

**Holderness Select Board
Meeting Minutes
March 13, 2023**

Select Board Members Present: Chair, Jill White, Vice Chair, Woodie Laverack, Peter Francesco and Kelly Schwaner

Others Present: Town Administrator, Michael Capone, Fire Chief, Jeremy Bonan

Call to Order: The meeting was called to order at 5:00PM in the meeting room at the Public Safety building.

Correspondence Items: Reviewed by the Board members. Individual members reviewed the payroll and accounts payable manifests as well as the items in the consent agenda.

5:30PM Agenda Items: meeting room at the Public Safety building.

Department Head Visit-Fire Chief, Jeremy Bonan – Chief Bonan was present to provide an update on the logistics of the Fire Engine purchase should the warrant article be approved.

Ms. White asked if Board members had any questions for the Chief. There being none Ms. White thanked Chief Bonan for attending the meeting.

Approval and Signing of Payroll and Payables Checks: Mr. Francesco made a motion to approve the payroll and accounts payable manifests and to issue checks accordingly. There was a second from Mr. Laverack. There being no further discussion, the Board voted 4-0 in favor of the motion.

Approval of the Meeting Minutes of February 27, 2023: Mr. Laverack made a motion to approve the meeting minutes of February 27, 2023 as written. Ms. Schwaner provided a second. There being no further discussion, the Board voted 4-0 in favor approving the minutes as written.

Consent Agenda/ Signature file: Board and Committee Appointments: 4 Zoning Board, 2 Recreation Board, 2 Planning Board and 3 Conservation Commission.

Health Insurance Reimbursement

Mr. Laverack made a motion to approve the consent agenda as presented. There was a second from Ms. Schwaner. There being no further discussion, the Board voted 4-0 in favor of the motion.

New Business: Town Meeting Discussion – The Board confirmed poll responsibilities for the first session of Town meeting. They also reviewed and discussed the warrant articles.

Old Business: Highway Department Equipment: The Board continued their discussion from the last meeting regarding the purchase of a used vibratory roller for the Highway department. Mr. Francesco had questions regarding the amount of usage the equipment would get and whether a tow behind roller like the department previously had used would be a better value.

The Town Administrator did not have the answers to those questions. Mr. Francesco will follow up prior to the next meeting.

Public Participation: None

Town Administrators Report

March 13, 2023

1. Chief DiFilippe advised me that he received an updated dispatch billing schedule from Plymouth. The overall amount will increase from \$52,419.27 to \$59,457.00 a difference of \$7,037.73. At this point in the budget cycle, our only option is to amend the operating budget from the floor. I can let Dan know and provide him a copy of the language for Town Meeting.
2. Received the **attached** from Ted regarding the solar projects. The first is his proposal for solar on the highway garage. The second shows where we would have to clear at the Public Safety building to accommodate a ground mounted system. It would involve getting permission to cut trees on both the Science Center and the Randlett properties. He wanted to see if this was something we wished to pursue prior to providing the updated pricing for the ground mounted array. *The Board briefly discussed clearing land on abutting properties and felt it was not a good option. They discussed checking the structural integrity of the roof at the Public Safety building to be certain it would support the proposed solar array. The Town Administrator will follow up.*
3. We received a subpoena for information regarding PFAS sites from a law firm representing 3M in a lawsuit with the State of New Hampshire. We have not been named a party in the suit. In following up with Counsel it appears that similar requests have gone to approximately 200 towns in the State. There is a possibility that a number of law firms representing those towns may develop a group response as was done with Fairpoint and PSNH to keep legal expenses to a minimum.

4. We can hold off further discussion of the draft tuition reimbursement policy for when we have a full Board present for a meeting.

5. Would like to have Marybeth in to speak with the Board regarding the update of values. *The Board discussed possible dates when a full Board would be present. May 22 worked best for everyone. The Town Administrator will follow up with Marybeth,*

Board Member Reports: None

Adjournment: With no further business to come before the Board, Mr. Francesco moved, with a second from Ms. Schwaner, to adjourn the meeting at 6:38PM. The Board voted 4-0 in favor of adjournment.

Respectfully submitted,

Michael R. Capone
Town Administrator