

Holderness Select Board
Meeting Minutes
September 25, 2023

Select Board Members Present: Chair, Jill White, Vice Chair, Woodie Laverack, Peter Francesco and Kelly Schwaner

Others Present: Fire Chief, Jeremy Bonan

Public Present: Kelly Zogopoulos

Call to Order: The meeting was called to order at 5:00PM in the second-floor meeting room of the Town Office.

Correspondence Items: Correspondence was reviewed by Board members present. Individual members reviewed the payroll and accounts payable manifests, other correspondence and the items in the consent agenda.

5:30PM Agenda Items: In the second-floor meeting room of the Town Office

Public Participation: Ms. Kelley Zogopoulos was present to speak with the Board to express her concerns regarding a structure which she believed to be an encroachment upon her property line. Ms. Zogopoulos gave details of the communication between herself and the Town Administrator as well as other involved parties. Ms. White, Chair, was able to provide updated information to Ms. Zogopoulos which included the results of a recent survey completed on behalf of the property owner of the structure in question which indicated it was within the correct boundaries, but is not setback sufficiently. The structure is in the process of being removed. Chief Bonan was able to provide photos to document the progress of the removal. Ms. White thanked Ms. Zogopoulos for attending the meeting.

Approval and Signing of Payroll and Payable Checks: Mr. Francesco made a motion to approve the payroll and accounts payable manifests and to issue checks accordingly. Mr. Laverack provided a second. There being no further discussion, the Board voted 4-0 in favor of the motion.

Approval of the Meeting Minutes of September 11, 2023: Mr. Laverack made a motion to approve the meeting minutes of September 11, 2023 as written. Mr. Francesco provided a second. There being no further discussion, the Board voted 4-0 in favor of approving the minutes as written.

Consent Agenda/Signature File: Appointment of Bonni Acton – Town Treasurer
Special Event Permit – Vintage Market on Squam Lake
Solar Energy Exemption – Map 212- Lot 003

Mr. Francesco moved to approve the consent agenda as presented. A second was provided by Mr. Laverack. There being no further discussion, the Board voted 4-0 in favor of approving the consent agenda as presented.

New Business: The Board decided to move the discussion regarding Minimum Road Standards to a future meeting, when the Town Administrator and Road Agent would be available to be part of the discussion as their input is important to the discussion.

The Board discussed a request from a concerned resident to place a stop sign at the intersection of Coxboro Road and Shepard Hill Road. The Police Chief, Fire Chief and Road Agent recommend this change. Mr. Francesco made a motion to replace the yield sign at the intersection of Coxboro Road and Shepard Hill with a stop sign. A second was provided by Mr. Laverack. There being no further discussion, the Board voted 4-0 in favor of the motion.

Old Business: Ms. White updated the Board with the status of the Town Clerk/Tax Collector application and interview progress. There is at least one additional interview to be completed.

The Board agreed to move the discussion regarding the ARPA funds projects to a future date when the Town Administrator would be present.

Town Administrator's Report: None

Board Member Reports: None

Adjournment: With no further business to come before the Board, Mr. Francesco moved, with a second from Mr. Laverack, to adjourn the meeting at 6:07PM. The Board voted in favor 4-0 in favor of adjournment.

Respectfully submitted,

Kelly L. Schwaner, Board Member