

**Holderness Select Board
Meeting Minutes
May 8, 2023**

Select Board Members Present: Vice Chair, Woodie Laverack, Sam Brickley, Peter Francesco and Kelly Schwaner

Others Present: Town Administrator, Michael Capone, Police Chief, Erik DiFilippe

Call to Order: The meeting was called to order at 5:00PM in the Town Office second floor meeting room.

Correspondence Items: Reviewed by the Board members. Individual members reviewed the payroll and accounts payable manifests as well as the items in the consent agenda.

5:30PM Agenda Items: in the Town Office second floor meeting room.

Department Head Visit-Police Chief Erik DiFilippe – Chief DiFilippe was present to provide a department update to the Board. He noted that things were good with the department. They were starting to notice an uptick in activity with the onset of the good weather.

Chief DiFilippe reviewed the status of department members. He also commented that he was monitoring recent trends in wages among area departments in the event this has to be addressed in the next operating budget. In addition, he was looking into replacement guns for the officers.

The Board thanked Chief DiFilippe and his department for their efforts on behalf of the community.

Approval and Signing of Payroll and Payables Checks: Ms. Schwaner made a motion to approve the payroll and accounts payable manifests and to issue checks accordingly. There was a second from Mr. Francesco. There being no further discussion, the Board voted 4-0 in favor of the motion.

Approval of the Meeting Minutes of April 24, 2023: Ms. Schwaner noted a minor correction to the minutes. Mr. Francesco made a motion to approve the meeting minutes of April 24, 2023 as amended. Ms. Schwaner provided a second. There being no further discussion, the Board voted 4-0 in favor approving the minutes as amended.

Consent Agenda/ Signature file: Household Hazardous Waste Participation Agreement 2023
HydroSource Associates 2023 Landfill Monitoring Agreement
Intent to Cut Map 250 Lots 022 and 023, Map 222 Lot 023
Application for current use assessment Map 214 Lot 001

Mr. Brickley made a motion to approve the consent agenda as presented. There was a second from Ms. Schwaner. There being no further discussion, the Board voted 4-0 in favor of the motion.

New Business: Coalition Communities Discussion – The Town Administrator provided an update for the Board regarding the current activities of the Coalition Communities group of which the Town is presently a member. It was noted that there are currently two lawsuits related to school funding active in the Courts. Changes in school funding could have a large financial impact on many of the 24 member Towns in the coalition and as such they have enlisted the services of a law firm to monitor activity in the

courts and the legislature. Contributions to offset the estimated expenses are calculated as a percentage of the total equalized value of each of the member communities. Our percentage is 2.2% or \$4,553/year.

The Board discussed the current situation and there was generally agreement that the Town should continue its membership in the Coalition. The contribution amount was minimal considering the potential impacts of changes to school funding.

Mr. Brickley made a motion to approve the contribution amount of \$4553 to be paid to the Coalition. Ms. Schwaner provided a second. There being no further discussion, the Board voted 4-0 in favor of the motion.

Old Business- Memorial Day Program – Ms. White has made contact with the Library and the VFW regarding Memorial Day. They will be meeting on May 18th to finalize details for the program to be held at the library on Monday, May 29th beginning at 11AM. The kiddos from the Holderness Central School will provide the music. Ms. Schwaner volunteered to plant flowers at the memorial located on library grounds.

Public Participation: None

Town Administrators Report May 8, 2023

1. Not having much luck with cleaning services. We will have to do some on our own for a while. Will continue to look for possible vendors.
2. Rockywold – Deephaven Camps has offered to replace the five “Welcome to Holderness” signs at our Town Borders. Will be working on the particulars in the coming weeks. More to follow.
3. We are exploring the possibility of having a local scrap metal company place a roll off at the Transfer Station for taking metal. It would be picked up periodically by the vendor which would allow us to better control the accumulation of material. We would be paid the going rate for any scrap metal collected.
4. If you would like to think about a perambulation with a neighboring town, (Campton has been suggested), I have **attached** the pertinent RSA information for your review. *The Board discussed the matter briefly and suggested that the Town Administrator speak with Mr. Stepp regarding the process and contact the Town of Campton if there was interest in moving forward.*
5. Marybeth Walker will be present at our May 22nd meeting to discuss details for the upcoming cyclical revaluation as well as the latest developments regarding not-for-profit exemptions. Attachments will be provided in advance of that meeting for your review.
6. Will be meeting with a representative from the Plymouth Area Regional Energy Initiative (PAREI) regarding a possible grant opportunity for Solar projects. Will provide an update for our next meeting.

7. Working on a draft Road Policy. Hope to have it completed for review and comment by Counsel later this month.
8. Have submitted our most recent electric bills to an aggregator to explore possible options for reduced rates. Will keep you posted as to our progress on that front.
9. Also working on getting some banners for the utility poles in the center. Was thinking seasonal banners welcoming folks to Holderness and possibly some American flags, but will also consider other options. Feel free to suggest other ideas.
10. Working on an updated Sewer Use Ordinance Report for NHDES.
11. Received a request from the new owners of the Manor on Golden Pond to provide a letter of support for their liquor License application. Took the liberty of drafting the letter in hopes that the Board would vote to approve the request and authorize the Vice-Chair to sign it in the Chairs absence. *Mr. Brickley made a motion to approve the letter of support and authorize Mr. Laverack to sign it on the Boards behalf. The was a second from Mr. Francesco. There being no further discussion, the Board voted 4-0 in favor of the motion.*

Board Member Reports: None

Adjournment: With no further business to come before the Board, Mr. Brickley moved, with a second from Ms. Schwaner, to adjourn the meeting at 6:59PM. The Board voted 4-0 in favor of adjournment.

Respectfully submitted,

Michael R. Capone
Town Administrator