

**Holderness Select Board
Meeting Minutes
February 27, 2023**

Select Board Members Present: Chair, Jill White, Vice Chair, Woodie Laverack and Kelly Schwaner

Others Present: Town Administrator, Michael Capone, Police Chief, Erik DiFilippe

Call to Order: The meeting was called to order at 5:00PM in the second-floor meeting room of the Town Office.

Correspondence Items: Reviewed by the Board members. Individual members reviewed the payroll and accounts payable manifests as well as the items in the consent agenda.

5:30PM Agenda Items: Second Floor Meeting Room.

Department Head Visit- Police Chief, Erik DiFilippe – Chief DiFilippe was present to provide a department update. He briefed the Board on the status of the department officers and mentioned that the department continues to be very busy.

Chief DiFilippe also mentioned that the officers body cameras were online as of this afternoon. He anticipated the new phone system would be up and running in the next few days.

Ms. White asked if Board members had any questions for the Chief. There being none Ms. White thanked Chief DiFilippe for attending the meeting.

Approval and Signing of Payroll and Payables Checks: Ms. Schwaner made a motion to approve the payroll and accounts payable manifests and to issue checks accordingly. There was a second from Mr. Laverack. There being no further discussion, the Board voted 3-0 in favor of the motion.

Approval of the Meeting Minutes of February 13, 2023: Mr. Laverack made a motion to approve the meeting minutes of February 13, 2023 as written. Ms. Schwaner provided a second. There being no further discussion, the Board voted 3-0 in favor approving the minutes as written.

Consent Agenda/ Signature file: Ballot Clerk Appointment

Mr. Laverack made a motion to approve the consent agenda as presented. There was a second from Ms. Schwaner. There being no further discussion, the Board voted 3-0 in favor of the motion.

New Business: Town Meeting Discussion – The Board briefly reviewed poll responsibilities for the first session of Town meeting which is March 14 here at the Town Office Meeting room from 10AM to 7PM. The Board will review the warrant at the March 13th meeting.

Old Business: Highway Repeater: The Board continued their discussion from the last meeting regarding the installation of a repeater at the Highway Garage to improve vehicle communication. The Town Administrator confirmed that, given there is no formal dispatch provided for the highway department they do not have the benefit of the better radio coverage afforded to Police and Fire through their existing dispatch services. The installation of a repeater would improve the existing situation. The project could be funded from the American Rescue Plan Act (ARPA) monies still available to the Town and previously approved by the Board.

Mr. Laverack made a motion to approve the expenditure of \$13,190 from the existing ARPA funds for the purchase and installation of a repeater system for the Highway Department. Ms. Schwaner provided a second. There being no further discussion, the Board voted 3-0 in favor of the motion.

Town Administrators Report February 27, 2023

1. Was able to confirm that Police and Fire utilizing paid dispatch services provides them with better communications than highway. Kevin essentially provides his own dispatch. Installing a repeater at the highway garage would greatly improve radio communications throughout Town and give Kevin some confidence he can communicate with all of his vehicles. The quote from Ossipee Mountain Electronics remains valid.
2. Wondering if we should send out a request for proposals for the Solar projects, we have been discussing so we can get up to date numbers and have some of our questions addressed. *The Board briefly discussed this and asked the Town Administrator to put together a document for their review.*
3. We can discuss the draft tuition reimbursement policy or wait for the full Board. *The Board members present preferred to review this with the full Board*
4. The Warrant and MS737 have been posted as required.
5. Kevin was able to locate a used vibratory roller with low hours on it. The machine was a little used rental for MB Tractor in Tilton. Kevin and Jake went down to check it out and feel it is an exceptional value. We can use the funding from SB 401 you voted to accept at your 8/15/22 meeting to pay for it. This purchase would qualify under that bill. MB will go through it and check it over prior to delivery, but there is no warranty. *The Board discussed this item and agreed to wait for a full Board to act on the request so as to give everyone an opportunity to comment.*

Public Participation: None

Board Member Reports: None

Adjournment: With no further business to come before the Board, Mr. Laverack moved, with a second from Ms. Schwaner, to adjourn the meeting at 6:11PM. The Board voted 3-0 in favor of adjournment.

Respectfully submitted,

Michael R. Capone
Town Administrator