

**Holderness Select Board
Meeting Minutes
February 3, 2020**

Select Board Members Present: Chair, Jill White, Vice Chair, Woodie Laverack, Sam Brickley, Peter Francesco and Kelly Schwaner.

Others Present: Town Administrator- Michael Capone, Kevin Lincoln, Richard Currier, John Jenkinson and Gerald Beck.

Call to Order: The meeting was called to order at 5:00 PM in the first-floor conference room.

Payroll & Payables: Reviewed and discussed.

Consent Agenda Items and Correspondence Reviewed:

Pledge of Allegiance: At 5:30 PM Ms. White led those present in the Pledge of Allegiance.

Public Participation: Kevin Lincoln of the Plymouth Elks Lodge was present to speak to the Board with regard to the petitioned article that had been submitted to allow Keno games in Holderness. Mr. Lincoln provided some background on the organization and some of their public outreach. He mentioned that having Keno games at the Elks Lodge would assist the organization with their fundraising activities.

Ms. White thanked Mr. Lincoln for taking the time to come to the meeting to provide some background with regard to the request. She noted that the article would come before Town Meeting as it had been petitioned. The one question to resolve would be if it would be on the first session ballot or the second session warrant to be voted on by paper ballot. Mr. Laverack made a motion to place the article on the First Session ballot. Mr. Brickley provided a second. There was a brief discussion among the Board members and it was mentioned that this article had been on the first session ballot previously as the Board felt it would get the most consideration there. With no further discussion, the Board voted 5-0 in favor of the motion.

Gerald Beck, a member of the group of citizens who signed the petitioned climate change article, was present to provide some background in support of the article. He spoke of the need to enact carbon pricing legislation and felt that something needed to be done now to address climate change. It was noted that 141 signatures had been obtained for the Article and he hoped it would have the Board's support. The Board thanked Mr. Beck for taking the time to address the Board.

Approval and Signing of Payroll and Payables Checks: Mr. Laverack made a motion to approve the payroll and accounts payable manifests and to issue checks accordingly. There was a second from Mr. Francesco. There was no discussion. The Board voted 5-0 in favor of the motion.

Approval of the Meeting Minutes of January 21, 2020: Mr. Brickley made a motion to approve the meeting minutes of January 21, 2020 as written. Ms. Schwaner provided a second. There was no discussion. The Board voted 5-0 in favor of the motion.

Consent Agenda/ Signature file:

Approval of PA-35 Map 210-003-038

Certification of Yield Taxes Assessed Map 228 Lots 021,022,023,024

Certification of Yield Taxes Assessed Map 236 Lot 001

Sign Part time Deputy Town Clerk Appointment Slip

Sign Alternate Inspector of Elections Appointment Slips (3)

Mr. Francesco made a motion to approve the consent agenda as presented. Mr. Brickley provided a second. There was no further discussion. The Board voted 5-0 in favor of the motion.

New Business: None

Old Business: Continued discussion of the proposed 2020-2021 Operating Budget and Warrant – The Town Administrator asked if the Board wished to reconsider Warrant Articles 5 and 7. There had been changes proposed at the January 21st meeting, but the full board was not present and he thought the Board may wish to vote again so as to have a formal record of the vote by the full Board.

Mr. Brickley made a motion to reconsider Article 5 with a second from Mr. Laverack.

Article 5: To see if the Town will vote to raise and appropriate the Budget Committee's recommended sum of Two Million Five Hundred Seventy-Two Thousand Six Hundred and Seventy-Four Dollars (\$2,572,674) for general municipal operations. Said sum does not include special or individual articles elsewhere within this warrant.

With no further discussion on the motion, the Board voted 5-0 in favor.

Mr. Brickley made a motion to reconsider Article 7 with a second from Ms. Schwaner.

Article 7: To see if the Town will vote to raise and appropriate the sum of Three Hundred Ninety Two Thousand One Hundred Sixty Dollars (\$392,160) for the following Capital projects and to fund this appropriation by authorizing the Select Board to withdraw the sums indicated from Capital Reserve Funds as noted: No additional funds will be raised through taxation.

