

**TOWN OF HOLDERNESS**  
**Planning Board**  
**Meeting Minutes: April 17, 2018**

**CALL TO ORDER:** B. Snelling called the meeting to order at 6:30PM.

**ROLL CALL OF MEMBERS:**

**Members Present:** Bob Snelling, Chairman, Carl Lehner, Vice Chairman, Donna Bunnell, Secretary, Ron Huntoon, Member, Louis Pare, Member, John W. Laverack, Ex-Officio

**Members Not Present:** Angi Francesco-excused

**Staff Present:** M. Capone, Town Administrator

**Others Present:** NONE

**APPROVAL OF MINUTES:** The Draft minutes of March 20, 2018 were reviewed. There were no corrections or amendments

**Motion: "to accept the minutes as amended"**

Motion: W. Laverack

Second: C. Lehner

Discussion: None

Motion Passes 6-yes 0-no

**PUBLIC HEARINGS:** None

**NEW APPLICATIONS:** None

**CONTINUED APPLICATIONS:** None

**OTHER BUSINESS:**

**PSU Electronic sign:** M. Capone mentioned that he had spoken with Dave Gyger at the Ice Arena. Dave indicated that the design is being prepared and the University might wish to attend the May meeting to present the plan and receive input from the Board. He will confirm with Dave.

**Master Plan update:** Natural Resources Update – B. Snelling provided an update for the Board. He asked if the Board would authorize the expenditure of \$800 for the production of new natural resource maps. There was some brief discussion with regard to the process of preparing the maps. It was noted that changes have occurred over the years in the many areas around Town. It was also noted that technology had changed to the point where the detail and quality of the new maps would be better making them more useful tools.

**Motion: "Authorize the expenditure of \$800.00 to produce new Natural Resource Maps."**

Motion: B. Snelling

Second: D. Bunnell

Discussion: None

Motion Passes 6-yes 0-no

R. Huntoon commented that he thought the Natural Resource Chapter should contain recommendations and action items to be taken up by various Boards, Departments and/or Committees.

M. Capone commented that the Natural Resource Sub-committee plans to include recommendations and action items in their final draft.

M. Capone asked if the Board planned to conduct a community survey as part of the Master Plan process.

It was the sense of the Board that they would not do a survey, but possibly conduct a public hearing seeking input. The Board might also wait to see the final product before deciding on the survey question.

**Planning/Zoning Conference:** Registration for the conference is open until April 20<sup>th</sup>. The conference is on Saturday, April 28 at the Grappone Center in Concord.

**NEXT MEETING: TUESDAY, May 15, 2018 beginning at 6:30PM**

M. Capone mentioned that he had received two Site Plan applications and one Boundary Line adjustment application to date.

**ADJOURNMENT: At 6:46PM the following motion was made:**

**MOTION: "To adjourn."**

Motion: W. Laverack

Second: C. Lehner

Discussion: None

Motion Passes: 6 - Yes, 0 - No

Respectfully Submitted,

Michael Capone  
Town Administrator