

**Holderness Select Board
Meeting Minutes
October 17, 2022**

Select Board Members Present: Chair, Jill White, Vice Chair, Woodie Laverack, Sam Brickley, Peter Francesco and Kelly Schwaner.

Others Present: Town Administrator, Michael Capone

Call to Order: The meeting was called to order at 5:30PM in the second-floor meeting room of the Town Office.

5:30PM Agenda Items: Second Floor Meeting Room

New Business: Preliminary 23-24 Budget Discussion: The Board was present for a general discussion regarding the 23-24 Budget. Among the topics discussed were the draft capital purchase plan and employee wages.

Given some of the current vehicle supply issues, the Board briefly discussed providing some flexibility for department heads who need to purchase vehicles.

The Board reviewed the latest revision of the Capital Purchase plan covering the fiscal years from 22/23 to 31/32. The intent of reviewing the plan was to get a sense from the Board as to whether they wished to continue to fund projects through capital reserves or consider options for borrowing funds for purchases. The Town Administrator reviewed the plan and took questions from the Board. After completing their initial review, the sense of the Board was to advocate that the Town continue to fund future projects through Capital Reserves rather than borrow.

The Board also discussed employee wages and some of the potential impacts given the recent economic climate. The Town Administrator mentioned that he was in the process of reviewing the most recent wage information available from both individual wage studies and the New Hampshire Municipal Association in an effort to supply information to the Board regarding potential wage adjustments for various positions. The Board agreed to defer any additional discussion until such time as they could review that information.

Ms. Schwaner left the meeting at 6:35PM.

The Board briefly reviewed the budget schedule and discussed the possibility of additional meetings for "budget only" discussions.

Adjournment: With no further business to come before the Board, Mr. Brickley moved, with a second from Mr. Francesco, to adjourn the meeting at 6:42PM. The Board voted 4-0 in favor of adjournment. Respectfully submitted,

Michael R. Capone
Town Administrator