

**TOWN OF HOLDERNESS
BUDGET PREPARATION TIMELINE
Fiscal Year July 1, 2024 to June 30, 2025**

DAY	DATE	ACTION OR DEADLINE
Monday,	October 16, 2023	Request budgets from Boards/Department Heads
Friday,	November 10, 2023	Department Head Budget to Town Administrator
Monday,	December 4, 2023	Draft Budget to Board/Budget Committee
*Wednesday,	December 6, 2023	Joint Budget Work Session: 8AM – Noon (Town)
*Monday,	December 11, 2023	Joint Budget Work Session: 5:30 – 7:30PM (Town)
Tuesday,	January 2, 2024	All reports into Town Office for Annual Report
Thursday,	January 4, 2024	Select Board’s Budget to Budget Committee
*Monday	January 8, 2024	Joint Budget Work Session: 5:30 – 7:30PM (HCS)
*Tuesday,	January 16, 2024 (Suggested Date:)	Budget Committee completes their review of both budgets to go to the budget public hearing on February 7th
Tuesday,	February 6, 2024**	Last date to receive petitioned articles
*Wednesday,	February 7, 2024	First Public Hearing on Town Budget
Tuesday,	February 13, 2024	Last Day for Warrant and all reports to printer
Wednesday,	February 14, 2024	Second Public Hearing (Only if Necessary)
Wednesday,	February 21, 2024	Budget to Select Board for Posting
Monday,	February 26**, 2024	Last date for Town Meeting Warrant to be posted
Tuesday,	March 7**, 2024	Date Annual Report w/budget must be available
Tuesday,	March 12**, 2024	Election Day/First Session Town Meeting
Wednesday,	March 13, 2024	Budget/Warrant/Second Session Town Meeting

** Deadline set by RSA