

**Holderness Select Board  
Meeting Minutes  
July 23, 2018**

**Select Board Members Present:** Jill White, Chair, Woodie Laverack, Vice Chair, Sam Brickley, Shelagh Connelly and Peter Francesco.

**Others Present:** Michael Capone, Town Administrator, Peter Royea, Michael Royea, Wendy Werner.

**Call to Order:** The meeting was called to order at 4:30 P.M.

**Payroll & Payables:** Reviewed and discussed.

**Correspondence File:** The correspondence file was reviewed and discussed.

**Pledge of Allegiance:** 4:59PM: The Chair led those present in the Pledge of Allegiance.

**New Business:** 5 PM: Public Hearing-Royea's Auto Wrecking LLC, Motor Vehicle Junkyard License  
Ms. White opened the hearing at 5:00 for public comment. There was none. Ms. White asked either Peter or Michael if they had any additional information or comment in support of their application.

Peter Royea indicated that they have plans to remove up to two hundred vehicles from the lot now that the metal prices have come up. The challenge they are now facing is the lack of resources as the companies that would come to their facility to haul away the vehicles are not able to keep up with the demand for their services due to a shortage of truck drivers. He is hoping the circumstance will improve.

Ms. White closed the public comment portion of the hearing at 5:07PM.

Ms. White asked if there were any questions from the Board. Ms. Connelly asked if the State had been back to follow up on their visit last summer. Peter mentioned that they have not. The Town Administrator indicated that NHDES had issued a report on the facility and followed up with requests/recommendations. Among them were the removal of some of the vehicles that were not being actively managed as well as the removal of material not directly associated with the auto salvage business.

Ms. White informed the Royea's that the Board will consider the information presented and discussed at the hearing and issue a decision with regard to their application at their August 6 meeting.

The Royea's thanked the Board for their time and consideration and left the meeting at 5:14PM.

**Department Head Visits: Wendy Werner-Recreation** – Wendy provided an update on the SummerEscape program. She noted the program has been full or full with a waitlist for five weeks so far this season. 22 children successfully completed the swim lesson program. More than 30 people are participating in tennis lessons this summer. The story walk is open and has been well received. Irish Step dance is off for the summer, but the song circle and yoga programs remain well attended.

Wendy is currently working on the Fall program schedule. The Board thanked Wendy for all of her hard work in putting together such a diverse offering of programs.

**Scott Davis-Transfer Station** – Scott was unavailable for the meeting this evening, but the Town Administrator commented that the Transfer Station remained very busy. He recently spent an afternoon helping out at the station while Scott was on a short, but well-deserved vacation. He noted that a large number of folks were folks were recycling. And all of the people coming through commented on what a good job Scott, Hanz and Carrie do at the station.

The Town Administrator noted that disposal volumes continue to increase as does the expense of dealing with solid waste and construction and demolition debris. He mentioned that while we still have two years left on our current solid waste contract, we need to start exploring options now as the costs will continue to rise. We are fortunate to have an agreement in place as communities that do not are paying in excess of one hundred dollars per ton to dispose of their solid waste while we pay approximately seventy dollars per ton. Unless we can negotiate a good rate for the next agreement we will see a very large increase in disposal costs. One way to offset this is to get even more people to do more recycling. We also need to evaluate what we collect for construction and demolition debris.

**Approval and Signing of Payroll and Payable Checks:** Ms. Connelly moved, seconded by Mr. Laverack to approve the payroll and accounts payable manifests and to issue checks accordingly. The motion passed by a vote of 5-0.

**Approval of meeting minutes:** Ms. Connelly moved, with a second from Mr. Francesco to approve the minutes of the July 9, 2018 as written. The motion was passed by a vote of 5-0

**Consent Agenda/ Signature file:**

- Permanent Application for Property Tax Credits/Exemptions Map 241 Lot 081
- Permanent Application for Property Tax Credits/Exemptions Map 228 Lot 028
- Original Warrant Yield Tax Levy Map 220 Lot 021
- Assessing Officials Abatement Response Map 245 Lot 039-A11
- Certification of Yield Tax Assessed Map 216 Lot 002
- Temporary sign posting for Sandwich Fair
- Special Event Permit Map 212 Lot 000

Ms. Connelly moved with a second from Mr. Laverack to approve the consent agenda as presented. The Board voted 5-0 in favor of the motion.

