

**Holderness Select Board
Meeting Minutes
March 30, 2020**

Select Board Members Present: Chair, Jill White, Kelly Schwaner, Vice Chair, Woodie Laverack (Via conference call), Peter Francesco (Via Conference Call) and Sam Brickley (Via conference call).

Note: The Board is operating under RSA 91-A:2 that allows for remote participation by Board Members under the emergency order currently in place in the State of New Hampshire.

Others Present: Town Administrator- Michael Capone, Fran Taylor

5:00 PM Call to Order: 2nd floor meeting room

Approval and signing of Payroll and Payables Checks:

Correspondence File Items: Review and discuss as necessary

5:30 PM Agenda Items: Town Hall second floor meeting room

Public Participation: Fran Taylor was present to speak with the Board regarding the information being provided by the Town during the current pandemic. She felt that the Board was not doing enough to inform residents and called on them to do more. Ms. White commented that she thought the Board was providing sufficient and timely information to the residents via the Town Website.

Approval and Signing of Payroll and Payables Checks: Mr. Laverack made a motion to approve the payroll and accounts payable manifests and to issue checks accordingly. There was a second from Ms. Schwaner. There was no discussion. The Board voted 5-0 in favor of the motion.

Approval of the Meeting Minutes: Ms. White inquired if any member had any amendments or edits to the meeting minutes of March 16, 2020. Mr. Francesco made a motion to approve the minutes as written. Mr. Laverack provided a second. There being no further discussion, the Board voted 5-0 in favor of the motion.

Ms. White inquired if any member had any amendments or edits to the meeting minutes of March 23, 2020. Mr. Brickley made a motion to approve the minutes as written. Ms. Schwaner provided a second. There being no further discussion, the Board voted 5-0 in favor of the motion.

Consent Agenda/Signature File:

Elderly Exemption Map 210 Lot 003 Sub Lot 031 and 033

Appointment – Boat Permit Fee Agent

Current Use Application Map 210 Lots 017 and 018

Certification of Yield Taxes Assessed Map 249 Lot 002 and Map 247 lot 014

Mr. Francesco made a motion to approve the consent agenda with a second from Mr. Laverack. There being no further discussion, the Board voted 5-0 in favor of the motion.

New Business: Review and approve the MS-232 - The Town Administrator reviewed the Report of Appropriations voted at Town Meeting (MS232) with the Board. Mr. Brickley made a motion to approve the report and have the Town Administrator submit it to the Department of Revenue Administration. Mr. Laverack provided a second. There being no further discussion, the Board voted 5-0 in favor of the motion.

Review and Approve the Waste Management Extension Agreement- The Town Administrator reviewed the Waste Management Extension Agreement with the Board. Mr. Francesco made a motion to approve the extension with a second from Ms. Schwaner. There being no further discussion, the Board voted 5-0 in favor of the motion.

Old Business: Emergency Declaration- Update – The Town Administrator reviewed the operational changes resulting from the most recent emergency orders issued by the Governor. He also provided the Board with an update on other departmental activities.

Review and Approve the Seat Belt Policy, Alternate Duty Policy and the Slip, Trip and Fall Policy – Mr. Brickley suggested that the Board table this item given all of the other pressing business at hand. There was agreement among the Board to set the review of these policies aside for now.

Town Administrator's Report to the Select Board March 30, 2020

Meetings: Department Head – Monday, April 6 11AM – TBD – may be held remotely

1. Todd Randlett has inquired if the Board would be interested in having his company collect and haul residential trash to the Transfer Station during the term of the current stay at home order to minimize the number of residents using the transfer station. He would do so at a reduced price. It was suggested that he provide something in writing for the Board to consider, but nothing has been received to date. *While the Board was appreciative of Mr. Randlett's offer, they were concerns that such a service would be required to go through the bid process. There may also be insurance and other liabilities to be considered which would not make it feasible to pursue at this time.*
2. The Recreation Director is seeking some input from the Board with regard to keeping the Town Beach closed during the current pandemic and into the warmer months should current restrictions remain in place. *The Board discussed it briefly and commented that perhaps we should be compliant with any State issued guidelines. It was also suggested that the Squam Lakes Conservation Society be consulted as they hold the easement on the parcel.*
3. The current property abatement cases remain in process and are going into discovery phase. *The Town Administrator provided an update to the Board.*
4. The Road Agent is in the process of reviewing a request from a resident to install a culvert to drain water from their property.

5. Just want to make you aware that the current pandemic and its impact on the State economy may reduce the amount of funds we receive from both the Rooms and Meals Tax and the Highway Block Grant. It is not certain at this time if the State will use any of the Federal subsidies it receives to make the Towns and Cities whole.

Board Member Reports: Ms. White suggested that the Board continue to meet on a weekly basis during the pandemic. She suggested that the next meeting be held on Tuesday, April 7 at 5:30PM. This will allow the Board to further consider any information from the Recreation Committee meeting to be held on Monday, April 6th. The Board was in agreement with Ms. White's suggestion.

Non-Public Session: RSA 91A:3, II, if necessary

Adjournment: With no further business to come before the Board, Mr. Francesco moved, with a second from Ms. Schwaner to adjourn the meeting at 6:35PM. The Board voted 5-0 in favor of adjournment.

Respectfully submitted,

Michael R. Capone
Town Administrator