

**Holderness Select Board
Meeting Minutes
July 9, 2018**

Select Board Members Present: Jill White, Chair, Sam Brickley, Shelagh Connelly and Peter Francesco.

Others Present: Michael Capone, Town Administrator.

Call to Order: The meeting was called to order at 4:30 P.M.

Payroll & Payables: Reviewed and discussed.

Correspondence File: The correspondence file was reviewed and discussed.

Approval and Signing of Payroll and Payable Checks: Ms. Connelly moved, seconded by Mr. Francesco to approve the payroll and accounts payable manifests and to issue checks accordingly. The motion passed by a vote of 4-0.

Approval of meeting minutes: Ms. Connelly moved, with a second from Mr. Brickley to approve the minutes of the June 25, 2018 meeting with a grammatical correction. The motion was passed by a vote of 4-0.

Consent Agenda/ Signature file:

- Estimated Assessment Schedule Holderness Central School-2018-2019 School Year
- Estimated Assessment Schedule Pemi-Baker Regional High School -2018 -2019 School Year
- Intent to Cut Map 241 Lot 72
- Special Event Application Map 255 Lot 018

Mr. Francesco moved, seconded by Ms. Connelly to approve the items on the Consent Agenda. The motion was passed by a vote of 4-0.

New Business: Review of 2017-2018 Operating Budget: - the Town Administrator reviewed the preliminary revenue and expense numbers for the fiscal year ended June 30, 2018. It was noted that there will still be adjustments to be made for any revenues and expenses not yet booked for the period. There will also be adjustments anticipated to be made by the auditors consistent with generally accepted accounting principles. Overall, it is anticipated that revenues for the year will be just about equal to projections. Expenses will be below budget.

Old Business: none

Public Participation: none

**Town Administrator's Report to the Select Board
July 9, 2018**

Meetings- 7/10 Zoning Board 6:15PM
7/17 Planning Board 6:30PM

1. I have included a copy of the NHMA Legislative Policy information as an attachment to this email. We can discuss a timetable for review at the meeting. **Action at Meeting:** The Board discussed a schedule for reviewing the policies. It was agreed that they would be taken up at the Select Board meeting on August 6, 2018.

2. The Highway Foreman position is posted on line as well as in two of the local papers and the NHMA website. We have received a few applications and Kevin mentioned he has had some inquiries at the Highway garage

3. Senator Giuda will be facilitating a meeting with NHDOT Commissioner Sheehan and representatives from our community to discuss placing no parking signs along the section of Route 113 near Rattlesnake. Chief Patridge, EB James of the Squam Lakes Association and the Town Administrator will be in attendance. The Senator will also be marshaling an effort to repeal the Governor's veto of SB365 which would have extended the subsidy for wood chip energy plants.

4. Spectrum will begin contacting customers along the new cable section on East Holderness Road. I reviewed the contact list they provided and offered some additional addresses that were not included. Will continue to monitor this to be certain Spectrum does not miss anyone.

5. Have noticed and scheduled the public hearing for the renewal of Royea's license for the 7/23 meeting.

6. The LRPC is working on two water protection grant proposals. One project is to assist communities in developing their aquifer/groundwater protection ordinance and maps. The second is to conduct septic system assessments in areas that may impact water quality. A representative from the LRPC is available to meet with the Board if there is interest in pursuing either of these.

Board Member Reports: Ms. Connelly commented that the latest copy of the Historical Society newsletter was very good.

She mentioned that Livermore Falls Park was busy during the past weekend with over 200 visitors.

Ms. White mentioned that the Summer Celebration mailing would be going out shortly.

Ms. White also mentioned that she had been contacted by a representative of the ACE program with a request to meet to discuss the role of the Town in supporting the program. The Board discussed the matter briefly and expressed support for the funding that is provided every year for the Program. They did not see a role for the Town beyond that.

With no further business to come before the Board, Mr. Francesco made a motion to adjourn the meeting at 5:58PM. Mr. Brickley provided a second. The Board voted 4-0 in favor of adjournment.
Respectfully submitted,

Michael R. Capone
Town Administrator