

**Holderness Select Board
Meeting Minutes
June 6, 2022**

Select Board Members Present: Chair, Jill White, Vice Chair, Woodie Laverack, Sam Brickley, Peter Francesco and Kelly Schwaner.

Others Present: Town Administrator, Michael Capone, Marybeth Walker of Corcoran and Associate, Attorney Christopher Boldt, Donahue, Tucker and Ciandella.

Call to Order: The meeting was called to order at 5:00 PM in the second-floor meeting room of the Town Office.

Correspondence Items: reviewed by the Board members.

5:30PM Agenda Items: Second Floor Meeting Room

Ms. White led those present in the Pledge of Allegiance

New Business: Attorney Christopher Boldt and Assessor, Marybeth Walker – Attorney Boldt is representing the Boulderwood Trust in their abatement application. He was present to provide information to both the Board and the Towns Assessor, Marybeth Walker, regarding the trust and the property. He noted that the trust was originally formed in 1967 and pre-dated condo docs. All of the trust holders have long term leases on their properties.

Attorney Boldt mentioned that it appears that the new assessments have valued each property individually, but should not do so because of the terms of the trust. He indicated that the new values represent an increase of 133% in value and he feels increase in value of 35% overall is more appropriate. Attorney Boldt hopes the discrepancy in value can be resolved in an equitable manner to avoid going to the Bureau of Tax and Land Appeals.

Ms. White mentioned the intent of this evening's presentation was to provide information to both the Board and the assessor. This information would be evaluated by Ms. Walker and a recommendation would be made to the Board regarding any change in value, based on the information submitted in the abatement application.

Ms. White asked if there were any questions from the Board.

Mr. Laverack asked what happens at the end of the lease.

Mr. Boldt responded that the lease can be renewed.

Mr. Francesco asked if the Trust can be dissolved.

Mr. Boldt commented that he did not know as he had not been through all of the Trust documents.

Mr. Brickley commented that any change in value associated with this exercise would need to be reconsidered in any subsequent revaluation.

Attorney Boldt thanked the Board for their time and consideration.

The Board spoke with Ms. Walker who advised them that she was still reviewing the application and the Trust documents and would forward any questions she had to Attorney Boldt. She will provide a recommendation to the Board in advance of the July 1 deadline.

Traffic Control Ordinance: Chief DiFilippe was present to review and discuss a proposed new ordinance with the Board. It would require either a Police detail or licensed flaggers at all work sites along public roads. This will provide an extra measure of safety in work zones. The Board reviewed the ordinance with Chief DiFilippe. They agreed that it would provide an extra measure of safety to both work crews and motorists. Ms. Schwaner made a motion to enact the ordinance subject to some minor final editing by Mr. Brickley. There was a second from Mr. Laverack. There being no further discussion, the Board voted 5-0 in favor of the motion.

Chief DiFilippe also provided a brief update on department operations. The Board thanked Chief DiFilippe for attending the meeting.

Approval and Signing of Payroll and Payables Checks: Mr. Laverack made a motion to approve the payroll and accounts payable manifests and to issue checks accordingly. There was a second from Mr. Francesco. There being no further discussion, the Board voted 5-0 in favor of the motion.

Approval of the Meeting Minutes of May 23, 2022: - Mr. Laverack made a motion to approve the minutes of May 23, 2022 as written. There was a second from Mr. Francesco. There being no further discussion, the Board voted 5-0 in favor of the motion.

Consent Agenda/ Signature file: Land Use Change Tax Warrant- Map 227 Lot 011-008

- Hawkers/Peddlers/Vendors License- David Simons
- Abatement Response Map 245 Lot 039 Sub Lot C09 and Map 245 Lot 039 Sub Lot B07

Mr. Francesco made a motion to approve the Consent Agenda as presented. There was a second from Ms. Schwaner. There being no further discussion, the Board voted 5-0 in favor of the motion.

Old Business: Eversource E-115 Transmission Line Replacement Project - Update – The Town Administrator advised the Board that the engineering firm representing PSNH will be at Conservation Commission and the Planning Board meetings on the 14th and 21st respectively to answer any questions either body may have regarding the project.

KV Partners plans to have their review of the plans completed in time for the Select Boards next meeting and is available to meet with Board if necessary.

The hearing for the Board to review the plan is still scheduled for July 5th.

Public Participation: None

Town Administrators Report June 6, 2022

1. Ellen has supplied a list of the properties under review for tax deeding.
2. The Conservation Commission and the Planning Board will be reviewing the materials for the transmission line replacement project from the engineering firm hired by PSNH at their June 14th and June 21st meetings respectively. KV Partners has indicated that they hope to have their comments on the application available for the next Board meeting. Abutter notices will go out this week for the public hearing on July 5th.
3. Contacted PSU's Financial Aid office to inquire about the discontinuation of their tuition program that has been available to full time Town employees since 2004. Was told that the program had been discontinued by President Birx. We received no formal notice from the University. *The Board discussed some options to be considered going forward in the absence of this program.*
4. Have been reviewing another file for the 1.5-acre parcel on old NH 113 given to the Town in 1991. It appears to pose more questions than it provides answers regarding the parcel that will take some time to sort out. *Mr. Francesco offered to assist with the review of the file and any additional research required.*
5. Our disposal cost per tire has increased to \$3.00 with an added 15% fuel surcharge. Our current fee ranges from \$2.00 to \$4.00/tire depending on the size. In reviewing this further with Scott, we would recommend holding off on increasing our fee.
6. Will be submitting a draft of an update Safety Manual for review and consideration by the Joint Loss Management Committee at their June meeting.
7. Attached is a copy of the audit engagement letter provided by Roberts and Greene, PLLC. We can review and discuss at the meeting on Monday and if you are amenable, have either the majority of the Board sign the agreement or authorize me to sign on your behalf. *The Board reviewed an signed the engagement letter.*
8. Received a copy of the pole attachment agreement from Consolidate Communications which I reviewed and sent back for further clarification and corrections. Hope to have the agreement available for consideration at you next meeting so we can execute the agreement.

9. Licensing information has been delivered to Royea's Auto Wrecking LLC for renewal of their junk yard license. The Board can schedule a public hearing on the licensing once the application has been received and reviewed.

10. We are exploring the option of purchasing some portable toilets to be placed at the Beach and the municipal parking area during the summer months. Rental fees for these structures have increased dramatically, making the purchase of our own units more cost effective.

Board Member Reports: None

Adjournment: With no further business to come before the Board, Mr. Brickley moved, with a second from Mr. Laverack to adjourn the meeting at 7:31PM. The Board voted 5-0 in favor of adjournment.

Respectfully submitted,

Michael R. Capone
Town Administrator