

**Holderness Select Board
Meeting Minutes
March 4, 2019**

Select Board Members Present: Jill White, Chair, Woodie Laverack, Vice Chair, Sam Brickley, Shelagh Connelly and Peter Francesco.

Others Present: Town Administrator- Michael Capone.

Call to Order: The meeting was called to order at 4:30 PM

Payroll & Payables: Reviewed and discussed.

Approval and Signing of Payroll and Payable Checks: Ms. Connelly moved, with a second from Mr. Brickley to approve the payroll and accounts payable manifests and to issue checks accordingly. The motion passed by a vote of 5-0.

Approval of meeting minutes: Ms. Connelly moved, with a second from Mr. Brickley to approve the minutes of the February 19, 2019 meeting as written. The motion was passed by a vote of 5-0.

Consent Agenda/Signature File:

Land Use Change Tax Map 255 Lot 018

Application for Property Tax Credits/Exemptions Tax Map 227 Lot 003

Abatement Response Map 245 Lot 039-A-10 and Supplemental Warrant

Ms. Connelly moved with a second from Mr. Brickley to approve the consent agenda as presented. The Board voted 5-0 in favor of the motion.

Department Head Visits: Kevin Coburn -Road Agent – Kevin was excused from the meeting as he had been up since 3AM dealing with snow. The Town Administrator mentioned that he and Kevin had been reviewing department expenses given the frequency and duration of storms this winter. The overtime line in the operating budget will be overspent this year as will the salt and sand lines. There was some discussion with regard to reviewing the usage over the past few years to determine if those lines need to be amended for the 2019-2020 operating budget. The Town Administrator will review them to see if that is necessary.

Jake Patridge- Police Chief- Chief Patridge was rescheduled to the next meeting.

New Business: Town Meeting Schedule-1st and 2nd sessions- the Board discussed the schedule for covering the polls on Tuesday, March 12. Ms. White will cover from 10-12, Ms. Connelly from 12-2, Mr. Brickley from 2-4, Mr. Laverack from 4-6 and Mr. Francesco from 6-7. Ms. White, Ms. Connelly and Mr. Laverack will be available to sign the ballot seals.

Ms. White will facilitate questions from the public during the deliberative session on March 13 and will call on other Board members and the Town Administrator to assist as necessary.

Old Business: Outstanding Budget Issues – The Town Administrator mentioned that he had placed the line item detail of the operating budget on the Town website. He had also responded to an inquiry from a resident received during the budget public hearing.

Public Participation: None

**Town Administrator's Report to the Select Board
March 4, 2019**

Meetings- March 11- Department Head 11AM, JLMC 12 Noon

March 12- 1st Session Town Meeting 10-7

March 13 - 2nd Session Town Meeting 6:30PM HCS

1. I have been continuing to forward material on Huckins Hill Road to Town Counsel for review. To date the material is not sufficient to make our case, but I will continue looking for information.
 2. HB709, which seeks to change the funding for an adequate education, was passed in the house 262-82. It does not include any language in support of excess SWEPT being paid to the State.
 3. Executive Councilor Cryans stopped by the office last week to introduce himself. He dropped off a business card and some literature for the Board. We had a brief discussion with regard to the Town and possible issues for which he could provide support. I invited him to a meeting and he thought he would be able to attend in May or June.
 4. Reviewed the Budget #'s for February and we are still on track overall with expenses and revenues. The Highway department and Transfer Station have some overruns of which we are aware and are monitoring.
 5. Spoke with Kevin with regard to moving the sand pile outside of the Highway Yard. There have been no issues to date.
 6. Town reports are in and have been put out at the Town Office, Library and Post Office. Jill and I visited with Barbara Currier to drop off the first copy. She was very surprised and honored. It was a nice visit.
- Linda did a great job putting the report together and everyone was good about getting material to her on time. A good group effort. We will put the pdf version up on the website as soon as we receive it from the printer.
7. March 1 is the last day for folks to submit abatement requests. As of February 27, we have received 21 abatements. There is a possibility we will receive more. We can accept them as long as they are postmarked on or before March 1. Amy will prepare a spreadsheet for the next meeting that provides an overview of what we received.

Board Member Reports:

Ms. Connelly – wanted to thank the other Board members for an enjoyable nine years on the Board. She was proud of what the Board had accomplished together and grateful for the civil debate that did take place when there were differences of opinion.

Shelagh presented the Board with a painting by Barbara Boyd depicting the Mattatuck Fife and Drum Band playing while being transported through the Channel in antique wooden power boats during the Town's 250th celebration. The Board thanked Shelagh for the painting and asked that the Town Administrator hang it in the downstairs meeting room along with the other items commemorating the 250th celebration.

Mr. Laverack wanted to thank Ms. Connelly for her service to the community and her excellent work on the Board.

Mr. Brickley echoed that sentiment as did Ms. White and Mr. Francesco.

Mr. Francesco commented that he continues to be impressed with the work of our Library Director, Adam DiFilippe. The Board and the Town Administrator shared that sentiment as well.

Ms. White mentioned that she had received some inquiries with regard to the condition of both Routes 3 and 175, two of the State Roads running through Town. The overall condition of those Roads was exacerbated by winter weather creating unsafe travel along both roadways. The Board discussed the matter at length and Ms. Connelly made a motion, with a second from Mr. Brickley, to have the Town Administrator send a letter to the State requesting that the matter be addressed. The Board voted 5-0 in favor of the motion.

Ms. White also discussed the Summer Celebration with the Board. The current funding model for the event is not sufficient to meet expenses. In addition, concerns have been raised with regard to the impact that the event has on wildlife and Little Squam. Ms. White suggested that the event be discontinued until such time as these issues can be adequately addressed if at all. It will be added to the agenda of the spring business meeting for further discussion. The Board was in agreement.

In closing, Ms. White once again thanked Ms. Connelly for her service to the community.

With no further business to come before the Board, Ms. Connelly moved, with a second from Mr. Brickley, to adjourn the meeting at 6:12PM. The Board voted 5-0 in favor of adjournment.

Respectfully submitted,
Michael R. Capone
Town Administrator