

**TOWN OF HOLDERNESS  
BUDGET COMMITTEE  
WORK SESSION MINUTES  
January 19, 2023**

**Budget Committee Members Present:** Chair, Dayna Titus, Bob Maloney, Kevin Barrett, Bennett Evans, Morgan Stepp, School Board Representative, Carolyn Mello and Select Board Alternate member, Jill White.

**Others Present:** Town Administrator, Michael Capone

**Call to Order:** Ms. Titus called the meeting to order at 5:31PM. The Committee recited the Pledge of Allegiance. The agenda for this evening's meeting called for a review of the Holderness Central School and the Town's budget and warrant for review and amendment/approval by the Budget Committee.

Ms. Titus asked if there were any questions regarding either of the operating budgets. There being none, the Committee went through each warrant article starting with the Holderness Central School Warrant.

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**Article 2:** To see if the school district will vote to raise and appropriate the sum of Eighteen Thousand Dollars (\$18,000) for replacing windows on the second floor of the school building and authorize the withdrawal of \$18,000 from the School Building Renovation Fund created for that purpose. No amount is to come from general taxation. The School Board recommends this article. (Majority vote required.)

**Mr. Maloney made a motion to approve Article 2. Mr. Stepp provided a second. Ms. Titus asked if there was any additional discussion. There being none, Ms. Titus asked for a roll call vote. Mr. Barrett- Aye, Mr. Stepp-Aye, Mr. Maloney -Aye, Ms. Mello-Aye, Mr. Bennett-Aye, Ms. White-Aye, Ms. Titus-Aye. The vote was 7-0 in favor of the motion to approve article 2.**

**Article 3:** To see if the school district will vote to raise and appropriate the sum of Ninety-Nine Thousand Five Hundred Dollars (\$99,500) for Computer Equipment and Access Control Technology and authorize the withdrawal of \$99,500 from the Technology Capital Reserve Fund created for that purpose. No amount is to come from general taxation. The School Board recommends this article. (Majority vote required)

**Mr. Maloney made a motion to approve Article 3. Mr. Stepp provided a second. Ms. Titus asked if there was any additional discussion. There being none, Ms. Titus asked for a roll call vote. Mr. Barrett- Aye, Mr. Stepp-Aye, Mr. Maloney -Aye, Ms. Mello-Aye, Mr. Bennett-Aye, Ms. White-Aye, Ms. Titus-Aye. The vote was 7-0 in favor of the motion to approve article 3.**

**Article 4:** To see if the School District will vote to raise and appropriate the sum of One Hundred Thousand dollars (\$100,000) to be placed in the previously established capital reserve fund for building renovations. The School Board recommends this article. (Majority vote required)

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**Mr. Maloney made a motion to approve Article 4. Mr. Stepp provided a second. Ms. Titus asked if there was any additional discussion. There being none, Ms. Titus asked for a roll call vote. Mr. Barrett- Aye, Mr. Stepp-Aye, Mr. Maloney -Aye, Ms. Mello-Aye, Mr. Bennett-Aye, Ms. White-Aye, Ms. Titus-Aye. The vote was 7-0 in favor of the motion to approve article 4.**

**Article 5:** To see if the School District will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) to be added to the Technology Capital Reserve Fund previously established. The School Board recommends this article. (Majority vote required.)

**Mr. Maloney made a motion to approve Article 5. Mr. Stepp provided a second. Ms. Titus asked if there was any additional discussion. There being none, Ms. Titus asked for a roll call vote. Mr. Barrett- Aye, Mr. Stepp-Aye, Mr. Maloney -Aye, Ms. Mello-Aye, Mr. Bennett-Aye, Ms. White-Aye, Ms. Titus-Aye. The vote was 7-0 in favor of the motion to approve article 5.**

**Article 6:** To see if the School District will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) to be added to the School Building Capital Reserve Fund previously established. This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. The School Board recommends this article. (Majority vote required)

**Mr. Maloney made a motion to approve Article 6. Mr. Stepp provided a second. Ms. Titus asked if there was any additional discussion. There being none, Ms. Titus asked for a roll call vote. Mr. Barrett- Aye, Mr. Stepp-Aye, Mr. Maloney -Aye, Ms. Mello-Aye, Mr. Bennett-Aye, Ms. White-Aye, Ms. Titus-Aye. The vote was 7-0 in favor of the motion to approve article 6.**

