

**Holderness Select Board
Meeting Minutes
May 4, 2020**

Select Board Members Present: Chair, Jill White (joined the meeting in progress) , Kelly Schwaner, Vice Chair, Woodie Laverack (Via remote link), Sam Brickley (Via remote link) and Peter Francesco (Via remote link).

Others Present: Town Administrator- Michael Capone

Please note: The Board is operating under RSA 91-A:2 that allows for remote participation by Board Members under the emergency order currently in place in the State of New Hampshire.

Call to Order: The meeting was called to order at 5:45 PM in the Town Hall second floor meeting room.

There was no specific agenda for the meeting. The purpose of the meeting was to consider any new information received with regard to the ongoing pandemic that may require immediate action by the Board.

The Board agreed to maintain town office and department operations at their current level given the extension of the Governors stay at home order.

The Board discussed postponing the Memorial Day Service scheduled for May 25th due to the restrictions currently in place. Mr. Francesco made a motion to postpone the planned ceremony. There was a second from Mr. Laverack. The members discussed placing flags, flowers and a wreath at the Veterans Memorial to honor the veterans but to not have a formal ceremony. The Board voted 4-0 in favor of the motion by a roll call vote.

The Town Administrator provided the Board with some information regarding a grant program that was just announced an hour or so ago. It would set aside money for Cities and Towns to be compensated for certain pandemic related expense. He had not had time to review any of the particulars and will provide an update for the Board at the May 11th meeting.

Ms. White asked if the Board wished to consider providing some additional protection for offices if we do resume pre pandemic operations at some point. She suggested that we consider some type of protective panels for offices. The Board discussed a number of options and agreed that the Town Administrator should speak with office staff and the other department to see what they would be most comfortable with.

Board Member Reports: Mr. Francesco asked if there had been any uptick in public assistance requests. The Town Administrator noted that there had been none to speak of at the moment, but he anticipated a possible uptick as we move through this process and people's wages are not able to keep up with their deferred expenses.

Mr. Francesco also asked if there had been any further consideration given to establishing a committee to explore parking options for downtown. Ms. White commented that there had not and suggested that it might be part of a larger discussion with a group like Plan NH.

Adjournment: With no further business to come before the Board, Mr. Francesco moved, with a second from Mr. Laverack to adjourn the meeting at 6:45PM. The Board voted 5-0 in favor of adjournment by a roll call vote.

Respectfully submitted,

Michael R. Capone
Town Administrator