

**Holderness Select Board
Meeting Minutes
December 9, 2019**

Select Board Members Present: Chair, Jill White, Vice Chair, Woodie Laverack, Sam Brickley, Peter Francesco and Kelly Schwaner.

Others Present: Town Administrator- Michael Capone, Alex Ray, Sara Weinberg, Diane Downing, Sally Grand, Jacquelyn Jewell, Karen Ray and Police Chief, Jake Patridge

Call to Order: The meeting was called to order at 5:00 PM in the first-floor conference room.

Payroll & Payables: Reviewed and discussed.

Consent Agenda Items and Correspondence Reviewed:

Approval and Signing of Payroll and Payable Checks: Mr. Francesco made a motion, with a second from Mr. Laverack, to approve the payroll and accounts payable manifests and to issue checks accordingly. The Board voted 5-0 in favor of the motion.

Approval of the Meeting Minutes of November 25, 2019: Mr. Francesco made a motion to approve the meeting minutes of November 25, 2019 as written, with a second from Mr. Laverack. The Board voted 5-0 in favor of the motion.

Consent Agenda/ Signature file: None

New Business: Diane Downing, Sara Weinberg and others – Pemi Fish and Game Club- residents of the area around the Fish and Game club were present to express concern with regard to activities at the club. Ms. White mentioned that, as was the case in the previous meetings with residents, the Board's goal was to listen to the concerns put forth and forward them to Town Counsel for review and comment.

Chief among the resident's concerns was that the Club be held to the same rules as everyone else in terms of being in compliance with zoning regulations, abiding by the disorderly actions (noise) ordinance and providing notice for special events.

There were questions with regard to excavating on the property, additional shooting ranges being constructed, explosions on the property and holding large events that bring increased amounts of traffic and noise to the neighborhood around the club.

Ms. White asked if the Police had been contacted in the past with some of these concerns as appropriate. It was noted that the Police have been very responsive when called. It was also noted that folks were not opposed to the club being there, they were concerned that it had allegedly expanded its activity without permission.

There were also questions posed as to whether "retroactive" compliance could be enforced for any of the clubs' past activities found to be in violation of zoning regulations.

Ms. White commented that as with some of the previous information that had been presented, the concerns expressed this evening would be reviewed by counsel and a response would be provided to the group.

Ms. White was asked when the group could expect a response. She stated that she was not certain when a response would be crafted, but the Board would do their best to move the process forward in a timely fashion.

Ms. White and the Board thank everyone for taking the time to come to the meeting to express their concerns.

Prior to leaving the meeting members of the group commented on the excellent work the Highway crew does at maintaining the roads in Town. The Board thanked the group for their comments and said they would pass along the kind remarks to Kevin, Dean, Denny and Cody.

Department Head Visit: Police Chief, Jake Patridge- Chief Patridge was present to provide an update on the Department to the Board in advance of the budget meeting on December 11th. He reviewed some of his budgeted wage items with the Board.

He also mentioned that the Department raised more than \$2,000 with their “Beards for Bucks” fundraiser in November.

Old Business: Continued discussion of possible capital projects – the Town Administrator provided an update on some of the potential capital projects to the Board. These will be considered further during the capital outlay review of the budget.

Public Participation: None

Town Administrator’s Report to the Select Board December 9, 2019

Meetings: December 11 SLA Watershed Meeting- SLA 3pm
December 11 Budget Meeting – 5:30 PM
December 13 Lakes Region Managers Meeting 12 Noon, Belmont Town Office
December 16 Budget Meeting – 5:30 PM

1. As a result of the positive test for PFAS compounds at two of the four Transfer Station monitoring wells, NHDES has requested that we test private wells within 500 feet of the Groundwater Management zone which is essentially the perimeter of the landfill. There is only one property impacted by that request. The matter has been discussed with Hydro Source and a letter has been sent to the property owner.

2. There will be a review of the final draft of the updated Watershed Plan on Wednesday, December 11th at the SLA Headquarters (534 US Route 3, Holderness, NH) from 3-5pm. The meeting will introduce the draft plan and summarize the data and public input used to create the plan. There will be an opportunity to comment on the draft plan and ask questions.

3. I have attached copies of the proposed 2020 Meeting and Holiday calendars to this email for your review. *After a review of the proposed holiday calendar with the Board, Mr. Francesco made a motion to approve it as presented. There was a second from Mr. Brickley and the Board voted 5-0 in favor of the motion.*

4. Ellen has received eight applications for the Part Time Deputy Town Clerk/Tax Collector position. We will be reviewing them and scheduling interviews over the next few weeks.

5. Attended the Legislators Brunch at PSU last Monday. The University provided an update on their programs and had both students and faculty speak to their success. It was very informative and well attended.

6. There was an inquiry with regard to winter maintenance of the recreational path along Route 3. Board members seem to recall that the approval of the path at Town Meeting did not include winter maintenance. The Town Administrator will research the matter in an effort to confirm this.

7. The Town Administrator is also researching the cost to purchase any propane tanks not already owned by the Town.

Board Member Reports: Mr. Francesco provided an update on the Planning Board's review of the current cell tower application.

Non-Public Session: RSA 91A: 3, II ()

With no further business to come before the Board, Mr. Brickley moved, with a second from Mr. Laverack to adjourn the meeting at 6:59PM. The Board voted 5-0 in favor of adjournment.

Respectfully submitted,

Michael R. Capone
Town Administrator