

**Holderness Select Board
Meeting Minutes
October 1, 2018**

Select Board Members Present: Woodie Laverack, Vice Chair, Sam Brickley, Shelagh Connelly and Peter Francesco.

Others Present: Michael Capone - Town Administrator, Kevin Coburn-Road Agent

Call to Order: The meeting was called to order at 4:30 PM

Pledge of Allegiance: Mr. Laverack led those present in the Pledge of Allegiance.

Payroll & Payables: Reviewed and discussed.

Approval and Signing of Payroll and Payable Checks: Ms. Connelly moved, seconded by Mr. Francesco to approve the payroll and accounts payable manifests and to issue checks accordingly. The motion passed by a vote of 4-0.

Approval of meeting minutes: Ms. Connelly moved, with a second from Mr. Francesco to approve the minutes of the September 17, 2018 meeting. The motion was passed by a vote of 4-0.

Consent Agenda/ Signature file:

Report of Cut -M/L 241-072-000

Ms. Connelly moved with a second from Mr. Francesco to approve the consent agenda as presented. The Board voted 4-0 in favor of the motion.

Department Head Visits: Kevin Coburn-Road Agent: Kevin provided an update for the Board with regard to the paving projects completed this year on Mt Prospect Road and Currier Field Road. He mentioned that all of the ditching and shouldering work had been completed as well. Justin Bernier, the new Highway Department Foreman, started his employment today. He was most recently employed by the Town of New Hampton.

Kevin also mentioned that the new F550 was at Fairfield having the sander body and plow installed. He anticipates it will be at least the end of the year before the installation is complete due to the number of vehicles presently at the vendor.

Kevin discussed the planned purchase of a replacement backhoe during the next budget cycle. The estimate for the replacement is considerably higher than anticipated. The Board discussed some options to consider with regard to how to approach the purchase. Kevin will research the matter further.

The Board thanked Kevin and the members of the Highway Department for all of their good work.

New Business: None

Old Business: Review exemption list: The Board reviewed and discussed the list of Tax-Exempt properties for 2018.

Public Participation: None

Town Administrator's Report to the Select Board

October 1, 2018

Meetings- October 8-Department Head Meeting-11AM

October 9-Conservation Commission-4PM

October 10-Holderness Central School Inspection

1. The Auditors will be here from 10/2 through 10/4.
2. Justin Bernier, our new Highway Department Foreman, started today.
3. The Assessing review appointments are ongoing. They will continue through Wednesday of this week. We hope to have any additional field work done and final values set by Friday. We can then run the MS-1.
4. Will begin work on the operating budget this week. Please give some thought to what you might want to see in the way of increases for the next budget cycle.
5. We will be the site for a community Flu Clinic sponsored by Speare Memorial Hospital. It will be conducted at the Town Office on October 24 from 11AM to 1PM.
6. Awaiting a pricing update on our options for fuel for the upcoming heating season.

Board Member Reports:

Mr. Francesco – mentioned that he had spoken with a business owner on East Holderness Road with regard to a concern expressed by a resident. The matter will be addressed by the business owner.

Mr. Laverack – provided an update for the Board from the last Planning Board meeting.

With no further business to come before the Board, Mr. Francesco made a motion to adjourn the meeting at 6:25PM. Mr. Brickley provided a second. The Board voted 4-0 in favor of adjournment.

Respectfully submitted,

Michael R. Capone
Town Administrator