**Article 7:** To see if the School District will vote to raise and appropriate the budget committee's recommended amount of Four Million Nine Hundred Seventy-Five Thousand Five Hundred Four Dollars (\$4,975,504) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations contained in special or individual articles addressed separately. The School Board recommends this article. (Majority vote required)

**Mr. Maloney made a motion to approve Article 7. Mr. Stepp provided a second. Ms. Titus asked if there was any additional discussion. There being none, Ms. Titus asked for a roll call vote. Mr. Barrett- Aye, Mr. Stepp-Aye, Mr. Maloney -Aye, Ms. Mello-Aye, Mr. Bennett-Aye, Ms. White-Aye, Ms. Titus-Aye. The vote was 7-0 in favor of the motion to approve article 7.**

The Committee then proceeded to go through the Town warrant.

**Article 4:** To see if the Town will vote to raise and appropriate the Budget Committee's recommended sum of Three Million Two Hundred Thirteen Thousand Four Hundred Eighty-Eighty dollars (\$3,213,488) for general municipal operations. Said sum does not include special or individual articles elsewhere within this warrant. (Majority vote required)

**Recommended by the Select Board; (4 yeas, 0 nays).**

**Mr. Maloney made a motion to approve Article 4. Mr. Stepp provided a second. Ms. Titus asked if there was any additional discussion. There being none, Ms. Titus asked for a roll call vote. Mr. Barrett- Aye, Mr. Stepp-Aye, Mr. Maloney -Aye, Ms. Mello-Aye, Mr. Bennett-Aye, Ms. White-Aye, Ms. Titus-Aye. The vote was 7-0 in favor of the motion to approve article 4.**

**Article 5:** To see if the Town will vote to raise and appropriate the sum of Four Hundred Forty-Nine Thousand Five Hundred Dollars (\$449,500) to be placed in the following Capital Reserve Funds: (Majority vote required)

WHITE OAK POND DAM	\$2,500
ROAD RECONSTRUCTION	\$200,000
MUNICIPAL BUILDINGS	\$30,000
LIBRARY BUILDING	\$5,000
REVALUATION	\$35,000
FIRE EQUIPMENT	\$10,000
PUBLIC WORKS VEHICLES	\$100,000
CONSERVATION	\$5,000
POLICE CRUISER	\$50,000
TRANSFER STATION EQUIPMENT	\$2,000
TOWN INFORMATION TECHNOLOGY	<u>\$10,000</u>
	\$449,500

**Recommended by the Select Board; (4 yeas, 0 nays).**

**Mr. Maloney made a motion to approve Article 5. Mr. Stepp provided a second. Ms. Titus asked if there was any additional discussion. There being none, Ms. Titus asked for a roll call vote. Mr. Barrett- Aye, Mr. Stepp-Aye, Mr. Maloney -Aye, Ms. Mello-Aye, Mr. Bennett-Aye, Ms. White-Aye, Ms. Titus-Aye. The vote was 7-0 in favor of the motion to approve article 5.**

**Article 6:** To see if the Town will vote to raise and appropriate the sum of Four Hundred Thirty Thousand Nine Hundred and Fifty Dollars (\$430,950) for the following Capital projects and to fund this appropriation by authorizing the Select Board to withdraw the sums indicated from existing Capital Reserve Funds as noted: No additional funds will be raised through taxation. (Majority vote required)

Road Reconstruction: \$200,000 (from the Road Reconstruction Capital Reserve Fund)

Paint Town Hall and Replace Shutters: \$30,500 (from the Municipal Buildings Capital Reserve Fund)

Plow, wing and sander body for a Chevrolet 6500 series or equivalent dump truck: \$90,750 (from the Public Works Vehicle Capital Reserve Fund)

Update of Property Values: \$40,000 (from Revaluation Capital Reserve Fund)

SUV for Police Department: \$55,000 (from the Police Cruiser Capital Reserve Fund)

Town IT Equipment: \$14,700 Replacement of Three Workstations and one Server: (from the Town Information Technology Capital Reserve Fund)

**Recommended by the Select Board; (4 yeas, 0 nays).**

**Mr. Maloney made a motion to approve Article 6. Mr. Stepp provided a second. Ms. Titus asked if there was any additional discussion. There being none, Ms. Titus asked for a roll call vote. Mr. Barrett- Aye, Mr. Stepp-Aye, Mr. Maloney -Aye, Ms. Mello-Aye, Mr. Bennett-Aye, Ms. White-Aye, Ms. Titus-Aye. The vote was 7-0 in favor of the motion to approve article 6.**

