

**TOWN OF HOLDERNESS  
BUDGET COMMITTEE  
MINUTES  
January 22, 2020**

**Budget Committee Members Present:** Ken Evans, Todd Elgin, Bob Maloney, Kevin Barrett and Dayna Titus.

**Select Board Ex Officio Members Present:** Jill White and Kelly Schwaner.

**Others Present:** Town Administrator, Michael Capone

**Call to Order:** Mr. Evans called the meeting to order at 5:30PM.

Mr. Evans took a moment to lay out the Committee's objectives for this evening's meeting.

**Review and approval of the January 13, 2020 Meeting Minutes:** Mr. Maloney made a motion to approve the draft minutes as written with a second from Mr. Elgin. There was no further discussion. Those present voted 6-0 in favor of the motion.

**Review and Discussion of the Holderness Central School Proposed Operating Budget and Warrant Articles:** Mr. Evans distributed the revised warrant that included more details with regard to the cost items contained in the collective bargaining agreement reached between the Holderness Central School Board and the Holderness Education Association (Article 6). The Committee members had a number of questions with regard to the Article. There was no one present at the meeting that could answer the questions so Mr. Evans said that he would contact School Board Chair, Carolyn Mello to see if she could provide more detail on the Article. The members agreed that they could consider the Article separately at a short meeting to be conducted prior to the Public Hearing on the Budget Scheduled for February 5, at 6:30PM in the Holderness Central School Cafeteria.

Mr. Maloney made a motion to adopt Articles 1 thru 5 and articles 7 and 8 as presented in the draft Holderness Local School Warrant. Mr. Barrett provided a second. There was no further discussion. The Committee voted 6-0 in favor of the motion.

**Review and Discussion of the Town of Holderness Proposed Operating Budget and Warrant Articles:** Mr. Evans asked the Town Administrator to provide an update on the changes to the draft material presented at the January 13, 2020 meeting. The Town Administrator noted that the Select Board reviewed two items with regard to the operating budget and the warrant at their January 21, 2020 meeting. The first was to review a request received from the Boys and Girls Club for funding for the After-School Care and Enrichment program at the Holderness Central School. The request was for \$12,000. After reviewing the materials provided, the Board voted unanimously to fund the After-School Care and Enrichment program in the amount of \$12,000 payable to the Boys and Girls Club and to subsequently amend the operating budget total in Article 4 to \$2,572,674.

Following that vote, there was a discussion with regard to amending the amount appropriated for Road Reconstruction in Article 6 from \$203,800 to \$225,660 and subsequently to amend the total appropriation for Capital projects in Article 6 to \$392,160. After a brief review, the Select Board voted unanimously in favor of the proposed changes.

The Town Administrator advised the Committee that the warrant before them contained all of the proposed changes.

Mr. Evans asked the Town Administrator if he could provide some background with regard to Article 10, which proposed funding to design, permit and construct expanded municipal parking in the area behind the Post Office. The Town Administrator noted that this article, as well as articles 9 and 11, were to get approval from Town Meeting to use monies from the unassigned fund balance for these projects should the Select Board move forward with them. Ms. White explained that, in the case of the parking lot expansion, the Board would not move forward without a public review of the project.

The Town Administrator provided some additional information on the history of the project and took questions from Committee Members. Committee members also had questions with regard to some of the wording in the other warrant articles.

Following that discussion, Mr. Maloney made a motion to approve Articles 4 thru 11 as written. There was a second from Mr. Elgin. There was no further discussion. The Committee voted 6-0 in favor of the motion.

**Other Business:** Mr. Evans took a few minutes to explain the next steps in the process and described the procedure for the Public Hearing. He indicated that he will forward any information received from the Holderness Central School Board with regard to Article 6 to the members of the Committee for their individual consideration in advance of the February 5, 2020 Public Hearing.

**Adjournment:** With no further business to transact, the meeting was adjourned at 6:57PM.

Respectfully submitted,

Michael R. Capone  
Holderness Town Administrator