

**Holderness Select Board
Meeting Minutes
January 11, 2021**

Select Board Members Present: Jill White and Kelly Schwaner at the Town Office. Vice Chair, Woodie Laverack, Sam Brickley and Peter Francesco were present by remote link.

Others Present: Town Administrator- Michael Capone, at the Town Office

Call to Order: The meeting was called to order at 5:30 PM in the second-floor meeting room. Ms. White, Ms. Schwaner and the Town Administrator were all in the building in separate offices on the first and second floor. All others were attending remotely.

Ms. White read the following into the record: Due to the ongoing emergency orders in place, the Board is operating under RSA 91-A:2 that allows for remote participation by Board Members. Limited socially distanced seating is available in the second-floor meeting room. Remote access to the meeting, is available by invitation.

Ms. White then polled all meeting participants to ask if they had anyone else present in the room with them and if the meeting was being recorded.

New Business: Final Review of the Select Board Budget and Warrant Articles for submission to the Budget Committee.

The Town Administrator reviewed the changes made to the draft budget worksheet based on direction received from the Board and the Budget Committee during their joint work sessions.

Mr. Brickley made a motion to send the Select Boards recommended sum of Two Million Six Hundred Seventy-Six Thousand Seven Hundred and Ninety – Four Dollars (\$2,676,794) for general municipal operations to the Budget Committee for their review. Said sum does not include special or individual articles elsewhere within this warrant.

Mr. Francesco provided a second. There being no further discussion, the Board voted 5-0 in favor of the motion by a roll call vote.

Ms. White asked the Board to consider the other warrant articles that had been discussed to date: **Mr. Brickley made a motion** to see if the Town will vote to raise and appropriate the sum of Three Hundred and Ninety- One Thousand Five Hundred Dollars (\$391,500) to be placed in the following Capital Reserve Funds:

FIRE/RESCUE VEHICLES	\$75,000
ROAD RECONSTRUCTION	\$150,000
MUNICIPAL BUILDINGS	\$10,000
REVALUATION	\$35,000

FIRE EQUIPMENT	\$5,000
PUBLIC WORKS VEHICLES	\$71,000
CONSERVATION	\$5,000
POLICE CRUISER	\$20,000
ABATEMENT LEGAL DEFENSE FUND	\$20,500
TOTAL	\$391,500

Mr. Francesco provided a second. There being no further discussion, the Board voted 5-0 in favor of the motion by a roll call vote.

Mr. Laverack made a motion to see if the Town will vote to raise and appropriate the sum of Twelve Thousand Dollars (\$12,000) to be placed in the New Cable Service Expansion Fund with funds for this appropriation to come from the unassigned fund balance. No additional funds will be raised by taxation.

Mr. Brickley provided a second. There being no further discussion, the Board voted 5-0 in favor of the motion by a roll call vote.

Mr. Francesco made a motion to see if the Town will vote to raise and appropriate the sum of Two Hundred Forty-Nine Thousand One Hundred Fifty Dollars (\$249,150) for the following Capital projects and to fund this appropriation by authorizing the Select Board to withdraw the sums indicated from Capital Reserve Funds and Revolving Funds as noted: No additional funds will be raised through taxation.

Road Reconstruction: \$175,350 (from the Road Reconstruction Capital Reserve Fund)

Revaluation (Cycle Inspections): \$25,000 (from Revaluation Capital Reserve Fund)

Pickup Truck for Police Department: \$45,000 (\$35,000 from the Police Cruiser Capital Reserve Fund and \$10,000 from the Police Department Revolving Fund)

Town IT Equipment: \$3800 Replacement of Two Workstations in the Town Office. (from the Town Information Technology Capital Reserve Fund)

Mr. Laverack provided a second. There being no further discussion, the Board voted 5-0 in favor of the motion by a roll call vote.

Ms. Schwaner made a motion to see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000.00) to purchase a reconditioned defibrillator for the Fire Department to further authorize the withdrawal of the sum of \$15,000 from the Fire Equipment Capital Reserve Fund. The balance of Ten Thousand Dollars to come from the unassigned fund balance. No additional funds will be raised through taxation.

Mr. Brickley provided a second. There being no further discussion, the Board voted 5-0 in favor of the motion by a roll call vote.

The Town Administrator then reviewed some of the material that had been provided to the Board with regard to the request from the Police Department to purchase Mobile Data Transmitters for the cruisers.

The Town Administrator reviewed a request from Chief Difilippe to fund the purchase of Mobile Data Transmitters for the Department Cruisers. Recent technological improvements have made this equipment something that could now be used in Holderness as it would work even with weak cell phone signals. Chief Difilippe had been looking for grant funding for the purchase but there was none available.

After a review of the information and subsequent discussion **Mr. Brickley made a motion** to see if the Town will vote to raise and appropriate the sum of Twenty-Six Thousand Dollars (\$26,000.00) to purchase Mobile Data Transmitters for the four Police Department cruisers with funds for this appropriation to come from the Unassigned Fund Balance. No additional funds will be raised through taxation.

Mr. Francesco provided a second. There being no further discussion, the Board voted 5-0 in favor of the motion by a roll call vote.

Other business: Ms. White then reviewed the Holderness Central School operating budget and warrant articles with the Board members to see how they wished the Select Board representative to the Budget Committee to vote with respect to them.

The Board reviewed and discussed each article and the consensus was that all votes should be in the affirmative.

Adjournment: There being no further business to come before the Board, at 6:20PM Mr. Francesco made a motion to adjourn. There was a second from Mr. Laverack. The Board voted 5-0 in favor of the motion by a roll call vote.

Respectfully submitted,

Michael R. Capone
Town Administrator