

**TOWN OF HOLDERNESS
BOARD OF SELECTMEN
BUDGET COMMITTEE
MINUTES
December 16, 2019**

Budget Committee Members Present: Ken Evans, Todd Elgin, Bob Maloney, Kevin Barrett and Dayna Titus.

Selectmen Present: Chair, Jill White, Vice Chair, Woodie Laverack, Sam Brickley and Kelly Schwaner.

Others Present: Town Administrator, Michael Capone, Recreation Director, Wendy Werner, Recreation Board Members, Tom Stepp, Jenny Evans, George Sutcliffe, Janis Messier, Nate Fuller, Adar Fejes, Transfer Station Supervisor, Scott Davis, Library Director, Adam Di Filippo and Chair of the Library Trustees, Ted Vansant.

Call to Order: Mr. Evans called the meeting to order at 5:30PM. He welcomed Dayna Titus to the Committee. Mr. Evans also asked for a vote of those present to commend both Wes Peoples and Kelly Schwaner for their past service on the Committee. The Vote was unanimous.

Mr. Evans asked if the Committee and Board members had an opportunity to review the minutes from the December 11, 2019 meeting. Mr. Maloney made a motion to approve the minutes as written. There was a second from Mr. Brickley and, given there was no further discussion, those present voted 9-0 in favor of the motion.

Recreation Director, Wendy Werner was present along with members of the Recreation Board to present the Recreation and Beach budgets. Overall, the Recreation Budget increased by \$2,678 or 3.8%. Most of the increase was employee related expenses. Wendy also reviewed the projected revenues for the department, noting that they would be in excess of \$35,000. She provided some explanation of both the expenses and revenues of the SummerEscape program.

Wendy also reviewed the Beach budget, noting that overall expenses were down slightly. There was some brief discussion with regard to some of the efforts to improve signage and security at the Beach and it was noted that things seemed to be going well there.

Transfer Station Supervisor, Scott Davis provided an overview of the Sanitation budget. There were minimal increases to most of the budget with the exception of the Solid Waste line. A new solid waste disposal agreement that will go into effect on October 1, 2020 would increase that line item by almost \$65,000. Overall, the Sanitation budget will increase by more than \$68,000 or 31%. Scott and the Town Administrator provided some background with regard to the new agreement and all of the changes that have occurred in the recycling and solid waste markets that have contributed to the increase. There was a lengthy discussion with regard to possible options to offset the increased expense by increasing fees for C&D disposal. Other changes were discussed as well.

Library Director, Adam Di Filippo was present to discuss the Library budget. Also present was Ted Vansant, Chair of the Library Trustees. Adam reviewed the Budget which proposes a \$9,200 or 5.9% increase. The bulk of the expense is adjustments to employee wages to assist in retaining Library staff.

Ted Vansant spent some time explaining the proposed increase for the Director position citing comparative wages and Adam's compensation history.

For the balance of the meeting, the Town Administrator reviewed the remaining sections of the Budget with the Select Board and the Budget Committee and took questions related to some of the planned expenditures.

Mr. Evans asked if the Committee could set aside January 13th at 5:30 for their date to review the Select Board Budget which should be available by January 9th. He also mentioned that the next joint meeting would be on December 30, 2019 beginning at 5:30PM here at the Town Office. He expects to review the HCS budget and discuss the capital budget and revenues for the Town.

With no further business to transact, the meeting was adjourned at 7:34PM.

Respectfully submitted,

Michael R. Capone
Holderness Town Administrator