

**Holderness Select Board
Meeting Minutes
July 20, 2020**

Select Board Members Present: Chair, Jill White and Kelly Schwaner. Woodie Laverack, Sam Brickley and Peter Francesco were present by remote link.

Others Present: Town Administrator- Michael Capone.

Call to Order: The meeting was called to order at 5:46 PM in the Town Administrators Office. Due to technical difficulties the meeting was conducted by teleconference.

Ms. White read the following into the record: Due to the ongoing emergency orders in place, the Board is operating under RSA 91-A:2 that allows for remote participation by Board Members. Limited socially distanced seating is available in the second-floor meeting room. Remote access to the meeting, is allowed by invitation.

The Chair then polled all meeting participants to ask if they had anyone else present in the room with them and if the meeting was being recorded. All were attending in private and none were recording the meeting.

It was noted that due to the aforementioned technical difficulties the conversation with Marybeth Walker was rescheduled until the August 3, 2020 meeting. Other interested parties were notified of the change by email.

Approval and Signing of Payroll and Payables Checks: Mr. Francesco made a motion to approve the payroll and accounts payable manifests and to issue checks accordingly. There was a second from Ms. Schwaner. There was no discussion. The Board voted 5-0 in favor of the motion by a roll call vote.

Correspondence File items: There was nothing for the correspondence file.

Approval of the Meeting Minutes of July 6, 2020: Mr. Francesco made a motion to approve the minutes of the July 6, 2020 meeting. Ms. Schwaner provided a second. There was no discussion. The Board voted 5-0 in favor of the motion by a roll call vote.

Consent Agenda:

Approve- Application for Federal and State Forest Land Reimbursement

Approve PA-28 Inventory of Taxable Property Form

Approval- Abatement for Map 239- Lot 490-000-100

Approval – Abatement for Map 225 Lot 023

New Business: Corcoran Associates – Rescheduled for August 3, 2020.
Ms. White provided some background on the purpose of her visit with the Board.

Old Business: Operational Updates as Necessary: The Town Administrator commented that the Town Office is now allowing the public back into the building on an appointment only basis. A number of safety protocols are in place including the requirement of a mask and the practicing of safe social distancing. Safety glass is in place in both service areas. Hand sanitizer stations are available and other cleaning procedures are in place. Operations will be monitored and adjustments made as necessary.

There are no plans at present to resume in person meetings in the second-floor meeting room.

Additional cleaning and safety equipment has arrived and will be distributed to departments as necessary.

There is still no clear guidance from the Secretary of States Office with regard to the set up of polling places for the Primary and General election. The Town Administrator mentioned that he had contacted principal Sampson at HCS about using the Gym/Auditorium as a polling place to provide greater opportunity for social distancing. Principal Sampson will take the request to the HCS School Board.

Old Business Continued: Ms. White mentioned that the Board needed to formally vote to accept the letter of resignation received from Chief Patridge who is retiring from the force effective August 29, 2020 after twenty-two years of service to the residents of Holderness. Ms. Schwaner made a motion to regretfully accept Chief Patridge's resignation with profound gratitude for his outstanding service to the community.

There was a second from Mr. Francesco. There being no further discussion, the Board voted 5-0 in favor of the motion.

Public Participation: None

Town Administrator's Report to the Select Board July 20, 2020

1. Jake, Elanor and I, will be attending a meeting at HCS on Friday, July 24th at 9:30 to participate in a planning session for HCS reopening in September.
2. There will be an additional Goffer reimbursement round that will have a deadline of October 30th for expenses incurred up to October 15th.
3. The Zoning Board provided relief from the Variances requested by Vertex, so the Planning Board will have that notice in hand when they meet on the 21st to further consider the application. One of the variances granted was that a Bond be provided in place of an Irrevocable Letter of Credit or Cash held in Escrow for decommissioning.
4. Kevin has provided some input with regard to the Highway Departments space needs. I am working to transpose it to a map so we can review and discuss.
5. Repairs have been completed to the lights in the second-floor meeting room. I had the defective lights upgraded to LED's. I have asked Bob Stark to prepare an estimate to upgrade all of our lighting in the Town Office and the Public Safety building to LED. The estimate will be submitted to the COOP for

review to see what type of rebate we might receive. The LED lights are half the wattage of the current lights which translates to an ongoing energy savings to the Town.

6. HB1129 has been signed into law by the Governor. Contained in the bill is a provision to allow land use boards to post meeting notices on the Town Website instead of in a local paper provided certain conditions are met. The new regulation goes into effect on September 8, 2020.

Board Member Reports: Mr. Francesco provided an update on current Planning Board activities.

Non-Public Session: RSA 91A-3, II () - None

Adjournment: With no further business to come before the Board, Mr. Francesco moved, with a second from Mr. Laverack to adjourn the meeting at 7:13PM. The Board voted 5-0 in favor of adjournment by a roll call vote.

Respectfully submitted,

Michael R. Capone
Town Administrator