

**Holderness Select Board
Meeting Minutes
December 10, 2018**

Select Board Members Present: Woodie Laverack, Vice Chair, Sam Brickley, Shelagh Connelly and Peter Francesco.

Others Present: Michael Capone - Town Administrator, Jake Patridge – Police Chief

Call to Order: The meeting was called to order at 4:30 PM

Payroll & Payables: Reviewed and discussed.

Pledge of Allegiance: at 5:00 PM Mr. Laverack led those present in the Pledge of Allegiance.

Approval and Signing of Payroll and Payable Checks: Ms. Connelly moved, seconded by Mr. Brickley to approve the payroll and accounts payable manifests and to issue checks accordingly. The motion passed by a vote of 4-0.

Approval of meeting minutes: Ms. Connelly moved, with a second from Mr. Brickley to approve the minutes of the November 26, 2018 meeting as written. The motion was passed by a vote of 4-0.

Consent Agenda/Signature File

Intent to Cut Map 216 Lot 002

Abatement Response Map 239 Lot 490 Sub Lot 093

Abatement Response Map 245 Lot 028

Abatement Response Map 239 Lot 049 Sub Lot 043

Ms. Connelly moved with a second from Mr. Francesco to approve the consent agenda as presented. The Board voted 4-0 in favor of the motion.

Department Head Visits: Police Chief, Jake Patridge – The Chief was present to provide an update to the Board with regard to the status of the hiring process for the open position within the Police Department.

The Board thanked the Chief for attending the meeting.

New Business: Review 2019 Meeting and Holiday Schedule: The Board reviewed and approved the 2019 meeting schedule and the 2019 Holiday Schedule.

Old Business: 2019-2020 Budget Update: The Board reviewed and discussed the Paving and Road Reconstruction Plan submitted by Road Agent, Kevin Coburn. They were in agreement with the projects proposed for the 2019-2020 budget. Kevin will present the plan at the budget meeting this evening.

Public Participation: None

**Town Administrator's Report to the Select Board
December 10, 2018**

Meetings- December 10, Budget Committee 5:30PM
December 11, FEMA Risk MAP Discovery Meeting 2PM
December 17, Holiday Luncheon 12 NOON

1. The second meeting with the Budget Committee will begin at 5:30. Library, Highway and Fire will be presenting. I will fill in the rest as necessary.
2. The preliminary mapping results are in from the work on cell coverage we did with the LRPC. They confirm what we already know. None of the four major carriers have adequate signal strength in Town. Will contact the LRPC to see what the next steps are in the process.
3. We will be hosting a FEMA meeting on Tuesday beginning at 2PM. They will be conducting a Risk Mapping, Assessment and Planning Discovery Meeting for the Pemi Watershed. They will be seeking input about local flood risk and flood hazards and reviewing mitigation plans to understand local mitigation capabilities. Emergency Management, Planning, Conservation and Highway have all been invited to attend. Administrators Report:

Board Member Reports: Ms. Connelly mentioned that she had attended the retirement party for NHMA outgoing Executive Director, Judy Silva. It was a very nice event. She also mentioned that former staff attorney, Margaret Byrnes, had been appointed as the new Executive Director.

Mr. Francesco mentioned that he was working on a property assessment issue with a taxpayer.

With no further business to come before the Board, Mr. Francesco made a motion to adjourn the meeting at 5:25PM. Ms. Connelly provided a second. The Board voted 4-0 in favor of adjournment.

Respectfully submitted,

Michael R. Capone
Town Administrator