrator mentioned that the Science Center was in and informed him that they were in discussion with the State with respect to improvements to their crosswalk on Route 113. He mentioned that he informed the Science Center that since Route 113 was State road, they should pursue the matter with them. It was mentioned that the State was looking for some input from the Town. This topic was discussed further at the Department head meeting last week and there were concerns expressed by some of those present that we should be consistent in our response to requests like these. The Board discussed the matter further and expressed concern with regard to getting involved in requests from Private entities for crosswalks on State roadways.

The Town Administrator mentioned that he had sent requests to both our State Representatives and our State Senator with regard to a number of bills under consideration in the legislature.

The Town Administrator provided a brief update on some of the recent Planning and Zoning activity.

With no further business to come before the Board, Mr. Francesco made a motion to adjourn the meeting at 6:56PM. Mr. Laverack seconded the motion. The Board voted 5-0 in favor of adjournment.

Respectfully submitted,

Michael R. Capone
Town Administrator