

**Holderness Select Board
Meeting Minutes
November 25, 2019**

Select Board Members Present: Vice Chair, Woodie Laverack, Peter Francesco and Kelly Schwaner.

Others Present: Town Administrator- Michael Capone, Transfer Station Supervisor, Scott Davis

Call to Order: The meeting was called to order at 5:01 PM in the first-floor conference room.

Payroll & Payables: Reviewed and discussed.

Consent Agenda Items and Correspondence Reviewed:

Approval and Signing of Payroll and Payable Checks: Mr. Francesco made a motion, with a second from Ms. Schwaner, to approve the payroll and accounts payable manifests and to issue checks accordingly. The Board voted 3-0 in favor of the motion.

Approval of the Meeting Minutes of November 12, 2019: Mr. Francesco made a motion to approve the meeting minutes of November 12, 2019 as written, with a second from Ms. Schwaner. The Board voted 3-0 in favor of the motion.

Consent Agenda/ Signature file:

Yield Tax Levy-Map 210 Lots 018 and 019, Yield Tax Levy-Map 210 Lot 021

Intent to cut Map 208-002

Mr. Francesco made a motion to approve the consent agenda, with a second from Ms. Schwaner. The Board voted 3-0 in favor of the motion.

New Business: Transfer Station Supervisor, Scott Davis – Scott provided the Board with a brief status report on activity at the Transfer Station. There was a discussion with regard to further review and a possible increase to C and D disposal fees in 2020. The disposal costs for this material continue to exceed the fees collected.

Scott and the Town Administrator reviewed the contract extension proposal received from Waste Management with the Board. The new pricing contained in the proposal would take effect on October 1, 2020. Pricing will increase for all commodities, but the largest increase would be for recycling. Given the dramatic shift in the markets, it now costs more to recycle material than to dispose of it. The proposal and its impact on the next budget were reviewed with the Board. Mr. Laverack suggested that the numbers be adjusted to reflect the full value of the contract that will have 3 months' worth of pricing under the old agreement and nine months of pricing under the new agreement.

Old Business: Budget Planning Update – The Town Administrator mentioned that he was continuing to input the department budgets and prepare the budget package for the Board and the Budget Committee

Public Participation: None

**Town Administrator's Report to the Select Board
November 25, 2019**

Meetings: December 2, Department Head Meeting 11AM
December 2, Joint Loss Committee Meeting Noon
December 4, Legislators Brunch @PSU 9AM

1. We have received a request from NHDES for some additional information with regard to the results of the PFAS testing at the landfill. The request has been forwarded to HydroSource, the company that does the on-site testing, for their review and comment.
2. Jill and I met with Ken Evans to discuss our fund balance plan and provide an update on the Budget Process. It was a good meeting and Ken appreciated being kept in the loop.
3. Jill and I met with representatives from PSU on Friday, November 15, to discuss the proposal for support of the Lift Station. We reviewed and explained some of the material we had provided to them after our first meeting. They are going to follow up on that information. We hope to continue our discussion within a few weeks.
4. We received a proposal from KV Partners for design services for the parking lot project on the Town lot next to Curry Place. We can review and discuss the funding and the timing of the proposal at our meeting if you like.
5. I have sent the notes from the meeting Jill and I had with neighbors of the Fish and Game club to Counsel for their review and comment.
6. The comments and suggestions from our review of the draft road standards have been incorporated into a final document. It will be reviewed by Counsel prior to scheduling a public hearing at a meeting in December.
7. The two Abatement appeals to Superior Court are also under review by Counsel.

Board Member Reports: Mr. Francesco provided an update on the Planning Board's review of the current cell tower application.

Non-Public Session: RSA 91A: 3, II ()

With no further business to come before the Board, Mr. Francesco moved, with a second from Ms. Schwaner, to adjourn the meeting at 6:32PM. The Board voted 3-0 in favor of adjournment.

Respectfully submitted,

Michael R. Capone
Town Administrator