

**Holderness Select Board
Meeting Minutes
April 16, 2018**

Select Board Members Present: Jill White, Chair, Woodie Laverack, Vice Chair and Peter Francesco

Others Present: Michael Capone, Town Administrator, Randall Eastman, Olivia Eastman.

Call to Order: The meeting was called to order at 4:30 P.M.

Payroll & Payables: Reviewed and discussed.

Correspondence File: The correspondence file was reviewed and discussed.

At 5:00PM, Ms. White led those present in the Pledge of Allegiance.

Approval and Signing of Payroll and Payable Checks: Mr. Francesco moved, seconded by Mr. Laverack to approve the payroll and accounts payable manifests and to issue checks accordingly. The motion passed by a vote of 3-0.

Approval of meeting minutes: Mr. Francesco moved, seconded by Mr. Laverack to approve the minutes of the April 2, 2018 meeting. The motion was passed by a vote of 3-0.
Ms. White read the consent agenda into the record.

Consent Agenda/ Signature file

- Zoning Board Appointment
- Certification of Yield Taxes Assessed Map/Lot 228-021,022,023,024
- Certification of Yield Taxes Assessed Map/Lot 228-020
- Application for Current Use Map/Lot 205-017
- Application for Current Use Map/Lot 223-009 and 233-010

- Special Event Permit Map/Lot 239-006

Mr. Laverack moved, seconded by Mr. Francesco to approve the items on the Consent Agenda. The motion was passed by a vote of 3-0.

Due to the inclement weather the Department Head visits from the Transfer Station and the Library were rescheduled for April 30, 2018.

New Business: None

Old Business: None

Public Participation: None

**Town Administrator's Report to the Select Board
April 16, 2018**

Meetings- 4/17 Energy Committee, 4pm

4/17 Planning Board, 6:30

4/20 NHMA, Concord, 12 noon

4/23 NHMA Legislative Committee, Concord, 9-12

1. The RFP for Legal Services has gone out. Proposals are due on May 11th.
2. Attended the Health Trust Benefit Administrators workshop. Will schedule an informational session for covered employees at the Town Office in early June to go over the new features and benefits of the program.
3. Have prepared a letter of support from the Board for the Holderness School to expand the service of alcohol to a cordoned off area outside of their dining hall for some of their summer programs. Mr. Laverack made a motion to authorize the Town Administrator to sign the letter with a second from Mr. Francesco. The Board voted 3-0 in favor of the motion.
4. The Town Administrator provided an update for the Board with regard to upcoming hearings at the Planning Board and Zoning Board of Adjustment.
5. The Spring Business Meeting is scheduled for Wednesday, May 16th at 9AM. The Town Administrator has confirmed the availability of the Library meeting room for the event. The meeting notice will be posted on the Town website and is open to all business owners in Holderness.
6. The Town Administrator provided the Board with an update on the review of Construction and Demolition costs at the Transfer Station. The matter requires further review.

Board Member Reports: Ms. White mentioned that she would like to schedule a volunteer recognition event for September or October of this year and asked the Board Members to check their schedules with regard to a date. The event could be held after a Board meeting and she would like to be certain that all Board Members can be in attendance.

Ms. White also mentioned that she had scheduled a planning meeting for the Memorial Day event with the Legion Post.

Non-Public Session: RSA 91A:3, (b), (c) and (e)

At 5:55 PM, Mr. Francesco made a motion to go into non-public session under RSA 91A:3, II (d) and (e). The motion was seconded by Mr. Laverack. The motion was approved 3-0 by a roll call vote.

Mr. Laverack -Yes, Mr. Francesco – Yes, Ms. White-Yes.

At 6:10 PM, Mr. Laverack made a motion to seal the minutes of the non-public session stating that to not seal them would render the action taken in non-public session ineffective. The motion was seconded by Mr. Francesco. The motion was approved 3-0 by a roll call vote.

Mr. Laverack -Yes, Mr. Francesco – Yes, Ms. White -Yes.

With no further business to come before the Board, Mr. Francesco made a motion to adjourn the meeting at 6:15PM. Mr. Laverack seconded the motion. The Board voted 3-0 in favor of adjournment.

Respectfully submitted,

Michael R. Capone
Town Administrator