Road Reconstruction: \$225,660 (from the Road Reconstruction Capital Reserve Fund)

Repair and Repave the Parking area at the Public Safety Building: \$60,000 (from Town Buildings Capital Reserve Fund)

Install Storm Windows in the Original section of the Library: \$5,000 (from the Library building Capital Reserve Fund)

Revaluation (Cycle Inspections): \$25,000 (from Revaluation Capital Reserve Fund)

Town IT Equipment: \$1,500 Add Fire Department Computer to the Public Safety Computer Network. (from the Town Information Technology Capital Reserve Fund)

Abatement Defense: \$20,000 for legal defense of Abatements in Superior Court. (from Abatement Defense Fund Capital Reserve)

**Employee Post Employment Benefit Trust: \$55,000 payout of Benefit to Retiring Employees.
(from the Post Employment Benefit Capital Reserve.**

With no further discussion on the motion, the Board voted 5-0 in favor.

The Board also discussed the format for the Public Hearing on the Budget scheduled for Wednesday, February 5, 2020 at 6:30 in the Holderness Central School Cafeteria.

The Board also discussed coverage for the February 11th primary.

Public Hearing – Continued Snow Removal and Obstruction Ordinance- Ms. White mentioned that this was a continuation of the hearing that was opened at the January 21, 2020 meeting. The Town Administrator mentioned that the information he received just prior to the first public hearing was found to have no bearing on the proposed ordinance so there were no additional changes recommended to the ordinance. Ms. White asked for comment from the Board. Mr. Francesco expressed concern with the language regarding the placement of snow on abutting properties. He felt that might get us involved in property disputes and should not be included in the language. There was some discussion with regard to this and the Board instructed the Town Administrator to follow up with Counsel to clarify the matter.

**Town Administrator's Report to the Select Board
February 3, 2020**

Meetings: February 5, Budget Public Hearing, Holderness Central School, 6:30PM

February 6, Meeting with Assessor, 9AM

February 10, Department Head Meeting, 11AM

February 14, Hazard Mitigation Plan Meeting 8:30AM

1. I can review the results and recommendations from HydroSource with regard to the most recent work done with regard to PFOA/PFAS. I have placed a marked-up copy of the HydroSource report in the correspondence folder for your review. *The Board asked for a brief update. The Town Administrator mentioned that the report had only one positive result for the nine Analytes tested and it was below the action limit set by NHDES. HydroSource was going to recommend that no further action is required at this time.*
2. A reminder that the Meeting on 2/18 will be held at the public Safety Building to avoid a conflict with the Planning Board Meeting.
3. Larry mentioned that the Commission is considering placing a Conservation Easement or a Declaration of Public Trust on the Town Forest Lot and possibly place it under the care of the SLCS. It would seem that this would limit any further expansion of the Highway garage on the parcel. Larry mentioned this had been previously discussed. Do we need to revisit this?

4. I am reviewing the Waste Management Agreement prior to bringing it to the Board for your signature. There are some minor corrections to be made. My goal is to get it to you for consideration at you meeting on February 18th.

5. I hope to have the final draft of the Road Standards available for the February 18th meeting as well.

6. There are plans to hold an Earth Day Celebration at the gazebo on Saturday, April 25, 2020. We may wish to consider providing additional bathroom facilities on site for the event. More on this as the plans develop. The Squam Lakes Conservation Society, the Squam Lakes Association and the Library are also participating in this program.

7. We have received an inquiry with regard to the use of the second-floor meeting room for a financial seminar. Information with regard to the rental policy was provided to the individual who inquired.

Board Member Reports: None

Non-Public Session: RSA 91A: 3, II (I)

At 6:50 PM, Mr. Brickley made a motion to go into non-public session under RSA 91A:3, II (I). The motion was seconded by Mr. Francesco. The motion was approved 5-0 by a roll call vote.

Mr. Laverack -Yes, Mr. Francesco – Yes, Mr. Brickley – Yes, Ms. Schwaner-Yes, Ms. White-Yes

At 6:59 PM, Mr. Francesco made a motion to seal the minutes of the non-public session stating that to not seal them would render the non-public session ineffective. The motion was seconded by Mr. Laverack. The motion was approved 5-0 by a roll call vote.

Mr. Laverack -Yes, Mr. Francesco – Yes, Mr. Brickley – Yes, Ms. Schwaner-Yes, Ms. White – Yes

Adjournment: With no further business to come before the Board, Mr. Laverack moved, with a second from Ms. Schwaner to adjourn the meeting at 7:01PM. The Board voted 5-0 in favor of adjournment.

Respectfully submitted,

Michael R. Capone
Town Administrator