

**Holderness Select Board
Meeting Minutes
September 17, 2018**

Select Board Members Present: Jill White, Chair, Woodie Laverack, Vice Chair, Sam Brickley, Shelagh Connelly and Peter Francesco.

Others Present: Michael Capone - Town Administrator

Call to Order: The meeting was called to order at 4:30 PM

Payroll & Payables: Reviewed and discussed.

Approval and Signing of Payroll and Payable Checks: Ms. Connelly moved, seconded by Mr. Laverack to approve the payroll and accounts payable manifests and to issue checks accordingly. The motion passed by a vote of 5-0.

Approval of meeting minutes: Mr. Laverack moved, with a second from Ms. Connelly to approve the minutes of the September 4, 2018 meeting as amended. The motion was passed by a vote of 5-0.

Consent Agenda/ Signature file:

Meredith Village Savings Bank Token Terms and Conditions Schedule

Mr. Francesco moved with a second from Mr. Laverack to approve the consent agenda as presented. The Board voted 4-0-1 with Ms. White abstaining, in favor of the motion.

Public Participation: Fran Taylor was present to speak to the Board with regard to the location of the pedestrian crossing sign on Route 113 in the vicinity of the Science Center. She had a concern that it did not provide adequate distance for vehicle to react to folks in the crosswalk. The Board will look into the matter.

Ms. Taylor also commented that the cellular phone coverage from Route 113 to the Ashland Town line was spotty and asked if the Board had considered speaking with providers regarding coverage. The consensus is that providers are not looking to add coverage in those areas, but the Town Administrator will explore the matter further.

New Business: Marybeth Walker- Corcoran Consulting Associates- Revaluation Update-Marybeth provided an update for the Board with regard to the revaluation process and took questions from the Board. It is anticipated that new values will be completed this week and letters sent out to property owners. Appointments will be scheduled for anyone who has questions with regard to their assessments. Once the final values are set, we can run the MS-1 report for the Department of Revenue Administration and then proceed with setting the tax rate.

Old Business: None

Public Participation: None

**Town Administrator's Report to the Select Board
September 17, 2018**

Meetings- None

1. The Auditors will be in during the week of October 1 to continue the 2017-2018 Audit.
2. The Lakes Region Planning Commission is holding their September Meeting here in the Town Office meeting room. The date is September 24th, the time is 6PM.
3. I spoke with Skip Johnstone and would like to revisit the LED retrofit of lighting for the Town Office. I will work on pricing the project for possible consideration in the 2019-2020 capital budget. The program is eligible for a partial rebate from NHEC.
4. Spoke with some folks at the Grafton Regional Development Corporation annual meeting on Thursday about community planning. They echoed previous sentiments about Plan NH. I will follow up on this when I get back.
5. The 2018-2019 Year to Date budget is in line with expectations.
6. Peter and I took a field trip down to the Town parcel at the Gazebo and found some lot pins from which to take measurements. From that work, it would appear that most of the current parking area near the gazebo is on the Town lot. Certainly, enough to make two rows of parking such as currently exist with some minor alterations.
7. Fuel prices have not come down so we may be faced with an increase in both propane and #2 prices for the next heating season. I have asked for pricing updates prior to our next two meetings as the window to lock in prices closes in October. At the current pricing and usage, it would result in an increase of just over \$700 for the heating season.
8. The F550 for the Highway Department is at Fairfield awaiting installation of the plow and sander. There are a number of vehicles in front of it so it may be a few months before we actually receive it.
9. The NHRS retirement contribution numbers have been set for the upcoming two years beginning July 1 2019. There are reductions in both classes of employment which will save us a little money. Probably \$1,000+ for the Police and \$100 for other employees.

With no further business to come before the Board, Mr. Francesco made a motion to adjourn the meeting at 6:12PM. Mr. Laverack provided a second. The Board voted 5-0 in favor of adjournment.

Respectfully submitted,

Michael R. Capone
Town Administrator