**Old Business:** New Hampshire Municipal Association (NHMA) Floor Policies: Ms. Connelly wanted to propose that the Board submit a floor policy proposal for consideration at the legislative Policy meeting in September. The proposal reads as follows: *To see if NHMA will support legislation clarifying that the Town Moderator has the authority to postpone the official ballot voting session of town meeting in the event of severe weather or other emergency and establishing clear rules for addressing any practical issues involved in postponing the voting session.*

Ms. Connelly indicated that other communities would be filing similar proposals for consideration at the conference in September. Mr. Brickley asked what this proposal would do. Ms. Connelly indicated that it would support the legislative process as the discussion of this issue goes forward.

Mr. Francesco, with a second from Mr. Brickley, made a motion that the Board adopt the language as proposed and submit the policy to NHMA for consideration.

There was no further discussion. The Board voted 5-0 in favor of the motion.

**Public Participation:** none

**Town Administrator's Report to the Select Board  
July 23, 2018**

Meetings- 7/31 Meeting in Concord 11:30AM

1. The "No Parking" sign meeting has been rescheduled for July 31 at 11:30 in Concord.
2. Kevin has been receiving resumes for the Foreman position. The deadline for applications is July 27th.

3. Work is proceeding on the revaluation. The Assessors are just about finished with the property visits. A couple of weeks of data entry and cleanup will follow. There will be some sales analysis to be completed. Marybeth will schedule a visit with the Board to provide an update next month.
4. I was contacted by Liz Greason who informed me that the irrigation setup currently located at Curry Place will have to be moved. Looking at alternative sites.
5. We were contacted by a representative from Bill Bolton's Senate campaign requesting time for the candidate to visit the Board. Will probably schedule this for August 20.
6. Work is underway on the review of the zoning ordinance by Counsel. Anticipating a forty-five-day review period followed by a possible meeting with the Planning Board and Zoning Board.
7. DRA is implementing a new online filing program for the MS-9 and MS-10. Both myself and the Chair of the Trustees will be training on the new system in August or September.
8. Linda Levy will be starting work on July 23rd. Will get her to a meeting so you can all chat with her. I have advised the Boards of her hiring and she will begin attending Board meetings in August.
9. There has been some discussion recently with regard to the Special Event Permit process. It might be time to revisit the process to see if it needs to be amended. **Meeting discussion:** The Board asked the Town Administrator to develop a presentation for their consideration.

**Board Member Reports:** Ms. Connelly mentioned that on August 9 at 1PM there will be a rally in support of the override of the Governor's veto of SB365 at the Energy plant in Bridgewater. Tours of the facility will also be provided. State Senators and Representative are organizing support for an override of the veto.

Mr. Laverack commented that the new pergola at the library looks very nice and appears to function well in providing shade for the deck.

Ms. White mentioned that she, the Town Administrator and Meredith Mitchell had participated in a conference call with regard to the ACE program. Ms. Mitchell had contacted the Town Administrator with regard to the possibility of a renewed conversation about the Town assuming operation of the program. Ms. White advised the Board of the extent of the conversation and the discussion of some type of benchmarking to be done with regard to the interest in expanding the role of the Recreation Department in overseeing child education and enrichment programs such as ACE.

The Board agreed that benchmarking might be appropriate when evaluating this or any of the many other programs that might come before the Board, but they did not feel that it was necessary to pursue the matter any further.

Mr. Francesco made a motion with a second from Mr. Laverack that the Board not consider assimilating the operation of the ACE program into the recreation department. The Board voted 5-0 in favor of the motion. Miss Mitchell will be advised of the Board's decision.

**Non-Public Session: RSA 91A:3 (C)**

At 6:25 PM, Mr. Francesco made a motion to go into non-public session under RSA 91A:3, II (c). The motion was seconded by Mr. Brickley. The motion was approved 5-0 by a roll call vote.

Mr. Laverack -Yes, Mr. Francesco – Yes, Mr. Brickley – Yes, Ms. Connelly-Yes, Ms. White -Yes

At 6:40 PM, Mr. Brickley made a motion to seal the minutes of the non-public session stating that to not seal them would render the non-public session ineffective. The motion was seconded by Mr. Laverack. The motion was approved 5-0 by a roll call vote.

Mr. Laverack -Yes, Mr. Francesco – Yes, Mr. Brickley – Yes, Ms. Connelly-Yes, Ms. White -Yes

With no further business to come before the Board, Mr. Francesco made a motion to adjourn the meeting at 6:42PM. Mr. Brickley provided a second. The Board voted 5-0 in favor of adjournment.

Respectfully submitted,

Michael R. Capone  
Town Administrator