**Article 7:** To see if the Town will vote to raise and appropriate the sum of Eight Hundred Sixty-Seven Thousand Three Hundred Ninety-Six Dollars (\$867,396) for the purchase of a new Fire Engine and to further authorize Four Hundred Fifty Thousand Seven Hundred Ninety-Six Dollars (\$450,796) to come from Unassigned Fund Balance for that purpose. Four Hundred Sixteen Thousand Six Hundred Dollars (\$416,600) to come from the Fire/Rescue Vehicle Capital Reserve. No additional funds will be raised through taxation. (Majority vote required)

**Recommended by the Select Board; (4 yeas, 0 nays).**

**Mr. Maloney made a motion to approve Article 7. Mr. Stepp provided a second. Ms. Titus asked if there was any additional discussion. There being none, Ms. Titus asked for a roll call vote. Mr. Barrett- Aye, Mr. Stepp-Aye, Mr. Maloney -Aye, Ms. Mello-Aye, Mr. Bennett-Aye, Ms. White-Aye, Ms. Titus-Aye. The vote was 7-0 in favor of the motion to approve article 7.**

**Article 8:** To see if the Town will vote to raise and appropriate the sum of Eight Thousand Seven Hundred Thirty-Two Dollars (\$8,732) for the purchase of two new radar speed signs for the Police Department and to further authorize the sum of Two Thousand One Hundred and Eighty-Three Dollars (\$2,183) to come from Unassigned Fund Balance for that purpose. Six Thousand Five

Hundred Forty-Nine Dollars (\$6,549) to come from a Highway Safety Grant previously obtained by the Police Department. No additional Funds will be raised by taxation. (Majority vote required)

**Recommended by the Select Board; (4 yeas, 0 nays).**

**Mr. Maloney made a motion to approve Article 8. Mr. Stepp provided a second. Ms. Titus asked if there was any additional discussion. There being none, Ms. Titus asked for a roll call vote. Mr. Barrett- Aye, Mr. Stepp-Aye, Mr. Maloney -Aye, Ms. Mello-Aye, Mr. Bennett-Aye, Ms. White-Aye, Ms. Titus-Aye. The vote was 7-0 in favor of the motion to approve article 8.**

**Article 9:** To see if the Town will vote to readopt the optional veterans' property tax credit in the amount of \$500 under RSA 72:28? (Majority vote required)

**Mr. Maloney made a motion to approve Article 9. Mr. Stepp provided a second. Ms. Titus asked if there was any additional discussion. There being none, Ms. Titus asked for a roll call vote. Mr. Barrett- Aye, Mr. Stepp-Aye, Mr. Maloney -Aye, Ms. Mello-Aye, Mr. Bennett-Aye, Ms. White-Aye, Ms. Titus-Aye. The vote was 7-0 in favor of the motion to approve article 9.**

**Draft Minutes of the December 27, 2022 Joint meeting with the Select Board –** Mr. Maloney made a motion to approve the minutes of the December 27, 2022 joint meeting with the Select Board. Mr. Stepp provided a second. Ms. Titus asked if there was any additional discussion. There being none, Ms. Titus asked for a roll call vote. Mr. Barrett- Aye, Mr. Stepp-Aye, Mr. Maloney -Aye, Ms. Mello-Abstain, Mr. Bennett-Aye, Ms. White-Aye, Ms. Titus-Aye. The vote was 6-0 in favor of the motion to approve the 12/27 meeting minutes with one abstention.

**Other Business –** The Town Administrator mentioned that the proposed budgets and warrants will be posted on the Budget Committee page of the Town website. The public hearing on both will be on Wednesday, February 8, 2023 beginning at 6:30PM in the Holderness Central School cafeteria. After the hearing the Committee will take a final vote to send the operating budgets to the floor of the second session of Town Meeting on March 15<sup>th</sup>, 2023.

Mr. Maloney thanked both Ms. Mello and Ms. Titus for the leadership of their respective committees.

There being no further business to come before the meeting, Mr. Evans made a motion to adjourn. Mr. Maloney provided a second. Ms. Titus asked for a roll call vote. Mr. Barrett-Aye, Mr. Stepp-Aye, Mr. Maloney -Aye, Ms. Mello-Aye, Mr. Bennett-Aye, Ms. White-Aye, Ms. Titus-Aye. The vote was 7-0 in favor of adjournment at 6:52PM.

Respectfully Submitted,  
Michael R. Capone  
Town Administrator