

**Holderness Select Board
Meeting Minutes
April 13, 2020**

Select Board Members Present: Chair, Jill White and Kelly Schwaner. Vice Chair, Woodie Laverack, Sam Brickley and Peter Francesco were present by remote link.

Others Present: Town Administrator- Michael Capone

Call to Order: The meeting was called to order at 5:38 PM in the second-floor conference room. Ms. White read the following into the record:

Due to the ongoing emergency orders in place, the Board is operating under RSA 91-A:2 that allows for remote participation by Board Members. Limited socially distanced seating is available in the second floor meeting room. Remote access to the meeting, is allowed by invitation.

Correspondence File items- The Board did review and discuss the correspondence file items. Copies of which had been forwarded to them in advance of the meeting.

Approval and Signing of Payroll and Payables Checks: Mr. Francesco made a motion to approve the payroll and accounts payable manifests and to issue checks accordingly. There was a second from Mr. Laverack. There was no discussion. The Board voted 5-0 in favor of the motion by a roll call vote.

Approval of the Meeting Minutes of March 30, 2020: Mr. Laverack made a motion to approve the minutes of the March 30, 2020 meeting. Mr. Francesco provided a second. There was no discussion. The Board voted 5-0 in favor of the motion by a roll call vote.

Approval of the Meeting Minutes of April 7, 2020: Mr. Francesco made a motion to approve the meeting minutes of April 7, 2020. Mr. Laverack provided a second. There was no discussion. The Board voted 5-0 in favor of the motion by a roll call vote.

Consent Agenda/ Signature file:

Deed Waiver Documents

Mr. Francesco made a motion to approve the consent agenda as presented. Mr. Brickley provided a second. There was no further discussion. The Board voted 5-0 in favor of the motion by a roll call vote.

New Business: Operational updates as necessary – the Town Administrator provided the Board with an update on current operations. He advised the Board that the PD and Fire Department were monitoring the water level of the Pemi and it appeared that it would likely reach flood stage early Tuesday morning possibly impacting the road at Exit 25.

The Recreation Board was moving forward with a Beach Closure plan in light of the current State order in place.

The Highway Department will be working with a contractor to replace a culvert on Seven Pines Road once things dry out.

There were no other changes to operations currently in place.

New Business: Other- Ms. White asked if any of the Personal Protective Equipment sent to the State was being distributed to Holderness Public Safety personnel. The Town Administrator will follow up on that with Police and Fire.

Ms. White had also drafted a thank you letter to go to Town employees and had asked the Town Administrator to circulate it to the Board for additional input.

Ms. White asked the Board if they wished to consider putting together a resources page for the Town website that would make note of all of the positive things going on in Town during the current state of emergency. The Board discussed the merits of such an effort and agreed that it would be worth pursuing. Ms. White will follow up with the Town Administrator.

Ms. White also asked if the Board would like to continue the weekly meetings during the current State of Emergency. The Board was in agreement that the weekly meeting should continue even in the absence of agenda items just to keep the Board informed of any ongoing situations that might require immediate action on their part.

Old Business: None

Administrators Report: None

Board Member Reports: None

Public Participation: None

Adjournment: With no further business to come before the Board, Mr. Brickley moved, with a second from Mr. Francesco to adjourn the meeting at 6:27PM. The Board voted 5-0 in favor of adjournment by a roll call vote.

Respectfully submitted,

Michael R. Capone
Town Administrator