

**Holderness Select Board
Meeting Minutes
April 15, 2019**

Select Board Members Present: Jill White, Chair, Woodie Laverack, Vice Chair, Sam Brickley, Peter Francesco and Kelly Schwaner.

Others Present: Town Administrator- Michael Capone, Rachel Lyford and State Senator Bob Giuda

Call to Order: The meeting was called to order at 5:00 PM

Ms. White welcomed Ms. Rachel Lyford a tenth-grade civics student at Plymouth Regional High School to the meeting. Ms. Lyford was attending the meeting as part of her civics curriculum.

Pledge of Allegiance: Ms. Lyford led those present in the Pledge of Allegiance

Payroll & Payables: Reviewed and discussed.

Approval and Signing of Payroll and Payable Checks: Mr. Francesco moved, with a second from Mr. Laverack to approve the payroll and accounts payable manifests and to issue checks accordingly. The motion passed by a vote of 5-0.

Approval of meeting minutes: Mr. Francesco moved, with a second from Mr. Laverack to approve the nonpublic minutes of the March 18, 2019 meeting as written. The motion was passed by a vote of 5-0.

Mr. Francesco moved with a second from Ms. Schwaner to approve the meeting minutes of the April 1, 2019 meeting as written. The motion passed by a vote of 5-0.

Consent Agenda/Signature File:

Intent to Excavate: Map 210 Lot 006

Intent to Cut: Map 228 Lots 021,022,023,024

Warrant for Collection of Excavation Tax Map 210 Lot 008 Sub Lot 001

Special Event Permit for Map 236 Lots 001 and 002

Special Event Permit for Map 212 Lot 001

Mr. Francesco moved with a second from Mr. Brickley to approve the consent agenda as presented. The Board voted 5-0 in favor of the motion.

Department Head Visits: None

New Business: State Senator Bob Giuda stopped by as part of his post Town Meeting tour of district communities. Senator Giuda provided the Board with an update on some of the issues he had been working on for communities in his District. Most recently, he had been working on the State Budget that had been approved by the House. He was concerned that some of the State surplus of \$168 million dollars had come from one-time anomalies and cautioned that we should not rely on a surplus of that size going forward to offset expenses. He noted that the State had approved one-time spending bills to

address Municipal needs such as highway projects from the surplus but suggested that funding for long term projects be supported with more consistent revenue sources.

Senator Giuda asked if the Board had any questions or any input with regard to areas of concern. Ms. White mentioned that the Board had concerns with the condition of Route 175 between Routes 3 and 93. Senator Giuda mentioned that funding for road improvements had been impacted by the reduction in revenue from the Gas Tax. Many of the States roads were in need of repair, but funding for the work was difficult to come by.

Mr. Francesco expressed concern with some of the discussion around school funding. It was noted that the current school funding bills contained no provision for excess SWEPT (State Wide Education Property Tax) funds to be returned by “donor” communities like Holderness.

Mr. Brickley commented that the educational funding issue was a difficult one and that Senators and Representatives were in a difficult position given that their Districts would most likely contain both “donor” and “receiver” towns.

The Town Administrator thanked Senator Giuda for his efforts in helping the Town obtain “no parking” signs for the section of Route 113 near the Rattlesnake Trailhead. The Board thanked Senator Giuda for stopping by and for his work in support of district communities.

Senator Giuda thanked Ms. Lyford for attending and encouraged her to continue her civics studies and get involved in her community.

Old Business: Ms. White mentioned to the Board that the Spring Business Meeting will be held on Tuesday, May 21, 2019 at 9AM in the Library Community Room. The Town Administrator will notice it as a public meeting. She also mentioned that the next Select Board meeting would be on Tuesday, April 30, 2019 at 5PM here at the Town Office. Ms. White and Ms. Schwaner will not be available for the meeting.

Public Participation: None

Town Administrator’s Report to the Select Board April 15, 2019

1. At present, we have no agenda items beyond our normal business. You might want to be thinking about business items for the board to consider in the coming year so we can discuss and prioritize them. I am working on my own to do list as well.

2. Amy and I are working on the personnel policy updates. The process was discussed briefly at the Department head meeting last week. A draft of the policy will be made available to them for review prior to sending it to the Board.

3. The assessors are continuing to work on pickups. We expect them to be out in the field for two more weeks. After that, they will occasionally be out in the field reviewing abatement properties.

4. I will be doing some cell phone signal monitoring this week. There was an issue with the AT&T phone during the initial collection period so we will have to go back out. It should not take much of my time and it is important to get the data if the LRPC intends to take providers to task over their coverage claims.
5. The House passed the budget for the new biennium without reintroduction of the SWEPT issue.
6. The judge denied the preliminary injunction for the ConVal school funding lawsuit.
7. Will be contacting Ross Deachman this week as the final stage of the Huckins Hill Road review.
8. We discussed implementation of the Primex Prime 3 program at the Joint Loss Management Committee meeting on April 8th. The Committee was in support of joining the program. I am working on preparing the policies we currently do not have in place for compliance. It will also afford us an opportunity to update some of our existing policies which appear somewhat dated.
9. Kevin and I are reviewing job descriptions and having conversation with regard to the best way to proceed forward on replacing the vacancy in the Highway Department.

Board Member Reports:

Mr. Francesco suggested that the Board consider painting the Town Hall building as part of routine maintenance for the building. He also mentioned that the SLA trails were closed for the spring and were being monitored by staff to keep people from damaging them.

At 6:30 PM, Mr. Francesco made a motion to go into non-public session under RSA 91A:3, II (e). The motion was seconded by Mr. Brickley. The motion was approved 5-0 by a roll call vote.

Mr. Laverack -Yes, Mr. Francesco – Yes, Mr. Brickley – Yes, Ms. Schwaner-Yes, Ms. White-yes

At 6:51 PM, Mr. Francesco made a motion to come out of non-public session and to seal the minutes of the non-public session stating that to not seal them would render the non-public session ineffective. The motion was seconded by Mr. Brickley. The motion was approved 5-0 by a roll call vote.

Mr. Laverack -Yes, Mr. Francesco – Yes, Mr. Brickley – Yes, Ms. Schwaner-Yes, Ms. White – yes.

With no further business to come before the Board, Mr. Brickley moved, with a second from Mr. Francesco, to adjourn the meeting at 6:53PM. The Board voted 5-0 in favor of adjournment.

Respectfully submitted,
Michael R. Capone
Town Administrator